



ERSB Board of Directors Meeting: Clarke's Beach Town Hall, Wednesday, May 29, 2024 -

Minutes

Eastern Regional Service Board
Wednesday, May 29, 2024 at 6:00 PM NDT
@ 165 Conception Bay Highway, Clarke's Beach, NL

Attendance

Present:

Members: Bill	Antle	(remote), Daniel (Danny)
Breen	(remote), Glenn Clarke, Tom	Davis (remote), Christie Dean (remote),
Rodney	Delaney	(remote), Craig Drover, Ronald
Ellsworth	(remote), Jamie	Korab
(remote), Kevin	McDonald, Jason O'Brien (remote),	Sheilagh
OLeary	(remote), Holly Power, Ophelia	Ravencroft
(remote), Carl	Ridgeley, Steve Tessier, Gerard Tilley (remote),	Mark
Vardy	(remote), Lawrence	Vaters
(remote)		

Guests: June Batten (remote), Betty Moore (remote), Alice Russell (remote), Joan Wilcox (remote)

Absent:

Members: Jill	Bruce, Maggie	Burton, T. Alexander
Hickman, Lynn Tucker, Hilda	Whelan	

I. Call to Order

The meeting was called to order at 7:00 p.m.
Mayor Betty Moore brought greetings from the Town of Clarke's Beach.
The Chair passed condolences on behalf of the Board to the family of the late Ms. Peggy Roche.

II. Adoption of Agenda

 [Draft Agenda BOD May 29 2024.docx](#)

Motion:

BE IT RESOLVED that the agenda be adopted as tabled.

Motion moved by Steve Tessier and motion seconded by Mark Vardy
. Carried Unanimously.

III. Review of Minutes

The minutes from the previous meeting were tabled for review and approval.

 [ERSB Meeting Minutes, Apr 24, 2024.pdf](#)

Motion:

BE IT RESOLVED that the minutes from April 24, 2024 be adopted as tabled.

Motion moved by Steve Tessier and motion seconded by Carl Ridgeley . Carried Unanimously.

IV. Committee Reports

A. Finance & Audit Committee

Mr. Antle, Committee Member, delivered the Finance and Audit Committee report.

1. Board Expenditures

Board expenditures for the month of April 2024 were tabled for review and approval. There were no questions or concerns.

 [Cheque Register Apr 2024.pdf](#)

 [Payroll Expense APR 2024.pdf](#)

 [BMO Statement APRIL ERSB CC.pdf](#)

Motion:

BE IT RESOLVED that the Board adopt the expenditures for the month of April 2024 as tabled.

Motion moved by Bill Antle and motion seconded by Kevin McDonald . Carried Unanimously.

2. Incorporated Towns Payment Activity Report

Mr. Drover provided an update on the incorporated towns' payment activity. There were no questions or concerns.

 [2024 Incorporated Towns Payment Activity Report at May 8.pdf](#)

3. Carbonear and Area Bulk Collection (Oversized Items Collection)

Mr. Antle referred to the documents that were provided in the meeting package. He explained that the separation of curbside waste collection and curbside bulk collection was done to increase efficiency and accountability in the process.

Staff issued a tender for the Carbonear and Area Bulk (Oversized Items) Collection and two bids were received with the lowest bidder being Ridge G&P Services Ltd.

 [Brief Note - Bell Island WRF Closure & Vandalism Costs Apr-May 2024.docx](#)

 [Bid Form - Carbonear Bulk 2024.pdf](#)

Motion:

BE IT RESOLVED that the Board awards the Carbonear and Area Bulk Pick-up contract for 2024 to Ridge G&P Services Ltd., for the value of \$39,939.50 (plus HST).

Motion moved by Bill Antle and motion seconded by Gerard Tilley. Carried Unanimously.

4. Bell Island Waste Recovery Facility Closure & Vandalism Costs – April/May 2024

Mr. Antle referred to the briefing note that was provided in the meeting package. He noted that the Committee discussed the excessive vandalism that is occurring at the Bell Island Waste Recovery Facility. It was agreed that staff would notify the Town of Wabana of the ongoing costs and maintenance required because of the vandalism happening at the waste recovery facility.

The Committee also discussed the installation of cameras for security purposes. An analysis of the costs of snow clearing and winter related expenses would be complete. The Committee discussed the use of ATVs, as the Town has enacted a bylaw enabling the use of ATVs on roads in the Town. All these issues are agenda items to be discussed with the Provincial Government.

 [Brief Note - Bell Island WRF Closure & Vandalism Costs Apr-May 2024.docx](#)

 [Bell Island WRF Additional Information.pdf](#)

5. Moving to RFP (Request for Proposals) Process for Purchasing

Mr. Antle provided an explanation on the RFP process in comparison to public tendering and noted the flexibility that an RFP process provides. The Board was pleased to see staff moving in this direction.

 [Briefing Note - RFP Process Update.docx](#)

B. Strategy & Policy Committee

Mr. Tilley, Committee Chair, delivered the Strategy & Policy Committee Report.

1. Electrification of Bay Bulls and Renews-Cappahayden Waste Recovery Facilities – Update

Mr. Tilley referred to the meeting package and provided a brief update on each of the outstanding waste recovery facilities that are waiting to be electrified.

2. Implementation of User Cards at Waste Recovery Facilities - Update

Mr. Tilley reported that the implementation of user/access cards at the Board's waste recovery facilities is moving forward and expected to be completed by late August.

3. Installation of New Scale Software at Clarenville Transfer Station – Update

Mr. Tilley reported that the new scale software at the Clarendville Transfer Station should be up and running before month end.
It was agreed that an information page should be created and shared with all CTS customers ideally before the implementation of the changes so that customers are fully aware of the new process.

4. Water Well at Clarendville Transfer Station – Update

Mr. Tilley noted that staff have been in touch with the Provincial Government and the first draft of the well report is expected to be received soon. Staff noted that waiting for their report would provide a more accurate cost of drilling a well; therefore, updated information and cost estimates will be provided as soon as it becomes available.

5. Change to Clear Bags – The Good and The Bad

Mr. Tilley referred to the documents that were provided in the meeting package and noted that they were being shared for information purposes only.
There were no questions or concerns.

 [Brief Note - Clear Bags - The Good & The Bad May 2023 LT.docx](#)

 [CLEAR BAGS INFOSHEET.pdf](#)

 [Clear Bags- Frequently Asked Questions.pdf](#)

 [News Release- ERSB's Clear Bag Policy Starts on January 1, 2024.pdf](#)

6. Q1 Water/Wastewater Regional Operator's Report

Mr. Tilley reported that the Board's Water/Wastewater Technician continues to provide support to 19 communities. Staff were pleased to report that a meeting with the Program Lead for the Province's Water/Wastewater Program had occurred and they are looking to expand the program in the future.

 [WaterWastewater - Qly Report - Mar 31 24 merged.pdf](#)

C. Governance Committee

Mr. McDonald, Committee Chair, delivered the Governance Committee Report.

1. Q1 CRA Statement of Payroll Remittances

Mr. McDonald reported that all remittances were paid on time and in full. The Board remains in good standing and there were no question or concerns.

 [Q1CRAPayroll2024.pdf](#)

2. Renewal of Directors and Officers (D&O) Insurance Policy

Mr. McDonald referred to the briefing materials were included for review.
He noted that the quote for this year's Directors & Officers Insurance remains unchanged from last year's rate.

 [Briefing Note - DO Policy Renewal.docx](#)

 [2024 Wedgwood Insurance D&O Invoice.pdf](#)

Motion:

BE IT RESOLVED that the Board renew its Directors & Officers Insurance policy with Wedgwood Insurance in the amount of \$4,350.00 plus HST.

Motion moved by Kevin McDonald
and motion seconded by Carl Ridgeley
. Carried Unanimously.

3. 2023 Annual Report

Mr. McDonald referred to the Annual Report that was included in the meeting package. He asked Members to review and provide input to the CAO as they see fit.

 [Annual Report 2023 Draft #2.pdf](#)

Motion:

BE IT RESOLVED that the Board adopt the 2023 Annual Report as tabled.

Motion moved by Kevin McDonald
and motion seconded by Rodney Delaney
. Carried Unanimously.

4. Board Professional Development

Mr. McDonald referred to the documents that were provided in the meeting package. He noted that the Agenda for the Canadian Stewardship Conference has not yet been published but that it would be shared with members as soon as it becomes available. As the conference is taking place in September of this year, staff suggested that a decision be made soon so advantage could be taken of the early bird pricing. A brief discussion ensued, and it was agreed that the ERSB should attend the Canadian Stewardship Conference.

 [BN - ERSB PD Cdn Stewardship Conf Sep 24-25 2024.docx](#)

 [Info Canadian Stewardship Conference 2024.pdf](#)

 [The Canadian EPR Forum.docx](#)

 [Professional Development Guidelines 2023 DRAFT.docx](#)

Motion:

BE IT RESOLVED that the Board send the Chair, CAO, Director Operations, and one Board member to the Canadian Stewardship Conference taking place in Toronto on September 24-25, 2024.

Motion moved by Kevin McDonald
and motion seconded by Sheilagh OLeary
. Carried Unanimously.

5. Joint Councils Report

Mr. McDonald referred to the briefing note provided and noted that all Joint Councils in the Eastern region are clueing up their business in June before they break for the summer months and reconvene in September.

 [BN - May JC Update.docx](#)

D. Other Reports

1. Communications and Community Relations Working Group Update

Mr. Korab, Chair of the working group/committee, delivered the Report.

V. Continued Objectives

Mr. Korab listed the six objectives of this Committee and noted that ongoing conversations revolve around how best to achieve them.

VI. Meetings Scheduled with Joint Councils

A. Southern Shore Joint Council: May 23, 2024,

Mr. Korab reported a meeting with the Southern Shore Joint Council on May 23. The same format was used as the recent meeting in Conception Bay North.


Documents were provided at the meeting for information purposes. The Southern Shore's Joint Councils raised concerns about the electrification of the Board's waste recovery facilities, un-serviced roads, illegal dumping, etc.

B. Scheduling Future Meetings

Mr. Korab reported that the Communications and Community Relations Working Group will resume meeting with the Joint Councils of the Eastern region in the Fall.

VII. Article from The Shoreline: "Carbonear council baffled by hazardous waste move."

An Article from The Shoreline: "Carbonear council baffled by hazardous waste move." was discussed and a number of discrepancies were found in the article.

 [Shoreline Article Carbonear council baffled by hazardous waste move MAY 17 2024.docx](#)

VIII. Promotional Material

Mr. Korab referred to the promotional materials that were provided in the meeting package. These documents will now be finalized and distributed to the applicable areas.

 [A Guide for Handling your Waste.pdf](#)

 [Clear bags reminder.pdf](#)

 [Oversized items sticker.pdf](#)

 [Oversized items tags.pdf](#)

 [Waste recovery facility handout.pdf](#)

IX. Correspondence

Mr. Tessier referred to the letter that was provided in the meeting package for information purposes only.

- A. Letter from Dept. of Municipal and Provincial Affairs Re: Special Assistance Grant, Regional Water/Wastewater Pilot Program

 [20240425_181042.pdf](#)

X. New Business

- A. Meeting with Minister Haggie, Department of Municipal and Provincial Affairs - Update

Mr. Tessier provided an update on the recent meeting held with Minister Haggie. He was pleased with the positive conversation and plans to schedule another meeting the coming months.

- B. Motions by Email to be Ratified:

Mr. Tessier referred to the documents there were provided in the meeting package. He noted that these motions by email were included in today's agenda for ratification purposes only. There were no questions or concerns.

1. Awarding Contract for Multi-Stream Waste Collection including Recycling for the Town of Bay Roberts

 [Briefing Note - Bay Roberts Waste Services 27May24.pdf](#)

 [MOTION BY EMAIL Award of Contract for Bay Roberts Multi-Stream Waste Collection Inclu.pdf](#)

 [Response Report - MBE - Bay Roberts Waste Contract.docx](#)

Motion:

BE IT RESOLVED that the Board award K.J.H. Dirtwork's Ltd. the 36-month Multi-Stream Waste Collection Including Recycling contract for Bay Roberts in the amount of \$1,088,100.00 plus HST, beginning July 1, 2024.

Motion moved by Steve Tessier and motion seconded by Kevin McDonald . Carried Unanimously.

2. Waiving the Per Metric Tonne Regular Waste Disposal Fee associated with the Outer Ring Road Clean-Up

 [Brief Note - Waiving of Tipping Fees for ORR CleanUp 2024.pdf](#)

 [Email - MBE Waiving the TIP Fees for ORR Clean Up.pdf](#)

 [Response Report - MBE - Waiving of Tipping Fees for May ORR CleanUp.docx](#)

Motion:

BE IT RESOLVED that the Board waive the per metric tonne regular waste disposal fees associated with the May 2024 Outer Ring Road Clean-Up.

Motion moved by Steve Tessier and motion seconded by Sheilagh O'Leary . Carried Unanimously.

XI. Roundtable

June Batten - Councillor Batten welcomed the Board to the Town of Clarke's Beach. She provided a brief bio and was pleased to report that issues with the Town's waste collection have been rectified and clear bags seem to be working well. She did report, however, that bulk waste has been an issue since the Board announced their new appointment system. Residents are used to having two events per year and with 3 major events happening in the town this summer, it's not very appealing to have the town's curb full of bulk and oversized items. She requested that the Board review this situation and see if there is a way to rectify it before the Summer Games.

Betty Moore - Ms. Moore raised the issue of Hazardous Waste Collections (HHW). She feels that lessening the number of events in the Region will have a negative impact. Mr. Tessier provided some information on the Board's HHW events and reviewed the new EPR program which answered many questions.

Danny Breen - Mr. Breen congratulated Ms. O'Leary on her convocation this week, as well as Ms. Burton who won the Canadian First Book Prize for her newly published book.

Gerard Tilley - Mr. Tilley mentioned that he is looking forward to attending the Federation of Canadian Municipalities (FCM) Conference in Calgary on behalf of the Board.

Sheilagh O'Leary - Ms. O'Leary also looks forward to attending the FCM Conference as this is her second year representing the City of St. John's.

Larry Vaters - Mr. Vaters noted that this is his second year has an FCM Board Director and looks forward to the upcoming conference.

Jason O'Brien - Mr. O'Brien commented on the beneficial and successful meeting that the Communications and Community Relations Committee recently had with the Southern Shore Joint Council.

Tom Davis - Mr. Davis commented on how great it is to see the Clean-Up events happening around the City of St. John's by several different organizations.

Mark Vardy - Mr. Vardy reported that the Town of Pouch Cove has their Community Clean-Up scheduled and also echoed the Bulk Collection issues had by the Town of Clarke's Beach as Pouch Cove has experienced the same.

Craig Drover - Mr. Drover mentioned the new appointment system for scheduling bulk and oversized items. He says that staff are currently working out the internal kinks and that they looking forward to having the program up and running soon. He also noted that Bulk RFPs will be going out for other areas soon.

Christie Dean - Ms. Dean reported that the online booking system was a huge challenge, but that future years will be completely much much earlier.

Kevin McDonald - The Town of Long Harbour-Mount Arlington Heights has their Community Clean-Up coming up soon. He noted that the bulk collections went very well in the Town this year.

Holly Power - Ms. Power noted that she looks forward to her first professional development opportunity with the Board as a newly appointment member of the Canadian Association of Municipal Administrators and the upcoming conference in Banff.

Stephen Tessier - Mr. Tessier thanked staff for ongoing efforts in closing out some of the ongoing issues as of late.

XII. Upcoming Meetings

Board Members were reminded of the next Board and Committee meetings:

- a) The next meeting of the Board of Directors will take place on Wednesday, June 26, 2024, at 7:00 p.m. This meeting will have a hybrid format and will be held at the Cultural Community House in George's Brook-Milton.
- b) The next meeting of the Finance & Audit Committee will take place on Thursday, June 13, 2024, at 12:30 p.m., format to be determined.
- c) The next meeting of the Strategy & Policy Committee will take place on Wednesday, June 12, 2024, at 1:30 p.m., format to be determined.
- d) The next meeting of the Governance Committee will take place on Wednesday, June 19, 2024, at 10:30 a.m., format to be determined.
- e) The next meeting of the Communications and Community Relations Working Group will take place on Thursday, June 20, 2024, at 12:00 p.m., format to be determined.

XIII. Adjournment

Seeing no further business to discuss, the meeting adjourned.

Motion:

BE IT RESOLVED that the meeting adjourned at 7:49pm.

Motion moved by Glenn Clarke and motion seconded by Gerard Tilley. Carried Unanimously.

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 0000000001 to 0000012084 dated between 04-01-2024 and 04-30-2024

CHEQUE REGISTER

Printed: 9:19:45AM 05/01/2024

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Number	Issued		Amount	SC	Status	Status Date
0000012023	04/10/2024	Bernice Hickey	66.10	A/P	OUT-STD	04/10/2024
0000012024	04/10/2024	Blaketown Service Station	2,245.95	A/P	OUT-STD	04/10/2024
0000012025	04/10/2024	Channel 6 Ads - Avalon Region	153.00	A/P	CLEARED	04/15/2024
0000012026	04/10/2024	City of St. John's	45,567.59	A/P	OUT-STD	04/10/2024
0000012027	04/10/2024	CTT Tirecraft	1,105.16	A/P	CLEARED	04/15/2024
0000012028	04/10/2024	Dodd's Diesel Repair Ltd.	22,437.83	A/P	CLEARED	04/16/2024
0000012029	04/10/2024	Harbour ELECTRIC Ltd.	321.80	A/P	CLEARED	04/24/2024
0000012030	04/10/2024	Jacqueline Crocker	57.91	A/P	OUT-STD	04/10/2024
0000012031	04/10/2024	Jason O'Brien	49.71	A/P	OUT-STD	04/10/2024
0000012032	04/10/2024	K.J.H. Dirtwork's Ltd.	2,169.67	A/P	CLEARED	04/24/2024
0000012033	04/10/2024	Kevin Butt	588.59	A/P	OUT-STD	04/10/2024
0000012034	04/10/2024	Kevin McDonald	105.44	A/P	CLEARED	04/15/2024
0000012035	04/10/2024	Leslie Squires	440.00	A/P	OUT-STD	04/10/2024
0000012036	04/10/2024	Lynn Tucker	399.47	A/P	OUT-STD	04/10/2024
0000012037	04/10/2024	Miller IT Limited	2,579.53	A/P	CLEARED	04/15/2024
0000012038	04/10/2024	Municipal Assessment Agency Inc.	250.00	A/P	OUT-STD	04/10/2024
0000012039	04/10/2024	Newfoundland Power Inc.	67.65	A/P	CLEARED	04/16/2024
0000012040	04/10/2024	Nexgen Municipal Inc.	1,400.44	A/P	OUT-STD	04/10/2024
0000012041	04/10/2024	O'Brien's Trucking Ltd	3,373.33	A/P	CLEARED	04/24/2024
0000012042	04/10/2024	ORKIN Canada Corporation	209.90	A/P	OUT-STD	04/10/2024
0000012043	04/10/2024	Pat Singleton	2,875.00	A/P	OUT-STD	04/10/2024
0000012044	04/10/2024	Quikprint Services Ltd.	2,189.84	A/P	OUT-STD	04/10/2024
0000012045	04/10/2024	Sandy Hickman	38.24	A/P	OUT-STD	04/10/2024
0000012046	04/10/2024	Shred-it c/o Stericycle ULC	102.56	A/P	CLEARED	04/16/2024
0000012047	04/10/2024	Tulk Tire & Service Ltd.	1,167.50	A/P	OUT-STD	04/10/2024
0000012048	04/10/2024	Ridge G&P Services Ltd.	16,710.40	A/P	OUT-STD	04/10/2024
0000012049	04/11/2024	T2 Ventures Inc.	254,930.94	A/P	CLEARED	04/12/2024
0000012050	04/11/2024	Kenneth Rollings	779.92	A/P	OUT-STD	04/11/2024
0000012051	04/11/2024	Lorraine Kaczmarczyk	43.70	A/P	OUT-STD	04/11/2024
0000012052	04/11/2024	North Atlantic	23,339.15	A/P	OUT-STD	04/11/2024
0000012053	04/11/2024	Pike's Pro Hardware & Building Supplies	47.43	A/P	OUT-STD	04/11/2024
0000012054	04/11/2024	Thomas Traverse	76.48	A/P	OUT-STD	04/11/2024
0000012055	04/11/2024	WAJAX Limited	1,941.94	A/P	CLEARED	04/18/2024
0000012059	04/24/2024	62167 Newfoundland and Labrador Inc	7,380.30	A/P	OUT-STD	04/24/2024
0000012060	04/24/2024	A1 Glass	449.27	A/P	OUT-STD	04/24/2024
0000012061	04/24/2024	Bell Aliant	2,366.47	A/P	OUT-STD	04/24/2024
0000012062	04/24/2024	Bell Mobility Inc.	95.46	A/P	OUT-STD	04/24/2024
0000012063	04/24/2024	Clowe's Construction Ltd.	11,247.00	A/P	OUT-STD	04/24/2024
0000012064	04/24/2024	Coish's Trucking & Excavating Ltd.	17,895.50	A/P	OUT-STD	04/24/2024
0000012065	04/24/2024	Concord Enterprises Inc.	6,478.33	A/P	OUT-STD	04/24/2024
0000012066	04/24/2024	Curtis Dawe	13,972.35	A/P	OUT-STD	04/24/2024
0000012067	04/24/2024	De Lage Landen Financial Services Canada Ltd.	398.48	A/P	OUT-STD	04/24/2024
0000012068	04/24/2024	Dodd's Diesel Repair Ltd.	543.62	A/P	OUT-STD	04/24/2024
0000012070	04/24/2024	Harris Ryan	26,105.00	A/P	OUT-STD	04/24/2024
0000012071	04/24/2024	Hilda Whelan	318.64	A/P	OUT-STD	04/24/2024
0000012072	04/24/2024	Holly Power	1,178.12	A/P	OUT-STD	04/24/2024

