



**BOARD OF DIRECTORS MEETING
MINUTES**

Meeting #73

Wednesday, September 25, 2019, 7:00 p.m.

Holiday Inn Express

5 Navigator Ave., St. John's, NL

In Attendance: Mayor Harold Mallowney
Mayor Danny Breen
Councillor Glenn Clarke
Councillor Wally Collins
Councillor Ian Froude
Councillor Sandy Hickman
Councillor Jamie Korab
Councillor Kevin McDonald
Councillor Peggy Roche
Councillor Deanne Stapleton
Councillor Gerard Tilley
Deputy Mayor Sam Whalen
Councillor Sterling Willis

Regrets: Councillor Maggie Burton
Councillor Hope Jamieson
Councillor Dave Lane
Deputy Mayor Sheilagh O'Leary
Councillor Lucy Stoyles

Others in Attendance: Ms. Lynn Tucker
Ms. Christie Dean
Mr. Craig Drover
Ms. Leona Squires
Mr. Andrew Niblock – City of St. John's

1. Call to Order

Mr. Mallowney called the meeting to order 7:00 p.m.

2. **Adoption of Agenda**

The Agenda with amendments was tabled for approval.

MOTION 2019-068

Moved By Mr. Whalen

Seconded By Ms. Roche

BE IT RESOLVED that the Agenda be adopted with item number 4 (b) (4) removed and the addition of 'Update Regarding Bell Island Waste Recovery Facility' under New Business, item number 6 (a). **Carried Unanimously**

3. **Review of Minutes**

The minutes from the previous meeting were tabled for review and approval.

MOTION 2019-069

Moved By: Mr. Whalen

Seconded By: Mr. McDonald

BE IT RESOLVED that the minutes from August 28, 2019 be adopted as tabled.

Carried Unanimously

4. **Committee Reports**

a. **Finance & Audit Committee**

Mr. Hickman delivered the ERSB Finance and Audit Committee report.

1. **Board Expenditures**

Board expenditures for the months of June, July and August 2019 were tabled for review and approval.

MOTION 2019-070

Moved By Mr. Hickman

Seconded By Mr. Bailey

BE IT RESOLVED that ERSB adopt the Board Expenditures for June, July and August 2019 as tabled.

Carried Unanimously

2. **Incorporated Towns Payment Activity Report**

The Incorporated Towns Payment Activity Reports for June, July and August were tabled for review. Mr. Hickman noted collections from incorporated towns is going well except for the Town of Aquaforte. Aquaforte is behind on its payments but did submit payment in July for the first six months of service in 2019.

3. Concept for Reduction of Service

Mr. Hickman noted that meetings were held with the Minister Municipal Affairs and Environment and department officials on September 11th, 17th and 24th to work out details regarding implementation of the directives. It is hoped, there will be a final decision in the near future.

4. Draft Budget 2020

The draft 2020 budget was tabled and a short discussion took place.

MOTION 2019-071

Moved By Mr. Hickman

Seconded By Mr. Froude

BE IT RESOLVED that ERSB adopt the draft 2020 budget as tabled with the understanding that the response from the Minister of Municipal Affairs and Environment regarding the reduction of services to unincorporated areas as well as the outcome of the Provincial Waste Management Strategy review may have significant and unforeseen impacts on the Board's 2020 budget.

Carried Unanimously

5. Regional Equipment Required – Towable Spreaders for Clarenville Transfer Station and Whitbourne Depot.

MOTION 2019-072

Moved By Mr. Hickman

Seconded By Mr. Whalen

BE IT RESOLVED that ERSB purchase two (2) 1.4 cubic yard Towable Bulk Spreaders one each for the Clarenville Transfer Station and the Whitbourne Maintenance Depot at a cost of \$26,446 plus HST.

Carried Unanimously

6. Recruitment – Manager Corporate Services

Previously, this position was held by Lynn Tucker. Mr. Craig Drover has been hired as the Manager Corporate Services.

7. Recruitment – Board Clerk and Outreach Coordinator

Mr. Hickman noted the Board advertised throughout September and received five resumes. The Selection Committee comprised of the CAO, Chair, Vice Chair and Chair of the Governance Committee hope to hold interviews next week.

8. Old Perlican Waste Recovery Facility Contract Extension

Mr. Hickman noted the Board contracts out operation of the Old Perlican Waste Recovery Facility. The contract ends effective September 30, 2019; however, the contract provides a one-year extension and the contractor for the facility is in agreement with extending the contract for a one-year term.

MOTION 2019-73

Moved By Mr. Hickman

Seconded By Mr. Clarke

BE IT RESOLVED that ERSB offer a one-year extension for the management of the Old Perlican Waste Recovery Facility to September 30, 2020.

Carried Unanimously

b. **Strategy & Policy Committee**

Mr. Whalen delivered the ERSB Strategy and Policy Committee report.

1. Clarenville Waste Collection Contract

A brief note was provided regarding the contract for the Clarenville area curbside collection service that expires at the end of the year. The contractor has agreed to a one-year extension that the contract provides.

MOTION 2019-74

Moved By Mr. Whalen

Seconded By Mr. Bailey

BE IT RESOLVED that the ERSB exercise the option to extend the Clarenville waste collection contract and seek the commitment of communities to participate in the regional service to December 31, 2020.

Carried Unanimously

2. Closure of Sunnyside Waster Recovery Facility for Winter 2019-2020

Mr. Whalen noted that the Sunnyside Waste Recovery Facility has a very low historical winter usage and it continues to decline since the Clarendville Transfer Station opened. Due to the high cost of snow clearing for this facility and very low usage it was decided to close the facility from mid-December to early April.

MOTION 2019-075

Moved By Mr. Whalen

Seconded By Mr. Tilley

BE IT RESOLVED the ERSB close the Sunnyside Waste Recovery Facility over the winter months from Monday, December 16, 2019 to re-open Saturday, April 4, 2020.

Carried Unanimously

3. Q2 Waste Operations Report

Mr. Whalen noted there were no disruptions to waste collections. Seven communities participated in the Community Clean-up. Eighteen communities participated in the Board's HHW mobile collection events. The Board continues to participate in the Electronic Products Recycling collection program at our facilities.

