

REQUEST FOR EXEMPTION – WASTE MANAGEMENT SERVICES

FOR LOCAL SERVICE DISTRICTS/UNINCORPORATED AREAS ONLY



ERSB Account No. _____
 Surname: _____ First Name: _____
 Permanent Address: _____
 City/Town _____ Prov. _____ Postal Code _____
 Tel: _____ Cell: _____
 Email: _____

I am the legal property owner (*mandatory*) and I am hereby requesting an exemption from the provision of waste management services for the following property:

Address: _____
 City/Town _____ Prov. _____ Postal Code _____
 Directions to property if no civic address available: _____

Property owners may request exemption from the provision of waste management services. Any request for exemption must demonstrate that the property is uninhabitable as it is: vacant (devoid of contents) and/or derelict beyond repair and, therefore, not habitable. All requests will be individually assessed, and the property visited for verification to confirm it meets the requirements.

Factors that will be considered in determining whether a property qualifies for exemption include:

| REASON FOR REQUEST (<i>tick those that apply</i>) | PROPERTY MEETS ANY ONE OF THE FOLLOWING |
|---|---|
| | Structure is boarded up (<i>defined as all windows and doors are fully covered with plywood/matchboard/etc.; chimney covered, etc., and is not usable. These must be permanent attachments not easily removed and replaced in sole opinion of ERSB.</i>) |
| | Structure has been destroyed by fire |
| | Property is undeveloped (<i>property is not altered from its natural state by the construction</i>) |
| | PROPERTY MEETS THREE OR MORE OF THE FOLLOWING |
| | Structure is not structurally sound (<i>floor not intact, stairs missing, roof missing portions, windows/doors missing or broken out, etc.</i>) |
| | Property or structure has no electrical connection, or other source of power such as propane; generator; wood stove, certified oil tank etc. (<i>Consider submitting a letter from NL power indicating disconnect date, if applicable</i>) |
| | Structure is vacant (<i>defined as devoid of contents</i>) and no garbage bin/box is located on the property |
| | Property has no water connection |
| | Structure is under construction. (<i>defined as walls not roughed in, floor incomplete, ceiling incomplete, windows to be installed</i>) |

I certify that all the information provided in this request for exemption is true and correct to the best of my knowledge and belief. I understand and agree that I have a continuing obligation to advise Eastern Regional Service Board if there is a change in circumstances regarding the above-named property. Please see the reverse side for additional information.

 Signature of Applicant

 Date

 Signature of Witness

 Date

 Name of Witness (please print)

 Date

For Office Use Only:
 Site Visited by: _____ Site Visit Date: _____
 Recommendation: Approve Not Approve

Definitions:

- Property: A parcel of land.
- Structure: a building, trailer, shed, or other constructed improvement on a property.

OTHER INFORMATION:

If your property is uninhabitable, vacant, and/or derelict it may be eligible for exemption from the waste management fee assessed by Eastern Regional Service Board (ERSB) by completing this *Request for Exemption–Waste Management Services* and submitting the completed form to the Eastern Regional Service Board located at 255 Majors Path, Suite 3, St. John's, NL A1A 0L5.

Please note that no exemption may be approved without a site visit. A member of the ERSB's staff will visit the property and view it from the outside to assess its eligibility for exemption. This may occur any time after you submit this form.

Once a site visit has occurred, you will be notified in writing if your property was approved for an exemption or not. Please note that any exemption from the waste management service is for a period of 18 months from the date of approval.

The ERSB will perform a second site visit within 16 to 20 months of the approved exemption to ensure that the property continues to meet the guidelines for exemption. The ERSB will continue to monitor the exempted property every 16 to 20 months as long as an exemption approval remains in effect.

If upon the second visit or any subsequent visit, the property is inhabited, and/or in obvious use, and/or has been changed so that it no longer meets the guidelines for exemption, then the exemption approval will become null and void immediately and all waste fees plus interest will be reinstated from the date of the exemption approval or the date of the last site visit by ERSB, whichever is latest.

The property owner has a continuing obligation to advise the ERSB if there is a change in circumstances regarding the exempted property.

All properties approved for an exemption will have their paid waste fees prorated from the date that this exemption form was received by our office so that a refund will be issued to the property owner for that period. For example, if someone submitted this form to our office on September 3rd and the property is approved for an exemption, all waste fees paid for the period of September 3 to December 31 for that year will be refunded.