

**BOARD OF DIRECTORS MEETING
MINUTES**

Meeting #103

Wednesday, January 25, 2023, 7:00 p.m.

Capital Hotel, St. John's, NL

In Attendance: Chairperson Stephen Tessier
Vice Chairperson Mayor Danny Breen
Councillor Sandy Hickman
Deputy Mayor Kevin McDonald
LSD Chairperson Wesley Drodge
Mayor Hilda Whelan
Councillor Carl Ridgeley
Councillor Jamie Korab
Councillor Glenn Clarke
Councillor Bill Antle
Councillor Nathan Ryan
Councillor Larry Vaters
Mayor Mark Vardy
Councillor Ophelia Ravencroft
Mayor Rod Delaney
Councillor Ian Froude
Deputy Mayor Sheilagh O'Leary

Regrets: Councillor Ron Ellsworth
Councillor Maggie Burton
Councillor Gerard Tilley
Councillor Jill Bruce

Other Attendees: Ms. Lynn Tucker
Mr. Craig Drover
Ms. Christie Dean
Ms. Holly Power
Mr. Charles Bown

1. **Call to Order**

Mr. Tessier, Chairperson, called the meeting to order at 7:01 p.m. and welcomed Mr. Charles Bown, CEO of MMSB to the meeting.

2. **Adoption of Agenda**

The agenda was tabled for approval.

MOTION 2023-001

Moved By Mr. Clarke

Seconded By Ms. O’Leary

BE IT RESOLVED that the agenda be adopted as tabled.

Carried Unanimously

3. **Review of Minutes**

The minutes from the previous meeting were tabled for review and approval.

MOTION 2023-002

Moved By Mr. Ryan

Seconded By Mr. Drodge

BE IT RESOLVED that the minutes from the November 30, 2022 meeting be adopted as tabled.

Carried Unanimously

4. **Committee Reports**

a) Finance & Audit Committee

Mr. Hickman, Committee Chair, delivered the Finance and Audit Committee report.

1. **Board Expenditures**

Board expenditures for the months of November and December were tabled for review and approval. There were no questions or concerns.

MOTION 2023-003

Moved By Mr. Hickman

Seconded By Mr. Antle

BE IT RESOLVED that the Board adopt the expenditures for the months of November and December as tabled.

Carried Unanimously

2. Incorporated Towns Payment Activity Report

An update on the incorporated towns' payment activity dated January 6, 2023, was provided. There were no questions or concerns.

Ms. Ravencroft joined the meeting at 7:05 p.m.

3. Employee Benefits Renewal

Mr. Hickman referred to the briefing note that was provided in the meeting package for members' review. He highlighted a slight increase in health and dental premiums but noted this is the first increase since 2020; therefore, it was recommended that the Board renew the employee group benefits policy.

There were no questions or concerns on the employee benefits renewal.

MOTION 2023-004

Moved By Mr. Hickman

Seconded By Ms. Ravencroft

BE IT RESOLVED that the Board renew the provision of group benefits through Jenkins Anthony for Medavie Blue Cross effective January 1, 2023.

Carried Unanimously

4. Award of Southwest Avalon and Placentia Bay Area Waste Services Tender

Mr. Hickman referred to the documents that were included in the meeting package.

He informed members that the waste services contract for the Southwest Avalon and Placentia Bay Area will expire on May 31, 2023; therefore, it is recommended that the Board award the 36-month contract beginning June 1, 2023, to the lowest bidder, T2 Ventures Inc.

MOTION 2023-005

Moved By Mr. Hickman

Seconded By Ms. O'Leary

BE IT RESOLVED that the Board award the contract for waste collection and transportation for Southwest Avalon and Placentia Bay Area beginning June 1, 2023 for 36 months in the amount of \$708,630.00 including HST to T2 Ventures Inc. **Carried Unanimously**

5. Award of Isthmus and South West Arm South Waste Services Tender

Mr. Hickman referred to the documents that were included in the meeting package.

He noted that the waste services contract for the Isthmus and South West Arm South areas will expire on April 30, 2023; therefore, it is recommended that the Board award the 36-month contract beginning May 1, 2023, to the lowest bidder, T2 Ventures Inc.

MOTION 2023-006

Moved By Mr. Hickman

Seconded By Ms. Whelan

BE IT RESOLVED that the Board award the contract for waste collection and transportation for Isthmus and South West Arm South beginning May 1, 2023 for 36 months in the amount of \$1,524,900.00 including HST to T2 Ventures Inc. **Carried Unanimously**

6. Extension of Carbonear Area Waste Services Contract

Mr. Hickman referred to the briefing note that was provided in the meeting package.

He noted that the waste services contract for the Carbonear Area will expire on June 30, 2023, and that the Committee recommends exercising the option to

issue the second and last one-year extension to this contract beginning July 1, 2023, to the current contractor.

MOTION 2023-007

Moved By Mr. Hickman

Seconded By Mr. Vaters

BE IT RESOLVED that the Board issue a one-year extension for waste collection services for the Carbonear Area contract beginning July 1, 2023.

Carried Unanimously

7. Extension of Smith Sound Area Waste Services Contract

Mr. Hickman referred to the briefing note that was included in the meeting package.

He noted that the waste services contract for Smith Sound Area expires on April 30, 2023. Staff are recommending that the Board issue a one-year extension to this contract beginning May 1, 2023.

The contract provides for two possible one-year extensions, and this is the first extension. The Committee feels that it is in the best interest of the Board to extend the contract as it ensures the price for another year.

MOTION 2023-008

Moved By Mr. Hickman

Seconded By Mr. Drodge

BE IT RESOLVED that the Board issue a one-year extension for waste collection services for the Smith Sound and Area contract beginning May 1, 2023.

Carried Unanimously

8. Extension of Trinity Conception North Waste Services Contract

Mr. Hickman referred to the briefing note that was included in the meeting package.

He noted that the waste services contract for Trinity Conception North expires on April 30, 2023. Staff are recommending that the Board issue a one-year extension to this contract beginning May 1, 2023.

The contract provides for two possible one-year extensions, and this is the first extension. The Committee feels that it is in the best interest of the Board to extend the contract as it ensures the price for another year.

MOTION 2023-009

Moved By Mr. Hickman

Seconded By Mr. Antle

BE IT RESOLVED that the Board issue a one-year extension for waste collection services for the Trinity Conception North contract beginning April 1, 2023.

Carried Unanimously

b) Strategy & Policy Committee

Mr. Korab, Committee Member, delivered the Strategy and Policy Committee report.

1. Household Hazardous Waste (HHW) Program – Replacing \$1,000 Stipend with a Gift for Participating Communities

Mr. Korab referred to the briefing note that was included in the meeting package.

Each year the Board tenders for approximately 15 to 20 mobile HHW collection events to be held throughout the Eastern region with the support of local volunteer fire departments. Historically, the Board provided a \$1,000 stipend to the participating fire departments for their assistance following the events.

It has been suggested that the Board may want to consider changing the \$1,000 stipend to a gift of similar value for the hosting communities. The gift would better represent the Board by providing some legacy for the Board and the HHW program.

Mr. Korab reported that the Committee agreed that the partnering communities and fire departments should be notified of this change prior to scheduling the 2023 events.

Members were encouraged to pass any ideas along to the CAO to go with suggestions that were already provided by the Committee.

However, following discussion it was agreed that the motion be deferred to the next meeting and this item should go back to the Strategy & Policy Committee for further review.

DEFERRED MOTION: BE IT RESOLVED that the Board discontinue the \$1000 stipend paid to participating volunteer fire departments for their assistance with the HHW program. For the volunteer fire department's participation and cooperation, a gift of similar value will be made to the community.

2. Permanent Closure of Sunnyside Waste Recovery Facility

Mr. Korab referred to the briefing note that was included in the meeting package.

Considering the low visitation rates, cost of operation, annual winter closure, and proximity to other waste recovery facilities, discussion took place regarding the permanent closure of this facility. It was suggested that the savings could be distributed into remaining facilities to make them better.

Mr. Korab says the Committee determined that a full cost analysis should be completed before any recommendation may be made to the Board. In addition, notification and discussion with the appropriate government departments is required in accordance with our Certificate of Approval to operate these sites.

3. Permanent Closure of Bell Island Waste Recovery Facility

Mr. Korab referred to the briefing note that was included in the meeting package.

Considering the low visitation rates, cost of operation and repairs, this year's winter closure, and its proximity to the regional landfill and residential drop-off facility, discussion took place regarding the permanent closure of this facility. It was suggested that the savings could be distributed into remaining facilities to make them better.

Mr. Korab says the Committee determined that a full cost analysis should be completed before any recommendation may be made to the Board. In addition, notification and discussion with the appropriate government departments is required in accordance with our Certificate of Approval to operate these sites.

4. Exemption Policy – Notification of Policy Review Reinstatement

Mr. Korab reminded members that the Committee had begun a review of the Board's exemption policy for waste services in 2020; however, the decision to put the review on hold was made due to the pandemic and the requirement for further information and research.

As there is a need to update the policy, the Committee will once again begin its review to ensure it is in line with legislation and the intent of the Board. Past practices, qualifications and suggestions are being reviewed.

There were no questions or concerns on reinstating the exemption policy review. Once a draft policy statement has been completed, it will be brought forward for the Board's consideration and adoption.

c) Governance Committee

Mr. McDonald, Committee Chair, delivered the Governance Committee report.

1. Meeting Management Software

Mr. McDonald referred to the briefing note that is included in the meeting package and noted that the Board has not used their meeting management software, eScribe, since before the pandemic. As the Board acquired this software initially to conduct paperless meetings and to improve the flow of information to Board members, it was determined that the Board should reinstate the use of meeting management software.

Following research as well as a virtual demonstration by OnBoard meeting software, staff are recommending that the Board move from eScribe, its current meeting software, to OnBoard. Research has shown that the OnBoard software is much better suited to Boards of Directors while eScribe is better suited for mid- to large-size municipalities. It is interesting to note that OnBoard is now the parent company of eScribe and are willing to work with the Board to transition its software. The annual licensing fee for OnBoard is about the same as eScribe.

Motion 2023-010

Moved By Mr. McDonald

Seconded By Ms. O'Leary

BE IT RESOLVED that the Governance Committee recommends that ERSB terminates the program subscription with eScribe for meeting management software. **Carried Unanimously**

The motion to accept the offer from OnBoard regarding meeting management software has been deferred to the next Board meeting. This item will go back to the Governance Committee meeting in February. Several members raised concerns regarding the installation of this meeting software or the OnBoard App on their devices that are owned by their city and/or town due to security concerns.

Staff were asked to confirm with municipal IT departments to see if this will be an issue before the Committee proceeds with the recommendation.

MOTION DEFERRED: BE IT RESOLVED that the Governance Committee recommends that ERSB accepts the offer from OnBoard for meeting management software for \$12,500 recurring per year plus HST.

2. Board Professional Development Plan 2023

Mr. McDonald referred to the documents that were provided in tonight's meeting package.

Members will see that the Board's guidelines and budget for professional development were included along with a list of possible professional development opportunities for this year.

Following review of these materials in February, the Committee will bring forward recommendations to the Board at its next monthly meeting.

3. Joint Council Report

Mr. McDonald referred to the briefing note that was included in the meeting package for members' review.

The report noted that the Joint Council of Conception Bay North will hold an election of officers at tomorrow night's meeting.