There was one regulatory visit at the Clarendville Transfer Station with no issues found. There were 12,391 visits to waste recovery facilities removing 2,379 metric tonnes. There was 3,348 metric tonnes of curbside waste including recyclables.

4. Provincial Waste Management Strategy Review Response from ERSB

Mr. Whalen noted the Board continues to work on its written response to the Provincial Waste Management Strategy Review and members will be provided a copy of the Board's response once finalized.

c. **Governance Committee**

Mr. Clarke delivered the ERSB Governance Committee Report

1. Update on Union Certification Process

The Board's management team continues to work with our labour relations advisor on this matter. At this time they are preparing for the collective bargaining process that is expected to begin very soon. Members will be kept updated regarding this process.

5. **Correspondence**

Letter to the Minister of Education Regarding School Recycling Program

As requested by members at the August meeting, the members were provided a copy of the letter sent to the Hon. Brian Warr, Minister of Education regarding the lack of available recycling programs for schools in the eastern region. To date ERSB has not received a response.

6. **New Business**

a. Update Regarding Bell Island Waste Recovery Facility

Ms. Dean, Manager Waste Operations and the Manager of Waste Management Infrastructure, Municipal Affairs and Environment, visited the site today.

After the site visit they met with representatives of the Town of Wabana to discuss mediating the Board's concerns with placement of the waste recovery facility at the former landfill site at Wabana.

7. **Upcoming Meetings**

Board members were reminded of the following upcoming meeting dates/times:

- Finance & Audit Committee – Tuesday, October 8, 2019 at 12:30 p.m.
- Strategy & Policy Committee – Tuesday, October 8, 2019 at 11:00 a.m.
- Governance Committee – Thursday, October 17, 2019 at 10:30 a.m.
- Board of Directors - Wednesday, October 30, 2019 at 7:00 p.m.

8. **Adjournment**

MOTION 2019-76

Moved By Mr. Clarke

Seconded By Mr. Whalen

Seeing no further business to be discussed, BE IT RESOLVED that the meeting adjourn 7:25 p.m.

Carried Unanimously

Leona Squires

Board Clerk – Temporary

Harold Mullooney

Board Chair

Eastern Regional Service Board

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Cheques from 000001 to 008236 dated between 08-01-2019 and 08-31-2019

CHEQUE REGISTER

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Printed: 9:09:59AM 09/05/2019

Number	Issued	Amount	SC	Status	Status Date
008158	08/07/2019 62167 Newfoundland and Labrador Inc	7,380.30	A/P	OUT-STD	08/07/2019
008159	08/07/2019 Around The Bay Disposals Inc.	44,066.52	A/P	CLEARED	08/14/2019
008160	08/07/2019 Bell Aliant	2,417.63	A/P	CLEARED	08/21/2019
008161	08/07/2019 Dicks and Company Limited	90.37	A/P	CLEARED	08/14/2019
008162	08/07/2019 Dodd's Diesel Repair Ltd.	3,930.06	A/P	CLEARED	08/14/2019
008163	08/07/2019 GCR Tires & Service	914.45	A/P	CLEARED	08/14/2019
008164	08/07/2019 Glenn Clarke	165.21	A/P	CLEARED	08/14/2019
008165	08/07/2019 Holiday Inn Express & Suites	1,022.29	A/P	CLEARED	08/21/2019
008166	08/07/2019 Kenneth Rollings	148.93	A/P	CLEARED	08/21/2019
008167	08/07/2019 Kevin Butt	10.00	A/P	OUT-STD	08/07/2019
008168	08/07/2019 Kevin McDonald	115.18	A/P	CLEARED	08/21/2019
008169	08/07/2019 Lynn Tucker	7,748.83	A/P	CLEARED	08/14/2019
008170	08/07/2019 Miller IT Limited	616.53	A/P	CLEARED	08/14/2019
008171	08/07/2019 Modern Business Equipment Limited	225.26	A/P	CLEARED	08/14/2019
008172	08/07/2019 Parts For Trucks Inc.	6.97	A/P	CLEARED	08/14/2019
008173	08/07/2019 T2 Ventures Inc.	239,981.29	A/P	CLEARED	08/14/2019
008174	08/07/2019 Wood Environment & Infrastructure Solutions	7,035.44	A/P	OUT-STD	08/07/2019
008175	08/07/2019 Receiver General of Canada	125.00	G/L	OUT-STD	08/07/2019
008176	08/12/2019 Ravenhill Group Inc.	9,966.67	A/P	CLEARED	08/21/2019
008177	08/21/2019 Bell Mobility Inc.	1,528.29	A/P	OUT-STD	08/21/2019
008178	08/21/2019 Blaketown Service Station	786.21	A/P	OUT-STD	08/21/2019
008179	08/21/2019 Christie Dean	637.41	A/P	OUT-STD	08/21/2019
008180	08/21/2019 City of St. John's	43,556.02	A/P	OUT-STD	08/21/2019
008181	08/21/2019 Coish's Trucking & Excavating Ltd.	14,432.50	A/P	OUT-STD	08/21/2019
008182	08/21/2019 D&L Russell Limited	25.00	A/P	OUT-STD	08/21/2019
008183	08/21/2019 Dodd's Diesel Repair Ltd.	7,751.06	A/P	OUT-STD	08/21/2019
008184	08/21/2019 Dodd's Diesel Repair Ltd.	6,415.24	A/P	OUT-STD	08/21/2019
008185	08/21/2019 Dodd's Diesel Repair Ltd.	18,519.19	A/P	OUT-STD	08/21/2019
008186	08/21/2019 Dodd's Diesel Repair Ltd.	7,871.54	A/P	OUT-STD	08/21/2019
008187	08/21/2019 Dyna-Pro Environmental	364.69	A/P	OUT-STD	08/21/2019
008188	08/21/2019 Eastern Machining & Welding Inc.	1,946.38	A/P	OUT-STD	08/21/2019
008189	08/21/2019 Glenn Clarke	130.21	A/P	OUT-STD	08/21/2019
008190	08/21/2019 Holly Coles	3.00	A/P	OUT-STD	08/21/2019
008191	08/21/2019 Leslie Squires	550.00	A/P	OUT-STD	08/21/2019
008192	08/21/2019 Lynn Tucker	293.03	A/P	OUT-STD	08/21/2019
008193	08/21/2019 McInnes Cooper	4,573.16	A/P	OUT-STD	08/21/2019
008194	08/21/2019 Newfoundland Power Inc.	2,091.24	A/P	OUT-STD	08/21/2019
008195	08/21/2019 Newfoundland Towing & Recovery	230.00	A/P	OUT-STD	08/21/2019
008196	08/21/2019 NL News Now	171.49	A/P	OUT-STD	08/21/2019
008197	08/21/2019 North Atlantic	29,089.24	A/P	OUT-STD	08/21/2019
008198	08/21/2019 Northern Business Intelligence	2,325.62	A/P	OUT-STD	08/21/2019
008199	08/21/2019 Parts For Trucks Inc.	85.99	A/P	OUT-STD	08/21/2019
008200	08/21/2019 Pitney Bowes	183.26	A/P	OUT-STD	08/21/2019
008201	08/21/2019 Shred-it International ULC	66.98	A/P	OUT-STD	08/21/2019
008202	08/21/2019 Town of Clarendville	1,608.00	A/P	OUT-STD	08/21/2019
008203	08/21/2019 Tulk Tire & Service Ltd.	142.60	A/P	OUT-STD	08/21/2019