** - Name on Check was modified

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 0000000001 to 0000012084 dated between 04-01-2024 and 04-30-2024

CHEQUE REGISTER

Printed: 9:19:45AM 05/01/2024

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Number	Issued	Amount	SC	Status	Status Date
0000012073	04/24/2024 K.J.H. Dirtwork's Ltd.	644.00	A/P	OUT-STD	04/24/2024
0000012074	04/24/2024 Kevin Butt	310.00	A/P	OUT-STD	04/24/2024
0000012075	04/24/2024 Newfoundland Power Inc.	7,149.16	A/P	OUT-STD	04/24/2024
0000012076	04/24/2024 Nexgen Municipal Inc.	1,017.00	A/P	OUT-STD	04/24/2024
0000012077	04/24/2024 Pinnacle Office Solutions Ltd.	452.12	A/P	OUT-STD	04/24/2024
0000012078	04/24/2024 Provincial Fence Products Ltd.	1,538.70	A/P	OUT-STD	04/24/2024
0000012079	04/24/2024 Quikprint Services Ltd.	289.93	A/P	*VOID*	04/24/2024
Void Reason: Printer Issue					
0000012080	04/24/2024 Quikprint Services Ltd.	289.93	A/P	OUT-STD	04/24/2024
0000012081	04/24/2024 Stephen Tessier	1,274.21	A/P	OUT-STD	04/24/2024
0000012082	04/24/2024 Vardy Villa Limited	73,777.98	A/P	OUT-STD	04/24/2024
0000012083	04/24/2024 Wedgwood Insurance Limited	2,569.00	A/P	OUT-STD	04/24/2024
Total Issued (56):		\$565,282.81			
Total Voided (1):		\$289.93			
Grand Total:		\$565,572.74			
Number of Cheques Listed:		57			

** - Name on Check was modified

EASTERN REGIONAL SERVICE BOARD

PAYROLL EXPENSE

APRIL 2024

Payroll – Staff (<i>2 pay periods – 29 employees</i>).....	\$138,977.83
Payroll – Board (<i>20 members</i>)	<u>\$22,470.69</u>
Total Payroll (<i>27 employees</i>)	\$161,448.52
Payroll CRA Remittance	<u>\$53,125.70</u>
TOTAL GROSS PAYROLL	<u>\$214,574.22</u>

PREVIOUS MONTH

MARCH 2024

Payroll – Staff (<i>2 pay periods – 27 employees</i>).....	\$135,554.51
Payroll – Board (<i>19 members</i>)	<u>\$00,000.00</u>
Total Payroll (<i>27 employees</i>)	\$135,554.51
Payroll CRA Remittance	<u>\$ 48,201.85</u>
TOTAL GROSS PAYROLL	<u>\$183,756.36</u>



Statement

Account Name:	EASTERN REGIONAL SERVICE BOARD	Card Number:	xxxx-xxxx-xxxx-3165
Company Name:	EASTERN REGIONAL SERVICE BOARD	Account Limit:	\$ 50,000.00
Employee ID:	CDROVER	Available Credit:	\$ 36,404.77
Statement Date (MM/DD/YYYY):	04/28/2024	Currency:	CANADIAN DOLLAR
Payment Due Date (MM/DD/YYYY):	05/19/2024		

Payments and credits received after this statement date and before the payment due date will reduce the total amount charged to your autopay account for this statement period.

Payments made to Individual cards will refresh both the Corporate limit and the Individual card limit by the amount paid. Payments and credits received after this statement date will be reflected on your next statement.

Statement Summary:

YOUR REWARDS

Rewards earned:	\$ 162.63
Rewards adjusted:	\$ 0.00
Total rewards earned:	\$ 162.63
Rewards balance year to date:	\$ 445.59

Annual cashback credit processed annually in January

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 5,540.56
Payments:	\$ -8,208.43
Adjustments:	\$ 0.00
Net Purchases:	\$ 16,263.10
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 13,595.23

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-3165 EASTERN REGIONAL SERVICE BOARD					
04/18	04/18 527337537	AUTOMATIC PYMT RECEIVED	\$ -5,540.56	\$ 0.00	\$ -5,540.56
			TOTAL CREDITS	xxxx-xxxx-xxxx-3165	\$ -5,540.56
			TOTAL DEBITS	xxxx-xxxx-xxxx-3165	\$ 0.00
Card Number xxxx-xxxx-xxxx-3500 BUTT, KEVIN					
04/04	04/05 525320772	AVALON INDSTRAL MRINE CARBONEAR NL	\$ 20.25 053350	\$ 3.04 (e)	\$ 23.29
04/05	04/08 525780839	WWW.RESERVATIONS.COM ORLANDO FL	\$ 33.70 038809	\$ 0.00	\$ 33.70
04/05	04/08 525780838	HOTEL RESERVATIONS.COM 855-956-2201 ON	\$ 377.95 001671	\$ 0.00	\$ 377.95
04/08	04/09 525939293	SHELL C12416 BURLINGTON ON	\$ 159.65 088521	\$ 20.75 (e)	\$ 180.40

04/08	04/09 525939294	MARINE ATLANTIC/BOOKIN PORT-AUX-BASQ NL	\$ 1,219.50 071902	\$ 182.92 (e)	
04/08	04/10 526039213	CANADIAN TIRE #412 BURLINGTON ON	\$ 24.99 022677	\$ 3.25 (e)	\$ 28.24
04/09	04/10 526039215	A30 EXPRESS SALABERRY-DE- QC	\$ 15.13 078098	\$ 2.27 (e)	\$ 17.40
04/09	04/10 526039291	MOTEL LA SEIGNEURIE SAINT-JEAN-PO QC	\$ 107.10 078613	\$ 0.00	\$ 107.10
04/09	04/10 526039214	PETRO CANADA12478 SAINT JEAN PO QC	\$ 291.95 090259	\$ 43.72 (e)	\$ 335.67
04/10	04/11 526245437	CIRCLE K / IRVING #QPS SALISBURY NB	\$ 52.98 081301	\$ 7.95 (e)	\$ 60.93
04/10	04/11 526245436	PETRO CANADA12478 SAINT JEAN PO QC	\$ 25.99 065629	\$ 3.89 (e)	\$ 29.88
04/10	04/11 526245438	COBEQUID PASS TOLL HIG HALIFAX NS	\$ 15.65 062034	\$ 2.35 (e)	\$ 18.00
04/11	04/12 526453177	COUCHE-TARD INC QPS DEER LAKE NL	\$ 45.99 017622	\$ 6.90 (e)	\$ 52.89
04/23	04/23 528160047	SPEND DYNAMICS PYMT RCVD TORONTO ON	\$ -2,667.87	\$ 0.00	\$ -2,667.87
04/23	04/25 528628831	CANADIAN TIRE #650 CLARENVILLE NL	\$ 49.98 000761	\$ 7.50 (e)	\$ 57.48
04/24	04/26 528852597	FOODLAND #9214 WHITBOURNE NL	\$ 8.09 048048	\$ 1.21 (e)	\$ 9.30

TOTAL CREDITS xxxx-xxxx-xxxx-3500 **\$ -2,667.87**
TOTAL DEBITS xxxx-xxxx-xxxx-3500 **\$ 2,734.65**

Card Number xxxx-xxxx-xxxx-7456 DEAN, CHRISTIE

04/03	04/03 525017863	AMZN MKTP CA 5Y7NC4EU3 WWW.AMAZON.CA ON	\$ 25.90 033643	\$ 3.88	\$ 29.78
04/11	04/12 526453253	AMZN MKTP CA Q00501603 WWW.AMAZON.CA ON	\$ 662.04 094265	\$ 99.32	\$ 761.36
04/13	04/15 526744692	STARLINK INTERNET HALIFAX NS	\$ 320.00 034658	\$ 48.00 (e)	\$ 368.00
04/15	04/16 527027357	MOTOR REGISTRATION DIV MOUNT PEARL NL	\$ 1,391.30 024612	\$ 208.70 (e)	\$ 1,600.00
04/19	04/19 527768908	CAPITAL PRECAST 709-364-5008 NL	\$ 2,280.00 068070	\$ 342.00 (e)	\$ 2,622.00
04/24	04/26 528852599	CANADIAN TIRE #144 ST JOHNS NL	\$ 69.99 070842	\$ 10.50 (e)	\$ 80.49

TOTAL CREDITS xxxx-xxxx-xxxx-7456 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-7456 **\$ 5,461.63**

Card Number xxxx-xxxx-xxxx-3047 DROVER, CRAIG

03/28	03/29 524453570	TELUS MOBILITY PREAUTH CALGARY AB	\$ 1,149.25 013558	\$ 172.39 (e)	\$ 1,321.64
04/12	04/15 526744691	CPC / SCP 005444 TORBAY NL	\$ 908.83 072911	\$ 136.32 (e)	\$ 1,045.15
04/15	04/16 527027356	STAPLES STORE #65 ST. JOHNS NL	\$ 100.24 033801	\$ 15.04 (e)	\$ 115.28

04/15	04/17 527222111	TELUS ONLINE PAYMENT P VANCOUVER BC	\$ 428.59 024703	\$ 64.29 (e)	\$ 492.88
04/16	04/18 527551958	TELUS MOBILITY PREAUTH CALGARY AB	\$ 428.59 021200	\$ 64.29 (e)	\$ 492.88
04/19	04/19 527768907	CAPITAL PRECAST 709-364-5008 NL	\$ 380.00 054710	\$ 57.00 (e)	\$ 437.00

TOTAL CREDITS xxxx-xxxx-xxxx-3047 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-3047 **\$ 3,904.83**

Card Number xxxx-xxxx-xxxx-4730 HEATH, IVAN

04/01	04/03 525017862	FOODLAND #9214 WHITBOURNE NL	\$ 2.98 097685	\$ 0.45 (e)	\$ 3.43
04/16	04/17 527222112	I.J.SMITH HOME BUILDIN CHAPEL ARM NL	\$ 329.00 063370	\$ 49.35 (e)	\$ 378.35

TOTAL CREDITS xxxx-xxxx-xxxx-4730 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-4730 **\$ 381.78**

Card Number xxxx-xxxx-xxxx-5229 RIDEOUT, COLIN

04/11	04/12 526453254	CLARENVILLE RENTALS LT CLARENVILLE NL	\$ 25.88 037441	\$ 3.88 (e)	\$ 29.76
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TOTAL CREDITS xxxx-xxxx-xxxx-5229 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-5229 **\$ 29.76**

Card Number xxxx-xxxx-xxxx-0293 TUCKER, LYNN

03/30	04/01 524589564	AMAZON.CA 0C6191X13 AMAZON.CA ON	\$ 13.94 042820	\$ 2.10	\$ 16.04
04/03	04/03 525017786	CIVICINFO BC 250-383-4898 BC	\$ 382.48 087864	\$ 45.90 (e)	\$ 428.38
04/03	04/03 525017787	CIVICINFO BC 250-383-4898 BC	\$ 750.00 061367	\$ 90.00 (e)	\$ 840.00
04/05	04/08 525780840	ARBOUR HOLDINGS 709-334-3388 NL	\$ 1,017.39 035979	\$ 152.61 (e)	\$ 1,170.00
04/09	04/10 526039292	SUBWAY 21048 ST JOHNS NL	\$ 117.50 070154	\$ 17.62 (e)	\$ 135.12
04/17	04/18 527552025	ZOOM.US 888-799-9666 SAN JOSE CA	\$ 21.49 047643	\$ 3.22 (e)	\$ 24.71
04/20	04/22 527958989	SQ GOOD TO BE HOME CO LONG HARBOUR NL	\$ 417.39 001243	\$ 62.61 (e)	\$ 480.00
04/25	04/26 528852598	SQ GOOD TO BE HOME CO LONG HARBOUR NL	\$ 570.61 099124	\$ 85.59 (e)	\$ 656.20

TOTAL CREDITS xxxx-xxxx-xxxx-0293 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-0293 **\$ 3,750.45**



CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

Telephone Inquiries: 1-855-825-9232

Lost/Stolen cards: 1-844-316-3760

Outside Canada and USA call collect: 514-881-3808

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-800-363-3333

Lost/Stolen cards: 1-866-890-9552

Outside Canada and USA call collect: 1-514-881-3735

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com



PAYMENT INFORMATION:

	BMO	Diners Club
You can mail your payment to:	BMO P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2	Diners Club P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2
You may send your payment via overnight mail to:	BMO Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9	Diners Club Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9
IMPORTANT PAYMENT INFORMATION:	For BMO accounts, please make your cheque or money order payable to: BMO Bank of Montreal	For Diners Club accounts, please make your cheque or money order payable to: Diners Club

If you are paying by mail:
Remember

- Enclose your cheque or money order, payable in the same currency as your credit card, with this payment coupon, but do not staple or tape them together.
- Write your account number on the front of your cheque or money order.
- Please do not send cash.

A fee will be assessed against returned cheques.

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The balance due will be automatically debited from your bank account as you authorized.

TOWNS PAYMENT ACTIVITY 2024 - As of May 8, 2024
(Towns include all incorporated towns and those LSDs who pay collectively)

CustCode	Town/Local Service District	Number of Units	Number of Units x \$200.00	Prior Year (Credit) Arrears *	Total Invoiced	Payments/ Adjustments	Arrears	Over 30 Days Past Due	Over 60 Days Past Due	Current Balance
LSDOF201	LSD of Georgetown	131	\$26,200	\$0	\$26,200	\$13,100	\$0	\$0	\$0	\$13,100
LSDOF202	LSD of Marysvale	240	\$48,000	\$1,500	\$49,500	\$17,600	\$0	\$0	\$0	\$31,900
TOWN0001	Town of Carbonear	2151	\$456,606	\$0	\$456,606	\$95,946	\$0	\$0	\$0	\$360,660
TOWN0003	Town of Clarke's Beach	611	\$122,200	\$0	\$122,200	\$48,880	\$0	\$0	\$0	\$73,320
TOWN301	Town of Come by Chance	118	\$23,600	\$0	\$23,600	\$9,440	\$0	\$0	\$0	\$14,160
TOWN302	Town of Norman's Cove-Long Cove	333	\$66,600	\$0	\$66,600	\$26,700	\$0	\$0	\$0	\$39,900
TOWN303	Town of Chapel Arm	253	\$50,600	\$0	\$50,600	\$25,300	\$0	\$0	\$0	\$25,300
TOWN304	Town of Southern Harbour	184	\$36,800	\$0	\$36,800	\$14,720	\$0	\$0	\$0	\$22,080
TOWN305	Town of Sunnyside	205	\$41,000	\$0	\$41,000	\$16,400	\$0	\$0	\$0	\$24,600
TOWN502	Town of Chance Cove	151	\$30,200	\$0	\$30,200	\$12,080	\$0	\$0	\$0	\$18,120
TOWN503	Town of Arnold's Cove	535	\$107,000	\$0	\$107,000	\$42,800	\$0	\$0	\$0	\$64,200
TOWN0203	Town of Colliers	293	\$58,600	\$0	\$58,600	\$23,440	\$0	\$0	\$0	\$35,160
TOWN0205	Town of Holyrood	1095	\$219,000	\$0	\$219,000	\$219,000	\$0	\$0	\$0	\$0
TOWN0401	Town of Aquaforte	69	\$13,800	\$0	\$13,800	\$2,181	\$0	\$0	\$0	\$11,619
TOWN0402	Town of Bay Bulls	633	\$126,600	\$0	\$126,600	\$50,640	\$0	\$0	\$0	\$75,960
TOWN0403	Town of Cape Broyle	277	\$55,400	\$0	\$55,400	\$7,552	\$0	\$0	\$0	\$47,848
TOWN0404	Town of Fermeuse-Kingman's Cove	179	\$35,800	-\$180	\$35,620	\$17,810	\$0	\$0	\$0	\$17,810
TOWN0405	Town of Ferryland	272	\$54,400	\$0	\$54,400	\$13,600	\$0	\$0	\$0	\$40,800
TOWN0407	Town of Renews-Cappahayden	234	\$46,800	\$0	\$46,800	\$14,040	\$0	\$0	\$0	\$32,760
TOWN0408	Town of St. Shott's	50	\$10,000	\$0	\$10,000	\$5,000	\$0	\$0	\$0	\$5,000
TOWN0410	Town of Witless Bay	744	\$148,800	\$0	\$148,800	\$59,520	\$0	\$0	\$0	\$89,280
TOWN0411	Town of Portugal Cove South	88	\$17,600	\$0	\$17,600	\$8,800	\$0	\$0	\$0	\$8,800
TOWN0504	Town of Long Harbour-Mount Arlington He	195	\$39,000	\$0	\$39,000	\$15,600	\$0	\$0	\$0	\$23,400
TOWN0505	Town of Fox Harbour	134	\$26,800	\$0	\$26,800	\$10,720	\$0	\$0	\$0	\$16,080
TOWN0507	Town of St. Bride's	139	\$27,800	\$0	\$27,800	\$13,900	\$0	\$0	\$0	\$13,900
TOWN0508	Town of Point Lance	47	\$9,400	\$0	\$9,400	\$4,700	\$0	\$0	\$0	\$4,700
TOWN0509	Town of Branch	161	\$32,200	\$0	\$32,200	\$22,200	\$0	\$0	\$0	\$10,000
TOWN0510	Town of Mount Carmel-Mitchell's Brook-St	299	\$59,800	\$0	\$59,800	\$29,900	\$0	\$0	\$0	\$29,900
TOWN0511	Town of St. Joseph's	107	\$21,400	\$0	\$21,400	\$10,700	\$0	\$0	\$0	\$10,700
TOWN0512	Town of Admiral's Beach	82	\$16,400	\$0	\$16,400	\$6,560	\$0	\$0	\$0	\$9,840
TOWN0514	Town of Colinet	75	\$15,000	\$0	\$15,000	\$7,700	\$0	\$0	\$0	\$7,300
TOWN0601	Town of Whiteway	163	\$32,600	\$0	\$32,600	\$13,040	\$0	\$0	\$0	\$19,560
TOWN0602	Town of Heart's Delight-Islington	464	\$92,800	\$0	\$92,800	\$37,120	\$0	\$0	\$0	\$55,680
TOWN0603	Town of Heart's Desire	139	\$27,800	\$0	\$27,800	\$11,120	\$0	\$0	\$0	\$16,680
TOWN0802	Town of Bay de Verde	221	\$44,200	\$0	\$44,200	\$17,880	\$0	\$0	\$0	\$26,320
TOWN0804	Town of New Perlican	162	\$32,400	\$0	\$32,400	\$32,400	\$0	\$0	\$0	\$0
TOWN0805	Town of Hant's Harbour	193	\$38,600	\$18,381	\$56,981	\$56,981	\$0	\$0	\$0	\$0
TOWN0806	Town of Heart's Content	239	\$47,800	\$0	\$47,800	\$47,800	\$0	\$0	\$0	\$0
TOWN0807	Town of Winterton	295	\$59,000	\$0	\$59,000	\$59,000	\$0	\$0	\$0	\$0
		11961	\$ 2,418,606	\$ 19,701	\$ 2,438,307	\$ 1,141,870	\$ -	\$ -	\$ -	\$ 1,296,437

2024 TOTAL OUTSTANDING INCORPORATED TOWNS \$ 1,296,436.96

PAD Set up for pre-authorized debit payments*
*SPAR** Special Payment Arrangement in Place*

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	Carbonear and Area Bulk Collection (Oversized Items Collection)
MEETING DATE:	May 29, 2024
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Christie Dean, Director Operations
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

Staff recommends the award of the Carbonear and Area Waste Management - Bulk Pick-up contract for 2024 to Ridge G&P Services Ltd. for the value of \$39,939.50 (plus HST).

MOTION:

BE IT RESOLVED that the Board award the Carbonear and Area Bulk Pick-up contract for 2024 to Ridge G&P Services Ltd., for the value of \$39,939.50 (plus HST).