In addition, the Northeast Avalon Joint Council hopes to host a 2023 Joint Council Summit, similar to that of 2018.

He also reported that the Board's Clerk, Chair, and CAO will accompany Director Wesley Drodge in meeting with the communities and local services

districts in the Smith Sound and Isthmus Area on January 31st to discuss the Board's services and the possible re-convening of their Joint Council.

6. **Correspondence**

There was no correspondence to review.

7. **New Business**

There was no new business to discuss.

8. **Roundtable Discussion**

- a. Mr. Bown commented on the MMSB's responsibility for public education, which includes both blue bag recycling and household hazardous waste. The MMSB will be launching a new program this year that will be available to Regional Service Boards for educational purposes.
- b. Mr. McDonald thanked the Board for the opportunity to attend the recent SWANA Waste Conference in San Diego. He thought the event was quite impressive and that the trade show and information sessions were beneficial to him as a member of the Board.
- c. Mr. Ryan extended his thanks and appreciation to the Board's staff. He has noticed the Board's presence on social media as of late and feels that this is a positive step forward and a job well done.
- d. Mr. Antle informed members that he is very impressed with the work of the Board and that he shares the agenda and roundtable discussion with his own council.

Mr. Antle also took the opportunity to invite everyone to the upcoming Frosty Festival that will take place in the City of Mount Pearl in the coming weeks.
- e. Mr. Hickman thanked the MMSB for attending tonight's meeting. He feels that information sharing and working together is the key to positive change. He also noted concerns around excessive packaging on items and the substantial amount of plastics that are still being landfilled

instead of being recycled. He noted that recycling should be mandatory and feels this needs to be discussed at a higher level.

- f. Mr. Drodge is pleased with the planning of the meeting scheduled for Clarendville on January 31st with the local service districts and municipalities within his area. He feels that this will be beneficial to the area.

Mr. Drodge also informed the Board that the Minister of Municipal and Provincial Affairs has approved a feasibility study for 14 communities in his area to become a municipality. The RFP for this study closes on February 7, 2023.

- g. Ms. Tucker was also thankful for the opportunity to attend the SWANA Waste Conference and found the new wording for 'garbage' to be very interesting. Industry leaders are now using the terms 'discarded materials' or 'reusable materials' instead of garbage as most materials can be reused, recycled, or used to produce something else. This changes the perception that an item is garbage to one where this material is looked at as a valuable resource.

Ms. Tucker also noted that she recently read an article that Spain has passed new legislation that requires cigarette manufacturers be responsible for cleaning up any discarded cigarette butts in public spaces. She noted that the MMSB Litter Study completed in 2016 noted that the number one item of litter along our province's highways is cigarette butts so it is an issue here as well. It is interesting to see these program in other areas.

- h. Mr. Clarke elaborated on the Joint Council update as he attends the JCCBN meetings regularly. He looks forward to the election of officers at tomorrow night's meeting and hopes that the new executive will reinvigorate the JCCBN.

- i. Mr. Vaters was pleased to report that the Town of Paradise is about to start a Green Goal project with a particular emphasis on young kids.

He also noted that tomorrow will be the first day of construction on the new lift station in the town, which is the start of a two-year project.

- j. Ms. Whelan commented on the community garden project in the Town of Whitbourne that has proven to be a huge success.

- k. Mr. Drover reported a substantial uptake in payments coming in for the month of January. He commended staff on their hard work during the busiest month of the year.
- l. Mr. Tessier asked staff to ensure that ‘Implementing a Clear Bag Policy’ is added to the next Strategy and Policy Committee agenda as he would like to see a possible implementation date of January 2024. He feels that implementing a clear bag policy will improve recycling rates like the City of St. John’s reported following their change. He concluded by noting that it would be beneficial for the province to make recycling mandatory as it would be in line with their strategy.
- m. Mr. Delaney was pleased to report that several communities in his area got together and purchased more than 80 composting bins from the MMSB. These will be made available to residents for backyard composting.
- n. Ms. Dean informed the Board that her professional development opportunity took place in December at the SWANA Waste Conference, and she was very pleased with the event and its focus on leadership. She also learned that the term ‘garbage’ or ‘waste’ is now being replaced with ‘discarded material’ and this is a good step forward in changing public perception.
- o. Ms. O’Leary was pleased to hear of the new education piece by the MMSB. Public education is key, and she noted the Board has a role to play in this area as well.

9. **Upcoming Meetings**

Board members were reminded of the following Board and Committees Meetings:

- a) The next meeting of the Board of Directors will take place on Wednesday, February 22, 2023 at 7:00 p.m.
- b) The next meeting of the Finance & Audit Committee will take place on Thursday, February 9, 2023 at 12:30 p.m.
- c) The next meeting of the Strategy & Policy Committee will take place on Tuesday, February 7, 2023 at 1:30 p.m.

- d) The next meeting of the Governance Committee will take place on Tuesday, February 14, 2023 at 10:30 a.m.

10. **Adjournment**

MOTION 2023-011

Moved By Mr. Tessier

Seconded By Mr. Breen

Seeing no further business to be discussed, **BE IT RESOLVED** that the meeting adjourned at 8:05 p.m.

Carried Unanimously

Ms. Holly Power

Board Clerk and Outreach Coordinator

Mr. Stephen Tessier

Chairperson

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 0000000001 to 0000011035 dated between 11-01-2022 and 11-30-2022

CHEQUE REGISTER

Printed: 9:53:50AM 11/30/2022

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| Number | Issued | | Amount | SC | Status | Status Date |
|------------|------------|---|------------|-----|---------|-------------|
| 0000010980 | 11/09/2022 | Newfoundland Exchequer Account | 2,702.80 | G/L | CLEARED | 11/25/2022 |
| 0000010981 | 11/09/2022 | 62167 Newfoundland and Labrador Inc | 7,380.30 | A/P | OUT-STD | 11/09/2022 |
| 0000010982 | 11/09/2022 | Around The Bay Disposals Inc. | 100,492.06 | A/P | CLEARED | 11/16/2022 |
| 0000010983 | 11/09/2022 | Bill Antle | 376.41 | A/P | CLEARED | 11/18/2022 |
| 0000010984 | 11/09/2022 | Brandt Tractor Ltd. | 188.46 | A/P | OUT-STD | 11/09/2022 |
| 0000010985 | 11/09/2022 | Carl Ridgeley | 197.76 | A/P | CLEARED | 11/25/2022 |
| 0000010986 | 11/09/2022 | City of St. John's | 38,984.80 | A/P | CLEARED | 11/17/2022 |
| 0000010987 | 11/09/2022 | Colin Rideout | 68.00 | A/P | OUT-STD | 11/09/2022 |
| 0000010988 | 11/09/2022 | Dodd's Diesel Repair Ltd. | 27,187.32 | A/P | CLEARED | 11/18/2022 |
| 0000010989 | 11/09/2022 | Fortis Concrete Inc. | 883.20 | A/P | CLEARED | 11/21/2022 |
| 0000010990 | 11/09/2022 | Gerard Tilley | 355.81 | A/P | OUT-STD | 11/09/2022 |
| 0000010991 | 11/09/2022 | Glenn Clarke | 385.64 | A/P | CLEARED | 11/18/2022 |
| 0000010992 | 11/09/2022 | Harbour ELECTRIC Ltd. | 500.60 | A/P | CLEARED | 11/28/2022 |
| 0000010993 | 11/09/2022 | Holly Power | 572.08 | A/P | CLEARED | 11/10/2022 |
| 0000010994 | 11/09/2022 | Jenkins Anthony Inc. | 6,490.89 | A/P | CLEARED | 11/28/2022 |
| 0000010995 | 11/09/2022 | Kevin Butt | 296.50 | A/P | CLEARED | 11/15/2022 |
| 0000010996 | 11/09/2022 | Kevin McDonald | 111.76 | A/P | CLEARED | 11/17/2022 |
| 0000010997 | 11/09/2022 | Larry Vaters | 189.88 | A/P | CLEARED | 11/21/2022 |
| 0000010998 | 11/09/2022 | Lynn Tucker | 641.55 | A/P | CLEARED | 11/10/2022 |
| 0000010999 | 11/09/2022 | Miller IT Limited | 345.00 | A/P | CLEARED | 11/17/2022 |
| 0000011000 | 11/09/2022 | Modern Business Equipment Limited | 219.93 | A/P | CLEARED | 11/17/2022 |
| 0000011001 | 11/09/2022 | Nathan Ryan | 398.11 | A/P | OUT-STD | 11/09/2022 |
| 0000011002 | 11/09/2022 | North Atlantic | 32,232.52 | A/P | CLEARED | 11/18/2022 |
| 0000011003 | 11/09/2022 | Northern Business Intelligence | 3,456.56 | A/P | CLEARED | 11/25/2022 |
| 0000011004 | 11/09/2022 | PBA Industrial Supplies Ltd. | 72.96 | A/P | CLEARED | 11/18/2022 |
| 0000011005 | 11/09/2022 | Pike's Pro Hardware & Building Supplies | 335.72 | A/P | OUT-STD | 11/09/2022 |
| 0000011006 | 11/09/2022 | Pitney Bowes | 216.80 | A/P | CLEARED | 11/25/2022 |
| 0000011007 | 11/09/2022 | Princess Auto | 329.88 | A/P | CLEARED | 11/22/2022 |
| 0000011008 | 11/09/2022 | Rodney Delaney | 352.58 | A/P | CLEARED | 11/17/2022 |
| 0000011009 | 11/09/2022 | Sandy Hickman | 392.26 | A/P | OUT-STD | 11/09/2022 |
| 0000011010 | 11/09/2022 | Shred-it c/o Stericycle ULC | 97.03 | A/P | CLEARED | 11/21/2022 |
| 0000011011 | 11/09/2022 | T2 Ventures Inc. | 216,612.99 | A/P | CLEARED | 11/10/2022 |
| 0000011012 | 11/09/2022 | Tulk Tire & Service Ltd. | 7,414.79 | A/P | CLEARED | 11/17/2022 |
| 0000011013 | 11/09/2022 | Waypoints | 750.00 | A/P | OUT-STD | 11/09/2022 |
| 0000011014 | 11/09/2022 | Craig Drover | 235.74 | A/P | CLEARED | 11/10/2022 |
| 0000011016 | 11/23/2022 | Bell Aliant | 2,270.69 | A/P | OUT-STD | 11/23/2022 |
| 0000011017 | 11/23/2022 | Bell Mobility Inc. | 1,203.67 | A/P | CLEARED | 11/25/2022 |
| 0000011018 | 11/23/2022 | Channel 6 Ads - Avalon Region | 170.00 | A/P | OUT-STD | 11/23/2022 |
| 0000011019 | 11/23/2022 | Christie Dean | 594.74 | A/P | OUT-STD | 11/23/2022 |
| 0000011020 | 11/23/2022 | Danny Breen | 368.28 | A/P | CLEARED | 11/28/2022 |
| 0000011021 | 11/23/2022 | Dicks and Company Limited | 165.39 | A/P | OUT-STD | 11/23/2022 |
| 0000011022 | 11/23/2022 | Dodd's Diesel Repair Ltd. | 1,149.25 | A/P | OUT-STD | 11/23/2022 |
| 0000011023 | 11/23/2022 | Fortis Concrete Inc. | 5,393.50 | A/P | OUT-STD | 11/23/2022 |
| 0000011024 | 11/23/2022 | Hilda Whelan | 282.02 | A/P | OUT-STD | 11/23/2022 |
| 0000011025 | 11/23/2022 | Kevin Fahey | 77.18 | A/P | OUT-STD | 11/23/2022 |
| 0000011026 | 11/23/2022 | Leslie Squires | 440.00 | A/P | CLEARED | 11/25/2022 |