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Cheques from 000001 to 008236 dated between 08-01-2019 and 08-31-2019

CHEQUE REGISTER

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Number	Issued		Amount	SC	Status	Status Date
008204	08/21/2019	Vardy Villa Limited	35,091.67	A/P	OUT-STD	08/21/2019
008205	08/21/2019	Receiver General of Canada	125.00	G/L	OUT-STD	08/21/2019
008206	08/21/2019	Gifford, Rick & Ina Gifford	745.05	A/R	OUT-STD	08/21/2019
Cheque Totals Issued:			507,306.00			
Void:			0.00			
Total Cheques Generated:			507,306.00			
Total # of Cheques Listed:			49			

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Number	Issued	Amount	SC	Status	Status Date
008084	07/10/2019 62167 Newfoundland and Labrador Inc	7,380.30	A/P	CLEARED	08/07/2019
008085	07/10/2019 Around The Bay Disposals Inc.	42,116.99	A/P	CLEARED	07/17/2019
008086	07/10/2019 Bell Aliant	1,803.19	A/P	CLEARED	07/24/2019
008087	07/10/2019 Bell Mobility Inc.	1,534.94	A/P	CLEARED	07/24/2019
008088	07/10/2019 Big Erics Inc.	114.98	A/P	CLEARED	07/24/2019
008089	07/10/2019 Canadian AV Inc.	1,535.83	A/P	CLEARED	07/24/2019
008090	07/10/2019 City of St. John's	46,521.58	A/P	CLEARED	07/17/2019
008091	07/10/2019 Coish's Trucking & Excavating Ltd.	14,432.50	A/P	CLEARED	07/17/2019
008092	07/10/2019 D&L Russell Limited	23.14	A/P	CLEARED	08/07/2019
008093	07/10/2019 Dicks and Company Limited	1,073.38	A/P	CLEARED	07/17/2019
008094	07/10/2019 Dodd's Diesel Repair Ltd.	16,848.68	A/P	CLEARED	07/24/2019
008095	07/10/2019 Eastern Machining & Welding Inc.	4,117.00	A/P	CLEARED	07/24/2019
008096	07/10/2019 Glenn Clarke	131.40	A/P	CLEARED	07/24/2019
008097	07/10/2019 Harold Mallowney	1,152.82	A/P	CLEARED	07/17/2019
008098	07/10/2019 Imperial Oil	105.82	A/P	CLEARED	07/24/2019
008099	07/10/2019 Jenkins Anthony Inc.	4,349.27	A/P	CLEARED	07/17/2019
008100	07/10/2019 Kevin Butt	30.95	A/P	CLEARED	07/24/2019
008101	07/10/2019 Kevin McDonald	232.48	A/P	CLEARED	07/24/2019
008102	07/10/2019 Leona Squires	48.25	A/P	CLEARED	07/24/2019
008103	07/10/2019 Leslie Squires	440.00	A/P	CLEARED	07/17/2019
008104	07/10/2019 Lynn Tucker	1,273.88	A/P	CLEARED	07/17/2019
008105	07/10/2019 Madsen Construction Equipment	2,181.15	A/P	CLEARED	07/24/2019
008106	07/10/2019 Miller IT Limited	1,000.50	A/P	CLEARED	07/24/2019
008107	07/10/2019 Modern Business Equipment Limited	177.49	A/P	CLEARED	07/24/2019
008108	07/10/2019 NATIONAL Public Relations	530.64	A/P	CLEARED	07/24/2019
008109	07/10/2019 NL News Now	171.49	A/P	CLEARED	08/07/2019
008110	07/10/2019 North Atlantic	33,542.56	A/P	CLEARED	07/24/2019
008111	07/10/2019 Northern Business Intelligence	2,325.62	A/P	CLEARED	07/24/2019
008112	07/10/2019 OMB Parts & Industrial Ltd.	9.19	A/P	CLEARED	07/24/2019
008113	07/10/2019 PBA Industrial Supplies Ltd.	458.30	A/P	CLEARED	07/24/2019
008114	07/10/2019 Revolution Environmental Solutions LP	18,515.00	A/P	CLEARED	07/31/2019
008115	07/10/2019 Royal Garage Ltd.	40,365.60	A/P	CLEARED	07/24/2019
008116	07/10/2019 Sam Pike Masonry Ltd.	173.73	A/P	CLEARED	08/14/2019
008117	07/10/2019 T2 Ventures Inc.	190,769.32	A/P	CLEARED	07/17/2019
008118	07/10/2019 Town of Clarendville	2,412.00	A/P	CLEARED	07/24/2019
008119	07/10/2019 Tulk Tire & Service Ltd.	11,002.16	A/P	CLEARED	07/17/2019
008120	07/10/2019 WAJAX (Power Systems)	446.78	A/P	CLEARED	07/24/2019
008121	07/10/2019 Wedgwood Insurance Limited	1,049.95	A/P	CLEARED	07/24/2019
008122	07/10/2019 Wedgwood Cafe & Catering	1,598.81	A/P	CLEARED	08/07/2019
008123	07/10/2019 Wood Environment & Infrastructure Solutions	11,553.41	A/P	CLEARED	07/24/2019
008124	07/10/2019 Receiver General of Canada	125.00	G/L	CLEARED	07/24/2019
008125	07/10/2019 Burry, Roberta	171.00	A/R	CLEARED	07/24/2019
008126	07/10/2019 Town of Branch,	1,000.00	A/R	CLEARED	08/21/2019
008127	07/11/2019 CAN-AM Platforms & Construction Ltd.	63,433.53	A/P	CLEARED	07/24/2019
008128	07/18/2019 T2 Ventures Inc.	21,929.95	A/P	CLEARED	07/31/2019
008129	07/25/2019 Bell Aliant	5,359.23	A/P	CLEARED	08/07/2019