FINANCIAL CONSIDERATIONS:

- Four (4) companies picked up the tender documents and two (2) bids were received.
- There was a difference of \$3,810.50 (plus HST) between the two bids received.
- The waste collection contract beginning May 13th for Carbonear and Area is \$1,754,025 (plus HST) over three years or \$584,675 (plus HST) annually.
- With the addition of the bulk collection, the total waste collection cost for the first year of the contract is \$624,614.50 (plus HST).
- The 2024 annual unit contracted costs for weekly waste collection, bi-weekly recycling and one bulk waste collection will be \$191.31 (plus HST) or \$220.01 (HST incl).
- This is an increase of 82% over the former contract that began January 2020. The annual unit price for that contract was \$105 (plus HST) or \$120.75 (HST incl).
- For 2024, the Board receives \$200 per property from this area while cost per property equates to \$220.01 (HST incl).

BACKGROUND/DISCUSSION:

- To improve the bulk waste collection experience for towns and residents, the Board decided to remove bulk waste collections from the waste collection tenders/contracts and the collection of oversized items/bulk waste will be tendered separately going forward.
- Please note that the waste industry is moving away from using 'bulk collection' and using 'oversized items collection' to describe the service more accurately.
- Customers will be invited to set up an appointment for the collection of their oversized items/bulk waste items beginning this year.
- Staff are in the process of acquiring the scheduling/appointment software and this should be in place by the end of May 2024.
- Staff have noted that an additional employee will be required during the bulk collection period to book/confirm appointments, review information, and to make the necessary data entry in the appointment software as well as in the Board's financial software.
- In 2023, contractors were contacted to determine the costs of a bulk collection as requests for additional bulk collections were received from several communities. It was determined that for a community of 1,751 units to 2,000 units, the estimated cost would be \$22,500 (plus HST). Note that none of the enquiring communities purchased an additional bulk collection.
- Using the information from last year and applying it to the 3,265 properties in the Carbonear and Area tender, staff had estimated that the bulk collection for Carbonear and Area would be about \$40,000 (plus HST).

ATTACHMENTS:

- Bid Form for the Carbonear and Area Bulk Collection

Eastern Regional Service Board

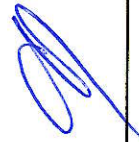
Closing Date and Time: Thursday May 2, 2024 – 10:00am

Request for Tender Eastern Regional Service Board Carbonear and Area Waste Management Bulk Pick - up

Company	Base Bid	HST	Tender Total
Ridge GAP Services Ltd.	39,939.50	5990.93	45,930.43
T2 Ventures Inc.	43,750.00	6,562.50	50,312.50

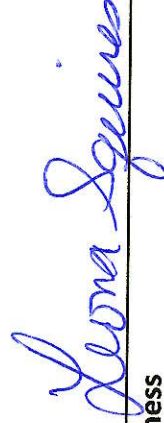
CHRISTIE DEAN

A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2027.



Christie Dean

Director of Operations



Witness

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	Bell Island Waste Recovery Facility Closure & Vandalism Costs – April/May 2024
MEETING DATE:	May 29, 2024
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Lynn Tucker, Chief Administrative Officer
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

For information only. The Bell Island Waste Recovery Facility could not re-open on April 6th as published due to severe and ongoing vandalism at the site. The facility was able to reopen on Thursday, May 9th. However, the Board has incurred significant expenses for repairs and should consider permanent closure of the facility.

MOTION:

N/A

FINANCIAL CONSIDERATIONS:

- From April 2 to May 10, the Board incurred the following expenses to address the vandalism at the Bell Island Waste Recovery Facility:
 - \$4,637 – Materials to repair chain link fencing and posts; new windows (3); plexiglass covering to go over newly installed windows; plywood/wood; Jersey barriers; tools; siding; screws; nails; etc.
 - \$4,950 – Equipment/fuel costs for grapple truck with trailer; backhoe; and pickups; etc.
 - \$2969 – Payroll/labour costs.
- Total costs for repairs over past six (6) weeks: \$12,556
- In 2023, this facility operated for 9 months and saw 650 visits (a decrease of 5% from the previous year).
- For 2022, this facility saw 680 visits at a cost of \$57.03 per customer visit.
- This facility is expensive to operate with very low usage.

BACKGROUND/DISCUSSION:

- The Bell Island Waste Recovery Facility (BIWRF) was scheduled to reopen on Saturday, April 6th following winter closure.
 - The facility could not reopen on that date due to vandalism that occurred before that date and included one broken window; a huge portion of fence missing including the fence poles; lock missing from the sea can used to store electronics; the "Closed" sign installed last fall is broken in half; etc.
 - The facility remained closed until repairs were completed.
 - The facility was scheduled to reopen on Tuesday, April 23rd.
 - On Monday, April 22nd, we received another report of vandalism at the site. This time, the second window was not only broken but was torn out of the hut and that damaged the framing as well as the siding around the window. In addition, the newly replaced window was broken again; the bathroom door was damaged; more damage was done to the fencing; and a fire was set in the furniture berm on site.
 - Therefore, the facility remained closed until repairs could be completed.
 - On May 8th, another report of vandalism was received and included a window broken again; vinyl siding damaged/missing on one side; the lock cut off the sea can that stores electronic waste; and another portion of the fence was cut out.
 - On May 8th, staff repaired the fence and on May 9th that section of fencing was cut open once again. It is noteworthy that this section is the area facing the ocean.
 - The Wabana Council has an ongoing public campaign regarding the facility and held a protest at the facility on May 4th (see attachments).
 - The Town's CAO blames the winter closure of the facility for the illegal dumping on Bell Island; however, illegal dumping existed on the island long before ERSB opened its waste recovery facility there in February 2021 (see attachments).
-
- Considering the vandalism and the ongoing public campaign on Bell Island demanding their "dump" back (see attachments), the Board may want to consider permanent closure of the facility.

ATTACHMENTS:

- Excerpt #1 from Town of Wabana's Facebook page – April 26, 2024
- Excerpt #2 from Town of Wabana's Facebook page – April 26, 2024
- Excerpt from Town of Wabana's Facebook page – June 14, 2015

From FACEBOOK – Town of Wabana
April 26, 2024

Town of Wabana is at **Bell Island, Newfoundland and Labrador.**

· [Wabana](#) ·

!! Public Service Announcement !!

Peaceful Public Protest at the Bell Island Waste Recovery Facility 2 pm Saturday, May 4th.
The Council as a whole equally discussed their level of frustration with the Bell Island Waste Recovery Facility going on its sixth month of being closed. The council feels their concerns are being ignored.

Some things to note:

1. The Bell Island Waste Recovery Facility has been closed since December 9th, 2023.
2. When it is open it is open for 16 hours per week. Two 4-hour days and 1 8 hour day. (When the Municipality operated it, we were open 5 days a week). Lack of access remains a top concern for our residents.
3. The Waste Recovery Facility had recently experienced vandalism that included a broken window, damaged fencing, and other minor damages to the point of entry. We are going on a month since the damages and all repairs have not been completed.
4. The Waste Recovery Facility had since then caught on fire, and the Wabana Volunteer Fire Department had no access to this facility to properly extinguish the fire.
5. Since taking over the Bell Island Waste Recovery Facility, there have been more illegal dump sites than ever before on Bell Island. (Can you imagine if they closed Robinhood Bay for 6 months? There would be illegal dump sites all over St. John's)
6. In Corner Brook with a population of 31,000 and in Conception Bay South with a population of 26,000 they have passed by-laws to allow ATVs to access municipal-owned roads, but on Bell Island with a community of 2300 people, you can't access the Waste Recovery Facility on an ATV permitted gravel road to dispose of your garbage.
7. Our Volunteer Fire Department refuses to respond to fires at the illegal dumpsites as there are flammable and unknown combustibles that are putting our members at risk. This is a huge safety concern.
8. Our Waste Recovery Facility has been closed for two consecutive years during the winter season due to budgetary reasons. Why is the province cutting funding for this important service? The Town of Wabana would gladly operate this facility full-time. We would increase access, eliminate illegal dumping and contribute positively to the environment.

Things are supposed to get better in time, not worsen. It's time to stand up for the services that we deserve!!!

A quote from a resident "It's pretty bad you got to break into the dump to dispose of your garbage, what an era we are in".

The Town of Wabana is now forced to do bulk garbage clean-ups within our resources and is on the hook for all costs associated with doing so. Once again, we are having to "clean up the provinces mess".

Please join us next Saturday, May 4th, at 2 pm. We need the community to support us and help get your voices heard. We will have the media present.

Please share!!!

From FACEBOOK – Town of Wabana Page:



Philip Tobin

April 26 at 10:35 AM · 🌐



🚩 🚩 We want our dump facility back we want the doors open to give our residents the year round access they need to dispose of there garbage and house hold items .come join us an support our cause to help get our dump facility back in full operation to help keep our community clean



Town of Wabana is at Bell Island, Newfoundland and Labrador

From FACEBOOK – Town of Wabana Page from 2015:

Town of Wabana's Post



Town of Wabana

June 14, 2015 · 🌐



ILLEGAL DUMPING! As many of you have witnessed, a handful of residents are dumping their trash in and around back areas in the community. This is not environmentally sound nor is it esthetically pleasing to the many residents who try so hard to keep their property clean and tidy. The town is seeking your assistance in keeping our town clean. This year we are celebrating "Come Home Year" and we encourage everyone to pitch in.

We all want our town to be the best it can be... a tidy home, yard and neighborhood.

7

1 comment 8 shares

Like

Comment

Share

Most relevant ▼



Michelle Marie Doyle

There is a large amount of garbage dumped down the road from my house. I guess people find it ok to randomly dump their household garbage wherever they want! We like to take walks down that way and its really an eyesore !



8y Reply

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	RFP Process for Procurement of Services
MEETING DATE:	2024-05-29
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Craig Drover, Director Corporate Services
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

This note is for discussion purposes only, no other action is required.

FINANCIAL CONSIDERATIONS:

- The RFP process is currently being used to ultimately issue the Bay Roberts Waste Management Contract. The RFP process will allow for greater control of the purchasing process and provide a mechanism to evaluate proposals and negotiate prices with the bidders.

BACKGROUND/DISCUSSION:

- The Board has traditionally followed a Public Invitation to Tender process for the awarding of major contracts for services such as the provision of residential waste collection services.
- One drawback with the traditional invitation to tender process relates to the legal responsibilities of the bidder and the authority procuring the good or service.
- The Contract A and Contract B frameworks for procurement law must be strictly adhered to upon the issuance of the Invitation to Tender. What can and cannot be done during the procurement process has been addressed by the Public Procurement Agency (PPA) and the courts. Any deviation from the process requires careful consideration and legal opinion.
- The Request for Proposals process for purchasing places much more control into the hands of the issuing organization. The contents of a proposal are outlined in the RFP document and the proponent must submit a full proposal for review and not just a price. The RFP process allows for negotiation with the bidder as well as a review of the proposals to ensure compliance with the criteria set out in the RFP. The RFP documents note that the RFP process does not result in a Contract A situation and that the RFP can be cancelled at any time prior to the conclusion of the process.

- The public RFP process can be adopted by the Board after discussion and direction from the PPA. It is the audience that is of the upmost priority, not the vehicle used. Based on value thresholds, public sector entities may issue an Open Call for Bids in the form of an Invitation to Tender or as an RFP. The RFP documents issued by the ERSB will be advertised, posted, and made available in the same method as the Invitation to Tender documents have always been. This ensures that the process remains public and transparent.
- One of the main benefits of the RFP process is the ability to set and weight the proposal evaluation criteria. For example, in the RFP issued for waste collection for the Town of Bay Roberts, there were seven Rated Criteria, with the seventh being price. The table used in the RFP is below. As can be seen the Rating Criteria provides much more flexibility than having the tender awarded solely based on price. The RFP submissions should allow for the Board and Staff to make much more informed decisions when awarding long-term service contracts.
- The submission deadline for the RFP was extended from May 11, 2024, to May 14, 2024, because of a request from a potential bidder. The extension was noted publicly on the ERSB website, and all other potential bidders were notified of the extension. This resolution reflected the extra control that the ERSB would have during the RFP process.
- Submissions to the RFP will be made in two envelopes, one for the proposal and one for price. Once the submission deadline for the RFP passes, ERSB staff will read and evaluate the proposals against the below criteria. At that time the bidder with the highest overall score will be invited to negotiate the final contract with the ERSB.

Rated Criteria	Weighting (Points)	Minimum Threshold
i. Experience and Qualifications	40	20
ii. References	15	5
iii. Criterion 3 Past Performance	30	10
iv. Criterion 4 Equipment Listing	20	5
v. Criterion 5 Human Resources Plan	10	5
vi. Criterion 6 Equipment Acquisition Plan	5	5
Pricing	30	10
Total Points	150	60

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	The Change to Clear Bags – The Good and The Bad
MEETING DATE:	2024-05-29
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Lynn Tucker, Chief Administrative Officer
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

For information only – no recommended action.

MOTION:

n/a

BACKGROUND/DISCUSSION

- The Board made the decision to switch to clear bags at its February 22, 2023 meeting.
- Communications regarding this change began immediately; however, from June 1, 2023 onward, the Board ran a communications campaign to ensure all impacted customers and communities in the Eastern region were aware of this change effective January 1, 2024.
- The Board provided a grace period for all customers from January 1 through April 30 to give customers an opportunity to use up their black bags and to transition to clear bags.
- This provided residents and communities with 10 months to prepare for this change.

- THE GOOD:

- Since communicating about this change, the Board’s contractors report many residents switched to clear bags before the program implementation date of January 1, 2024.
- In addition, contractors report that the quantity of blue bag recyclables placed curbside each week has increased significantly since moving to clear bags.
- Contractors are pleased with the change to clear bags and the increased safety component for their collectors.

- The BAD:

- Since beginning communications regarding the change to clear bags, the Board has received numerous complaints including:
 - There was not enough time to transition;

- Can't find clear bags at local retailers;
 - Residents reporting purchasing numerous black bags in 2023 (anywhere from several hundred to 5,000);
 - This is a breach of the homeowner's privacy;
 - Black garbage bags are a Newfoundland tradition;
 - Homeowners assuming this change means mandatory recycling;
 - Homeowners refuse to switch to clear bags because neighbouring communities not serviced by the Board still have black bag collection.
 - Town Councillors reporting that they do not agree with this change to clear bags.
 - In addition, residents have communicated that they are upset that the Board is pushing clear bags on them when no one else is forced to use them. They are surprised to learn that clear bags have been mandatory in Central Newfoundland since 2015; in Western Newfoundland and Mount Pearl since 2017; and in St. John's since 2022.
- The Board continues to work with residents and communities regarding the benefits of switching to clear bags.
 - FYI: The Board has provided an extended grace period for clear bags for those communities who just began services through the Board this month, i.e. Town of Victoria.

ATTACHMENT(S):

- Information leaflet: "Let's Be Clear With Our Waste"
- Clear Bags – FAQs
- New Release – ERSB's Clear Bag Policy Starts January 1, 2024

Frequently Asked Questions about the ERSB's Clear Bag Policy

We hope the following responses to the most frequently asked questions we receive about clear bags will answer any questions you may have.

- If you still have questions, we're here to help. Contact us at info@ersbnl.ca or 709-579-7960.

When will this policy come into effect?

- The ERSB's clear bag policy starts on January 1, 2024.
- The plan to transition to clear bags was announced in June 2023 to give ERSB customers time to adjust.
- Between January 1, 2024, and April 30, 2024, ERSB collectors will affix a yellow sticker on garbage boxes to remind customers to use clear bags.
- After April 30, 2024, only regular household garbage placed out every week in clear, standard-sized plastic garbage bags will be collected.

Who will this affect?

- Only ERSB customers will be required to start using clear bags.
- If ERSB's collectors do not collect waste in your community, the ERSB's clear bag policy will not apply to you.

When will I have to start using clear bags?

- Starting January 1, 2024, ERSB customers will place their regular household garbage out for collection every week in clear, standard-sized plastic garbage bags.
- Optional— each household may use one (1) privacy bag every week.

What makes a privacy bag?

- A privacy bag can be an opaque (non-see-through) plastic bag of any colour.
- A privacy bag is for waste items you would like others not to see.
- Often, people place sanitary products, diapers, incontinence products, or other personal items inside privacy bags.
- Maximum one (1) privacy per week per household.

How do I use a privacy bag?

- On collection day, place your one (1) privacy bag inside one (1) of your clear garbage bags or place out on its own next to your clear bags.
- A privacy bag counts as a garbage bag towards your weekly bag limit whether it is placed inside a larger clear bag or placed out on its own.

What about my kitchen and bathroom garbage?

- Smaller bags from a kitchen or bathroom waste bin must also be clear and see-through.
- Smaller clear bags must be placed inside a larger clear bag.
- Or transfer waste from kitchen or bathroom directly into a larger clear bag.

How will this change what I'm doing now?

- Apart from swapping your standard-sized black garbage bags for standard-sized clear garbage bags, nothing else will change.
- The bag limit for your area will remain the same unless otherwise notified.
- Place your discards curbside in this matter:
 - **Clear bags** (standard-sized, colourless, see-through) for all weekly household garbage.
 - **Opaque** (non-see-through) garbage bag of any colour for weekly privacy garbage.
 - **Blue bags** for recycling materials only on scheduled recycling collection days, no limit on how many you can use.

Why is using clear bags necessary?

- Recycling participation rates in our region are very low.
- Municipalities across Canada using clear bags for garbage reported an increase in how many recyclables are diverted from the garbage once clear bags were introduced.
- Proper sorting of discarded items will reduce the amount of waste going to landfill and the cost paid to dispose of it.
- Keeping operating costs down will help keep collection fees low.
- Clear bags give collection workers an opportunity to quickly identify the contents of a bag, helping minimize the risk of coming into contact with hazardous materials or sharp objects.
- Clear bags help keep batteries and other household hazardous waste out of the garbage.

Who else uses clear bags in our province?

- Clear bags were introduced in Central Newfoundland in 2015, Western Newfoundland and Mount Pearl in 2017, and St. John's in 2022.

What are the benefits of using clear bags in the home?

- In the home, clear bags provide a visual reminder of what you are discarding.
- This encourages people to be mindful of their waste generation, consumption habits, and inspire them to recycle more or reduce wastage.
- This will simplify sorting your garbage and recycling.

How do clear bags enhance environment stewardship?

- Municipalities across Canada using clear bags have reported an increase in how many recyclables are diverted from the garbage once clear bags were introduced.

Do I absolutely have to use clear bags?

- If you are an ERSB customer, you will have to use clear garbage bags.

Where can I get clear bags?

- Most grocery and home supply stores carry a selection of waste bags, including clear bags.

What size clear bags do I use?

- Use standard-sized clear plastic garbage bags for all household garbage.
- Standard-sized garbage bags are approximately 26 inches x 34 inches (66 cm x 86 cm).
- Clear bags for kitchens and bathroom come in smaller sizes.

Will there be an exemption to using clear bags, for example, for medical reasons?

- There is no exemption from using clear bags for garbage.

Why do I have to switch to clear bags if I'm already diverting as much material from the garbage as I can?

- For residents already doing their best to divert waste and recycling from going to the landfill, keep up the good work!
- Using clear bags should make no difference except for the colour of bags used.
- This mandate is intended to increase participation from households that do not recycle materials by encouraging them to follow the standard of those who do.

Will bag limits change?

- Bag limits will remain the same in your collection area unless otherwise notified.
- If the bag limit for your area is six (6) garbage bags per week, you will place out five (5) clear garbage bags along with your one (1) privacy bag.
- Or place out five (5) bags if you place your privacy bag inside a larger clear bag.
- Or place out six (6) clear bags if you do not use a privacy bag.
- A privacy bag counts as a garbage bag towards your weekly bag limit whether it is placed inside a larger clear bag or placed out on its own next to your clear bags.
- As always, there is no limit on the number of blue bags you can place curbside on any recycling day.

Who decides bag limits?

- The ERSB decides bag limits based on the ratios of garbage and recycling we collect around the region. Bag limits also help divert discards from going to landfill.

How can I decrease my household garbage output?

- You can reduce your garbage output, simply by using clear bags and following a standard recycling practice.
- Be more selective of what you buy and use what you buy more wisely.
- As a rule of thumb, avoid purchasing single-use items that cannot be recycled, such as plastic utensils, plastic bags, Styrofoam, plastic wrap, and baggies.
- Select grocery items that do not come in packaging that cannot be recycled and when possible, avoid food wastage.
- Organic waste, mostly food waste accounts for over thirty (30) per cent of what we send to landfills in Newfoundland and Labrador, yet we divert less than three (3) per cent.
- In landfill, organic waste breaks down and produces methane gas which pollutes the air and groundwater.

What if I inadvertently place some recyclable material in a clear bag?

- Clear bags give collectors a visual of recyclables mixed in with the garbage.
- To be consistent, we instruct collectors not to collect any clear bags with recyclable items inside them.
- If this affects you, please resort garbage and recyclables into appropriate bags for your next recycling day.

Can I use clear bags for recycling too?

- Only blue bags that are see-through and blue in colour or tint can be used for recycling.
- Recyclables placed inside clear or coloured bags may be mistaken for garbage.
- Recycling bags are blue for a reason; they alert the collectors that the contents are recyclable.
- Collectors place blue bags into a separate compartment on the compactor truck, apart from the compartment where garbage goes.