** - Name on Check was modified

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 0000000001 to 0000011035 dated between 11-01-2022 and 11-30-2022

CHEQUE REGISTER

Printed: 9:53:50AM 11/30/2022

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| Number | Issued | | Amount | SC | Status | Status Date |
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| 0000011027 | 11/23/2022 | Lynn Tucker | 6,325.36 | A/P | CLEARED | 11/28/2022 |
| 0000011028 | 11/23/2022 | Newfoundland Power Inc. | 3,757.57 | A/P | OUT-STD | 11/23/2022 |
| 0000011029 | 11/23/2022 | Nexgen Municipal Inc. | 1,783.93 | A/P | OUT-STD | 11/23/2022 |
| 0000011030 | 11/23/2022 | Pike's Pro Hardware & Building Supplies | 307.16 | A/P | OUT-STD | 11/23/2022 |
| 0000011031 | 11/23/2022 | Princess Auto | 326.57 | A/P | OUT-STD | 11/23/2022 |
| 0000011032 | 11/23/2022 | Stephen Tessier | 2,367.29 | A/P | OUT-STD | 11/23/2022 |
| 0000011033 | 11/23/2022 | Tulk Tire & Service Ltd. | 1,154.57 | A/P | OUT-STD | 11/23/2022 |
| 0000011034 | 11/23/2022 | Wedgwood Insurance Limited | 55,884.75 | A/P | OUT-STD | 11/23/2022 |
| Total Issued (54): | | | \$535,490.61 | | | |
| Total Voided (0): | | | \$0.00 | | | |
| Grand Total: | | | \$535,490.61 | | | |
| Number of Cheques Listed: | | | 54 | | | |

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 0000000001 to 0000011127 dated between 12-01-2022 and 12-31-2022

CHEQUE REGISTER

Printed: 11:30:03AM 01/09/2023

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| Number | Issued | | Amount | SC | Status | Status Date |
|------------|------------|---|------------|-----|---------|-------------|
| 0000011035 | 12/07/2022 | 62167 Newfoundland and Labrador Inc | 7,380.30 | A/P | CLEARED | 12/23/2022 |
| 0000011036 | 12/07/2022 | Around The Bay Disposals Inc. | 99,278.63 | A/P | CLEARED | 12/15/2022 |
| 0000011037 | 12/07/2022 | Bell Aliant | 2,278.15 | A/P | CLEARED | 12/19/2022 |
| 0000011038 | 12/07/2022 | Bernice Hickey | 85.13 | A/P | CLEARED | 12/20/2022 |
| 0000011039 | 12/07/2022 | Christie Dean | 458.38 | A/P | CLEARED | 12/23/2022 |
| 0000011040 | 12/07/2022 | Coish's Trucking & Excavating Ltd. | 17,895.50 | A/P | CLEARED | 12/19/2022 |
| 0000011041 | 12/07/2022 | D&L Russell Limited | 28.69 | A/P | OUT-STD | 12/07/2022 |
| 0000011042 | 12/07/2022 | Dodd's Diesel Repair Ltd. | 9,374.12 | A/P | CLEARED | 12/15/2022 |
| 0000011043 | 12/07/2022 | Edmund Hynes | 113.50 | A/P | CLEARED | 12/23/2022 |
| 0000011044 | 12/07/2022 | Gardiner Centre-Memorial University | 1,029.25 | A/P | CLEARED | 12/28/2022 |
| 0000011045 | 12/07/2022 | Holly Power | 97.21 | A/P | CLEARED | 12/13/2022 |
| 0000011046 | 12/07/2022 | Jenkins Anthony Inc. | 6,478.11 | A/P | CLEARED | 12/16/2022 |
| 0000011047 | 12/07/2022 | Kenneth Rollings | 186.49 | A/P | CLEARED | 12/15/2022 |
| 0000011048 | 12/07/2022 | Kevin Butt | 774.90 | A/P | CLEARED | 12/13/2022 |
| 0000011049 | 12/07/2022 | Lorraine Kaczmarczyk | 132.80 | A/P | CLEARED | 12/16/2022 |
| 0000011050 | 12/07/2022 | Miller IT Limited | 889.13 | A/P | CLEARED | 12/15/2022 |
| 0000011051 | 12/07/2022 | Newfoundland Exchequer Account | 44.00 | A/P | CLEARED | 12/15/2022 |
| 0000011052 | 12/07/2022 | North Atlantic | 51,841.24 | A/P | CLEARED | 12/15/2022 |
| 0000011053 | 12/07/2022 | Northern Business Intelligence | 1,728.28 | A/P | CLEARED | 12/16/2022 |
| 0000011054 | 12/07/2022 | PBA Industrial Supplies Ltd. | 311.26 | A/P | CLEARED | 12/15/2022 |
| 0000011055 | 12/07/2022 | Peg Young | 13.51 | A/P | OUT-STD | 12/07/2022 |
| 0000011056 | 12/07/2022 | Pik-Fast Express Inc. | 50.00 | A/P | CLEARED | 12/19/2022 |
| 0000011057 | 12/07/2022 | Princess Auto | 59.76 | A/P | CLEARED | 12/20/2022 |
| 0000011058 | 12/07/2022 | Quikprint Services Ltd. | 9,033.64 | A/P | CLEARED | 12/19/2022 |
| 0000011059 | 12/07/2022 | Shred-it c/o Stericycle ULC | 98.07 | A/P | CLEARED | 12/20/2022 |
| 0000011060 | 12/07/2022 | T2 Ventures Inc. | 212,788.39 | A/P | CLEARED | 12/13/2022 |
| 0000011061 | 12/07/2022 | Town of Clarendville | 1,608.00 | A/P | CLEARED | 12/20/2022 |
| 0000011062 | 12/07/2022 | WAJAX (Power Systems) | 2,386.20 | A/P | CLEARED | 12/20/2022 |
| 0000011063 | 12/07/2022 | Wedgwood Insurance Limited | 110,351.45 | A/P | CLEARED | 12/15/2022 |
| 0000011064 | 12/07/2022 | Newfoundland Exchequer - Tax Admin Div | 2,652.59 | G/L | CLEARED | 12/16/2022 |
| 0000011065 | 12/08/2022 | Paul Butt Memorial Fund | 100.00 | A/P | CLEARED | 12/23/2022 |
| 0000011066 | 12/13/2022 | Curtis Dawe In Trust | 800,000.00 | G/L | CLEARED | 12/15/2022 |
| 0000011067 | 12/20/2022 | Bell Mobility Inc. | 1,242.17 | A/P | OUT-STD | 12/20/2022 |
| 0000011068 | 12/20/2022 | Bradley Burke | 385.47 | A/P | OUT-STD | 12/20/2022 |
| 0000011069 | 12/20/2022 | Canadian Maritime Engineering | 17,996.27 | A/P | OUT-STD | 12/20/2022 |
| 0000011070 | 12/20/2022 | Christie Dean | 5,957.58 | A/P | CLEARED | 12/23/2022 |
| 0000011071 | 12/20/2022 | City of St. John's | 40,941.16 | A/P | CLEARED | 12/28/2022 |
| 0000011072 | 12/20/2022 | Coish's Trucking & Excavating Ltd. | 17,895.50 | A/P | CLEARED | 12/30/2022 |
| 0000011073 | 12/20/2022 | Craig Drover | 4,737.26 | A/P | CLEARED | 12/22/2022 |
| 0000011074 | 12/20/2022 | CTT Tirecraft | 253.00 | A/P | CLEARED | 12/28/2022 |
| 0000011075 | 12/20/2022 | De Lage Landen Financial Services Canada Ltd. | 361.94 | A/P | CLEARED | 12/30/2022 |
| 0000011076 | 12/20/2022 | D&L Russell Limited | 137.54 | A/P | OUT-STD | 12/20/2022 |
| 0000011077 | 12/20/2022 | Dodd's Diesel Repair Ltd. | 5,869.27 | A/P | CLEARED | 12/29/2022 |
| 0000011078 | 12/20/2022 | Edmund Hynes | 124.78 | A/P | CLEARED | 12/30/2022 |
| 0000011079 | 12/20/2022 | Hilda Whelan | 578.43 | A/P | CLEARED | 12/28/2022 |
| 0000011080 | 12/20/2022 | Holly Power | 94.04 | A/P | CLEARED | 12/22/2022 |

** - Name on Check was modified

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 0000000001 to 0000011127 dated between 12-01-2022 and 12-31-2022

CHEQUE REGISTER

Printed: 11:30:03AM 01/09/2023

Page 2 of 2

| Number | Issued | | Amount | SC | Status | Status Date |
|---------------------------|------------|---|----------------|-----|---------|-------------|
| 0000011081 | 12/20/2022 | Kenneth Rollings | 40.01 | A/P | CLEARED | 12/30/2022 |
| 0000011082 | 12/20/2022 | Kevin Butt | 275.00 | A/P | CLEARED | 12/23/2022 |
| 0000011083 | 12/20/2022 | Kevin McDonald | 5,375.90 | A/P | CLEARED | 12/28/2022 |
| 0000011084 | 12/20/2022 | Leona Squires | 14.21 | A/P | OUT-STD | 12/20/2022 |
| 0000011085 | 12/20/2022 | Leslie Squires | 770.00 | A/P | CLEARED | 12/28/2022 |
| 0000011086 | 12/20/2022 | Lynn Tucker | 15,790.49 | A/P | CLEARED | 12/22/2022 |
| 0000011087 | 12/20/2022 | Madsen Construction Equipment | 104.65 | A/P | OUT-STD | 12/20/2022 |
| 0000011088 | 12/20/2022 | Newfoundland Power Inc. | 6,437.90 | A/P | CLEARED | 12/28/2022 |
| 0000011089 | 12/20/2022 | Nexgen Municipal Inc. | 1,848.18 | A/P | OUT-STD | 12/20/2022 |
| 0000011090 | 12/20/2022 | OMB Parts & Industrial Ltd. | 152.60 | A/P | OUT-STD | 12/20/2022 |
| 0000011091 | 12/20/2022 | ORKIN Canada Corporation | 388.70 | A/P | OUT-STD | 12/20/2022 |
| 0000011092 | 12/20/2022 | Parts For Trucks Inc. | 303.19 | A/P | CLEARED | 12/30/2022 |
| 0000011093 | 12/20/2022 | Peg Young | 60.00 | A/P | OUT-STD | 12/20/2022 |
| 0000011094 | 12/20/2022 | Perry Reid | 123.69 | A/P | OUT-STD | 12/20/2022 |
| 0000011095 | 12/20/2022 | Pike's Pro Hardware & Building Supplies | 88.10 | A/P | OUT-STD | 12/20/2022 |
| 0000011096 | 12/20/2022 | Pitney Bowes | 4,804.98 | A/P | OUT-STD | 12/20/2022 |
| 0000011097 | 12/20/2022 | Princess Auto | 13.66 | A/P | OUT-STD | 12/20/2022 |
| 0000011098 | 12/20/2022 | Robert Earle | 333.63 | A/P | OUT-STD | 12/20/2022 |
| 0000011099 | 12/20/2022 | Stephen Tessier | 4,582.91 | A/P | CLEARED | 12/22/2022 |
| 0000011100 | 12/20/2022 | The Northeast Avalon Times | 258.75 | A/P | OUT-STD | 12/20/2022 |
| 0000011101 | 12/20/2022 | Town of St. Joseph's | 2,725.00 | A/P | OUT-STD | 12/20/2022 |
| 0000011102 | 12/20/2022 | Tulk Tire & Service Ltd. | 1,810.09 | A/P | CLEARED | 12/28/2022 |
| 0000011103 | 12/20/2022 | Wesley Drodge | 383.68 | A/P | OUT-STD | 12/20/2022 |
| 0000011104 | 12/20/2022 | K.J.H. Dirtwork's Ltd. | 143.75 | A/P | OUT-STD | 12/20/2022 |
| 0000011105 | 12/21/2022 | Bugden Signs Limited | 4,191.75 | A/P | OUT-STD | 12/21/2022 |
| 0000011106 | 12/21/2022 | Dodd's Diesel Repair Ltd. | 2,040.06 | A/P | CLEARED | 12/29/2022 |
| 0000011107 | 12/21/2022 | Nathan Ryan | 369.08 | A/P | CLEARED | 12/29/2022 |
| Total Issued (73): | | | \$1,489,551.05 | | | |
| Total Voided (0): | | | \$0.00 | | | |
| Grand Total: | | | \$1,489,551.05 | | | |
| Number of Cheques Listed: | | | 73 | | | |