Eastern Regional Service Board

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Number	Issued	Amount	SC	Status	Status Date
008130	07/25/2019 Bell Conferencing Inc.	17.71	A/P	CLEARED	08/07/2019
008131	07/25/2019 Big Erics Inc.	31.68	A/P	CLEARED	08/07/2019
008132	07/25/2019 Blaketown Service Station	64.40	A/P	CLEARED	08/14/2019
008133	07/25/2019 CAN-AM Platforms & Construction Ltd.	107,566.42	A/P	CLEARED	08/14/2019
008134	07/25/2019 Christie Dean	592.41	A/P	CLEARED	07/31/2019
008135	07/25/2019 Craig's Locksmithing & Auto Glass	1,176.34	A/P	CLEARED	07/31/2019
008136	07/25/2019 Curtis Dawe	10,312.96	A/P	CLEARED	07/31/2019
008137	07/25/2019 D&L Russell Limited	70.95	A/P	CLEARED	08/07/2019
008138	07/25/2019 Dodd's Diesel Repair Ltd.	0.00	A/P	*VOID*	07/25/2019
008139	07/25/2019 Dodd's Diesel Repair Ltd.	43,118.57	A/P	CLEARED	08/07/2019
008140	07/25/2019 E K Lomond Auto Solutions Inc	22.07	A/P	CLEARED	08/07/2019
008141	07/25/2019 Jenkins Anthony Inc.	4,614.47	A/P	CLEARED	07/31/2019
008142	07/25/2019 Kenneth Rollings	235.75	A/P	CLEARED	07/31/2019
008143	07/25/2019 Lynn Tucker	739.37	A/P	CLEARED	07/31/2019
008144	07/25/2019 McInnes Cooper	1,958.96	A/P	CLEARED	08/07/2019
008145	07/25/2019 NATIONAL Public Relations	3,016.17	A/P	CLEARED	08/21/2019
008146	07/25/2019 Newfoundland Power Inc.	3,048.69	A/P	CLEARED	07/31/2019
008147	07/25/2019 Northern Business Intelligence	132.25	A/P	CLEARED	08/07/2019
008148	07/25/2019 ORKIN Canada Corporation	388.70	A/P	CLEARED	08/07/2019
008149	07/25/2019 Radio Bell Island	200.00	A/P	CLEARED	08/07/2019
008150	07/25/2019 Revolution Environmental Solutions LP	23,805.00	A/P	CLEARED	08/07/2019
008151	07/25/2019 Shred-it International ULC	66.98	A/P	CLEARED	08/07/2019
008152	07/25/2019 Vardy Villa Limited	35,091.67	A/P	CLEARED	08/07/2019
008153	07/25/2019 WAJAX (Power Systems)	446.78	A/P	CLEARED	08/07/2019
008154	07/25/2019 Wedgwood Insurance Limited	28,928.75	A/P	CLEARED	08/07/2019
008155	07/25/2019 Receiver General of Canada	125.00	G/L	CLEARED	08/14/2019
008156	07/25/2019 Receiver General of Canada	2,033.46	G/L	CLEARED	08/07/2019
008157	07/25/2019 Clarke, Lloyd & Jane Clarke	23.00	A/R	CLEARED	08/07/2019

Cheque Totals Issued: 823,398.30

Void: 0.00

Total Cheques Generated: 823,398.30

Total # of Cheques Listed: 74

Eastern Regional Service Board

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Cheques from 000001 to 008236 dated between 06-01-2019 and 06-30-2019