Are clear bags recyclable?

- There are no programs in place to recycle plastic garbage bags of any colour as it would be difficult to separate the plastic bags from the garbage inside.
- On the other hand, blue bags are baled together and shipped to recycling markets where they are made into new garbage bags.
- Both clear and coloured plastic garbage bags are made from the same type of plastic, the difference is in the dyes added to colour the bags.

What do I do with my household hazardous waste (HHW) if I cannot put it in with my garbage?

- HHW such as batteries should never be placed in with your garbage regardless of what colour garbage bags you use.
- Always responsibly dispose of HHW at one of our seasonal HHW collection events, or drop off at the Robin Hood Bay HHW Depot Wednesdays and Saturdays from 8 a.m.-4 p.m.

What if I use more than one privacy bag per week?

- You can only use only one (1) privacy bag per week per household.
- If more than one (1) privacy bag is placed out, only one (1) bag will be collected.
- A privacy bag counts as a garbage bag towards your weekly bag limit whether it is placed inside a larger clear bag or placed out on its own next to your clear bags.

What if I forget to use clear bags?

- Between January 1, 2024, and April 30, 2024, ERSB collectors will affix a yellow sticker on garbage boxes to remind customers to use clear bags.
- After April 30, 2024, only regular household garbage placed out for collection every week in clear, standard-sized plastic garbage bags will be collected.

FOR IMMEDIATE RELEASE

December 7, 2023

Eastern Regional Service Board's Clear Bag Policy Starts on January 1, 2024

The Eastern Regional Service Board (the Board) will officially transition to clear bags for all household garbage collected by ERSB contractors after New Year's Day. Starting January 1, 2024, ERSB customers will place their regular household garbage out for collection every week in clear, standard-sized plastic garbage bags. The Board announced the change in June 2023 to give our valued customers time to adjust and would like to thank everyone who has already switched to clear bags over the past six months.

In the home, using clear bags for regular household garbage provides a visual reminder of what we are discarding. This encourages people to be mindful of their waste generation, consumption habits, and potentially, inspire them to recycle more and reduce wastage. Using clear bags will make sorting garbage and recycling more efficient. Clear bags also help ensure that household hazardous waste such as batteries are diverted from going to the landfill. Clear bags protect collectors by allowing them quickly to identify the contents of a bag, minimizing the risk of coming into contact with sharp objects and other unsafe contents.

Municipalities across Canada using clear bags have reported an increase in how many recyclables are diverted from the garbage once clear bags were introduced. Clear bags were introduced in Central Newfoundland in 2015, Western Newfoundland and Mount Pearl in 2017, and St. John's in 2022.

Each household may use one privacy bag every week. As always, there is no limit on the number of blue bags customers can place curbside on any scheduled recycling day.

Beginning on January 1, 2024, customers will place their discards curbside in this matter:

- **Clear bags (standard-sized, colourless, see-through) for all weekly household garbage.**
- **Opaque (non-see-through) garbage bag of any colour for weekly privacy garbage.**
- **Blue bags (unlimited number) for recycling materials only on scheduled recycling days.**

Quotes

"The Board is proud to announce this clear bag mandate. Recycling rates in our region are very low and we must do better. The Board is encouraged that more people are doing their part to properly sort their discards and are making the connection between our warming climate and the unsustainable status quo. What we need is for everyone to do their part. Clear bags help improve waste management systems and gets everyone involved in protecting the environment."

Steve Tessier, Chair, Eastern Regional Service Board

"On behalf of our ERSB staff and collectors, thank you to the communities that partner with us, and thank you to all our customers who started using clear bags in the months leading up to this official launch. We look forward to continuing working with you all, helping keep our communities clean and healthy and protecting the environment. Thank you to our staff and collectors for working hard every day to improve the quality of the services the ERSB provides."

Lynn Tucker, CAO, Eastern Regional Service Board

“From a strategy and policy perspective, and importantly, from an environmental stewardship perspective, shifting to clear bags is a necessary move and an integral part of the Eastern Regional Service Board’s mandate to modernize waste management in all corners of the Eastern region. Everything we can do as a Board, communities and individuals working together to better manage our waste generation and increase recycling, is a win for the environment and for society.”

Gerard Tilley, Chair, ERSB Strategy and Policy Committee

Learn more:

<https://easternregionalserviceboard.com>

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Media contact:

Will Hilliard


Communications Coordinator


709-579-7960


whilliard@ersbnl.ca


We’re here to help. Contact us:

Majors Path, Suite 3, St. John's, NL A1A 0L5

 709-579-7960

 info@ersbnl.ca

 easternregionalserviceboard.com

 @ersbnl

 eastern regional service board

Community Name: Admiral's Beach

Water Supply: 2 Well Fields

1. Is the disinfection system operational? Yes No
2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No
 If yes, select reason code: E1
 If yes, describe plan to address BWA: Trying to get Cl residuals
5. Is the BWA reason code accurate? Yes No
 If no, select the accurate reason code: Choose an item.
6. Are there other water quality issues? Yes No
 If yes, describe the issues and the plan to address them: [Click or tap here to enter text.](#)

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:
 Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs
 If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)
9. Select which of the following maintenance activities have been conducted during the last quarter?
 Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising

bo



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter. Waiting on a water tank which is nearing completion. Assisted town clerk with completion of Annual Water Report Form..
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: **Aquaforte**

Water Supply: **Davies Pond**

1. Is the disinfection system operational? Yes No

2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				0.59
Minimum				0.05
Maximum				1.04

4. Is this system currently on a BWA? Yes No

If yes, select reason code: [Choose an item.](#)

If yes, describe plan to address BWA: [Click or tap here to enter text.](#)

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: [Choose an item.](#)

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: [Click or tap here to enter text.](#)

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
2,798	6,700	USG per day

8. Select which of the following O&M Programs have been developed:

- Operational Monitoring Plan
 Standard Operating Procedures
 Maintenance Assurance Manual
 Emergency Plan
 Preventative Maintenance Programs

If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)

9. Select which of the following maintenance activities have been conducted during the last quarter?

- Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter. [Click or tap here to enter text.](#)
12. Other comments? All is well.

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Fermeuse

1. Number of public wastewater outfalls? 1

2. Are any of the outfalls discharging >100 m³/day? Yes No don't monitor flow, 41 services

If yes, are they registered under the *Wastewater Systems Effluent Regulations*? Yes No

3. Provide the following information for the last quarter (if available):

Outfall ID	Average Flow	Peak Flow	Unit of Measurement (i.e. m ³ /day, USGPM)

4. Number of lift stations? 0

5. Number of wastewater treatment plants? (include septic tanks) Choose an item.

6. Select any adverse events that may have occurred in the wastewater system during the past quarter

- Lift Station Overflow Leaks Blockages
 Equipment Malfunction Odour Complaints
 Other (provide details) [Click or tap here to enter text.](#)

7. Does the wastewater collection system have inflow/infiltration issues?

- Yes No

8. Select any maintenance activities that been undertaken on the wastewater system in the last quarter.

- Inspection of lift station Hand rodding to clear a blockage
 Flushing Septic tank clean-out
 Other (provide details) [Click or tap here to enter text.](#)

9. Note any required upgrades for the wastewater system: no problems

Regional Operator Name: Ken Rollings

Date: 3/31/2024

Community Name: Fermeuse

Water Supply: Bear Cove Pond

1. Is the disinfection system operational? Yes No

2. Are chlorine residual tested on a daily basis?

Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No

If yes, select reason code: Choose an item.

If yes, describe plan to address BWA: Click or tap here to enter text.

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: Choose an item.

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: Click or tap here to enter text.

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:

Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs

If not all are selected when will the remaining be completed? Click or tap here to enter text.

9. Select which of the following maintenance activities have been conducted during the last quarter?

Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter. No Chlorine residuals submitted.
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Ferryland

1. Number of public wastewater outfalls? 1
2. Are any of the outfalls discharging >100 m³/day? Yes No don't monitor flow, about 22 services
If yes, are they registered under the *Wastewater Systems Effluent Regulations*? Yes No

3. Provide the following information for the last quarter (if available):

Outfall ID	Average Flow	Peak Flow	Unit of Measurement (i.e. m ³ /day, USGPM)

4. Number of lift stations? 0
5. Number of wastewater treatment plants? (include septic tanks) Choose an item.
6. Select any adverse events that may have occurred in the wastewater system during the past quarter
 Lift Station Overflow Leaks Blockages
 Equipment Malfunction Odour Complaints
 Other (provide details) [Click or tap here to enter text.](#)
7. Does the wastewater collection system have inflow/infiltration issues?
 Yes No
8. Select any maintenance activities that been undertaken on the wastewater system in the last quarter.
 Inspection of lift station Hand rodding to clear a blockage
 Flushing Septic tank clean-out
 Other (provide details) [Click or tap here to enter text.](#)
9. Note any required upgrades for the wastewater system: no problems

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: **Ferryland**

Water Supply: **Deep Cove Pond**

1. Is the disinfection system operational? Yes No

2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No

If yes, select reason code: [Choose an item.](#)

If yes, describe plan to address BWA: [Click or tap here to enter text.](#)

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: [Choose an item.](#)

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: [Click or tap here to enter text.](#)

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per min

8. Select which of the following O&M Programs have been developed:

- Operational Monitoring Plan
 Standard Operating Procedures
 Maintenance Assurance Manual
 Emergency Plan
 Preventative Maintenance Programs

If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)

9. Select which of the following maintenance activities have been conducted during the last quarter?

- Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter.
12. Other comments?.

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Gaskiers – Point La Haye

Water Supply: Big Hare Hill Pond

1. Is the disinfection system operational? Yes No

2. Are chlorine residuals tested on a daily basis?

Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter: values for 2 dates only

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No

If yes, select reason code: C1

If yes, describe plan to address BWA: Trying to get a face to face meeting

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: Choose an item.

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: [Click or tap here to enter text.](#)

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:

Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs

If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)

9. Select which of the following maintenance activities have been conducted during the last quarter?

Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter.
12. Other comments?

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Georgetown
groundwater supply

Water Supply: Third Pond and smaller

1. Is the disinfection system operational? Yes No
2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter.

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No
 If yes, select reason code: Choose an item.
 If yes, describe plan to address BWA:
5. Is the BWA reason code accurate? Yes No
 If no, select the accurate reason code: Choose an item.
6. Are there other water quality issues? Yes No
 If yes, describe the issues and the plan to address them: [Click or tap here to enter text.](#)

7. Provide the following information for the last quarter: Surface water supply.

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:
 Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs
 If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)
9. Select which of the following maintenance activities have been conducted during the last quarter?
 Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter. The Chair of the LSD, who is also the operator, called and relayed over the phone info for the Annual Water Report form. All is well.
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Goobies

Water Supply: Water Pond

1. Is the disinfection system operational? Yes No

2. Are chlorine residual tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No

If yes, select reason code: F3

If yes, describe plan to address BWA: Operator resigned. Chair of LSD is not engaged.

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: E1

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: [Click or tap here to enter text.](#)

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)

8. Select which of the following O&M Programs have been developed:

Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual

Emergency Plan Preventative Maintenance Programs

If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)

9. Select which of the following maintenance activities have been conducted during the last quarter?

Distribution System Flushing

Leak Detection

Hydrant Inspection and Exercising

Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter: No contact this quarter.
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Marysvale

Water Supply: Drilled

1. Is the disinfection system operational? Yes No

2. Are chlorine residual tested on a daily basis?

Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No

If yes, select reason code: E1

If yes, describe plan to address BWA: The BWA could be lifted, however there is a Manganese exceedance.

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: Choose an item.

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: There was a manganese exceedance. The town was referred to the Contaminants Study Program.

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:

Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs

If not all are selected when will the remaining be completed?

9. Select which of the following maintenance activities have been conducted during the last quarter?

Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter.
12. Other comments

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: North Harbour
(85 people) 2. Communal Well (5 people)

Water Supply: 1. Grandfather's Pond

1. Is the disinfection system operational? Yes No Grandfather's Pond

2. Are chlorine residual tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter: No data submitted.

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No
 If yes, select reason code: E2
 If yes, describe plan to address BWA: [Click or tap here to enter text.](#)

5. Is the BWA reason code accurate? Yes No
 If no, select the accurate reason code: [Choose an item.](#)

6. Are there other water quality issues? Yes No
 If yes, describe the issues and the plan to address them: Turbidity.

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)

8. Select which of the following O&M Programs have been developed:
 Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs
 If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)

9. Select which of the following maintenance activities have been conducted during the last quarter?
 Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter.
12. Other comments?

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: O'Donnell's

Water Supply: Well Field

1. Is the disinfection system operational? Yes No

2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No

If yes, select reason code: E1

If yes, describe plan to address BWA: increase Chlorine dose

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: Choose an item.

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: [Click or tap here to enter text.](#)

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:

- Operational Monitoring Plan
 Standard Operating Procedures
 Maintenance Assurance Manual
 Emergency Plan
 Preventative Maintenance Programs

If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)

9. Select which of the following maintenance activities have been conducted during the last quarter?

- Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising

10. Number of days you visited the community during the last quarter? [Choose an item.](#)



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

11. Provide a summary of meetings or training held in the community during the last quarter

12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings

Date: 3/31/2024

Community Name: Point Lance

Water Supply: Unnamed Pond

1. Is the disinfection system operational? Yes No
2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No
 If yes, select reason code: A
 If yes, describe plan to address BWA: A new disinfection system was installed recently.

5. Is the BWA reason code accurate? Yes No
 If no, select the accurate reason code: Choose an item.

6. Are there other water quality issues? Yes No
 If yes, describe the issues and the plan to address them: [Click or tap here to enter text.](#)

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:
 Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs
 If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)

9. Select which of the following maintenance activities have been conducted during the last quarter?
 Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising

bo

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter: This is a newly added community to the program. The Town Clerk was contacted, and they are interested in receiving assistance. Unfortunately, the mayor was off due to illness. A meeting will be convened in the next quarter. Some notes were made for the meeting.
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Portugal Cove South

Water Supply: Wrights Brook

1. Is the disinfection system operational? Yes No
2. Are chlorine residual tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter: no data received

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No
 If yes, select reason code: E1
 If yes, describe plan to address BWA: increase chlorine dose
5. Is the BWA reason code accurate? Yes No
 If no, select the accurate reason code: Choose an item.
6. Are there other water quality issues? Yes No
 If yes, describe the issues and the plan to address them: Turbidity

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:
 Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs
 If not all are selected when will the remaining be completed? When BWA lifted
9. Select which of the following maintenance activities have been conducted during the last quarter?
 Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter.
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Renew-Cappahayden

Water Supply: #1 Dinn's Well

1. Is the disinfection system operational? Yes No

2. Are chlorine residual tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No

If yes, select reason code: Choose an item.

If yes, describe plan to address BWA: Click or tap here to enter text.

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: Choose an item.

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: Click or tap here to enter text.

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:

- Operational Monitoring Plan
 Standard Operating Procedures
 Maintenance Assurance Manual
 Emergency Plan
 Preventative Maintenance Programs

If not all are selected when will the remaining be completed? Click or tap here to enter text.

9. Select which of the following maintenance activities have been conducted during the last quarter?

- Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter. No contact this quarter. All is well.
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Riverhead

Water Supply: Well Field

1. Is the disinfection system operational? Yes No
2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter: Nov only.

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average	1.04			
Minimum	0.91			
Maximum	1.24			

4. Is this system currently on a BWA? Yes No
 If yes, select reason code: Choose an item.
 If yes, describe plan to address BWA:
5. Is the BWA reason code accurate? Yes No
 If no, select the accurate reason code: Choose an item.
6. Are there other water quality issues? Yes No
 If yes, describe the issues and the plan to address them: [Click or tap here to enter text.](#)

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:
 Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs
 If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)
9. Select which of the following maintenance activities have been conducted during the last quarter?
 Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? 1
11. Provide a summary of meetings or training held in the community during the last quarter. No problems in this community.
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: St. Joseph's

Water Supply: Drilled

1. Is the disinfection system operational? Yes No

2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter:

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No

If yes, select reason code: A

If yes, describe plan to address BWA: encourage town to get Chlorination pump

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: Choose an item.

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: Recent Arsenic exceedance, Contaminants Study Program

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:

- Operational Monitoring Plan
 Standard Operating Procedures
 Maintenance Assurance Manual
 Emergency Plan
 Preventative Maintenance Programs

If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)

9. Select which of the following maintenance activities have been conducted during the last quarter?

- Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter.
12. Other comments?

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: St. Mary's

1. Number of public wastewater outfalls? 1
2. Are any of the outfalls discharging >100 m³/day? Yes No don't monitor flow, about 100 services
 If yes, are they registered under the *Wastewater Systems Effluent Regulations*? Yes No

3. Provide the following information for the last quarter (if available):

Outfall ID	Average Flow	Peak Flow	Unit of Measurement (i.e. m ³ /day, USGPM)

4. Number of lift stations? 1
5. Number of wastewater treatment plants? (include septic tanks) Choose an item.
6. Select any adverse events that may have occurred in the wastewater system during the past quarter
 Lift Station Overflow Leaks Blockages
 Equipment Malfunction Odour Complaints
 Other (provide details) [Click or tap here to enter text.](#)
7. Does the wastewater collection system have inflow/infiltration issues?
 Yes No
8. Select any maintenance activities that been undertaken on the wastewater system in the last quarter.
 Inspection of lift station Hand rodding to clear a blockage
 Flushing Septic tank clean-out
 Other (provide details) [Click or tap here to enter text.](#)
9. Note any required upgrades for the wastewater system: [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: St. Mary's

Water Supply: Wellfield

1. Is the disinfection system operational? Yes No
2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter: no data this quarter

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No
 If yes, select reason code: E1
 If yes, describe plan to address BWA: more testing

5. Is the BWA reason code accurate? Yes No
 If no, select the accurate reason code: Choose an item.

6. Are there other water quality issues? Yes No
 If yes, describe the issues and the plan to address them: well yield is low

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)

8. Select which of the following O&M Programs have been developed:
 Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs
 If not all are selected when will the remaining be completed? [Click or tap here to enter text.](#)

9. Select which of the following maintenance activities have been conducted during the last quarter?
 Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter. Contacted operator. Asked him to record end of line Chlorine residuals.
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: St. Shotts

Water Supply: Unnamed Pond

1. Is the disinfection system operational? Yes No

2. Are chlorine residuals tested on a daily basis?

Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter: some data in Mar

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average	2.06	2.35		
Minimum	0.01	0,14		
Maximum	4.90	6.00		

4. Is this system currently on a BWA? Yes No

If yes, select reason code:

If yes, describe plan to address BWA: [Click or tap here to enter text.](#)

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: [Choose an item.](#)

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: town is now planning for a new well

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
		USG per day

8. Select which of the following O&M Programs have been developed:

Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs

If not all are selected when will the remaining be completed? As soon as possible

9. Select which of the following maintenance activities have been conducted during the last quarter?

Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter. Town Clerk was contacted regarding a drilled well. Discussed and referred to Municipal Affairs for funding.
12. Other comments? [Click or tap here to enter text.](#)

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Swift Current

Water Supply: Drilled Well

1. Is the disinfection system operational? Yes No

2. Are chlorine residuals tested on a daily basis?
 Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter: Operator resigned

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average				
Minimum				
Maximum				

4. Is this system currently on a BWA? Yes No

If yes, select reason code: E1

If yes, describe plan to address BWA: See below.

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: Choose an item.

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: iron and manganese, ion exchange

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)

8. Select which of the following O&M Programs have been developed:

- Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs

If not all are selected when will the remaining be completed? As soon as possible

9. Select which of the following maintenance activities have been conducted during the last quarter?

- Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising



Regional Water/Wastewater Operator Program
Quarterly Report
Drinking Water System

10. Number of days you visited the community during the last quarter? Choose an item.
11. Provide a summary of meetings or training held in the community during the last quarter. Waiting on an ion exchange to combat the high Manganese levels.
12. Other comments?