EASTERN REGIONAL SERVICE BOARD

PAYROLL EXPENSE

NOVEMBER 2022

| | |
|--|----------------------------|
| Payroll – Staff (<i>2 pay periods – 30 employees</i>)..... | \$132,629.73 |
| Payroll – Board (<i>21 members</i>) | <u>\$00,000.00</u> |
| Total Payroll (<i>30 employees</i>) | \$132,629.73 |
| Payroll CRA Remittance | <u>\$37,702.40</u> |
| TOTAL GROSS PAYROLL | <u>\$170,332.13</u> |

PREVIOUS MONTH

OCTOBER 2022

| | |
|--|----------------------------|
| Payroll – Staff (<i>2 pay periods – 30 employees</i>)..... | \$132,894.94 |
| Payroll – Board (<i>21 members</i>) | <u>\$18,245.94</u> |
| Total Payroll (<i>30 employees</i>) | \$151,140.88 |
| Payroll CRA Remittance | <u>\$ 41,208.26</u> |
| TOTAL GROSS PAYROLL | <u>\$192,349.14</u> |

EASTERN REGIONAL SERVICE BOARD

PAYROLL EXPENSE

DECEMBER 2022

| | |
|--|----------------------------|
| Payroll – Staff (<i>3 pay periods – 30 employees</i>)..... | \$199,565.60 |
| Payroll – Board (<i>20 members</i>) | <u>\$18,816.23</u> |
| Total Payroll (<i>30 employees</i>) | \$218,381.83 |
| Payroll CRA Remittance | <u>\$54,824.97</u> |
| TOTAL GROSS PAYROLL | <u>\$273,206.80</u> |

PREVIOUS MONTH

NOVEMBER 2022

| | |
|--|----------------------------|
| Payroll – Staff (<i>2 pay periods – 30 employees</i>)..... | \$132,629.73 |
| Payroll – Board (<i>21 members</i>) | <u>\$00,000.00</u> |
| Total Payroll (<i>30 employees</i>) | \$132,629.73 |
| Payroll CRA Remittance | <u>\$ 37,702.40</u> |
| TOTAL GROSS PAYROLL | <u>\$170,332.13</u> |

| TOWNS PAYMENT ACTIVITY 2022 - As of January 6, 2023 | | | | | | | | | | | |
|--|--|-----------------|----------------------------|-------------------------------|----------------|-----------------------|-----------|-----------------------|-----------------------|-----------------|--|
| (Towns include all incorporated towns and those LSDs who pay collectively) | | | | | | | | | | | |
| CustCode | Town/Local Service District | Number of Units | Number of Units x \$200.00 | Prior Year (Credit) Arrears * | Total Invoiced | Payments/ Adjustments | Arrears | Over 30 Days Past Due | Over 60 Days Past Due | Current Balance | |
| LSDOF201 | LSD of Georgetown | 131 | \$26,200 | \$0 | \$26,200 | \$0 | \$0 | \$0 | \$0 | \$26,200 | |
| LSDOF202 | LSD of Marysville | 240 | \$48,000 | \$800 | \$48,800 | \$0 | \$800 | \$0 | \$800 | \$48,800 | |
| TOWN0003 | Town of Clarke's Beach | 609 | \$121,800 | \$0 | \$121,800 | \$0 | \$0 | \$0 | \$0 | \$121,800 | |
| TOWN301 | Town of Come by Chance | 118 | \$23,600 | \$0 | \$23,600 | \$0 | \$0 | \$0 | \$0 | \$23,600 | |
| TOWN302 | Town of Norman's Cove-Long Cove | 333 | \$66,600 | \$0 | \$66,600 | \$0 | \$0 | \$0 | \$0 | \$66,600 | |
| TOWN303 | Town of Chapel Arm | 253 | \$50,600 | \$0 | \$50,600 | \$0 | \$0 | \$0 | \$0 | \$50,600 | |
| TOWN304 | Town of Southern Harbour | 184 | \$36,800 | \$0 | \$36,800 | \$0 | \$0 | \$0 | \$0 | \$36,800 | |
| TOWN305 | Town of Sunnyside | 205 | \$41,000 | \$0 | \$41,000 | \$0 | \$0 | \$0 | \$0 | \$41,000 | |
| TOWN502 | Town of Chance Cove | 148 | \$29,600 | \$0 | \$29,600 | \$0 | \$0 | \$0 | \$0 | \$29,600 | |
| TOWN503 | Town of Arnold's Cove | 535 | \$107,000 | \$0 | \$107,000 | \$0 | \$0 | \$0 | \$0 | \$107,000 | |
| TOWN0203 | Town of Colliers | 293 | \$58,600 | \$0 | \$58,600 | \$0 | \$0 | \$0 | \$0 | \$58,600 | |
| TOWN0205 | Town of Holyrood | 1095 | \$219,000 | \$5,000 | \$224,000 | \$0 | \$5,000 | \$0 | \$5,000 | \$224,000 | |
| TOWN0401 | Town of Aquaforte | 70 | \$14,000 | \$0 | \$14,000 | \$0 | \$0 | \$0 | \$0 | \$14,000 | |
| TOWN0402 | Town of Bay Bulls | 633 | \$126,600 | \$20 | \$126,620 | \$0 | \$0 | \$0 | \$0 | \$126,620 | |
| TOWN0403 | Town of Cape Broyle | 277 | \$55,400 | -\$83 | \$55,317 | \$0 | \$0 | \$0 | \$0 | \$55,317 | |
| TOWN0404 | Town of Fermeuse-Kingman's Cove | 179 | \$35,800 | \$3,580 | \$39,380 | \$0 | \$3,580 | \$0 | \$3,580 | \$39,380 | |
| TOWN0405 | Town of Ferryland | 272 | \$54,400 | \$0 | \$54,400 | \$0 | \$0 | \$0 | \$0 | \$54,400 | |
| TOWN0407 | Town of Renew's-Cappahayden | 234 | \$46,800 | \$0 | \$46,800 | \$0 | \$0 | \$0 | \$0 | \$46,800 | |
| TOWN0408 | Town of St. Shott's | 50 | \$10,000 | \$0 | \$10,000 | \$0 | \$0 | \$0 | \$0 | \$10,000 | |
| TOWN0410 | Town of Witless Bay | 744 | \$148,800 | \$0 | \$148,800 | \$0 | \$0 | \$0 | \$0 | \$148,800 | |
| TOWN0411 | Town of Portugal Cove South | 92 | \$18,400 | \$0 | \$18,400 | \$0 | \$0 | \$0 | \$0 | \$18,400 | |
| TOWN0504 | Town of Long Harbour-Mount Arlington H | 194 | \$38,800 | \$0 | \$38,800 | \$0 | \$0 | \$0 | \$0 | \$38,800 | |
| TOWN0505 | Town of Fox Harbour | 134 | \$26,800 | \$0 | \$26,800 | \$0 | \$0 | \$0 | \$0 | \$26,800 | |
| TOWN0507 | Town of St. Bride's | 139 | \$27,800 | \$0 | \$27,800 | \$0 | \$0 | \$0 | \$0 | \$27,800 | |
| TOWN0508 | Town of Point Lance | 47 | \$9,400 | \$0 | \$9,400 | \$0 | \$0 | \$0 | \$0 | \$9,400 | |
| TOWN0509 | Town of Branch | 161 | \$32,200 | \$0 | \$32,200 | \$0 | \$0 | \$0 | \$0 | \$32,200 | |
| TOWN0510 | Town of Mount Carmel-Mitchell's Brook-St | 299 | \$59,800 | \$0 | \$59,800 | \$0 | \$0 | \$0 | \$0 | \$59,800 | |
| TOWN0511 | Town of St. Joseph's | 107 | \$21,400 | \$0 | \$21,400 | \$0 | \$0 | \$0 | \$0 | \$21,400 | |
| TOWN0512 | Town of Admiral's Beach | 82 | \$16,400 | \$0 | \$16,400 | \$0 | \$0 | \$0 | \$0 | \$16,400 | |
| TOWN0514 | Town of Colinet | 75 | \$15,000 | \$0 | \$15,000 | \$0 | \$0 | \$0 | \$0 | \$15,000 | |
| TOWN0601 | Town of Whiteway | 163 | \$32,600 | \$0 | \$32,600 | \$0 | \$0 | \$0 | \$0 | \$32,600 | |
| TOWN0602 | Town of Heart's Delight-Islington | 464 | \$92,800 | \$0 | \$92,800 | \$0 | \$0 | \$0 | \$0 | \$92,800 | |
| TOWN0603 | Town of Heart's Desire | 139 | \$27,800 | \$3,000 | \$30,800 | \$0 | \$3,000 | \$0 | \$3,000 | \$30,800 | |
| TOWN0802 | Town of Bay de Verde | 221 | \$44,200 | \$14,056 | \$58,256 | \$0 | \$14,056 | \$0 | \$14,056 | \$58,256 | |
| TOWN0804 | Town of New Perlican | 162 | \$32,400 | \$0 | \$32,400 | \$0 | \$0 | \$0 | \$0 | \$32,400 | |
| TOWN0805 | Town of Hant's Harbour | 193 | \$38,600 | \$0 | \$38,600 | \$0 | \$0 | \$0 | \$0 | \$38,600 | |
| TOWN0806 | Town of Heart's Content | 239 | \$47,800 | \$0 | \$47,800 | \$0 | \$0 | \$0 | \$0 | \$47,800 | |
| TOWN0807 | Town of Winterton | 295 | \$59,000 | \$14,750 | \$73,750 | \$0 | \$14,750 | \$0 | \$14,750 | \$73,750 | |
| | | 9809 | \$ 1,961,800 | \$ 41,123 | \$ 2,002,923 | \$ - | \$ 41,186 | \$ - | \$ 41,186 | \$ 2,002,923 | |

* Each of the Towns with outstanding balances have been contacted.

| TOWNS ACTIVITY - INVOICED MONTHLY (Jan - Dec 2022) | | | | | | | | | | | |
|--|-------------------|----------------|--------------------|---------------------|-------------------|---------|-----------------------|-----------------------|---------------------|--|--|
| CustCode | Town/LSD | No. Properties | Prior Year Balance | Total Invoices 2022 | Payments Received | Arrears | Over 30 Days Past Due | Over 60 Days Past Due | Outstanding Balance | | |
| TOWN0001 | Town of Carbonear | 2175 | \$ - | \$ 366,428 | \$ 334,044 | \$ - | \$ - | \$ - | \$ 32,385 | | |

| | |
|---|-----------------|
| 2022 TOTAL OUTSTANDING INCORPORATED TOWNS | \$ 2,035,307.50 |
|---|-----------------|

PAD* Set up for pre-authorized debit payments
 SPAR** Special Payment Arrangement in Place

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

| | |
|----------------------|--|
| TITLE: | Group Benefits Renewal – Jenkins Anthony for Medavie Blue Cross |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Lynn Tucker, Chief Administrative Officer |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

It is recommended that Eastern Regional Service Board renew its provision of group benefits through Jenkins Anthony for Medavie Blue Cross effective January 1, 2023.