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Number	Issued		Amount	SC	Status	Status Date
007979	06/05/2019	Acklands Grainger Inc.	69.97	A/P	CLEARED	06/19/2019
007980	06/05/2019	Around The Bay Disposals Inc.	43,362.24	A/P	CLEARED	06/12/2019
007981	06/05/2019	Bell Aliant	1,879.09	A/P	CLEARED	06/12/2019
007982	06/05/2019	Bell Mobility Inc.	1,620.12	A/P	CLEARED	06/12/2019
007983	06/05/2019	Big Erics Inc.	238.75	A/P	CLEARED	06/12/2019
007984	06/05/2019	Blaketown Service Station	690.00	A/P	CLEARED	06/12/2019
007985	06/05/2019	Bradley Power	171.32	A/P	CLEARED	06/12/2019
007986	06/05/2019	Christie Dean	1,042.51	A/P	CLEARED	06/19/2019
007987	06/05/2019	D&L Russell Limited	163.28	A/P	CLEARED	06/19/2019
007988	06/05/2019	Dodd's Diesel Repair Ltd.	0.00	A/P	*VOID*	06/05/2019
007989	06/05/2019	Dodd's Diesel Repair Ltd.	21,279.90	A/P	CLEARED	06/12/2019
007990	06/05/2019	Eastern Machining & Welding Inc.	2,829.00	A/P	CLEARED	06/12/2019
007991	06/05/2019	E K Lomond Auto Solutions Inc	95.88	A/P	CLEARED	06/12/2019
007992	06/05/2019	Envirosystems Incorporated	2,139.00	A/P	CLEARED	06/12/2019
007993	06/05/2019	G. Hefford Boomtruck Service	224.25	A/P	CLEARED	06/26/2019
007994	06/05/2019	Glenn Clarke	394.21	A/P	CLEARED	06/12/2019
007995	06/05/2019	Harris Ryan	14,806.25	A/P	CLEARED	06/12/2019
007996	06/05/2019	Holiday Inn Express & Suites	1,296.40	A/P	CLEARED	06/12/2019
007997	06/05/2019	Jenkins Anthony Inc.	4,875.27	A/P	CLEARED	06/12/2019
007998	06/05/2019	Ken Kelly	265.10	A/P	CLEARED	06/12/2019
007999	06/05/2019	Kevin McDonald	348.73	A/P	CLEARED	06/12/2019
008000	06/05/2019	Lynn Tucker	2,103.19	A/P	CLEARED	06/12/2019
008001	06/05/2019	Martin's Fire Safety Ltd	126.50	A/P	CLEARED	06/12/2019
008002	06/05/2019	Miller IT Limited	885.50	A/P	CLEARED	06/12/2019
008003	06/05/2019	Modern Business Equipment Limited	273.01	A/P	CLEARED	06/12/2019
008004	06/05/2019	NATIONAL Public Relations	14,508.55	A/P	CLEARED	07/17/2019
008005	06/05/2019	Newfoundland Power Inc.	1,207.38	A/P	CLEARED	06/12/2019
008006	06/05/2019	Nexgen Municipal Inc.	753.83	A/P	CLEARED	06/28/2019
008007	06/05/2019	OMB Parts & Industrial Ltd.	5.16	A/P	CLEARED	06/12/2019
008008	06/05/2019	ORKIN Canada Corporation	194.35	A/P	CLEARED	06/12/2019
008009	06/05/2019	Parts For Trucks Inc.	1,438.44	A/P	CLEARED	06/12/2019
008010	06/05/2019	PBA Industrial Supplies Ltd.	229.15	A/P	CLEARED	06/12/2019
008011	06/05/2019	Ravenhill Group Inc.	9,966.67	A/P	CLEARED	06/12/2019
008012	06/05/2019	SaltWire Network Inc.	3,611.00	A/P	CLEARED	06/12/2019
008013	06/05/2019	Sam Whalen	310.82	A/P	CLEARED	06/12/2019
008014	06/05/2019	Shred-it International ULC	62.59	A/P	CLEARED	06/12/2019
008015	06/05/2019	T2 Ventures Inc.	209,881.71	A/P	CLEARED	06/12/2019
008016	06/05/2019	Tulk Tire & Service Ltd.	1,210.38	A/P	CLEARED	06/12/2019
008017	06/05/2019	Wood Environment & Infrastructure Solutions	15,540.59	A/P	CLEARED	06/12/2019
008018	06/05/2019	Bradbury, Cliff & Margaret Bradbury	313.70	A/R	CLEARED	06/12/2019
008019	06/05/2019	Howell, Caleb	803.63	A/R	CLEARED	06/12/2019
008020	06/05/2019	Pinsent, Berkley & Daphne Pinsent	294.68	A/R	CLEARED	07/31/2019
008021	06/05/2019	Receiver General of Canada	250.00	G/L	CLEARED	06/26/2019
008022	06/12/2019	62167 Newfoundland and Labrador Inc	7,380.30	A/P	CLEARED	07/03/2019
008023	06/12/2019	Acklands Grainger Inc.	26.42	A/P	CLEARED	06/26/2019
008024	06/12/2019	Bell Mobility Inc.	1,492.79	A/P	CLEARED	06/26/2019

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW

Cheques from 000001 to 008236 dated between 06-01-2019 and 06-30-2019

CHEQUE REGISTER

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Number	Issued	Amount	SC	Status	Status Date
008025	06/12/2019 City of St. John's	50,853.61	A/P	CLEARED	06/12/2019
008026	06/12/2019 Coish's Trucking & Excavating Ltd.	14,432.50	A/P	CLEARED	06/26/2019
008027	06/12/2019 GCR Tires & Service	517.44	A/P	CLEARED	06/26/2019
008028	06/12/2019 Imperial Oil	100.84	A/P	CLEARED	06/26/2019
008029	06/12/2019 Leona Squires	9.00	A/P	CLEARED	07/03/2019
008030	06/12/2019 Lynn Tucker	303.46	A/P	CLEARED	06/12/2019
008031	06/12/2019 McInnes Cooper	6,606.55	A/P	CLEARED	06/26/2019
008032	06/12/2019 North Atlantic	34,962.45	A/P	CLEARED	06/26/2019
008033	06/12/2019 Nortrax Canada Inc.	254.64	A/P	CLEARED	06/26/2019
008034	06/12/2019 Sam Pike Masonry Ltd.	278.84	A/P	CLEARED	06/28/2019
008035	06/12/2019 Town of Clarendville	1,608.00	A/P	CLEARED	06/26/2019
008036	06/27/2019 Acklands Grainger Inc.	333.30	A/P	CLEARED	07/03/2019
008037	06/27/2019 Arnold's Cove Fire Department	1,000.00	A/P	OUT-STD	06/27/2019
008038	06/27/2019 Bay de Grave Regional Municipal Services Corporation	1,000.00	A/P	CLEARED	07/03/2019
008039	06/27/2019 Big Erics Inc.	813.91	A/P	CLEARED	07/03/2019
008040	06/27/2019 Blaketown Service Station	903.86	A/P	CLEARED	07/17/2019
008041	06/27/2019 Branch Volunteer Fire Department	1,000.00	A/P	CLEARED	07/03/2019
008042	06/27/2019 CAN-AM Platforms & Construction Ltd.	53,824.69	A/P	CLEARED	07/17/2019
008043	06/27/2019 Carbonear Volunteer Fire Department	1,000.00	A/P	CLEARED	07/24/2019
008044	06/27/2019 Christie Dean	684.21	A/P	CLEARED	07/03/2019
008045	06/27/2019 Clarendville Fire Department	1,000.00	A/P	OUT-STD	06/27/2019
008046	06/27/2019 Colliers Volunteer Fire Department	1,000.00	A/P	CLEARED	07/17/2019
008047	06/27/2019 D&L Russell Limited	12.36	A/P	CLEARED	07/24/2019
008048	06/27/2019 Dicks and Company Limited	133.38	A/P	CLEARED	07/03/2019
008049	06/27/2019 Dodd's Diesel Repair Ltd.	0.00	A/P	*VOID*	06/27/2019
008050	06/27/2019 Dodd's Diesel Repair Ltd.	7,812.25	A/P	CLEARED	07/03/2019
008051	06/27/2019 E K Lomond Auto Solutions Inc	3.78	A/P	CLEARED	07/03/2019
008052	06/27/2019 GCR Tires & Service	1,261.10	A/P	CLEARED	07/03/2019
008053	06/27/2019 Gerard Tilley	69.67	A/P	CLEARED	07/24/2019
008054	06/27/2019 Hant's Harbour Fire Department	1,000.00	A/P	CLEARED	07/24/2019
008055	06/27/2019 Heart's Content Volunteer Fire Department	1,000.00	A/P	OUT-STD	06/27/2019
008056	06/27/2019 Leona Squires	25.48	A/P	CLEARED	07/03/2019
008057	06/27/2019 Leslie Squires	440.00	A/P	CLEARED	07/03/2019
008058	06/27/2019 Long Harbour-Mt Arlington Hgts Volunteer Fire Department	1,000.00	A/P	CLEARED	08/21/2019
008059	06/27/2019 Lynn Tucker	730.21	A/P	CLEARED	06/28/2019
008060	06/27/2019 Newfoundland Power Inc.	4,148.13	A/P	CLEARED	07/03/2019
008061	06/27/2019 NL Association of Fire Services	747.50	A/P	CLEARED	07/03/2019
008062	06/27/2019 Norman's Cove-Long Cove Volunteer Fire Department	1,000.00	A/P	CLEARED	07/24/2019
008063	06/27/2019 North Shore Volunteer Fire Department	1,000.00	A/P	OUT-STD	06/27/2019
008064	06/27/2019 Northern Business Intelligence	2,325.62	A/P	CLEARED	07/03/2019
008065	06/27/2019 Northern Bight Fire Department	1,000.00	A/P	CLEARED	07/03/2019
008066	06/27/2019 Placentia Volunteer Fire Department	1,000.00	A/P	CLEARED	08/21/2019
008067	06/27/2019 Random West Fire Department	1,000.00	A/P	CLEARED	07/24/2019
008068	06/27/2019 SaltWire Network Inc.	1,805.50	A/P	CLEARED	07/03/2019
008069	06/27/2019 Sam Whalen	240.07	A/P	CLEARED	07/17/2019
008070	06/27/2019 Shred-it International ULC	311.99	A/P	CLEARED	07/03/2019
008071	06/27/2019 TForce Final Mile Canada Inc.	27.45	A/P	CLEARED	07/03/2019