Regional Operator Name: Ken Rollings
Date: 3/31/2024

Community Name: Trepassey

1. Number of public wastewater outfalls? 1

2. Are any of the outfalls discharging >100 m³/day? Yes No don't monitor flow, about 250 services

If yes, are they registered under the *Wastewater Systems Effluent Regulations*? Yes No

3. Provide the following information for the last quarter (if available):

Outfall ID	Average Flow	Peak Flow	Unit of Measurement (i.e. m ³ /day, USGPM)

4. Number of lift stations? 3

5. Number of wastewater treatment plants? (include septic tanks) 2

2 septic tanks serve 5 homes

6. Select any adverse events that may have occurred in the wastewater system during the past quarter

Lift Station Overflow Leaks Blockages

Equipment Malfunction Odour Complaints

Other (provide details) [Click or tap here to enter text.](#)

7. Does the wastewater collection system have inflow/infiltration issues?

Yes No

8. Select any maintenance activities that been undertaken on the wastewater system in the last quarter.

Inspection of lift station Hand rodding to clear a blockage

Flushing Septic tank clean-out

Other (provide details) [Click or tap here to enter text.](#)

9. Note any required upgrades for the wastewater system

Regional Operator Name: Ken Rollings

Date: 3/31/2024

Community Name: Trepassey

Water Supply: Miller's Pond, Broom Cove Pond

1. Is the disinfection system operational? Yes No

2. Are chlorine residuals tested on a daily basis?

Yes No Free Chlorine Only Total Chlorine Only

3. Provide the following information for the last quarter: Jan and Feb

	Near 1 st User		Near End of Line	
	Free Chlorine (mg/L)	Total Chlorine (mg/L)	Free Chlorine (mg/L)	Total Chlorine (mg/L)
Average	4.00	3.30	0.13	0.15
Minimum	2.10	4.64	0.03	0.02
Maximum	5.20	6.10	1.28	1.37

4. Is this system currently on a BWA? Yes No

If yes, select reason code: E1

If yes, describe plan to address BWA: Increase Cl dose

5. Is the BWA reason code accurate? Yes No

If no, select the accurate reason code: E2

6. Are there other water quality issues? Yes No

If yes, describe the issues and the plan to address them: Turbidity

7. Provide the following information for the last quarter:

Average Daily Water Use	Maximum Day Demand	Unit of Measurement (i.e. USGPM, L/day, m ³ /day)
137,584	185,000	USG per day

8. Select which of the following O&M Programs have been developed:

Operational Monitoring Plan Standard Operating Procedures Maintenance Assurance Manual
 Emergency Plan Preventative Maintenance Programs

If not all are selected when will the remaining be completed? After some other items get ironed out

9. Select which of the following maintenance activities have been conducted during the last quarter?

Distribution System Flushing
 Leak Detection
 Hydrant Inspection and Exercising
 Valve Inspection and Exercising

10. Number of days you visited the community during the last quarter? Choose an item.

11. Provide a summary of meetings or training held in the community during the last quarter. Operator called a couple of times enquiring on the Englobe study and next steps. No decision from council yet.

12. Other comments?

Regional Operator Name: Ken Rollings

Date: 3/31/2024



Summerside PE C1N 5Z7

000003372

Statement details

Account number

Date issued

Apr 19, 2024

Eastern Regional Service Board
3-255 MAJORS PATH
ST JOHN'S NL A1A 0L5

Statement of account for current source deductions

This is your statement of account for current source deductions for Eastern Regional Service Board. See the **Account summary** section for details.

As a threshold 1 remitter, you have to send us your remittance by the 25th if your pay period is from the 1st to the 15th. If your pay period is from the 16th to the end of the month, you have to send us your remittance by the 10th of the next month.

For more information about making your next remittance, go to canada.ca/payroll and select "**Remit (pay) payroll deductions and contributions**." If you will not be making a remittance, select **Report a nil remittance**.

Thank you,

Bob Hamilton
Commissioner of Revenue

Remittance account balance

This is your total year to date deductions at source.

2024 balance: \$149,314.20

Go paperless!

Get your mail online through
My Business Account.

1. Log in at canada.ca/my-cra-business-account;
2. Select "Business Profile"; and
3. Select "Manage Notification Preferences".

Statement details

Account number

Date issued

Apr 19, 2024

Eastern Regional Service Board
3-255 MAJORS PATH
ST JOHN'S NL A1A 0L5

Account summary

This statement shows transactions posted to your account since your last statement. To view all transactions related to your account, go to canada.ca/my-cra-business-account.

The **Remittance account balances** section below includes paid and unpaid amounts for 2024. For more information on withholding requirements and calculating your deduction and remittance amounts, go to canada.ca/payroll.

The **Arrears account balances** section below includes your accumulated balance owing as of the statement date.

Remittance account balances

Date posted	Description	Date received	\$ Amount	CR/DR
	Previous balance		0.00	
Jan 30, 2024	Payment Jan 2024	Jan 25, 2024	29,284.72	CR
Feb 15, 2024	Payment Jan 2024	Feb 12, 2024	23,843.48	CR
Feb 29, 2024	Payment Feb 2024	Feb 26, 2024	24,047.83	CR
Mar 14, 2024	Payment Feb 2024	Mar 11, 2024	23,936.32	CR
Mar 28, 2024	Payment Mar 2024	Mar 25, 2024	24,169.61	CR
Apr 15, 2024	Payment Mar 2024	Apr 10, 2024	24,032.24	CR
	Current balance		149,314.20	CR

Arrears account balances

Date posted	Description	Date received	\$ Amount	CR/DR
	Previous arrears balance		0.00	
Mar 13, 2024	Late filing penalty 2023		180.00	DR
Mar 13, 2024	Interest charged 2023		0.59	DR
Mar 28, 2024	Interest charged 2023		0.64	DR
Mar 27, 2024	Arrears payment	Mar 26, 2024	180.59	CR
Mar 28, 2024	Administrative adjustment for 2023		0.64	CR
	Current arrears balance		0.00	

Statement details

Account number

6712 822 1-00

Date issued

Apr 19, 2024

Eastern Regional Service Board
3-255 MAJORS PATH
ST JOHN'S NL A1A 0L5

Explanation of changes and other important information

To keep informed on changes to slips and summaries filed on or after calendar year 2024, go to **canada.ca/taxes-slips**, and select "T4 slip -- Information for employers" or "T4 summary -- Information for employers."

Did you know you can submit payroll documents online? The "Submit documents" service lets you or your representative securely send documents electronically to the CRA. You can access this service directly through My Business Account or Represent a Client. If you have not already registered for My Business Account or Represent a Client, go to **canada.ca/taxes-business-online**.

More information

For details on understanding statements of account and remittance vouchers, go to canada.ca/statements-account-remittance-vouchers.

For information about payroll accounts, deductions, contributions, information returns, benefits, and allowances, go to canada.ca/payroll.

To access and manage your payroll account, go to canada.ca/my-cra-business-account.

Authorized employees or representatives can access accounts online on behalf of their employer or clients. To log in or register, go to canada.ca/taxes-representatives.

Definitions

For remittance account balances, a debit (DR) decreases your balance and a credit (CR) increases your balance. For arrears account balances, a debit (DR) increases your amount owing and a credit (CR) decreases your amount owing.

Help for persons with hearing, speech or visual impairments

You can get this statement in braille, large print, electronic text, or audio format. For more information about other formats, go to canada.ca/cra-multiple-formats.

If you use a teletypewriter, you can get tax information by calling **1-800-665-0354**.

How do you remit?

- online or by phone using a Canadian financial institution's services
- online at canada.ca/cra-my-payment
- online by setting up a pre-authorized debit agreement at canada.ca/my-cra-business-account
- in person at your Canadian financial institution with the remittance voucher
- in person at a Canada Post retail outlet with cash or debit. Go to the CRA Make a Payment page, select Pay by cash at Canada Post and follow the links to create a QR code

Note: The QR code contains all the information required to make your payment with cash or debit at a Canada Post retail outlet.

For more information, go to canada.ca/payments.

Don't forget your due dates

The Business Tax Reminder App lets business users create custom reminders and alerts for remittances and filing due dates. To find out how to download the mobile app, go to canada.ca/cra-mobile-apps.

Get your money faster

Get your refunds faster by registering for direct deposit and have your money deposited directly into your bank account. For more information on direct deposit, go to canada.ca/cra-direct-deposit.

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	Directors and Officers (D&O) Insurance Policy Renewal
MEETING DATE:	2024-05-29
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Holly Power, Board Clerk & Outreach Coordinator
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

Staff recommends proceeding with the renewal of the Directors and Officers (D&O) insurance policy with Wedgwood Insurance for the yearly premium of \$4,350 plus HST.

MOTIONS:

BE IT RESOLVED that the Governance Committee recommends that ERSB renew its Directors and Officers Insurance through Wedgwood Insurance Ltd. in the amount of \$4,350 plus HST for the period of May 1, 2024 to April 30, 2025.

BACKGROUND/DISCUSSION:

- Staff just received the renewal terms for the Directors and Officers insurance policy with Wedgwood Insurance.
- The yearly premium for the policy is \$4,350 plus HST.
- This amount remained unchanged from the 2022 and 2023 yearly premiums.

ATTACHMENT(S):

- Invoice #43911

Wedgwood Insurance (2022) Limited

85 Thorburn Road Suite 102
 St. John's NL A1B 3M2
 Phone: (709) 753-3210
 Fax: (709) 753-4406
 Email: info@wedgwoodinsurance.com

Invoice # 43911	Page: 1 of 1
Account Number	Date
EASTREG-01	4/1/2024
BALANCE DUE ON	
4/30/2024	
AMOUNT PAID	Amount Due
	\$5,002.50

Eastern Regional Service Board
 255 Majors Path, Suite 3
 St. John's, NL A1A 0L5

Directors and Officers	Policy Number: HDO1002111	Effective: 4/30/2022 to 4/30/2025
------------------------	---------------------------	-----------------------------------

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
301215	4/30/2024	4/30/2024	RENB	2024 - 2025 Directors and Officers Renewal	\$4,350.00
301216	4/30/2024	4/30/2024	PSTP	Premium Sales Tax Payable	\$652.50
Total Invoice Balance:					\$5,002.50

Payment can be made by online banking, echeque or credit card. Please visit www.wedgwoodinsurance.com/payment Please note credit card fees apply.



**EASTERN REGIONAL
SERVICE BOARD**

Annual Report 2023

- 📍 3 - 255 Major's Path, St. John's, NL A1A 0L5
- ☎ 709-579-7960 | (toll free) 1-877-878-2166
- 📠 709-579-5392
- ✉ info@ersbnl.ca
- 🌐 easternregionalserviceboard.com
- 📧 @ersbnl



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On behalf of the Board of Directors of the Eastern Regional Service Board (the Board), I am pleased to present the Annual Report for the fiscal year ended December 31, 2023.

This past year marked significant achievements, alongside some challenges that, fortunately, did not hinder our progress as the Board continued to position itself to deliver municipal services in the future. We collaborated with stakeholders to promote waste diversion and will continue to promote recycling throughout the region. The Board continues to provide fire and emergency protection services, regional water/wastewater services, and administrative support to the Joint Councils.

In February 2023, the Board announced that a clear bag mandate for curbside waste would take effect on January 1, 2024. Beginning in early June 2023 and continuing into the new year, the Board promoted and publicized the benefits of using clear bags across our communications platforms, and it was encouraging to see so many customers change to clear bags ahead of time.



In 2023, the Board announced changes to our bulk/oversized items collection program. Based on feedback from communities and residents, and to ensure a more efficient and effective program, beginning in 2024 the Board will deliver this service by appointment for all new collection contracts.

Both initiatives assist in delivering a better service for residents and we are hopeful that the communication efforts made in 2023 will result in success for

these programs. In addition, the Board thanks our staff for their hard work on these worthwhile campaigns.

Throughout 2023 the Board remained focused on improving service delivery, making operational efficiencies, preparing for new opportunities in regional service delivery, and reducing operating costs where possible. The Board is committed to maintaining financial sustainability without diminishing the quality of service or the affordable rates charged to our customers.

This past year witnessed the decommissioning of the Sunnyside Waste Recovery Facility due to low usage, high operating costs, and proximity to the Clarendville facility. The 2023 winter closures of the Bell Island and Cavendish facilities were necessary for similar reasons. The Board reallocated money budgeted to operate the Sunnyside facility and any savings resulting from the

winter closures to the Board's remaining facilities for site improvements, including for heating, lighting, and security cameras.

Investments in the Clarenville Transfer Station, the commercial portion of the facility, included the purchase of new tractor and walking floor trailer used to move waste from the facility to the regional landfill at Robin Hood Bay as well as significant work on the auger for the garbage line to extend its life.

In addition, the Board will improve the user experience at the Clarenville Transfer Station in 2024 by installing new scale software, self-serve kiosks, and scannable user cards for the commercial customers who currently hold permits.

The Board also approved an electronic user card system for waste recovery users for launch next year. The user card system will provide better data for the Board to assist with future decisions pertaining to these facilities.

Continued collaboration between stakeholders is key to the Board's success. Together, we can shape a future for our region that reflects our shared values and goals and continues to address service gaps and challenges faced.

I would like to express the Board's gratitude for your ongoing support and participation in our shared mission of community progress and environmental stewardship.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Tessier". The signature is fluid and cursive, with a long horizontal stroke at the end.

Stephen Tessier
Chairperson
Eastern Regional Service Board

The Eastern Regional Service Board (the “Board”) was charged with implementing the regional plan developed by its predecessor committee – Eastern Waste Management – for the 163 communities and 270,000 people in the eastern region. The plan was developed to accomplish three broad goals:

- advance the implementation of modern waste management practices,
- divert materials from disposal in the landfill, and
- close the 42 community landfills that operated in the region.



NEWFOUNDLAND AND LABRADOR
Waste Management Strategy

As of December 31, 2018, there were no community landfills operating in the eastern region. In accordance with the Eastern Regional Plan, all 42 community landfills that were operational in the eastern region are closed. The province chose the Robin Hood Bay facility to be the focus for landfill and diversion services and facilities. The City of St. John’s operates the Robin Hood Bay facility for the benefit of the region.

While many of the larger urban communities have dedicated waste fleets, for the most part the smaller municipalities, local service districts and unincorporated areas have regional service delivery provided by the Board. The regional service allows for an efficient and effective collection, transport, and diversion of waste materials. In accordance with the Ministerial Directives of 2018/2019, the Board does not provide services to properties located on un-serviced roads in unincorporated areas.



The Board provides direct service to approximately 24,000 households and businesses. This includes weekly waste collection, bi-weekly recyclables collection (fiber and containers), and annual bulk/oversized items collection.

In addition to the roadside/curbside collection, the Board also operates a series of waste recovery facilities throughout the region and a transfer station in Clarenville to ensure that residents have ready access to services and facilities to dispose of household bulk items.

In June and September each year, the Board offers household hazardous waste collection events throughout the eastern region to allow residents to properly dispose of these materials.

In addition to waste services, the Board has contracts with six towns for the delivery of fire and emergency services to neighbouring communities.

The Board continues to provide consultative services to 14 communities in the eastern region through the Province’s Regional Water and Wastewater Operator Pilot Program. This program began in 2015 and it has been a tremendous asset to rural communities in the eastern region.

Governance

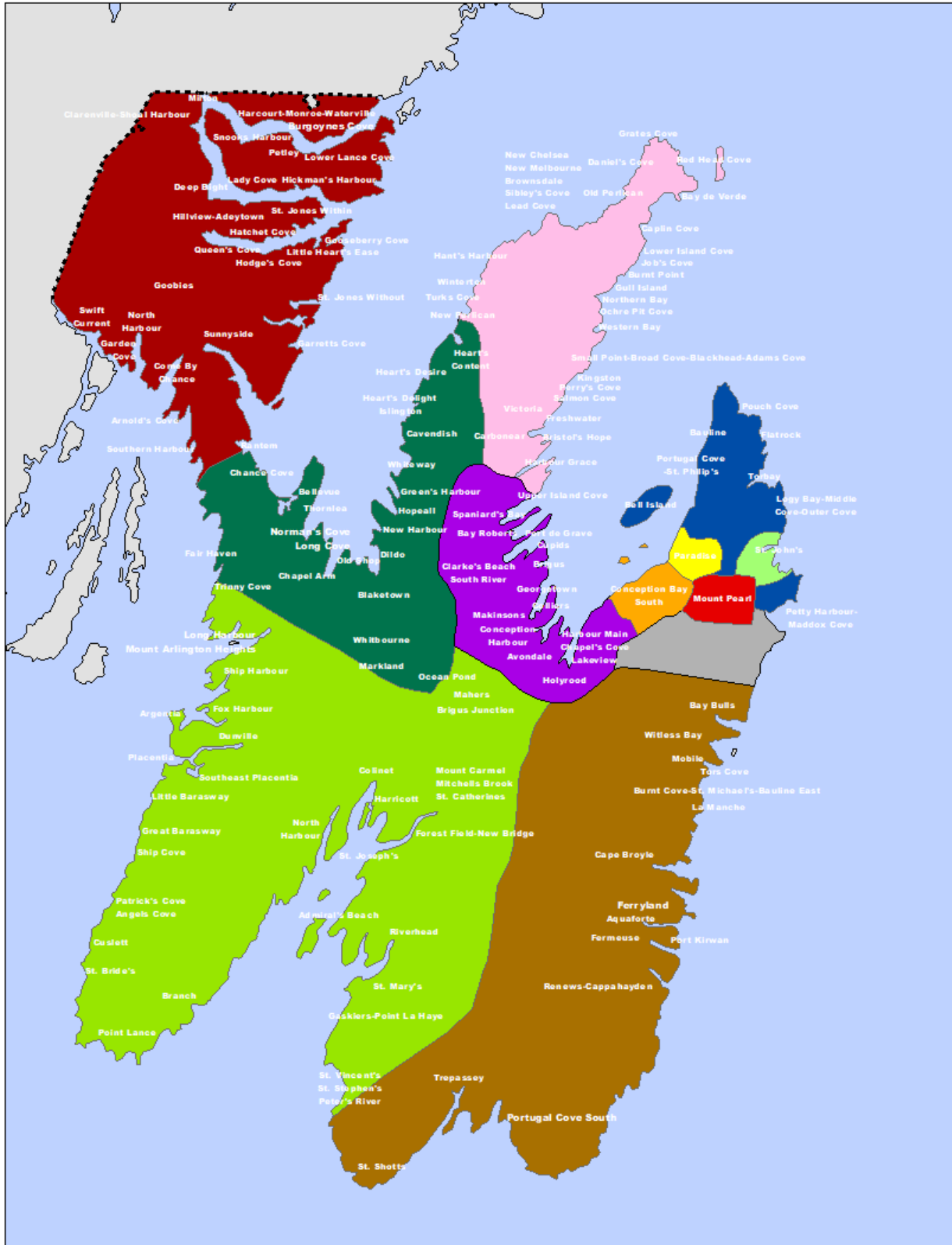
The Board is governed by twenty municipal government representatives led by a chairperson. Table 1 below lists the Board members for 2023 while Table 2 on the following page illustrates the representation for each area/ward in the eastern region. These twenty members are either nominated by their respective Council or are elected by the Councils in a sub-region to represent the sub-region on the Eastern Regional Service Board.

The Chairperson is appointed by the Lieutenant-Governor-in-Council.

Table 1:

EASTERN REGIONAL SERVICE BOARD MEMBERS 2023		
Position	Name	Community
Chair	Stephen Tessier	Appointed June 2022
Vice Chair	Danny Breen	St. John’s
Member	Bill Antle	Mount Pearl
Member	Jill Bruce	St. John’s
Member	Maggie Burton	St. John’s
Member	Glenn Clarke	Trinity Conception North
Member	Rod Delaney	Conception Bay Center
Member	Wesley Drodge	Smith Sound & Isthmus
Member	Ron Ellsworth	St. John’s
Member	Ian Froude	St. John’s
Member	Sandy Hickman	St. John’s
Member	Jamie Korab	St. John’s
Member	Kevin McDonald	Southwest Avalon
Member	Sheilagh O’Leary	St. John’s
Member	Ophelia Ravencroft	St. John’s
Member	Carl Ridgeley	St. John’s
Member	Nathan Ryan	Southern Shore
Member	Gerard Tilley	Conception Bay South
Member	Mark Vardy	Metro Area
Member	Larry Vaters	Paradise
Member	Hilda Whelan	Trinity Bay South & Isthmus East

Table 2: Eastern Regional Service Board Sub-Regions/Wards



The day-to-day work of the Board is carried out by management and staff employed by the Board under the direction of the Chief Administrative Officer (CAO).

The Board's current corporate structure consists of a head office located in St. John's with ten (10) professional and administrative employees; an equipment depot located in Whitbourne with six (6) employees; a solid waste transfer station located in Clarenville with four (4) employees; and 11 waste recovery facilities located throughout the eastern region with twelve (13) employees.

Mandate

In accordance with Section 3 of the *Eastern Regional Service Board Regulation 8/13, 2013*, the authority granted to the Eastern Regional Service Board is to:

Prescribed Services:

3. (1) The board has the power to construct, acquire, maintain, and operate a waste management system within the Eastern Region.

(2) The board has the power to provide operational oversight of water and waste water systems owned by municipal authorities within the Eastern Region which have been identified through the Community Sustainability Partnership Initiative.

(3) The board has the power to provide fire protection services within the Eastern Region subject to the terms and conditions that the minister may determine.

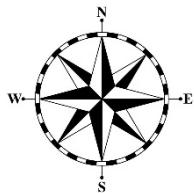
The Regional Service Board Act can be viewed in its entirety on the following website:

<https://www.assembly.nl.ca/legislation/sr/statutes/r08-1.htm>

The regulations for the Board can be viewed in their entirety on the following website:

<https://www.assembly.nl.ca/legislation/sr/regulations/rc130008.htm>

Geographic Region



The boundary of the Eastern Region consists of all communities on the Avalon Peninsula and extends to the Clarenville area including all communities to Burgoyne's Cove in the north, including Random Island and extending south on Route 210 as far as Swift Current and Garden Cove.