MOTION:

BE IT RESOLVED that the Board renew the provision of group benefits through Jenkins Anthony for Medavie Blue Cross effective January 1, 2023.

BACKGROUND/DISCUSSION:

- In 2016 ERSB went to market for the provision of group benefits. The result was an overall decrease in the cost of providing group benefits.
- The group benefits program is 50/50 cost-shared with the employer (ERSB) except for Long Term Disability that is paid 100 percent by the employees.
- For 2023 onward:
 - There is no change in the premiums for life, accident, dependent life, critical illness, short term disability, long term disability and EFAP (Employee and Family Assistance Program); however,
 - There is a 19% increase in health premiums; and,
 - An 18% increase in dental premiums.
- These are the first increases in premiums since 2020 and reflect current market conditions as well as the paid claims activity over the past several years.
- Basic Life, Dependent Life, AD&D premiums are based on the age and gender of employees while the claims activity from prior years impacts the Health and Dental rates.

FINANCIAL IMPACT:

- For 2022, the monthly premium was \$6,478.11 and beginning January 2023 the monthly premium will be \$7,022.88. This equates to an overall increase of 8.4%.

ATTACHMENTS:

- Monthly Premium Summary from renewal package provided by Jenkins Anthony.

◆ **MONTHLY PREMIUM SUMMARY**

| Benefit | Current \$ | JAI Negotiated \$ |
|------------------------------|-----------------------|------------------------------|
| Life | 139.43 | 139.43 |
| Dependent Life | 43.56 | 43.56 |
| Accident | 21.94 | 21.94 |
| Critical Illness | | |
| Single | 14.91 | 14.91 |
| Family | 339.84 | 339.84 |
| Short Term Disability | 800.62 | 800.62 |
| Long Term Disability | 2,100.81 | 2,100.81 |
| Health | | |
| Single | 234.52 | 279.08 |
| Family | 1,795.17 | 2,136.29 |
| Dental | | |
| Single | 61.26 | 72.30 |
| Family | 822.45 | 970.50 |
| EFAP | 103.60 | 103.60 |
| Total Monthly Premium | \$6,478.11 | \$7,022.88 |

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

| | |
|----------------------|--|
| TITLE: | Southwest Avalon and Placentia Bay Area Waste Collection Contract Award |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Christie Dean, Director Operations |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

Staff recommends award of the Southwest Avalon and Placentia Bay Area contract beginning June 1, 2023 for 36 months to the lowest bidder, T2 Ventures Inc., in the amount of \$708,630.00 including HST.

MOTION:

BE IT RESOLVED that the Board award the contract for waste collection and transportation for Southwest Avalon and Placentia Bay Area beginning June 1, 2023 for 36 months in the amount of \$708,630.00 including HST to T2 Ventures Inc.

BACKGROUND/DISCUSSION:

- The 36-month waste services contract for the Southwest Avalon area and the 36-month contract for the Placentia Bay Area expires on May 31, 2023.
- These two contracts provided for two possible one-year extensions and not all extensions are being exercised.
- The current contracted annual unit cost for Southwest Avalon is \$103.36, including HST.
- The current contracted annual unit cost for Placentia Bay Area is \$140.07, including HST.
- Three contractors picked up the tender.
- One bid was received.
- The new tender annual unit cost is \$134.06 including HST.

Attachments:

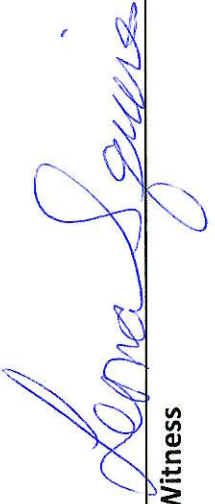
Tender Bid results

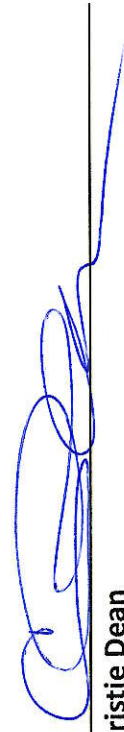
Eastern Regional Service Board

Closing Date and Time: Wednesday Jan 4, 2023 – 3:00pm

Tender Description:
 Southwest Avalon ad Placentia Bay
 Waste Management
 Eastern Regional Service Board (ERSB)
 Invitation to Tender
 36 Month
 Multi-Stream Waste Collection
 Including Recycling and Bulk-Pickup

| Company | Base Bid | HST | Tender Total |
|-----------------|------------|-----------|--------------|
| T2 Ventures Inc | 616,200.00 | 92,430.00 | 708,630.00 |
| | | | |
| | | | |
| | | | |
| | | | |


 Witness


 Christie Dean
 Director of Operations

EASTERN REGIONAL SERVICE BOARD
BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | Isthmus & South West Arm South Waste Collection Contract Award |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance / ALL |
| PREPARED BY: | Christie Dean, Director Operations |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

Staff recommends award of the Isthmus & South West Arm South contract beginning May 1, 2023 for 36 months to the lowest bidder, T2 Ventures Inc., in the amount of \$1,524,900.00 including HST.

MOTION:

BE IT RESOLVED that the Board award the contract for waste collection and transportation for Isthmus and South West Arm South beginning May 1, 2023 for 36 months in the amount of \$1,524,900.00 including HST to T2 Ventures Inc.

BACKGROUND/DISCUSSION:

- The 31-month waste services contract for the Isthmus and South West Arm South area expires on April 30, 2023.
- The contract provided for two possible one-year extensions. Neither extension is to be awarded as the contractor has indicated they cannot continue at the current rate.
- The current contracted annual unit cost is \$137.31 including HST.
- Three (3) contractors picked up the tender.
- Three bids (3) were received.
- The new tender annual unit cost is \$152.73 including HST.

Attachments:

Tender Bid results

Eastern Regional Service Board
REQUEST FOR QUOTES

Tender opening Isthmus & South West Arm South Waste Management

Closing Date and Time:

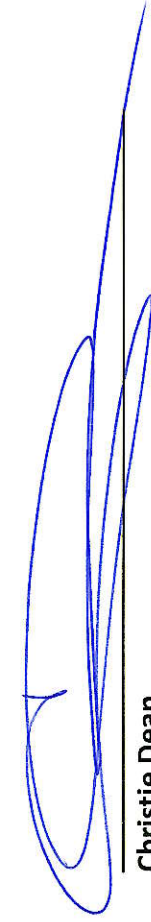
Wednesday, December 21, 2022 @ 3:00pm

Tender Description:
South

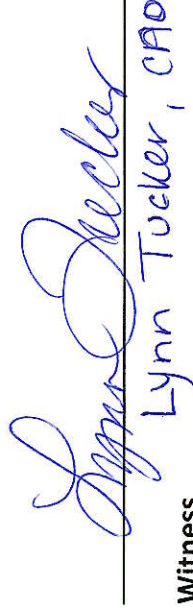
Tender for Multi Stream Waste Collection and Recycling and Bulk for Isthmus & South West Arm

Project Number:

| Name | Base Bid | HST | Tender Total |
|-------------------------|--------------|------------|--------------|
| Around the Bay Disposal | 1,341,849.60 | 201,277.44 | 1,543,127.04 |
| T2 Ventures Inc. | 1,326,000.00 | 198,900.00 | 1,524,900.00 |
| Vardy Villa Ltd. | 1,858,968.00 | 278,845.20 | 2,137,813.20 |
| | | | |
| | | | |



Christie Dean
Director of Operations


Lynn Tucker, CAO

Witness

EASTERN REGIONAL SERVICE BOARD
BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | Carbonear Area Waste Collection Contract Extension |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Christie Dean, Director Operations |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

Staff recommends that the option for contract extension be exercised and that the Board issue a one-year extension for waste collection services for the Carbonear Area contract beginning July 1, 2023.

MOTIONS:

BE IT RESOLVED that the Board issue a one-year extension for waste collection services for the Carbonear Area contract beginning July 1, 2023.

BACKGROUND/DISCUSSION:

- The 30-month waste services contract for the Carbonear area expired on June 30, 2022.
- The contract provides for two possible one-year extensions.
- To date, one of the possible extensions has been exercised.
- The Town has agreed to the extension.
- The contractor has agreed to the extension.
- The current contracted annual unit cost is \$120.75 including HST.
- This will assist the Board in maintaining its waste fee.

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | Smith Sound and Area Waste Collection Contract Extension |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Christie Dean, Director Operations |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

Staff recommends the option for contract extension be exercised and that the Board issue a one-year extension for waste collection services for the Smith Sound and Area contract beginning April 1, 2023.

MOTIONS:

BE IT RESOLVED that the Board issue a one-year extension for waste collection services for the Smith Sound and Area contract beginning May 1, 2023.

BACKGROUND/DISCUSSION:

- The 39-month waste services contract for the Smith Sound Area expires on April 30, 2023.
- The contract provides for two possible one-year extensions.
- To date, none of the possible extensions has been exercised.
- The LSDs that staff could contact have agreed to the extension.
- The contractor has agreed to the extension.
- The current contracted annual unit cost is \$171.74 including HST.
- This will assist the Board in maintaining its waste fee.

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | Trinity Conception North Waste Collection Contract Extension |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Christie Dean, Director Operations |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

Staff recommends that the option for contract extension be exercised and that the Board issue a one-year extension for waste collection services for the Trinity Conception North Area contract beginning April 1, 2023.

MOTIONS:

BE IT RESOLVED that the Board issue a one-year extension for waste collection services for the Trinity Conception North contract beginning April 1, 2023.

BACKGROUND/DISCUSSION:

- The 36-month waste services contract for the Trinity Conception North expires on March 31, 2023.
- The contract provides for two possible one-year extensions.
- To date, none of the possible extensions has been exercised.
- The Towns and LSDs (that staff could contact) have agreed to the extension.
- The contractor has agreed to the extension.
- The current contracted annual unit cost is \$123.00 including HST.
- This will assist the Board in maintaining its waste fee.

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | Household Hazardous Waste Program: Discussion Regarding Continuing with \$1000 Stipend or Providing a Gift for the Community |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Lynn Tucker, Chief Administrative Officer |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

It has been suggested that the Board may want to consider something other than the \$1000 stipend that is paid to participating community volunteer fire departments for their assistance with the HHW program. A gift to the community with the Board's logo and/or signage may be of more benefit to the Board.