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW

Cheques from 000001 to 008236 dated between 06-01-2019 and 06-30-2019

CHEQUE REGISTER

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Number	Issued	Amount	SC	Status	Status Date
008072	06/27/2019 Town of Whiteway	1,000.00	A/P	CLEARED	07/03/2019
008073	06/27/2019 Tulk Tire & Service Ltd.	517.50	A/P	CLEARED	07/03/2019
008074	06/27/2019 Upper Island Cove Fire Department	1,000.00	A/P	CLEARED	07/24/2019
008075	06/27/2019 Vardy Villa Limited	35,091.67	A/P	CLEARED	07/17/2019
008076	06/27/2019 WAJAX (Power Systems)	229.77	A/P	CLEARED	07/03/2019
008077	06/27/2019 Wedgwood Insurance Limited	2,786.45	A/P	CLEARED	07/03/2019
008078	06/27/2019 Whitbourne Volunteer Fire Department	1,000.00	A/P	CLEARED	07/03/2019
008079	06/27/2019 Winterton Fire Department	1,000.00	A/P	OUT-STD	06/27/2019
008080	06/27/2019 Workplace NL	19,709.84	A/P	CLEARED	07/03/2019
008081	06/27/2019 Receiver General of Canada	125.00	G/L	CLEARED	07/17/2019
008082	06/27/2019 Beck, Derrick	180.00	A/R	CLEARED	07/24/2019
008083	06/27/2019 NATIONAL Public Relations	1,347.05	A/P	CLEARED	07/17/2019
906894	06/27/2019 Reid, Bruce	153.00	A/R	*VOID*	06/27/2019
Cheque Totals Issued:		635,230.68			
Void:		153.00			
Total Cheques Generated:		635,383.68			
Total # of Cheques Listed:		106			

EASTERN REGIONAL SERVICE BOARD

PAYROLL EXPENSE

AUGUST 2019

Payroll – Staff (<i>3 pay periods – 31 employees</i>).....	\$179,689.02
Payroll – Board (<i>19 members</i>)	<u>\$ 00,000.00</u>
Total Payroll (<i>31 employees</i>)	\$179,689.02
Payroll CRA Remittance	<u>\$55,180.78</u>
TOTAL GROSS PAYROLL	<u>\$234,869.80</u>

PREVIOUS MONTH

JULY 2019

Payroll – Staff (<i>2 pay periods – 30 employees</i>).....	\$122,946.68
Payroll – Board (<i>18 members</i>)	<u>\$ 22,616.98</u>
Total Payroll (<i>48 employees</i>)	\$145,563.66
Payroll CRA Remittance	<u>\$ 43,861.36</u>
TOTAL GROSS PAYROLL	<u>\$189,425.02</u>

EASTERN REGIONAL SERVICE BOARD

PAYROLL EXPENSE

JULY 2019

Payroll – Staff (<i>2 pay periods – 30 employees</i>).....	\$122,946.68
Payroll – Board (<i>18 members</i>)	<u>\$ 22,616.98</u>
Total Payroll (<i>48 employees</i>)	\$145,563.66
Payroll CRA Remittance	<u>\$43,861.36</u>
TOTAL GROSS PAYROLL	<u>\$189,425.02</u>

PREVIOUS MONTH

JUNE 2019

Payroll – Staff (<i>2 pay periods – 31 employees</i>).....	\$137,155.40
Payroll – Board (<i>21 members</i>)	<u>\$ 00,000.00</u>
Total Payroll (<i>52 employees</i>)	\$137,155.40
Payroll CRA Remittance	<u>\$ 46,939.14</u>
TOTAL GROSS PAYROLL	<u>\$184,094.54</u>

TOWNS PAYMENT ACTIVITY 2019 - As of September 5, 2019
(Towns include all incorporated towns and those LSDs who pay collectively)