Revenue and Expenditures

The Board is self-financed and does not receive funding from the Government of Newfoundland and Labrador except for \$80,000 annually that is received from the province to fund the Regional Water/Wastewater Operator Pilot Program.

The Board is accountable for these funds, and the funds that are generated through fees that are levied on property owners, occupiers, and users. Each year the Board has audited financial statements prepared.

The Board's Statement of Operations at December 31, 2023 is below:

EASTERN REGIONAL SERVICE BOARD

Statement of Operations Year Ended December 31, 2023

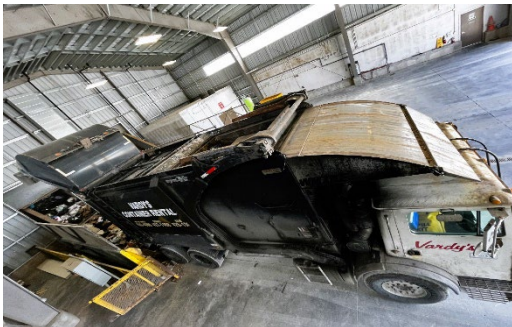
	Budget 2023 (Note 13)	Total 2023	Total 2022
REVENUES			
Clarenville transfer station	\$ 404,697	\$ 497,925	\$ 470,211
Government grants	75,000	80,000	160,000
Tipping fees	4,000,000	4,000,000	3,300,000
Waste management fees	4,525,800	4,361,102	4,272,748
Metals recycling revenue	160,840	57,892	57,597
Fire and emergency services revenue	105,000	19,191	19,802
	9,271,337	9,016,110	8,280,358
EXPENSES			
Advertising and promotion	50,000	25,449	11,588
Amortization	512,188	512,188	621,922
Bad debts (recovery)	90,000	290,435	(59,306)
Business taxes, licenses and memberships	28,800	28,065	37,236
Directors fees	100,000	72,348	84,429
Insurance	174,000	176,932	145,239
Interest and bank charges	44,100	28,505	27,016
Office	111,410	64,219	45,565
Professional fees	177,838	62,756	98,057
Regional waste management operations	461,941	417,824	397,426
Rental	86,000	80,313	80,313
Repairs and maintenance	150,943	86,130	33,669
Salaries and wages	2,418,149	2,017,450	1,919,265
Telephone	136,500	51,612	36,935
Tipping fees Clarenville	462,870	442,714	507,993
Training	79,500	27,991	67,335
Travel	42,500	26,070	33,655
Vehicle	919,173	719,303	789,781
Waste collection operations	4,117,613	3,852,514	4,368,155
	10,163,525	8,982,818	9,246,273
SURPLUS (DEFICIT) FROM OPERATIONS	(892,188)	33,292	(965,915)
OTHER INCOME			
Interest income	90,000	390,266	277,858
Miscellaneous revenue	40,000	1,271	11,510
	130,000	391,537	289,368
ANNUAL SURPLUS (DEFICIT)	\$ (762,188)	\$ 424,829	\$ (676,547)

Audited Financial statements are submitted to the Provincial Government on an annual basis under the requirements of our legislation – Regional Service Boards Act, 2012.

The vision of the Eastern Regional Service Board is to improve the quality of life, provide leadership and to protect the environment in the eastern region by ensuring cost effective, sustainable services.

OPERATION OF WASTE FACILITIES

- a) The Board operates eleven (11) waste recovery facilities across the region at Bay Bulls, Bell Island, Renews-Cappahayden, St. Joseph’s, Placentia, Cavendish, Harbour Grace, Sunnyside, Clarenville, Whitbourne and Old Perlican. These facilities accept residential bulk garbage at no charge, including appliances, tires, construction and demolition materials, furniture, shingles, etc.
- b) Up to June 10, 2023, the Board operated a facility at Sunnyside; however, this facility is being decommissioned for permanent closure by March 31, 2024. This facility is being closed due to low usage and the high cost of operations.



c) The Board operates a solid waste transfer station with weigh scales at Clarenville that accepts commercial waste from the Smith Sound area. This waste is then transferred to the regional landfill at Robin Hood Bay by the Board’s staff. Equipment at the facility includes three tractors and four walking floor trailers (53 ft); backhoe; and one pickup truck.

This facility won SWANA’s (Solid Waste Association of North America) Silver Excellence Award in 2016 for a facility that advances and promotes the practice of environmentally and economically sound solid waste management.

- d) The Board maintains an equipment depot at Whitbourne to house the Board’s waste equipment that includes five tractors with grapple hooks and three compacting trailers (53 ft.) used to remove waste from the waste recovery facilities and transport to Robin Hood Bay; three double-

axle trailers used for special waste removals, ex. tires (non-MMSB) removals; loader used at the waste recovery facilities and for snow clearing on site; one equipment float (53 ft.), a wood chipper and three pickup trucks.

MANAGEMENT OF WASTE COLLECTION CONTRACTS



Waste collection services were provided by the Board to approx. 23,000 homes and businesses in 110 communities in 2023. This includes weekly waste collection, biweekly recyclables collection and bulk/oversized items collection.

All communities serviced by the Board have curbside recycling.

Currently waste collection services through the Board are contracted. The Board maintained an internal waste collection division for five years from 2015 through 2019; however, this division was shut down when approximately 5,700 properties on un-serviced roads in unincorporated areas was removed from the Board's service area.

The Board provides household hazardous waste (HHW) collection events throughout the eastern region annually.

In addition, the Board offers a community clean-up program annually for community-based volunteer groups to access and dispose of waste at the waste recovery facilities. Program information and guidelines are sent to every community in the eastern region each year.

WATER AND WASTEWATER SYSTEMS



The Board's Regional Water/Wastewater Operator has been an expert resource to 14 communities in the eastern region. Many of these communities have been experiencing longstanding boil-water advisories and the assistance of an expert resource has been helpful for them to address these issues and move toward removal of boil-water advisory.

FIRE AND EMERGENCY PROTECTION

Under the authority granted to the Board in 2016; six (6) towns have been contracted to provide fire and emergency services to neighbouring local service districts and unincorporated areas.

The Board is proud to partner with local municipalities to ensure unprotected areas can access vital fire and emergency services.



The Board continues to work to expand the fire and emergency services protection program.

COMMUNICATIONS AND COMMUNITY ENGAGEMENT



Through regular contact with municipal stakeholders as well as through supporting joint councils, the Board supports the education and promotion of the Provincial Waste Management Strategy in the eastern region.

The Board's website provides all the information regarding the Board and its services. The Board's staff regularly discuss the importance of waste diversion with customers. In addition, the Board conducts household education campaigns in service areas to increase the participation of residents in the recycling program.

In 2023, the Board continued promoting its brand and services. We worked to expand our communications reach amongst stakeholders and clients in the region to further the goals and strategies of the Board. The Board feels that it must be vigilant in regularly communicating the practical benefits of waste diversion/recycling so as not to lose ground.

The Board enhanced its digital presence and social media engagement with regular updates on the Board's website, through targeted emails, and posting to X and Facebook. Unfortunately, the Board's Facebook page was subsequently discontinued because of inappropriate posts aimed at staff and the waste collectors.

In 2023, the Board began the process of having our website migrated to a new format to make it more user-friendly for both staff and users.

The Board's communications this year made way for the change to clear bags beginning in 2024. The Board utilized the Channel 6 network to advertise time-sensitive notices about collections changes, waste recovery operations, and holiday scheduling. The Board effectively promoted the

change to clear bags for 2024 in the Shoreline and Irish Loop newspapers in November and December 2023. Additional local media coverage helped get the message out about the change to clear bags for curbside waste.

The Board regularly provided information to communities about board activities, decisions, and upcoming events for use on their social media pages and/or in their community newsletters.

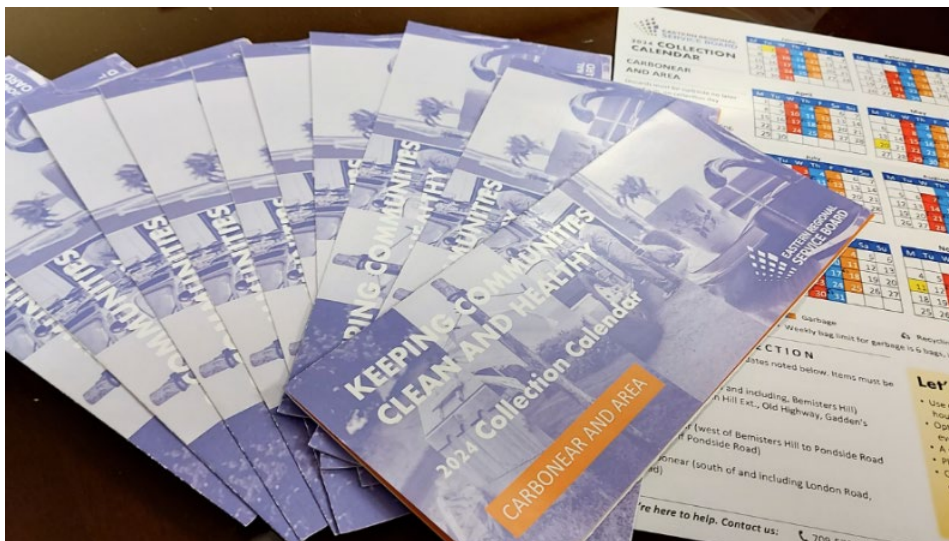
In addition, the Board implemented the Voyent Alert! notification system that provides the ability to notify customers directly either by email, text, or a telephone call of any upcoming changes to their service(s). We are pleased to report that the response to this notification system has been positive.

This year, the Board produced new information materials for distribution to municipal offices, households, conferences, and events. These included one-pagers and brochures promoting information on how to sort waste and recycling for collection.

The Board was responsive to media inquiries, providing background information in advance and seeking clarifications and/or corrections when required. Our policy is to build ongoing relationships with the media; from a communications standpoint, educating the media is integral to educating the public at large.

The Board has been working with the Multi-Materials Stewardship Board (MMSB) to enhance their public education reach in our collection areas as well as supporting and promoting sustainable waste management practices including waste diversion.

Collaboration with communities, joint councils, government, and industry partners continues to be essential in fostering better communication and ensuring everyone feels informed, involved, and valued.



REGIONAL WATER/WASTEWATER OPERATOR PROGRAM

During 2023 the Regional Water/Wastewater Operator worked with 14 communities and the table below summarizes the status of these communities at the end of 2023 and the removal of Boil Water Advisories (BWA).

This program is scheduled to finish in March of 2024 and is currently being reviewed by the Department of Environment and Climate Change. The program continues to be valuable to communities.

Regional Water and Wastewater Systems Operator Pilot Program

Participating Communities

December 31, 2023

Cluster	Community Name	Community Type	Participating?	BWA?	Certification?	Remarks
Southern Shore	Aquaforte	Town	Yes	No	No	all is well
	Fermeuse	Town	Yes	No	Yes	new water supply 2018 is working well
	Ferryland	Town	Yes	No	No	new WTP 2018 is working well
	Renews-Cappahayden	Town	Yes	No	No	cross-connections resolved
CBC	Georgetown	LSD	Yes	No	No	new water supply 2018, both working well
	Marysvale	LSD	Yes	Yes	No	new WTP 2018, problem with Manganese
Isthmus	Goobies	LSD	Yes	Yes	No	Interest in program is low
	North Harbour	LSD	Yes	Yes	No	insufficient Chlorine monitoring
	Swift Current	LSD	Yes	Yes	No	LSD is considering alternative sources of water
South Coast	Portugal Cove South	Town	Yes	Yes	No	infiltration gallery installed 2021
	Trepassey	Town	Yes	Yes	Yes	low Chlorine residuals near the end of the line
	St. Shott's	Town	Yes	Yes	No	infiltration gallery installed 2021
	Gaskiers - Point La Haye	Town	Yes	Yes	No	struggling to get first meeting
	St. Mary's	Town	Yes	Yes	No	new storage tank installed 2023

WASTE RECOVERY FACILITIES

Waste Recovery Facilities (WRF) received materials from approximately 34,723 clients in 2023, which is a decrease of 8 percent from 2022 when 37,515 clients dropped off materials. The number of visits in 2021 was 37,654.

In 2019, prior to the pandemic, these facilities saw 40,350 client visits. Since the pandemic, client visits have decreased by 16 percent overall.

The materials collected included household appliances, furniture, electronics, residential construction material, tires, metal, shingles, floor coverings, trees, branches, etc.

Waste diversion activities in 2023 included:

Metals: 759,100 kg of metals was diverted to an approved metal recycler versus 948,400 kg that was diverted in 2022. This is a decrease of 25 percent from last year. In 2021, 946,600 kg of metals was diverted; for 2020, 1,340,360 kg was diverted; and for 2019, 1,020,260 kg was diverted. Since the pandemic, there has been a decrease of 77 percent in the metals being dropped at these facilities for recycling.

- Tires: 10,666 tires were collected, as accepted by the Used Tire Recycling Program of the MMSB in 2023. This is a decrease of 39 percent from last year. For 2022, 14,790 tires were collected; for 2021, 13,095 tires collected; for 2020, 13,932 tires were diverted versus 12,924 in 2019.
- Electronics: 201 pallets of electronic waste, as accepted by the Recycle My Electronics Products Recycling Association (EPRA) versus 210 pallets of electronic waste collected in 2022. This is a decrease of 4.4 percent over last year. In 2021, 226 pallets of electronics were diverted; for 2020, 200 pallets of electronics were diverted; and, for 2019, 246 pallets were diverted.

In 2023, 7,989,110 kg of waste was transferred from the various waste recovery facilities to the Regional Waste Management Facility at Robin Hood Bay (RHB) for disposal in the landfill. This is a decrease of 10 percent from 2022.

In 2022, 8,769,300 kg of waste was transferred and in 2021, 8,760,730 kg of waste was transferred from the various waste recovery facilities to the regional landfill.

In comparison, there was 8,326,540 kg of waste transferred in 2020 and 7,908,400 kg in 2019.

The Sunnyside facility was closed from June 10 to December 1 due to lack of staff. From December 1, 2023 onward, it remained closed as part of the Board's decommissioning plan. This facility had been opened before the Clarendville and Whitbourne Waste Recovery Facilities were available. Once those facilities became operational, there was no need to maintain operation of the Sunnyside facility as it saw minimal usage with 1,252 visits in 2022 or 3 percent of overall visits for all facilities. This facility will be fully decommissioned and closed by April 1, 2024.

The Bell Island facility was closed from December 16, 2023 to April 6, 2024 for winter due to low usage and the high cost of snow clearing. In 2023, this facility saw 650 visits which is a decrease of

5 percent from last year when the facility saw 680 visits. This facility sees 2 percent or less of overall visits for all facilities.

The Bell Island facility experiences regular vandalism with locks being cut off from the gate, damage to windows/door in the staff hut, and significant and ongoing damage to the chain link fencing that secures the site. It is challenging for the Board to secure the site due to the vandalism. Holes/thoroughfares are regularly cut in the fencing to provide access for ATVs and foot traffic to access the site.

The busiest waste recovery facility is at Harbour Grace. This facility saw 9,220 visits in 2023 which is an increase of 1.4 percent over 2022 when the facility saw 9,091 visits. The number of visits to this facility equates to 27 percent of overall visits to all facilities.

The Bay Bulls site continues to be busy as well. For 2023, this facility saw 4,632 visits which is a decrease of 10 percent from 2022 when the facility received 5,105 visits. The Bay Bulls facility sees 13 percent of overall visits to all facilities.

The Whitbourne facility saw 4,532 visits in 2023 which is a decrease of 3 percent from 2022 when the facility received 4,663 visits. This facility sees 13 percent of overall customer visits to all facilities.

The remaining 45 percent of visits are at Old Perlican (11%); Clarenville (10%); Cavendish (6%); Placentia (7%); Renew-Cappahayden (7%); and St. Joseph's (4%).



HOUSEHOLD HAZARDOUS WASTE (HHW) EVENTS

The Board hosted seventeen (17) Household Hazardous Waste (HHW) events throughout the Eastern region in 2023 with 599 residents disposing of these materials. The number of residents attending these events decreased by 31 percent from last year. In 2022, the Board hosted 17 events and 785 residents attended.

The following materials were collected and disposed of:

- 9,087 liters of liquid HHW waste.

- For 2022, 10,598 liters of liquid HHW waste was collected. This is a decrease of 17 percent.
- 28.75 paint boxes (approx. 6,098 liters of paint).
 - For 2022, 32.25 paint boxes (approx. 6,840 liters of paint) were collected. This is a decrease of 12 percent.
- 1,448 kg of batteries.
 - For 2022, 1,203 kg of batteries was collected. This is an increase of 20 percent.
- 466 compressed gas tanks.
 - For 2022, 502 compressed gas tanks were collected. This is a decrease of 8 percent.
- 366 fluorescent light bulbs.
 - For 2022, 407 fluorescent light bulbs were collected. This is a decrease of 11 percent.
- 2 kg of prescription drugs.
 - For 2022, 24 kg of prescription drugs were collected. This is a decrease of 92 percent.

In 2021, the Board hosted 17 HHW events and 701 residents participated. The materials collected included 5,906 liters of liquid HHW waste; 40 paint boxes (approx. 8,480 liters of paint); 1,040 kg of batteries; 369 compressed gas tanks; and 373 fluorescent light bulbs were collected.



Overall, the participation rate and the volume of HHW materials collected was lower in 2023 than in 2022.

The Board continues to see lower participation rates and lower volumes of HHW materials as the province continues to introduce more Extended Producer Responsibility (EPR) programs. Under EPR programs, manufacturers are responsible to collect and dispose of these materials.

It is worth noting that for 2023, 84 percent of the materials collected by the Board during its HHW collection events could have been dropped off at any time at disposal sites available throughout the region.

For example, drop-off locations are available throughout the region for:

- paints, solvents, light bulbs, etc.;
- used oils, coolants, etc.,
- electronics
- prescription drugs (at any pharmacy)

The Board developed its HHW collection program in 2012 because residents outside the urban area did not have reasonable access to dispose of HHW materials. Initially this program provided 30 events annually. However, due to low attendance and reduced quantities of HHW materials collected at these events, the number of events was reduced to 17 for the past several years. The costs to provide 17 events in 2022 and 2023 were the same as providing 30 events historically. Each HHW event costs the Board about \$6,000.

Because residents located in or near larger centers have access to drop-off locations year-round for HHW materials, the Board will reduce the number of events it hosts annually as well as focusing on providing these events in more remote communities that do not have reasonable access to disposal sites.

WASTE COLLECTIONS

There was approximately four (4) metric tonnes less curbside recycling collected in 2023 than in 2022. The Board is uncertain as to why recycling rates dropped in 2023 but is focused on raising waste diversion rates going forward. The Board anticipates an increase in recycling rates once the change to clear bags occurs.



There was no notable change in curbside waste diversion rates between 2021 and 2022. There was a slight increase in waste received in 2020 that was due to the COVID-19 pandemic when more people were working from home, students were at home and many were involved in home improvement activities, etc.

There was an increase of six (6) metric tonnes of curbside recycling collected in 2022 over 2021. The Board was pleased to see this increase but was disappointed to see recycling participation and quantities decrease in 2023.

For 2023, the Board ran an information campaign to raise awareness and to outline the benefits of recycling and waste diversion. Information pamphlets were created and distributed to all communities and through social media. The Board will continue to develop materials and campaigns to raise public awareness regarding the importance of recycling and waste diversion.

The Board withdrew waste collections from un-serviced roads in unincorporated areas effective December 31, 2019 in accordance with the Ministerial Directives. This has resulted in a decrease in the number of properties in receipt of regional waste services by approx. 20%.

The Board currently has ten (10) contracts for the collection, transportation, and disposal of waste in the Eastern region as outlined in the table below:

ACRONYM	AREA	PROPERTIES
BDGA	Bay de Grave (Clarke's Beach, Port de Grave, Bristol's Hope)	1,137
CBC	Conception Bay Center	2,461
SMITH	Smith Sound Area	1,503
ISTHMUS	Isthmus & South West Arm South	3,328
SSWMI	Southern Shore	3,592
TCNWM	Trinity Conception North	1,879
TBS&C	Trinity Bay South/Center	2,920
SWA	Southwest Avalon and Deer Park/Vineland Road	1,762
CARB	Carbonear and Area	3,223
POUCH	Pouch Cove	914
		22,719

CLARENVILLE TRANSFER STATION

In 2023, the following was received at the commercial portion of the facility:

- 4,969,730 kg of regular waste
- 458,368 kg of recyclables
 - O.C.C. (old, corrugated cardboard) = 318,318 kg
 - Blue bag recyclables = 140,050 kg
- 55,360 kg of metals

This required 248 trips to the regional landfill at Robin Hood Bay to transport this material for disposal. This is an increase of 11 percent in the number of trips required to the regional landfill from 2022.