MOTION:

BE IT RESOLVED that the Strategy and Policy Committee recommend that **ERSB discontinue the \$1000 stipend paid to participating volunteer fire departments for their assistance with the HHW program. For the volunteer fire department's participation and cooperation, a gift of similar value will be made to the community.**

BACKGROUND/DISCUSSION:

- Each year the Board tenders for approximately 15-20 Household Hazardous Waste (HHW) collection events to be held in June and September throughout the Eastern region.
- This program is delivered with the participation and cooperation of volunteer fire departments whose expertise is required to accept and store this material.
- For 2023, the Board has budgeted \$87,228 for the HHW program.
- Since the program began, the Board has provided each participating volunteer fire department or community a stipend of \$1000 following the event.
- It has been suggested that the Board may benefit more from providing a tangible gift of similar value to the community that has the Board's logo and/or signage, such as:

- Flower pots, flowers, trees, shrubs, etc.
- Recycling bins; composting bins; and/or garbage bins for the community;
- Community garden items;
- Park bench, playground equipment, etc.;
- Sponsor a community clean-up event by providing supplies, i.e., garbage bags with Board logo; gloves; t-shirts with logo; and gift card for grocery store so that snacks, hot dogs, beverages, etc. can be included.
- Etc... Do you have other suggestions?

EASTERN REGIONAL SERVICE BOARD
BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | Permanent Closure of Sunnyside Waste Recovery Facility |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Christie Dean, Director Operations |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

It is recommended that the Board continue to consider the permanent closure of the Sunnyside Waste Recovery Facility. The Committee determined that a full cost analysis should be completed before any recommendation is made to the Board. In addition, notification and discussion with the appropriate government departments is required in accordance with our Certificate of Approval to operate these sites.

MOTION:

N/A

BACKGROUND:

- The Board should consider permanent closure of the Sunnyside Waste Recovery Facility as the public in the area has access to either the Clarendville and/or the Whitbourne Waste Recovery Facilities.
- When the Board determined where to locate its waste recovery facilities it was decided that the public should not have to drive more than 70 to 100 km to dispose of their bulk type materials.
- The decision to locate a waste recovery facility at Sunnyside was made before the opening of the Clarendville Transfer Station or the Whitbourne Waste Recovery Facility.
- The Towns of Come-by-Chance and Sunnyside are located 22 kilometers from the Clarendville Transfer Station; therefore, they are well within the travel distance deemed acceptable. In addition, residents in the areas between Whitbourne and Clarendville are within acceptable travel distances.
- Historically, the Sunnyside Waste Recovery Facility (WRF) has very low winter usage. Before the opening of the Clarendville Transfer Station, the Sunnyside WRF would see about 60 to 74 visits per month for the months of January, February, and March.

- Since the opening of the Clarendville Transfer Station, the annual usage at the Sunnyside WRF has continued to drop. The most significant drops were observed in the winter months of January through March. In 2019 the average number of visits for January through March was 36 visits per month. This equates to an average of one visit every two hours.
- The significant reduction in usage is likely due to the availability of the Clarendville Transfer Station to the public.
- The Clarendville Transfer Station and the Whitbourne Waste Recovery Facility is now operational and in close proximity for the public that historically used the Sunnyside facility.
- Another important consideration for the Sunnyside WRF is the high cost of snow clearing at the facility. For the winter of 2018–2019, the Sunnyside WRF snow clearing contract was the highest snow clearing contract awarded.
- The high cost of snow clearing, and very low public usage resulted in a snow clearing cost of \$80.11 per customer visit. This is not sustainable or fiscally responsible.
- These costs do not include the cost to maintain the road to the facility; the cost to maintain the waste recovery site; or administration cost for the facility.
- The Committee requested a full cost analysis be completed before any final decision is considered.
- The province paid the capital costs to develop all the Board's waste recovery facilities. Therefore, any decision to close a facility would have to be brought to the attention of the Minister's office.

OTHER CONSIDERATIONS:

Operations at Sunnyside Waste Recovery Facility:

- 2018 cost of snow clearing equated to an additional \$80.11 (plus HST) per customer visit during the winter months.
- 2021 total cost to operate the site equated to \$41.88 per customer visit (no snow clearing costs included – facility closed for winter)
- Customer visits increased from 2019 to 2020 by 5.5% and from 2020 to 2021 by 3.4%. Staff feels this is a result of the pandemic as activity increased at most of these facilities during this period.
- For comparison purposes:
 - 2021 – Placentia equated to \$25.47 per customer visit (includes snow clearing costs)
 - 2021 – Whitbourne equated to \$16.21 per customer visit (does not include snow clearing costs as ERSB staff performs this function).
 - 2021 – Cavendish equated to \$23.99 per customer visit (includes snow clearing costs).
- Is this facility required? No
- Is it fiscally responsible to keep this facility open? No

EASTERN REGIONAL SERVICE BOARD
BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | Permanent Closure of Bell Island Waste Recovery Facility |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Christie Dean, Director Operations |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

It is recommended that the Board consider the permanent closure of the Bell Island Waste Recovery Facility. The Committee determined that a full cost analysis should be completed before any recommendation is made to the Board. In addition, notification and discussion with the appropriate government departments is required in accordance with our Certificate of Approval to operate these sites.

MOTION:

N/A

BACKGROUND:

- The Board should consider permanent closure of the Bell Island Waste Recovery Facility due to its low usage and maintenance costs.
- For the months of February and March 2021, there were 25 customer visits to the facility.
- From February through December 2021 (11 months), there were 694 customer visits which equates to an average of 66 visits/month or less than one customer visit an hour.
- From December 2021 through March 2022 (4 months) there were 122 customer visits. This is an average of 30.5 visits/month or one customer every two (2) hours.
- The cost per visit with most expenses included equates to \$34.70 per customer visit.
- This amount does not include the cost to maintain the road to the facility; the cost to maintain the waste recovery site; administrative costs; or the costs of addressing the ongoing vandalism at the site.
- These costs are not sustainable or fiscally responsible.
- In addition, when the Board determined where to locate its waste recovery facilities it was decided that the public should not have to travel more than 70 to 100 km to dispose of their bulk waste materials.
- Bell Island is located 27.2 kms from Robin Hood Bay and it takes approximately 50 minutes to travel this distance with the ferry trip included.

- With its population of about 2,100, the customer base is not large enough for the facility.
 - Another very important consideration for this facility is the cost of snow clearing. The 2021-2022 cost of snow clearing equated to an additional \$39.26 (plus HST) per customer visit during the winter months.
 - This equates to \$79.85 per customer visit in winter.
 - These costs are not sustainable or fiscally responsible.
-
- The Committee requested a full cost analysis be completed before any final decision is considered.
 - The province paid the capital costs to develop all the Board's waste recovery facilities. Therefore, any decision to close a facility would have to be brought to the attention of the Minister's office.

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | Meeting Management Software – Move from eScribe to OnBoard |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Craig Drover, Director Corporate Services |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

Based upon discussions with OnBoard, e-Scribe, and current users of OnBoard, staff advises that the Board switches from e-Scribe to OnBoard.

MOTION:

BE IT RESOLVED that the Governance Committee recommends that ERSB terminates the program subscription with eScribe for meeting management software.

BE IT RESOLVED that the Governance Committee recommends that ERSB accepts the offer from OnBoard for meeting management software for \$12,500 recurring per year plus HST.

BACKGROUND/DISCUSSION:

- The Board acquired meeting software initially to conduct paperless meetings; increase security of information; improve collaboration; provide quick access to meeting information; and to simplify note taking.
- While eScribe meeting software has been very good it is better suited to large municipalities. Staff were provided with a demonstration of OnBoard's meeting software which is targeted for smaller boards. OnBoard is now the parent company of eScribe. While the software is very similar and has many of the same functionalities, it appears that OnBoard is much more user friendly and easier to implement. For these reasons it is recommended that the Board switch to OnBoard.
- Annually, OnBoard costs about the same as e-Scribe.

Quote Number 0123-28077
Offer Valid Through 24 January 2023

Account Name Eastern Regional Service Board
Contact Name Craig Drover

| Product | Fee Type | Quantity | Sales Price | Total Price |
|----------------------|-----------|----------|-------------|---------------|
| Premium Installation | One-Time | 1.00 | CAD 500.00 | CAD 500.00 |
| Premium Subscribers | Recurring | 25.00 | CAD 500.00 | CAD 12,500.00 |

Total Charges to be Invoiced

| | |
|--------------------------|---------------|
| Annual Subscription Fees | CAD 12,500.00 |
| One-Time Fees | CAD 500.00 |
| Total Charges | CAD 13,000.00 |

All payments are payable in advance and are due within thirty (30) days of invoice. All payments are non-refundable under any circumstances, except as specified in the Agreement. In the event of a cancellation by customer for any reason during the committed Initial Subscription Term, customer shall pay all amounts outstanding, if any, for the remainder of the Initial Subscription Term within thirty (30) days of notification. Prices shown above do not include any taxes that may apply and are the responsibility of Customer. This is not an invoice.

Usage Rights and Terms

Initial Subscription Term Start Date: Execution Date of this Agreement
Initial Subscription Term End Date: One year thereafter, unless otherwise stated.

Customer is licensed to use the OnBoard product for the Subscription Term for the specified number of users. Subscription Fees for the products listed herein during any renewal term will incur an inflationary adjustment by 8% above the applicable pricing in the prior term on all future purchases.

Subscription Agreement

This order, together with the Passageways OnBoard Master Subscription Agreement terms and conditions (<https://www.onboardmeetings.com/onboard-msa>) which Customer hereby acknowledges and accepts, constitutes the entire agreement between Passageways and Customer governing the products referenced above and the services relating to such products ('Agreement'), to the exclusion of all other terms. Customer represents that its signatory below has the authority to bind Customer to the terms and the Agreement. Any capitalized terms and otherwise defined herein shall have the meanings attributed in the Agreement. The terms of this order are Passageways confidential information.

Signatures

Signature: _____

Title: _____

Name: _____

Date: _____

Tax Exempt: ☐ YES ☐ NO

If tax exempt, please forward your Tax Exempt Certificate to accounting@passageways.com prior to invoicing

EASTERN REGIONAL SERVICE BOARD
BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | BOARD PROFESSIONAL DEVELOPMENT PLAN 2023 |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Lynn Tucker, Chief Administrative Officer |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

No recommended action. For information and discussion purposes for this month's meeting. Motion(s) to be brought forward to the Board in February.

MOTION:

N/A

BACKGROUND/DISCUSSION:

- The CAO is tasked each January with the identification of suitable professional development opportunities for Board members.
- Included in the meeting package is an outline of the Board's guidelines as well as a list of professional development opportunities for 2023. In addition, a brief description/information regarding each event is attached.
- Each event has been prioritized based on the information available.
- The best Canadian event is the SWANA (Solid Waste Association of North America) Northern Lights Annual Conference being held in Yellowknife in June. Topics for presentations are timely and include waste and diversion presentations for small and remote communities; recycling; extended producer responsibility programs; circular economy; climate change, etc.
- Secondly the SWANA WasteCon, a conference usually attended by ERSB, is being held in Boston in September. The agenda for this event is yet to be determined.
- The Canadian SWANA Conference is scheduled to be held in April 2024 in Toronto and is included in this year's plan to ensure there will be time to select attendees and plan for attendance rather than waiting until February 2024.