CustCode	Town/Local Service District	Number of		Prior Year (Credit) Arrears	Total Invoiced	Payments Received		Balance	Amount Due by		Surplus (Arrears)
		Units	of Units x \$180.00			Received	05-Sep		Due by 05-Sep		
TOWN503	Town of Arnold's Cove	535	\$96,300.00		\$96,300.00	\$ 77,040.00	\$19,260.00	\$ 77,040.00	0.00	PAD x 10	0.00
LSD00002	LSD of Mobile (E Dalley, Treasurer)	100	\$18,000.00		\$18,000.00	\$ 18,000.00	\$0.00	\$18,000.00	0.00		0.00
TOWN301	Town of Come by Chance	118	\$21,240.00		\$21,240.00	\$ 21,240.00	\$0.00	\$21,240.00	0.00		0.00
TOWN302	Town of Norman's Cove-Long Cove	333	\$59,940.00		\$59,940.00	\$ 47,952.00	\$11,988.00	\$ 47,952.00	0.00		0.00
TOWN303	Town of Chapel Arm	256	\$46,080.00		\$46,080.00	\$ 36,864.00	\$9,216.00	\$ 36,864.00	0.00		0.00
TOWN304	Town of Southern Harbour	184	\$33,120.00		\$33,120.00	\$ 26,496.00	\$6,624.00	\$ 26,496.00	0.00		0.00
TOWN305	Town of Sunnyside	205	\$36,900.00		\$36,900.00	\$ 29,520.00	\$7,380.00	\$ 29,520.00	0.00	PAD x 10	0.00
TOWN502	Town of Chance Cove	148	\$26,640.00		\$26,640.00	\$ 21,312.00	\$5,328.00	\$ 21,312.00	0.00	PAD x 10	0.00
TOWN0401	Town of Aquaforte	71	\$12,780.00		\$13,003.65	\$ 6,390.00	\$6,613.65	\$ 10,402.92	-4,012.92	Interest applied	
TOWN0402	Town of Bay Bulls	545	\$98,100.00		\$98,100.00	\$ 78,480.00	\$19,620.00	\$ 78,480.00	0.00		0.00
TOWN0403	Town of Cape Broyle	277	\$49,860.00		\$49,860.00	\$ 39,888.00	\$9,972.00	\$ 39,888.00	0.00	PAD x 10	0.00
TOWN0404	Town of Fermeuse-Kingman's Cove	179	\$32,220.00	(0.02)	\$32,219.98	\$ 24,165.00	\$8,054.98	\$ 24,164.99	0.01		0.00
TOWN0405	Town of Ferryland	272	\$48,960.00		\$48,960.00	\$ 36,720.00	\$12,240.00	\$ 36,720.00	0.00		0.00
TOWN0407	Town of Renewes-Cappahayden	234	\$42,120.00		\$42,120.00	\$ 33,696.00	\$8,424.00	\$ 33,696.00	0.00		0.00
TOWN0408	Town of St. Shott's	50	\$9,000.00		\$9,000.00	\$ 6,750.00	\$2,250.00	\$ 6,750.00	0.00		0.00
TOWN0410	Town of Wittless Bay	685	\$123,300.00		\$123,300.00	\$ 92,475.00	\$30,825.00	\$ 92,475.00	0.00		0.00
TOWN0411	Town of Portugal Cove South	92	\$16,560.00		\$16,560.00	\$ 12,420.00	\$4,140.00	\$ 12,420.00	0.00		0.00
TOWN0504	Town of Long Harbour-Mount Arlington Heights	196	\$35,280.00		\$35,280.00	\$ 28,224.00	\$7,056.00	\$ 28,224.00	0.00	PAD x 10	0.00
TOWN0505	Town of Fox Harbour	136	\$24,120.00	(180.00)	\$23,940.00	\$ 19,440.00	\$4,500.00	\$ 19,152.00	288.00		0.00
TOWN0507	Town of St. Bride's	140	\$25,200.00		\$25,200.00	\$ 18,990.00	\$6,210.00	\$ 18,900.00	90.00		0.00
TOWN0508	Town of Point Lance	47	\$8,460.00		\$8,460.00	\$ 6,345.00	\$2,115.00	\$ 6,345.00	0.00	PAD x 4	0.00
TOWN0509	Town of Branch	161	\$28,980.00		\$28,980.00	\$ 20,980.00	\$8,000.00	\$ 28,980.00	0.00		0.00
TOWN0510	Town of Mount Carmel-Mitchell's Brook-St. Catherine's	299	\$53,820.00		\$53,820.00	\$ 40,365.00	\$13,455.00	\$ 40,365.00	0.00		0.00
TOWN0511	Town of St. Joseph's	107	\$19,260.00		\$19,260.00	\$ 14,445.00	\$4,815.00	\$ 14,445.00	0.00	PAD x 4	0.00
TOWN0512	Town of Admiral's Beach	82	\$14,760.00		\$14,760.00	\$ 11,808.00	\$2,952.00	\$ 11,808.00	0.00		0.00
TOWN0513	Town of Gaskiers-Point La Haye	144	\$25,920.00		\$25,920.00	\$ 20,736.00	\$5,184.00	\$ 20,736.00	0.00		0.00
TOWN0514	Town of Colinet	75	\$13,500.00		\$13,500.00	\$ 10,800.00	\$2,700.00	\$ 10,800.00	0.00	PAD x 10	0.00
TOWN0515	Town of Riverhead	116	\$20,880.00		\$20,880.00	\$ 16,704.00	\$4,176.00	\$ 16,704.00	0.00		0.00
TOWN0516	Town of St. Mary's	222	\$39,960.00		\$39,960.00	\$ 31,968.00	\$7,992.00	\$ 31,968.00	0.00		0.00
TOWN0517	Town of St. Vincent's-St. Stephen's-Peter's River	213	\$38,340.00		\$38,340.00	\$ 30,672.00	\$7,668.00	\$ 30,672.00	0.00	PAD x 10	0.00
TOWN0601	Town of Whiteway	163	\$29,340.00		\$29,340.00	\$ 23,472.00	\$5,868.00	\$ 23,472.00	0.00		0.00
TOWN0602	Town of Heart's Delight-Islington	409	\$73,620.00		\$73,620.00	\$ 58,896.00	\$14,724.00	\$ 58,896.00	0.00		0.00
TOWN0603	Town of Heart's Desire	125	\$22,500.00		\$22,500.00	\$ 18,000.00	\$4,500.00	\$ 18,000.00	0.00		0.00
TOWN0801	Town of Old Perlican	323	\$58,140.00		\$58,140.00	\$ 46,512.00	\$11,628.00	\$ 46,512.00	0.00		0.00
TOWN0802	Town of Bay de Verde	221	\$39,780.00		\$39,780.00	\$ 27,846.00	\$11,934.00	\$ 31,824.00	-3,978.00		
TOWN0804	Town of New Perlican	162	\$29,160.00		\$29,160.00	\$ 23,328.00	\$5,832.00	\$ 23,328.00	0.00	PAD x 10	0.00
TOWN0805	Town of Hant's Harbour	187	\$33,660.00		\$33,660.00	\$ 28,050.00	\$5,610.00	\$ 22,440.00	5,610.00	equal pymts	0.00
TOWN0806	Town of Heart's Content	239	\$43,020.00		\$43,020.00	\$ 32,265.00	\$10,755.00	\$ 32,265.00	0.00		0.00
TOWN0807	Town of Winterton	277	\$49,860.00		\$49,860.00	\$ 37,395.00	\$12,465.00	\$ 37,395.00	0.00		0.00
TOWN0808	Town of Clarendville	2870	\$517,094.05		\$517,094.05	\$ 387,944.05	\$129,150.00	\$ 387,820.54	123.51		0.00
TOWN0003	Town of Clarke's Beach	592	\$106,560.00		\$106,560.00	\$ 106,560.00	\$0.00	\$ 106,560.00	0.00		0.00
TOWN0809	Town of Wabana	1222	\$219,960.00		\$219,960.00	\$ 175,968.00	\$43,992.00	\$ 175,968.00	0.00	PAD x 10	0.00
		13012	2,342,294.05	-180.02	2,342,337.68	1,855,121.05	487,216.63	1,857,000.44	-1,879.39		