For comparison purposes, in 2022, the following was received at the commercial portion of the facility:

- 5,130,760 kg of regular waste
- 458,731 kg of recyclables
- Required 224 trips to transport the waste to Robin Hood Bay regional landfill.

For 2023, the amount of regular waste received at the Clarenville Transfer Station decreased by 3 percent while the quantity of recyclables received decreased by 0.08 percent. While the Board is pleased to see a decrease in the amount of regular waste received, it is disappointing to see recycling rates unchanged.

For 2022, the amount of regular waste received at the Clarenville facility decreased by 9 percent while the quantity of recyclables received increased by 14 percent.

Please see the Waste Recovery Facilities section of this report for residential drop-off information at this location.

FIRE AND EMERGENCY PROTECTION

In 2017 the Board implemented fire and emergency services by partnering with the Town of Holyrood to expand its fire services boundary to include unincorporated areas outside its municipal boundary. This program is being provided through a contract with the town and its volunteer fire department to deliver the service.

Following the success of the initial contract, the Board now has the following contracts for this service:

- a) Town of Holyrood to provide fire and emergency services to an unincorporated area along Salmonier Line - 116 properties.
- b) Town of St. Joseph's to provide fire and emergency services to the Local Service Districts of O'Donnell's, Forest Field-New Bridge - 111 properties.
- c) Town of Carbonear to provide fire and emergency services to the unincorporated areas of Gadden's Marsh and English Hill Extension – 16 properties.
- d) Town of Winterton to provide fire and emergency services to the unincorporated community of Turk's Cove – 24 properties.
- e) Town of Ferryland to provide fire and emergency services to the unincorporated community of Admiral's Cove – 48 properties.
- f) Town of Bay Roberts to provide fire and emergency services to the unincorporated communities of Bareneed and Port de Grave – 393 properties.

COMMUNITY CLEAN-UP PROGRAM

The Board continues to support volunteer community clean-ups in the Eastern region by providing community groups an opportunity to access its network of waste recovery facilities to dispose of up to ten (10) tonnes of materials at no cost.

These community clean-up events should be aimed at public spaces such as parks, ditches, green spaces, beaches, etc. Participating communities are expected to ensure only acceptable materials are dropped off.

In 2023, the following eight (8) communities participated in the Community Clean-Up Program:

- Bay Bulls
- Green's Harbour
- Burnt Cove-St. Michael's-Bauline
- East
- Mobile

- Carbonear
- Mount Carmel-Mitchell's Brook-St. Catherine's
- Chapel Arm
- St. Joseph's

In 2022, twelve (12) communities participated in the Community Clean-Up Program. The Board communicates information to every community in the Eastern region annually regarding this program and is pleased to assist in keeping our communities clean and healthy and protecting the environment.



JOINT COUNCILS SUPPORT

The Board continues to provide administrative support for the joint councils in the region, and this has been well received by the member communities.

These joint councils provide the forum for discussions amongst neighbouring communities to relay their activities and concerns as well as being an avenue for the exchange of information and ideas about local government and provincial municipal legislation.

COMMUNITY COLLABORATIONS AND COMMUNICATIONS

In 2023, the Board continued to meet with many community leaders to not only discuss current service(s) but to look at new opportunities for the Board to assist communities in the Eastern region. The Board continues to investigate new opportunities to engage stakeholders to build relationships as well as collaborating on ways to advance sustainable waste management, fire services and water/wastewater services in the eastern region.

The Board regularly provides information to communities for use on their social media pages or in their community newsletters. The Board continues to provide information to residents and communities regarding the importance of waste diversion as well as information to assist with the successful sorting of these materials. The focus of these educational materials will be on waste diversion and the importance of recycling with the goal of raising the number of households that participate in bi-weekly recycling collection.

The Board understands that when communities and residents come together to raise awareness about recycling, it teaches people about the importance of protecting the environment. Educating our residents about modern waste practices and protecting the environment can help equip future generations with the knowledge and understanding they need to reduce indiscriminate waste disposal and pollution.



The Board will continue to collaborate to encourage as many communities as possible to consider participating in regional services. Regional service delivery utilizes economies of scale that allows the delivery of services to residents with great efficiency and at a lower cost.

The Board is committed to improving communications with all stakeholders and has developed a Communications Plan to recommend external and internal communications and marketing strategies (including for website and social media applications) to further best practices in customer relations, public relations, information delivery, guidelines compliance, buy-in across demographics, sustainability, and circular economy.

LEGISLATIVE TOOLS

The Board continues to advocate to the province on the need to address some of the administrative tools that are not included in the enabling legislation for regional service boards.

The Board is proposing the following changes:

- a) The Board is requesting that the Act be changed to provide the authority to place lien on a property for outstanding debt like municipalities. This provides another option other than collecting debt through court, which is the only option in the Regional Service Board Act.
- b) Authority to request and compel communities to provide data to the Board such as the information they provide in their Municipal Operating Grant application that confirms the number of households/properties within the town. This would ensure that the Board has the correct number of properties for invoicing.

- c) Requiring communities, especially those on boil-water orders, to participate in the Province's Regional Water/Wastewater Operator Pilot Program could increase the number of communities who improve access to clean drinking water for their residents.
- d) The authority to inspect waste loads would provide the Board with the ability to inspect and fine all commercial waste haulers who have recyclables mixed with regular household garbage over an acceptable threshold.
- e) All tenders/requests for proposals for waste services for any community in the eastern region are to be made through the Board except for those communities with in-house waste collection departments. This would ensure that all waste collection contracts are in line with legislation and the Provincial Waste Management Strategy. In addition, it would ensure that no community pays more than the amount charged by the Board.
- f) Mandatory participation for Local Service Districts (LSDs). At this time any community may opt out of the regional waste system. The Board proposes that any LSD who is unable or is not currently providing waste collection services internally must participate in the regional system.
- g) Mandate to address illegal dumping in the Eastern region along with the tools to enforce the legislation such as the authority to investigate and to issue fines, etc.

MANDATORY RECYCLING FOR PROVINCE

Mandatory recycling for those communities who use regional landfills. This would be one way to implement mandatory recycling province-wide that would not impact those areas that have not yet moved to regional landfills, i.e. Discovery, Coast of Bays, etc.

MANDATORY PROPERTY REGISTRY/LAND TITLES SYSTEM

The Board is requesting the province implement a mandatory property registry or adopt land titles systems. This would enable the Board, municipalities, and local service districts to identify the property owners within their boundaries for fees assessment and/or property taxes. Without a mandatory system it is very difficult to identify property ownership.

For the provision of services, a mandatory property registry is required. This is especially true for fire and emergency services. It is difficult to identify the legal owners of unregistered properties. This leads to issues when responding to a call for assistance as the fire department has no way to contact the owner to see if anyone is present or if there are any hazards that they should be aware of, etc.

When it is impossible to identify a property owner, it is impossible to invoice that property owner for the service(s) they are receiving.

Having a mandatory property registry/land titles system like all other provinces would greatly improve regional service delivery and assist in maintaining the costs to deliver service(s) as all property owners would be identified and included for invoicing.

PROVINCIAL STANDARDS FOR WASTE COLLECTION

The province does not have standards for waste collection; therefore, communities may choose to opt out of waste diversion programs and simply send all their waste to the landfill. This is not in line with the Provincial Waste Management Strategy that outlines clear diversion targets for the province.

The Board would like to see all licensed waste haulers having to offer waste diversion options as opposed to just collecting black bag waste for landfilling. For example, the Board has had communities opt out of regional waste services to purchase these services from a contractor for a slightly lower price for regular garbage/black bag only waste collection.

WASTE RECOVERY FACILITIES

The Board is currently working to bring electricity to all its waste recovery facilities that remain operational over winter. Having electricity at these facilities will provide a safe way for staff to warm up in winter as well as providing electricity for the installation of surveillance cameras.

The Board is considering the installation of surveillance cameras at all waste recovery facilities to identify those individuals who report to these sites after hours to vandalize and/or scavenge materials. The Board has reviewed the guidelines for the use of surveillance cameras by public bodies.

The Board's decommissioning plan for the permanent closure of waste recovery facility at Sunnyside was accepted by the province and this facility will be permanently closed effective March 31, 2024. This facility is being closed due to very low usage and the high cost of operations.

The Board regularly reviews its programs and facilities including our network of waste recovery facilities to ensure the delivery of the best possible service along with fiscal responsibility.

Since the Whitbourne Waste Recovery Facility became operational in 2016, usage at the Cavendish facility has diminished and the Board is considering the necessity for continued operation of this facility. The Cavendish facility is located 70 km from the Old Perlican facility and 40 km from the Whitbourne facility. Therefore, residents in the area are well within acceptable travel limits to access a waste recovery facility without the Cavendish site. In 2023, the Cavendish facility saw six (6) percent of overall client visits to these facilities.

The Board will continue to review and discuss the need for this facility and whether the resources being used for this facility could be used to improve the remaining facilities.

In 2022, the Cavendish facility saw 2,888 visits or 8 percent of overall visits. For 2023, the Cavendish site saw 2,234 visits or 6 percent of overall visits.

Since the Whitbourne facility opened, usage at the Cavendish facility usage has decreased by 50 percent.

The Bell Island facility continues to be used minimally by the approx. 2,200 residents on the island. Unfortunately, the site is vandalized regularly which increases the operational costs at the site. For 2022, the costs to operate the Bell Island facility was 45 percent more than the costs to operate the Cavendish facility and more than double the cost of operating the Sunnyside facility. The facility continues to be vandalized regularly.

The facility located on Bell Island is located only 30 kilometers from the Residential Drop-Off at Robin Hood Bay. Therefore, residents in the area are well within acceptable travel limits to access a waste facility without the Bell Island site.

In July 2023, the Board Chair, CAO, and Director Operations held a meeting with the Town of Wabana to discuss the facilities operations and policies. During that visit, an illegal dumpsite down over the hill from the Board's facility was noted despite the waste recovery facility being fully operational at the time.

In addition, during the visit to the site it was observed that a huge opening existed in the chain link fencing at the rear of the waste recovery facility that provided easy access not only for foot traffic but for ATV's, etc.

For 2023, the Bell Island Waste Recovery Facility saw 650 visits or 2 percent of overall visits to all these facilities. For 2022, the facility saw 680 visits.

The Board continues to monitor the necessity of this facility for future operations due to low usage and the high cost of operations.

CLARENVILLE TRANSFER STATION

The province has yet to finish all the work required to completely environmentally close the former landfill at the Clarenville Transfer Station site. The Board looks forward to having this work completed soon.

Additional improvements and equipment will be required at the transfer station before waste from any other jurisdiction such as the Discovery Region can be disposed of there. The facility continues to operate at or near capacity with the acceptance of waste from only the Smith Sound area.



The province issued a Request for Proposals in December 2022 related to Waste Management Assessment in the Discovery Region. This project consists of a comprehensive review of waste management in the Discovery Region and an update and expansion to the 2015 SNC-Lavalin Report to reflect waste volumes and costing to current values. This updated study will be used to aid in discussions around the regionalization of waste collection, shipping and disposing in the Discovery Region.

The Board looks forward to working with the Province and the Discovery Region to implement a modern regional waste system that is affordable and benefits all residents while providing diversion opportunities.

The Board would like to see upgrades at the Clarenville Transfer Station site to address emergencies and capacity at the facility by constructing a second exit from the site. In addition, a receiving/staging area for waste streams associated with disaster-event materials is needed. For example, if Robin Hood Bay had a major fire event that resulted in a significant closure, then waste could be diverted to the transfer station site. Or if a disaster event occurred in any community served by the transfer station, that material could be brought to the site.

The Board and the City of St. John’s continues to discuss an emergency plan for such an event.

A second exit from the site would also significantly improve the traffic flow at the location as well as improving the customer experience.

REGIONAL SERVICE BOARDS AND REGIONALIZATION

The Board continues to be active in its contribution to the discussion of developing regional services in the province. The Board looks forward to working with the Departments of Municipal and Provincial Affairs, Environment and Climate Change, Transportation and Infrastructure, Justice and Public Safety, and Digital Government and Service NL to achieve regional service delivery through collaboration.

As the largest regional service board, we look forward to continued discussions with colleagues on the other regional service boards to advance the provision of regional services by working together to identify opportunities. In addition, we continue to work with joint councils, municipalities, and other communities in strengthening the services for residents of our Province.

The Board feels that benefits can be achieved from a shared service delivery approach and continued collaboration such as:

- Encouraging and supporting communities to work together on common issues, needs, and opportunities that cross local boundaries;
- Strengthening regions and increasing opportunities for collaboration leading to more efficient and effective use of resources;
- Facilitating and working with communities and stakeholders to help pool their resources to better meet the local needs, while maintaining a vibrant community identity.

The Board will continue to promote regional service delivery through collaboration.



The Board will continue to work with its partners in regional service delivery including municipalities, local service districts, businesses, provincial government departments, and others in the development of quality and cost-effective services to the Eastern region.

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	ERSB Professional Development: Canadian Stewardship Conference, September 24-25
MEETING DATE:	2024-05-22
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Lynn Tucker, Chief Administrative Officer
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

Information regarding the Canadian Stewardship Conference taking place in Toronto on September 24-25 is tabled for Committee’s consideration.

PROPOSED MOTION:

BE IT RESOLVED that the Governance Committee recommends that the Board send the Chair, CAO, Director Operations, and one Board member to the Canadian Stewardship Conference taking place in Toronto on September 24-25, 2024.

BACKGROUND/DISCUSSION:

- Each year this Committee identifies professional development opportunities for Board members and makes recommendations for attendance.
- The Canadian Stewardship Conference taking place in Toronto, September 24-25, 2024 and has been recommended as a possible opportunity for Board members’ professional development.
- At a former Board meeting, the CEO of MMSB recommended this conference for the Board.
- This conference is Canada’s premier forum for exchanging information and ideas on Extended Producer Responsibility (EPR). The focus of this conference is “What’s next for EPR in Canada and elsewhere?”.
- EPR is an environmental policy approach in which a producer’s responsibility, physical and/or financial, for a product is extended to the post-consumer stage of the product’s life cycle.
- This Conference will bring together industry leaders, government policymakers, business operators, and innovators from across Canada, the U.S. and Europe to

share perspectives, knowledge, and experience as we prepare for the next phase of EPR, and all the challenges and opportunities it will bring.

- Will the Board participate in this event this year?

FINANCIAL CONSIDERATIONS:

- Flight costs per person would be approximately \$750-800 (Air Canada)
- Hotel costs per person would be \$550-700 a night. Staff researched the conference area and downtown hotels near the conference are in the same price range.

ATTACHMENTS:

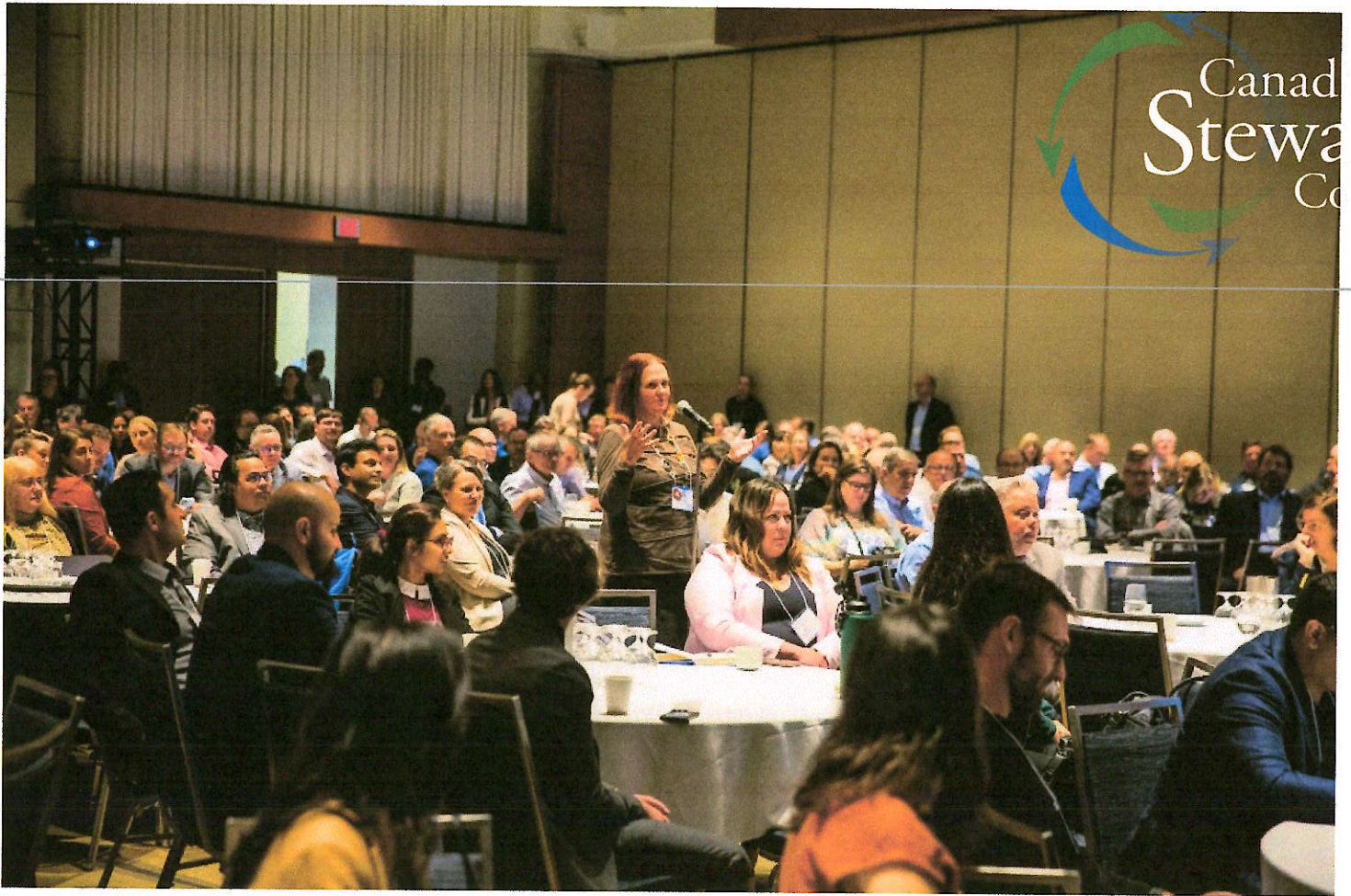
- Information from the Conference Website – About the Canadian Stewardship Conference
- Professional Development Guidelines



About the Conference

For close to two decades, the Canadian Stewardship Conference has been Canada's "go-to" forum for dialogue on Extended Producer Responsibility (EPR), attracting delegates, guests and speakers from across the country, across North America, and around the world.

Held every two years, the Conference is a dynamic, interactive, non-partisan event designed to promote dialogue amongst business leaders, practitioners, governments and other stakeholders affected by EPR programs and regulations.



Who Attends?

Obligated producers, stewardship program operators, policymakers, analysts, suppliers and service providers — the conference connects leading thinkers and practitioners from all parts of Canada and around the world. Hear what company executives, industry experts and senior government officials have to say. Learn about the latest trends and developments in EPR, about emerging programs and regulations, and about the newest equipment, systems and services. Above all, take advantage of the opportunity to network with key partners and stakeholders in your business.

About the Conference Organizers



The Conference is brought to you by the Canadian Product Stewardship Council (CPSC), a not-for-profit corporation formed by leaders in the Canadian EPR community for the purposes of promoting dialogue on Extended Producer Responsibility.

CPSC 2023-2024 Board of Directors:

Barry Friesen (Chair), Cleanfarms

David Lawes (Vice Chair), Interchange Recycling

Guy West (Treasurer), Alberta Beverage Container Recycling Corporation

Philippe Cantin, Éco Entreprises Québec

Meagan Hatch, Association of Home Appliance Manufacturers

Allen Langdon, Circular Materials

Rachel Morier, The Beer Store

CPSC President: Dan Wong

The Canadian EPR Forum

Promoting dialogue and understanding across the EPR chain.

The Canadian Stewardship Conference is pleased to host the Canadian EPR Forum at the **Fairmont Royal York** in downtown Toronto, Ontario, Canada **September 24 and 25, 2024**. We look forward to seeing you there!

Since 2005, the Canadian Stewardship Conference has been Canada's premier forum for exchanging information and ideas on Extended Producer Responsibility (EPR). For the past two decades, governments around the world have introduced EPR regulations in various forms. Today, EPR is integral to many, if not most, businesses. The challenge now is to make it work. What's next for EPR in Canada and elsewhere?

Extended producer responsibility (EPR) is an environmental policy approach in which a producer's responsibility, physical and/or financial, for a product is extended to the post-consumer stage of a product's life cycle.

The Event

The 2024 Canadian EPR Forum brings together industry leaders, government policymakers, business operators and innovators from across Canada, the United States and Europe to share perspectives, knowledge, and experience as we prepare for the next phase of EPR, and all the challenges and opportunities it will bring.

The Venue

The Canadian Stewardship Conference will take place at the **Fairmont Royal York in downtown Toronto, Ontario, Canada**. Conveniently located across from Union Station, this landmark hotel is within walking distance of Toronto's iconic landmarks and close to the city's best dining, nightlife, and shopping.

