



WASTE RECOVERY FACILITY ACCESS CARD APPLICATION FORM

Applicant Information (All fields must be completed.)

Full Name: _____

Civic Address: _____

Mailing Address (if different from Civic Address):

Phone Number: _____

Email Address: _____

Property location if different than above: _____

If the property is in a Local Service District or unincorporated area, provide your ERSB Account #:

Applicants must provide:

- **Proof of identification and address** (e.g., Driver's Licence or other government-issued ID).
- A **copy** of the required documents **must** be submitted with your application.
- **Incomplete applications** will not be processed.
- Ensure your identification and address documents are **clear and legible**.
- Submitted documents must be **current** and reflect your **legal name and address**.

FOR OFFICE USE ONLY

Received by: _____ Issued by: _____ Card # _____

TERMS AND CONDITIONS FOR ACCESS CARDS AND FACILITY USE

For Access Cards:

- **Single Issue:** Only one access card per household will be issued. Replacement cards are available for \$10, with all data transferred to new card.
- **Eligible Properties:** Cards will only be issued to owners of eligible properties in the ERSB service area.
- **Submitted Documents:** Copy of government-issued ID will not be retained once card is issued.
- **Address Information:** Address information may be used for billing purposes.

For Facility Use:

- **Residential use only:** Waste recovery facilities are for residential use only.
- **Commercial Restrictions:** Commercial vehicles and commercial waste are not allowed.
- **Visit Limit:** A maximum of 16 visits per calendar year is allowed at our waste recovery facilities.
- **Prohibited Vehicles:** ATVs and double-axle trailers are not permitted at any waste recovery facility.
- **Material Handling:** All materials must be separated onsite and offloaded by hand. Pre-sort your materials for quick and efficient offloading. Expect possible line-ups or delays—please be patient and remain in your vehicle.
- **Drop-off Guidelines:** Follow guidelines for acceptable materials on our website.
- **Child Safety:** Children under 16 must remain inside your vehicle at all times.
- **Pet Safety:** Animals must remain secured inside your vehicle while onsite.
- **Offloading:** Users must follow Site Attendant's directions for offloading.
- **Clear Bags:** Use clear transparent garbage bags for smaller items to ensure that no unacceptable items are offloaded.
- **Smoking/Vaping:** No smoking or vaping on site.
- **Gate Closure:** Facility gates close 15 minutes before the posted closing time.
- **Respectful Workplace:** Visitors must follow the Government of NL's Respectful Workplace Program while onsite.
- **Operating Hours:** Before visiting a facility, check our website for operating hours.
- **Refused Access:** Visitors not following Terms of Use will be asked to leave facility.

Applicant Declaration

I certify that the information provided above is accurate and that the identification submitted is valid and authentic. I have read and understood the Terms and Conditions.

Signature: _____ **Date:** _____