BOARD PROFESSIONAL DEVELOPMENT PLAN & GUIDELINES 2023

As leaders, it is important that Board members continually expand their knowledge not only to help ensure the success of the Board but to ensure the success of our residents and communities.

Modelling lifelong learning not only sets a good example but sends a strong message about the importance of education and of continually learning.

By its own policy the Board is required to create a professional development plan for governance excellence in fiduciary, strategic and generative engagement modes.

Guidelines

1. Funds to support Board professional development shall be allocated within the Board's budget each year.
 - a. For 2023, \$30,000 has been budgeted.
2. Board members should consider professional development opportunities keeping in mind their areas of strength and weakness regarding governance and service delivery excellence.
3. Attendance at professional development opportunities shall be discussed by the Governance Committee and Board in January and February each year.
4. Opportunities for attendance at professional development events shall be offered to all Board members; however, priority will be given to members who have not been approved to attend these events in the past.
5. Expenses and remuneration will be paid in accordance with the Board's policies.
6. All expenses shall be claimed using the Board's Travel Expense Claim form and should be submitted within 10 days following the event.

2023 PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR EASTERN REGIONAL SERVICE BOARD

| No. | Event | Date & Location | Priority |
|-----|--|---------------------------------------|----------|
| 1 | SWANA Ontario Waste Professionals Management Seminar (<i>Floor event/operations related</i>) | April 4-5, 2023 Toronto, ON | LOW |
| 2 | Canadian Waste to Resource Conference | April 23-25, 2023 Collingwood, ON | LOW |
| 3 | WasteExpo (Solid Waste, Recycling & Organics) | May 1-4, 2023 New Orleans, LA | MID |
| 4 | SWANA Northern Lights Annual Conference | June 13-16, 2023 Yellowknife, NT | HIGH |
| 5 | International Conference on Solid Waste Management and Recycling (ICSWMR) | August 5-6, 2023 Montreal, QC | LOW |
| 6 | 19 th Annual Boardroom Summit & Board Committee Peer Exchange | Sept 13-14, 2023 New York, NY | MID |
| 7 | Waste and Recycling Expo Canada 2023 | Sept 26-27, 2023 Mississauga, ON | LOW |
| 8 | SWANA WasteCon Annual Conference | Sept 27-29, 2023 Boston, MA | HIGH |
| 9 | 15 th World Congress and Expo on Recycling (<i>Floor event/trade show focus</i>) | Oct 16-17, 2023 Vancouver, BC | LOW |
| 10* | Canadian SWANA Conference (no agenda available yet) | April 3-5, 2024 Toronto, ON | HIGH |

Please see the attachment for more information about each event listed above.

*Please note that the No. 10 item is for an event that takes place in 2024 and not 2023. It is included to ensure there would be time for members to register, if interested. Waiting until February or March 2024 may be too late.

Past Motions Adopted by ERSB re Professional Development:

Motion No. 2013-040 (June 19, 2013):

It was moved and seconded (E Grant/S Hickman) that ERSB approve two (2) Board members in addition to Mr. Kelly, CAO, EWM to attend the annual conference of the Solid Waste Association of North America (SWANA) each year.

Motion No. 2016-005 (January 26, 2016):

It was moved and seconded (H Mullaney/J Galgay) that Eastern Regional Service Board participate in the following three conferences in 2016: (1) Canadian Waste Resource Symposium, Halifax, Nova Scotia – April 26-26, 2016; (2) North American Waste to Energy (NAWTEC) Conference, West Palm Beach, Florida – May 23-25, 2016; and, (3) SWANA WasteCon, Indianapolis, Indiana – August 22-25, 2016. Board members will determine who will participate in each conference.

Motion No. 2016-016 (February 24, 2016):

It was moved and seconded (P Roche/S Whalen) that Eastern Regional Service Board send the following Board members and staff to: (1) Canadian Waste Resource Symposium, Halifax, Nova Scotia – April 27-29, 2016: Mr. Harold Mullaney, Vice Chairperson; Mr. Bill Bailey, Director; Ms. Joy Dobbie, Director; Mr. Ken Kelly, CAO, and Ms. Christie Dean, Manager Waste Operations; (2) North American Waste to Energy (NAWTEC) Conference, West Palm Beach, Florida – May 23-25, 2016: Mr. Ed Grant, Chairperson; Mr. Sandy Hickman, Director; Ms. Peggy Roche, Director; Mr. Ken Kelly, CAO; and, (3) SWANA WasteCon, Indianapolis, Indiana – August 22-25, 2016: Mr. Ed Grant, Chairperson; Mr. David Aker, Director; Mr. Gordon Stone, Director; Mr. Ken Kelly, CAO; and, Ms. Christie Dean, Manager Waste Operations.

No. 1


The Ontario Chapter of SWANA is pleased to announce the resumption of the Waste Professionals Management Seminar series!

Waste Professional Management seminars will not only provide attendees with insights to help to become better managers of the business side, but also enlighten and update on the issues that are going to be important in the coming months.

April 4-5, 2023 Agenda of Seminar Topics and Registration Opening coming out soon!

Canadian Waste to Resource Conference (CWRC)

Starts: 23 Apr 2023 @ 5:00pm EDT
Ends: 25 Apr 2023 @ 2:30pm EDT

| Conference Information | Comments | Sponsorship | Program Advertisement | Exhibitor Display | See All ▾ |
|---|----------|-------------|-----------------------|-------------------|-----------|
| <div> <div> <h3>Conference Details</h3> <p>Join us for the 12th annual Canadian Waste to Resource Conference this April 2023!</p> <p>This year's 12th annual Canadian Waste to Resource Conference (CWRC) in Blue Mountain, Ontario promises to be the event of the year for the waste sector across Canada.</p> <p>The 2023 Conference will build on a very successful 2022 conference completed in Blue Mountain. We encourage you to plan for your sponsorship engagement at the Blue Mountain Resort in Collingwood. The CWRC is increasingly recognized as 'the place to be' for the waste sector across the country - no better place to showcase your company or organization to the 'who's who' of the waste management sector.</p> <p>For more information visit our website at cw2rc.ca.</p> <p>CWRC Sponsorship Opportunities</p> </div> <div> <h3>Questions?</h3> <p>Contact Michele Goulding or 416-674-1542</p> </div> </div> | | | | | |
| <div> <div>  </div> <div> <h3>When</h3> <p>Starts: 23 Apr 2023 @ 5:00pm EDT Ends: 25 Apr 2023 @ 2:30pm EDT</p> <p>Google Calendar iCal</p> </div> <div> <h3>Location</h3> <p>242 Jozo Weider Blvd. The Blue Mountains, ON L9Y 3Z2, Canada</p> </div> </div> | | | | | |



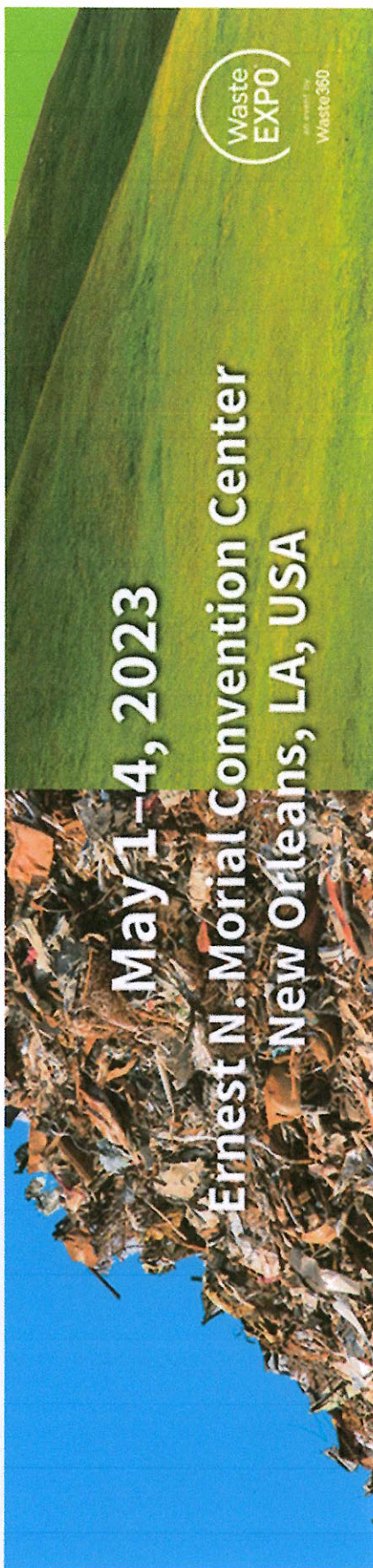
Conference: May 1-4, 2023
Expo Hall: May 2-4, 2023

an event by
Waste360

Ernest N. Morial Convention Center, New Orleans, LA



| | | | | | | | |
|------|-----------------------|--------------|----------|-------------|--------|---------------------|----------|
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At WasteExpo, the road ahead is paved with myriad opportunities.

From connecting with 14,000 of your peers to doing business with 600+ exhibitors, it's one event that pays dividends all year long.

Preview the latest vehicles, tune in to the latest technology and learn the latest curriculum to improve the environment.

For 50+ years, WasteExpo has been driven to give you the best event experience in the solid waste, recycling and organics industry.

Join us in NOLA and move in the fast lane of business success.

| |
|---------------------------|
| Exhibit Information |
| Conference Information |
| Book A Booth |
| Sponsorship Opportunities |



Overview

We are excited to be heading to Yellowknife for the SWANA Northern Lights Chapter Annual Conference! We decided to host the conference in June this year to get us close to the summer solstice and the never setting sun!

We are planning to change up our schedule this year with a midnight golf tournament and taking advantage of the local sites and sounds. Expect great presentations, an interactive tradeshow, abundant networking activities and the ability to “Network until the sun sets”!

Call for Presentations

If you have some exciting work going on or a project that has taught lessons that you would like to share, let us know and you may get the opportunity to join a prestigious group of presenters at the Conference!