EASTERN REGIONAL SERVICE BOARD PROFESSIONAL DEVELOPMENT GUIDELINES

As leaders, it is important that Board members continually expand their knowledge not only to help ensure the success of the Board but to ensure the success of our residents and communities.

Modelling lifelong learning not only sets a good example but sends a strong message about the importance of education and of continually learning.

By its own policy the Board is required to create a professional development plan for governance excellence in fiduciary, strategic and generative engagement modes.

Guidelines

1. Funds to support Board professional development shall be allocated within the Board's budget each year.
 - a. For 2024, \$30,000 has been budgeted.
2. In January/February each year the Governance Committee will identify professional development opportunities for Board members.
3. Board members should seek professional development opportunities keeping in mind their areas of strength and weakness regarding governance and service delivery excellence.
4. Opportunities for attendance at professional development events shall be offered to all Board members whose attendance record at regular Board meetings is 75 percent or better for the 12 months prior to the date of travel.
5. Priority will be given to members who have not been approved to attend these events in the past.
6. Those approved to attend professional development events must provide a report to the Board regarding the event.
7. Expenses and remuneration will be paid in accordance with the Board's policies.
8. All expenses shall be claimed using the Board's Travel Expense Claim form and should be submitted within 10 days following the event.

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	Joint Councils Update
MEETING DATE:	2024-05-29
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Holly Power, Board Clerk and Outreach Coordinator
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

No recommended action. For information purposes only.

MOTION:

N/A

BACKGROUND/DISCUSSION:

- The Southern Shore Joint Council (SSJC) last met on Thursday, May 9th.
- Correspondence from Minister Tom Osborne’s office was discussed regarding Nurse Practitioners and lack thereof, as well as common issues with ERSB.
- The next SSJC meeting is scheduled for Thursday, June 20th.
- The Conception Bay North Joint Council (JCCBN) last met virtually on Thursday, March 28th as their April meeting was cancelled due to lack of quorum.
- The JCCBN met with the Vice President of NL Health Services (Eastern Rural Zone) and her team to discuss the need for a Mental Health Mobile Crisis Unit.
- The JCCBN is scheduled to meet virtually again on Thursday, May 30th.
- The Northeast Avalon Joint Council (NEAJC) continues to meet on the second Wednesday of every month with their last meeting held on Wednesday, May 8th.
- This meeting included an interesting discussion around the need for an Urban and/or Regional Transit System. This item will remain on the Agenda as the NEAJC plan to meet with Metro Bus and the Provincial Government over the next few months.
- The Sounds Joint Council (TSJC) last met on Monday, April 8th.
- Mr. Wesley Drodge decided to stay active in the position as Chairperson for the time being, and the group decided to move their meetings to a quarterly schedule instead of monthly.

- TSJC welcomed a presentation from Clarenville's Economic Development Officer entitled "Greater Clarenville Area Sustainable Tourism Enhancement Plan".
- The Sounds Joint Council is scheduled to meet again on Monday, June 17th.
- All MHAs, RCMP, RNC, MPs and other delegates will continue to receive ongoing invitations to joint council meetings throughout the Eastern Region as communication and working together is key.

Carbonear council baffled by hazardous waste move

The Shoreline May 17, 2024 0 Comments

By Mark Squibb

Carbonear residents looking to properly dispose of paints, pesticides, oils, batteries, and other hazardous household materials will have to drive some 30 minutes to Whiteway to do so.

The Eastern Regional Service Board (ERSB) last week named Branch in St. Mary's Bay, Ferryland, St. Joseph's, St. Shott's, and Whiteway as hazardous waste collection sites.

Councillor Danielle Doyle, during this week's public meeting, said several residents have complained about the decision to not name Carbonear as a collection site, and asked whether council could appeal the decision or request that Carbonear be named a collection site, as it has been in past years.

Mayor Frank Butt said he spoke with an ERSB representative upon hearing the news.

"I phoned after realizing that Carbonear was going to be excluded," said Butt. "My concern is that people are going to leave their oil containers in their sheds forever, or they're going to dispose of them improperly."

Butt said the decision, besides being an inconvenience to residents, also means the fire department will be missing out on a stipend, as local fire halls are used as collection sites and are paid accordingly.

Deputy Mayor Sam Slade said that in the future, the Town ought to impress upon the ERSB the importance of Carbonear, dubbed the hub of the bay, as a collection site for the region.

"For people to take their waste and go to Whiteway isn't common sense," said Slade.

Collection will be held at the aforementioned community fire halls on June 8, from 9 a.m. until 1 p.m.

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Here's
some info
to help
make your
visit more
efficient.**

We're here to help. Contact us:

 (709) 579-7960 | toll-free 1-877-878-2166

 info@ersbnl.ca

 easternregionalserviceboard.com

Scan to QR code
to learn more



HOURS OF OPERATION

- Tuesday and Thursday, 12 noon–4 p.m.
- Saturday, 8 a.m.–11:30 a.m. | 12:30 p.m.–4 p.m.
- Gate closes 3:45 p.m.

TERMS OF USE

- This facility is for residential use only.
- No commercial waste accepted.
- No commercial vehicles allowed onsite.
- Up to 16 drop-off visits per user in a calendar year to our network of Waste Recovery Facilities.
- ATVs and double axle trailers are not allowed onsite.
- Gate closes 15 minutes before closing time to ensure safe and orderly exit.
- Pets must be secured inside vehicles at all times.
- Users must follow Provincial Government Respectful Workplace policies.
- Site Attendant has authority to refuse access and/or ask visitors to leave site.
- Users must follow waste offloading guidelines.

SITE USER INSTRUCTIONS

- All bagged waste must be in clear (transparent) garbage bags. Using clear bags helps reduce risk to staff by giving them a visual of any dangerous and hazardous items in the bag.
- Absolutely no blue bag recycling will be accepted.
- Decomposable food items and animal carcasses not accepted.
- User must separate materials onsite and offloaded by hand.
- Please be patient and wait your turn when it is busy.
- Note that this facility closes Saturdays between 11:30 a.m. and 12:30 p.m. for lunch break.
- Before making the trip, check our website for status of the facility you want to use. For regular facility alerts, follow us on Voyent Alert! at register.voyent-alert.com.

ITEMS ACCEPTED

- Furniture
- Mattresses
- Appliances (fridges and freezers must have doors/lids removed)
- Scrap metal
- Electronics (excludes Harbour Grace, Cavendish and Old Perlican facilities).
- Tires: ATV, highway, passenger, light truck, and motorcycle (rims must be removed from tires before drop-off).
- Propane tanks (with valve removed)
- Construction/demolition waste
- Shingles
- Trees/branches less than 3 meters in length.

ITEMS NOT ACCEPTED

- We will not accept anything that is recyclable or will decompose, including cardboard, clothing, food items, leaves, grass clippings, brick, concrete, hazardous waste, liquids, and fish nets.
- A limited supply of wood chips may be available to the public for free pickup at some facilities.

CLEAR BAGS *Reminder*

- SORRY WE COULD NOT COLLECT YOUR WASTE.
- HOUSEHOLD GARBAGE MUST BE IN CLEAR BAGS.
- CLEAR BAGS BECAME MANDATORY MAY 1, 2024.
- THANK YOU FOR USING CLEAR BAGS NEXT TIME.



**EASTERN REGIONAL
SERVICE BOARD**

We're here to help. Contact us:

☎ 709-579-7960 | 1-877-878-2166

✉ info@ersbnl.ca

🌐 easternregionalserviceboard.com

✂ @ersbnl



EASTERN REGIONAL SERVICE BOARD

Oversized items that do not meet collection guidelines may be left behind for one or more of the following reasons:

- **Not accepted by this service.**
- **Not properly placed curbside.**
- **Not properly bagged/bundled.**
- **Door/lid not removed.**
- **Exceeds maximum weight/length.**
- **Item not identified for pickup when appointment booked.**
- **No household garbage/recyclables/hazardous waste/electronics accepted.**

LEARN MORE



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LEARN MORE




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**Welcome.
Here's
some info
to help
make your
visit more
efficient.**

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Government of Newfoundland and Labrador
Municipal and Provincial Affairs
Office of the Minister

DOC/2024/01118-03

March 28, 2024

Stephen Tessier, Chairperson
Eastern Waste Management
255 Majors Path, Suite 3
St. John's, NL A1A 0L5

Dear Mr. Tessier:

Re: Special Assistance Grant, Project #17-SAG-24-075

I am pleased to inform you that the Department of Municipal and Provincial Affairs has approved a **Special Assistance Grant** in the amount of **\$27,000** to assist with the continuation of the Regional Water/Wastewater Pilot Program for 2024-2025.

A payment in the amount of \$27,000 will be requisitioned with the Department of Finance and will be forwarded to your organization. Funds are repayable to government if not used in accordance with the purpose for which these funds have been approved.

Please retain all supporting documentation related to the utilization of this grant as Departmental officials may request it at a later date. If supporting documentation for the grant is required, you will be contacted accordingly.

Sincerely,

JOHN HAGGIE, MB. ChB. MD, FRCS
Minister of Municipal and Provincial Affairs
MHA – District of Gander

cc: Tara Kelly, Assistant Deputy Minister, Environment and Climate Change
cc: Stephen Mercer, Director, Municipal Finance
cc: Deann Spurrell, Manager, Municipal Finance

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	Award of Bay Roberts Multi Stream Waste Collection Including Recycling Contract
MEETING DATE:	2024-05-29
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Christie Dean, Director of Operations
REVIEWED BY:	Craig Drover, Director Corporate Services
APPROVED BY:	Craig Drover, Director Corporate Services

RECOMMENDED ACTION:

Staff recommends award of the Bay Roberts - 36-month Multi-Stream Waste Collection and Recycling contract to K.J.H. Dirtwork’s Ltd. at the cost of \$1,088,100 plus HST.

MOTIONS:

BE IT RESOLVED that the Board award K.J.H. Dirtwork’s Ltd. the 36-month Multi-Stream Waste Collection Including Recycling contract for Bay Roberts in the amount of \$1,088,100.00 plus HST, beginning July 1, 2024.

FINANCIAL CONSIDERATIONS:

- The Town of Bay Roberts is a new collection area for the ERSB and the first multi-stream waste collection contract awarded through an RFP process by the Board.
- The 2024-2027 RFP was issued to provide services to 2,790 units in the Town of Bay Roberts. The 2024-2027 annual unit contracted cost as a result of the RFP process will be \$130 plus HST or \$149.50 incl. HST.
- A similar contract is the 2024-2027 tender for 3,341 units in the Towns of Carbonear and Victoria, and the unincorporated areas of English Hill Ext., Old Highway, Gadden’s Mash, Bristol’s Hope and Hodgewater Line (no side roads). The 2024-2027 annual unit contracted cost is \$175 plus HST or \$201.25 incl. HST.

BACKGROUND/DISCUSSION:

- 2 contractors submitted RFP documents.
 - Proponent #1 = 120/150 points and
 - Proponent #2 = 118.68/150 points.
- Four (4) contractors picked up the RFP documents; however, only two (2) RFP packages were received which were then evaluated by staff.

From: [Holly Power](#)
To: [Holly Power](#)
Bcc: [Bill Antle](#); [Carl Ridgeley](#); [Danny Breen](#); [Gerard Tilley](#); [Glenn Clarke](#); [Glenn Clarke](#); [Hilda Whelan](#); [Hilda Whelan*](#); [Jamie Korab](#); [Jason O'Brien](#); [Jill Bruce](#); [Kevin McDonald](#); [Larry Vaters](#); [Maggie Burton](#); [Mark Vardy](#); [Ophelia R.](#); [Ophelia Ravencroft](#); [Rod Delaney](#); [Ron Ellsworth](#); [Sandy Hickman](#); [Sheilagh O'Leary](#); [Steve Tessier](#); [Christie Dean](#); [Craig Drover](#); [Lynn Tucker](#)
Subject: MOTION BY EMAIL: Award of Contract for Bay Roberts Multi-Stream Waste Collection Including Recycling
Date: May 27, 2024 2:33:00 PM
Attachments: [Briefing Note - Bay Roberts Waste Services 27May24.pdf](#)
Importance: High

Good afternoon, Everyone!

Staff received and evaluated two proposals for the Bay Roberts Multi-Stream Waste Collection (Including Recycling) Contract. A Briefing note is attached for your review.

To ensure timely award of this contract, would you please **respond to this motion by email by 4:00 p.m. Tomorrow, May 28, 2024.**

This motion will be ratified at the Board's regular monthly public meeting on Wednesday, May 29th.

MOTION:

BE IT RESOLVED that the Board award K.J.H. Dirtwork's Ltd. the 36-month Multi-Stream Waste Collection Including Recycling contract for Bay Roberts in the amount of \$1,088,100.00 plus HST, beginning July 1, 2024.

Your prompt response to this matter will be greatly appreciated.

Thanks,
Holly

HOLLY POWER

EASTERN REGIONAL SERVICE BOARD
Board Clerk | Outreach Coordinator
255 Majors Path, Suite 3, St. John's, NL A1A 0L5
O. 709-579-7960 | C. 709-697-2633 | F. 709-579-5392 | hpower@ersbnl.ca | www.easternregionalserviceboard.com



ERSB customers and waste recovery facility users can now register to have our service alerts sent to them as they happen by text, voice or email. To register, visit our website or go to [Voyent Alerts](#).

**THOSE WHO RESPONDED ELECTRONICALLY TO THE MOTION BY EMAIL
TO AWARD THE BAY ROBERTS CONTRACT FOR MULTI-STREAM WASTE
COLLECTION INCLUDING RECYCLING**

MOTION: BE IT RESOLVED that the Board award K.J.H. Dirtwork's Ltd. the 36-month Multi-Stream Waste Collection Including Recycling contract for Bay Roberts in the amount of \$1,088,100.00 plus HST, beginning July 1, 2024.

(Motion sent by email on Monday, May 27, 2024)

IN FAVOUR

(Alphabetical order)

Bill Antle
Maggie Burton
Glenn Clarke
Tom Davis
Rod Delaney
Ron Ellsworth
Sandy Hickman
Jamie Korab
Kevin McDonald
Sheilagh O'Leary
Ophelia Ravencroft
Stephen Tessier
Gerard Tilley
Larry Vaters

AGAINST

(Alphabetical order)

None

NO RESPONSE

(Alphabetical order)

Danny Breen
Jill Bruce
Jason O'Brien
Carl Ridgeley
Mark Vardy
Hilda Whelan

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	Waiving the per Metric Tonne Regular Waste Disposal Fees associated with the Outer Ring Road Clean-Up
MEETING DATE:	2024-05-29
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Holly Power, Board Clerk & Outreach Coordinator
REVIEWED BY:	Holly Power, Board Clerk & Outreach Coordinator
APPROVED BY:	Christie Dean, Director of Operations

RECOMMENDED ACTION:

Staff recommends that the Board Waiving the per Metric Tonne Regular Waste Disposal Fees associated with the Outer Ring Road Clean-Up that is scheduled to take place on Sunday, May 26, 2024.

MOTIONS:

BE IT RESOLVED that the Board waive the per metric tonne regular waste disposal fees associated with the May 2024 Outer Ring Road Clean-Up.

BACKGROUND/DISCUSSION:

- The City of St. John’s has adopted a policy that was endorsed by the Board in 2013 that exempts registered charities from tipping fees for up to 50 tonnes annually at Robin Hood Bay if they perform work such as ditch clean-ups, etc.
- The Board has waived the tipping fees for similar clean-ups in the past, specifically in 2017 and 2019.
- The Outer Ring Road from Kenmount Road to the Logy Bay Road interchange will be closed on Sunday, May 26, from 7:00 a.m. to 7:00 p.m. for a cleanup of litter and large discarded items that are located on the shoulder and verge of the highway.

ATTACHMENTS:

- NLIS 4 - Public Advisory: Clean Up Planned for Outer Ring Road

From: [Holly Power](#)
To: [Holly Power](#)
Bcc: "[Christie Dean](#)"; "[Craig Drover](#)"; "[Lynn Tucker](#)"; "[Bill Antle](#)"; "[Carl Ridgeley](#)"; "[Danny Breen](#)"; "[Gerard Tilley](#)"; "[Glenn Clarke](#)"; "[Glenn Clarke](#)"; "[Hilda Whelan](#)"; "[Hilda Whelan*](#)"; "[Jamie Korab](#)"; "[Jason O'Brien](#)"; "[Jill Bruce](#)"; "[Kevin McDonald](#)"; "[Larry Vaters](#)"; "[Maggie Burton](#)"; "[Mark Vardy](#)"; "[Ophelia R.](#)"; "[Ophelia Ravencroft](#)"; "[Rod Delaney](#)"; "[Ron Ellsworth](#)"; "[Sandy Hickman](#)"; "[Sheilagh O'Leary](#)"; "[Steve Tessier](#)"
Subject: MOTION BY EMAIL: Waiving the per Metric Tonne Regular Waste Disposal Fees for Sunday's Outer Ring Road Clean-Up
Date: May 24, 2024 3:10:00 PM
Attachments: [NLIS 4 - Public Advisory Clean Up Planned for Outer Ring Road.pdf](#)
[Brief Note - Waiving of Tipping Fees for ORR CleanUp 2024.pdf](#)
Importance: High

Good afternoon,

It has recently come to our attention that the annual clean-up event of the Outer Ring Road will be taking place this coming Sunday, May 26th. Historically, the Board has waived the per metric tonne regular waste disposal fees associated with these events; Therefore, we are putting forth a motion to do the same this year. A briefing note is attached for your review.

To ensure timely action, would you please **respond to this motion by email by 12:00 noon on Monday, May 27th, 2024.**

This motion will be ratified at the Board's regular monthly public meeting on Wednesday, May 29th.

MOTION:

BE IT RESOLVED that the Board waive the per metric tonne regular waste disposal fees associated with the May 2024 Outer Ring Road Clean-Up.

Your prompt response to this matter will be greatly appreciated.

Thanks,
Holly

HOLLY POWER

EASTERN REGIONAL SERVICE BOARD
Board Clerk | Outreach Coordinator
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**THOSE WHO RESPONDED ELECTRONICALLY TO THE MOTION BY EMAIL
TO WAIVE THE PER METRIC TONNE REGULAR WASTE DISPOSAL FEE FOR
THE MAY 2024 OUTER RING ROAD CLEAN-UP**

MOTION: BE IT RESOLVED that the Board waive the per metric tonne regular waste disposal fees associated with the May 2024 Outer Ring Road Clean-Up.

(Motion sent by email on Monday, May 24, 2024)

IN FAVOUR

(Alphabetical order)

Bill Antle
Glenn Clarke
Tom Davis
Rod Delaney
Ron Ellsworth
Sandy Hickman
Jamie Korab
Kevin McDonald
Jason O'Brien
Sheilagh O'Leary
Ophelia Ravencroft
Stephen Tessier
Gerard Tilley
Larry Vaters

AGAINST

(Alphabetical order)

None

NO RESPONSE

(Alphabetical order)

Danny Breen
Jill Bruce
Maggie Burton
Carl Ridgeley
Mark Vardy
Hilda Whelan

From: [Releases, News](#)
To: [Releases, News](#)
Subject: NLIS 4 - Public Advisory: Clean Up Planned for Outer Ring Road
Date: May 22, 2024 12:01:00 PM

NLIS 4
Transportation and Infrastructure
May 22, 2024

Public Advisory: Clean Up Planned for Outer Ring Road

The Outer Ring Road from Kenmount Road to the Logy Bay Road interchange will be closed on Sunday, May 26, from 7:00 a.m. to 7:00 p.m. for a cleanup of litter and large discarded items.

The closure is necessary to ensure a safe environment for all crews working on and near the highway.

Traffic control will be in place on the highway to guide motorists and ease the flow of traffic. Digital display signs are also being placed along the Outer Ring Road to give advanced notice of the closure.

During the closure, eastbound traffic will take the off ramp to Kenmount Road at Donovan's Overpass. Westbound traffic will access the Trans Canada Highway through the on-ramp at Donovan's Overpass.

During the clean up, barricades will be erected to prohibit access at all entry points:

- Logy Bay Road
- Torbay Road
- Aberdeen Avenue
- Portugal Cove Road
- Allandale Road
- Team Gushue Highway
- Thorburn Road
- Topsail Road

Cleanups are required to safely remove debris that litters our roadways when vehicle cargo is not secured. Littering on the province's highways is prohibited under section 163. (1) of the Highway Traffic Act. Penalties range from \$100 to \$500.

Failing to ensure cargo is immobilized or secured so that it cannot leak, spill or blow off; fall from, fall through, or otherwise become dislodged from a vehicle, can result in a minimum fine of \$120, to a maximum fine of \$600.

Updates on the road closure and reopening will be available at: nl511.ca and the 511 smartphone app.

Media contacts

Maria Browne

Transportation and Infrastructure

709-729-1758; 699-6147

mbrowne@gov.nl.ca

2024 05 22

12:00 p.m.

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