Possible topics for presentations include:

- Waste and Diversion presentations on Small and Remote Communities
- Landfills
- Safety
- Recycling
- EPR
- Circular Economy
- Communication
- Collections
- Electric Collection Vehicles
- Composting
- Climate Change
- Managing and Motivating Staff
- Illegal Dumping
- Alternative Technology
- *EPR – PPP Program (ERSB can request to be added to agenda)*

Registration

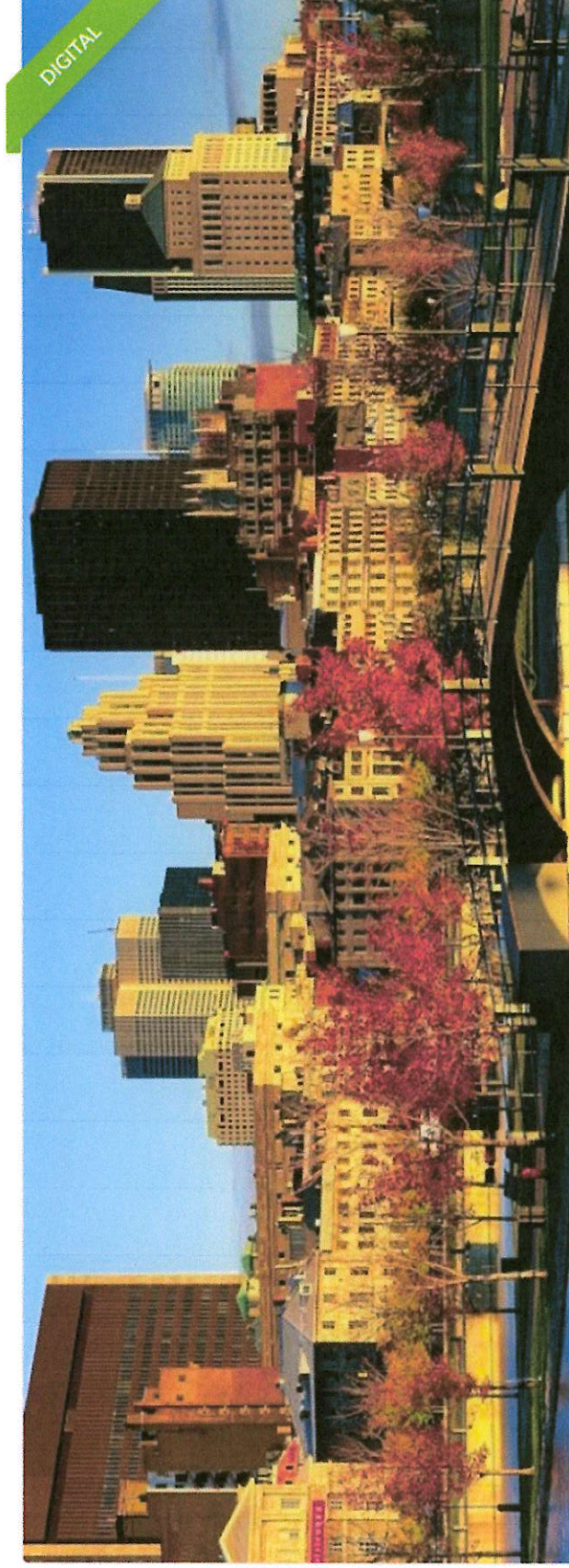
Delegate Registration fees:

- Earlybird – \$775 (register by May 20, 2023)
- Regular – \$875
- Speaker – \$475
- Young Professional – \$475

Tour prices are TBA / subject to change at this point. We're also planning a midnight golf tournament on Tuesday (9 pm – midnight) – registration for this will open later.

ICSWMR 2023: 17. International Conference on Solid Waste Management and Recycling

August 03-04, 2023 in Montreal, Canada



Conference Code: 23CAMO081CSWMR001

About

Venue

Call For Papers

Important Dates

Committees

Registration Fees

Program

Conference Photos

Flyer

Submit Your Paper

Author Registration

Listener Registration

The International Research Conference Aims and Objectives

The International Research Conference is a federated organization dedicated to bringing together a significant number of diverse scholarly events for presentation within the conference program. Events will run over a span of time during the conference depending on the number and length of the presentations. With its high quality, it provides an exceptional value for students, academics and industry researchers.

International Conference on Solid Waste Management and Recycling aims to bring together leading academic scientists, researchers and research scholars to exchange and share their experiences and research results on all aspects of Solid Waste Management and Recycling. It also provides a premier interdisciplinary platform for researchers, practitioners and educators to present and discuss the most recent innovations, trends, and concerns as well as practical challenges encountered and solutions adopted in the fields of Solid Waste Management and Recycling.

September 13, 2023

19th Annual Boardroom Summit

September 13-14, 2023
New York, NY

Build your skills, refresh your perspective and be ready for whatever comes next.

For 18 years, the Boardroom Summit has been the most comprehensive board education program specifically focused on public company board governance and leadership issues.

[REGISTER NOW](#)

WHY ATTEND



ESG issues and new regulations

Gain advice from seasoned directors and well-respected advisors to cut through complexities and lead your board with confidence.



Risk oversight in an unsettled time

Hear directly from investors to gain a better understanding of the new shareholder engagement and activist landscape amid heightened expectations for societal engagement.



Strategy: What will win in 2023

Seasoned directors and renowned business leaders will deliver an agenda that educates, inspires and prepares directors to excel in the current business climate.



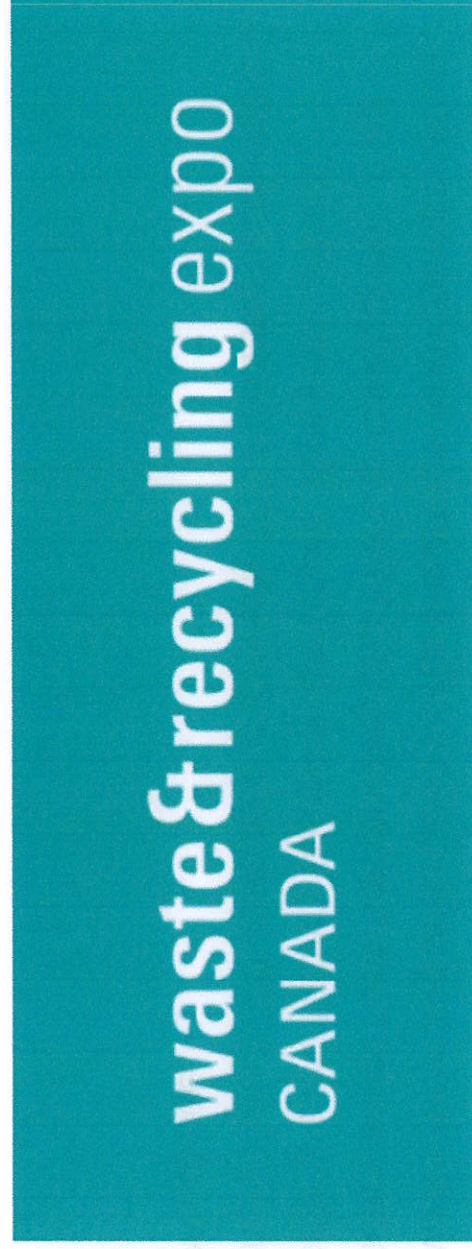
Unparalleled networking with director peers

Connect with other experienced public company directors in-person to build new relationships and expand your network.

FRESH SOLUTIONS FOR THE PRESSING CHALLENGES YOU'RE FACING NOW

| | | | |
|-------------------|----------------|----------------|----------------------|
| STRATEGY | RISK OVERSIGHT | M&A | ESG DISCLOSURES |
| BOARD EVALUATIONS | EXECUTIVE PAY | CEO SUCCESSION | COMMITTEE CHALLENGES |

Waste & Recycling Expo Canada by Messe Frankfurt



Waste & Recycling Expo and the Municipal Equipment Expo attracts more than 3,000 attendees and nearly 300 exhibiting companies. It is an industry leading event covering the collection, hauling, disposal and recycling elements of the waste and recycling industry.

 Toronto, Canada

 26 settembre 2023 - 27 settembre 2023

 Waste & Recycling Expo Canada by Messe Frankfurt

Canada's ONLY trade event serving the waste, recycling and public works markets.

Waste & Recycling Expo Canada brings together all sectors of the waste, recycling and public works industries: from transportation, heavy equipment, composting and MRFs to construction, road safety, sustainability solutions and more. This event attracts more than 2,000 attendees and nearly 200 exhibiting companies worldwide.

Expo

Waste & Recycling Expo Canada

SWANA (Solid Waste Association of North America) Annual Waste Conference

Conference

WASTECON

🕒

27 - 29 Sep 2023

Add To Calendar

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Boston, USA

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The WASTECON Education Experience is specifically curated to provide leadership and management education through a solid waste lens. What you will experience is unlike any other in the industry. SWANA's Safety Summit is returning to WASTECON to provide the latest in industry health and safety information and practices. This curated series of sessions will help safety leaders better protect collection and post-collection workers while developing a stronger safety culture for all.

MORE DETAILS TO BECOME AVAILABLE



Description

The 15th World Congress and Expo on Recycling covers topics such as:

- E-Waste Recycling and Management
- Waste Management Techniques
- Waste Water Recycling
- Solid Waste Management
- Industrial Waste Recycling
- Paper Recycling
- Food Waste Recycling
- Chemical Waste Recovery
- Rubber Recycling
- Agriculture Waste Recycling
- Circulatory Economy
- Metal and Plastic Recycling
- Thermal Waste Recovery
- Recycling Market
- Construction Waste Management
- Recycling Basics
- Glass Recycling
- Textile Recycling

- Renewable energy
- Home-waste management

The 15th World Congress and Expo on Recycling brings together senior attendees from:

- Recycling Industries
- Recycling associations
- Business entrepreneurs
- Recycling researchers
- Ecologists
- Environmental academia's
- Chemical engineers
- Training institutes
- Waste management associations
- Environmental Engineers

The 15th World Congress and Expo on Recycling will be held in Vancouver on 16-17 October 2023.



Canadian SWANA Conference 2024 – No agenda available
Toronto, Ontario – April 3-5



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COMMUNITY TRAINING & CERTIFICATION ADVOCACY INITIALS

STORE HOME VIEW PROFILE

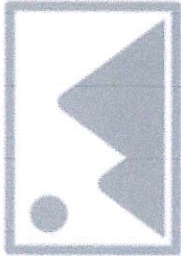
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EVENT DETAILS

Event Registration - Canadian SWANA Conference



Start Date: Wednesday, April 03, 2024

End Date: Friday, April 05, 2024

EASTERN REGIONAL SERVICE BOARD
BRIEFING NOTE / REPORT

| | |
|----------------------|---|
| TITLE: | Joint Council Update |
| MEETING DATE: | 2023-01-25 |
| TO: | Board / Finance & Audit / Strategy & Policy / Governance |
| PREPARED BY: | Holly Power, Board Clerk and Outreach Coordinator |
| REVIEWED BY: | Lynn Tucker, Chief Administrative Officer |
| APPROVED BY: | Lynn Tucker, Chief Administrative Officer |

RECOMMENDED ACTION:

No recommended action. For information purposes only.

MOTION:

N/A

BACKGROUND/DISCUSSION:

- The Southern Shore Joint Council (SSJC) has not met since the last update. Efforts were made to hold a meeting on Thursday, January 5th, however, lack of quorum prevented the proceedings.
- The SSJC will now reconvene on Thursday, February 2, 2023.
- The Conception Bay North Joint Council (JCCBN) has yet to hold an election for the positions of Chairperson and Vice Chairperson. This meeting/election is scheduled to take place on Thursday, January 26, 2023, as the last meeting was cancelled.
- The Northeast Avalon Joint Council (NEAJC) continues to meet on the second Wednesday of every month. At the January 11th meeting, it was suggested that the NEAJC host a 'Joint Council Summit' this coming June, similar to the event held in 2018. The suggestion was well received, and the executive will meet in the coming weeks to start the initial planning process.
- The Board Clerk and Director for the Smith Sound area has been working together to seek interest in reconvening the Clarenville and Smith Sound Area Joint Council.
- The Board Clerk, Chair and CAO along with elected officials in the area will meet on January 31st in Clarenville to discuss reestablishing the joint council as well as

providing information regarding the Board, our services and administrative support of joint councils.

- There has been interest in St. Mary's Bay and the Southwest Avalon areas to re-establish a joint council. This will be at the forefront for the Board's Clerk this.
- All MHAs, RCMP, RNC, MPs and other delegates will continue to receive ongoing invitations to joint council meetings throughout the Eastern Region as communication and working together is key.