CustCode
 TOWN0205 Town of Holyrood
 TOWN0203 Town of Colliers
 LSDOF202 LSD of Marysvale
 LSDOF201
 TOWN0001

2019

PAD*
 SPAR**

TOWNS ACTIVITY - INVOICED MONTHLY (Jan - Dec 2019)

Town/LSD	No. Properties	Prior Year Balance	Total Invoices 2019	Payments Received	Outstanding Balance	Surplus Arrears
	1035	37,063.37	87,981.72	113,249.56	11,795.53	(11,795.53)
	285	3,251.62	25,724.05	25,680.69	3,294.98	(3,294.98)
	225	2,440.68	19,027.25	21,467.93	-	-
LSD of Georgetown	135	3,183.77	11,989.95	13,602.22	1,571.50	(1,571.50)
Town of Carbonear	2150	85,932.07	202,534.25	258,076.33	30,389.99	(30,389.99)
	3830	131,871.51	347,257.22	432,076.73	47,052.00	(47,052.00)

TOTAL ARREARS - INCORPORATED TOWNS \$ (55,042.92)

Set up for pre-authorized debit payments
 Special Payment Arrangement in Place

TOWNS PAYMENT ACTIVITY 2019 - As of August 6, 2019
(Towns include all incorporated towns and those LSDs who pay collectively)

CustCode	Town/Local Service District	Number of Units		Prior Year (Credit) Arrears	Total Invoiced	Payments Received	Balance	Amount Due by 5-Jul	Surplus (Arrears)
		Units	Number of Units x \$180.00						
TOWN503	Town of Arnold's Cove	535	\$96,300.00		\$96,300.00	\$ 67,410.00	\$28,890.00	\$ 67,410.00	0.00 PAD x 10
LSD00002	LSD of Mobile (E Dalley, Treasurer)	100	\$18,000.00		\$18,000.00	\$ 18,000.00	\$0.00	\$ 18,000.00	0.00
TOWN301	Town of Come by Chance	118	\$21,240.00		\$21,240.00	\$ 21,240.00	\$0.00	\$ 21,240.00	0.00
TOWN302	Town of Norman's Cove-Long Cove	333	\$59,940.00		\$59,940.00	\$ 41,958.00	\$17,982.00	\$ 41,958.00	0.00
TOWN303	Town of Chapel Arm	256	\$46,080.00		\$46,080.00	\$ 32,256.00	\$13,824.00	\$ 32,256.00	0.00
TOWN304	Town of Southern Harbour	184	\$33,120.00		\$33,120.00	\$ 23,184.00	\$9,936.00	\$ 23,184.00	0.00
TOWN305	Town of Sunnyside	205	\$36,900.00		\$36,900.00	\$ 25,830.00	\$11,070.00	\$ 25,830.00	0.00 PAD x 10
TOWN502	Town of Chance Cove	148	\$26,640.00		\$26,640.00	\$ 18,648.00	\$7,992.00	\$ 18,648.00	0.00 PAD x 10
TOWN0401	Town of Aquaforte	71	\$12,780.00		\$13,003.65	\$ 6,390.00	\$6,613.65	\$ 9,102.56	(2,712.56) Interest applied
TOWN0402	Town of Bay Bulls	545	\$98,100.00		\$98,100.00	\$ 68,670.00	\$29,430.00	\$ 68,670.00	0.00
TOWN0403	Town of Cape Broyle	277	\$49,860.00		\$49,860.00	\$ 34,902.00	\$14,958.00	\$ 34,902.00	0.00 PAD x 10
TOWN0404	Town of Fermeuse-Kingman's Cove	179	\$32,220.00	(0.02)	\$32,219.98	\$ 24,165.00	\$8,054.98	\$ 24,164.99	0.01
TOWN0405	Town of Ferryland	272	\$48,960.00		\$48,960.00	\$ 36,720.00	\$12,240.00	\$ 36,720.00	0.00
TOWN0407	Town of Renew's-Cappahayden	234	\$42,120.00		\$42,120.00	\$ 29,484.00	\$12,636.00	\$ 29,484.00	0.00
TOWN0408	Town of St. Shott's	50	\$9,000.00		\$9,000.00	\$ 4,500.00	\$4,500.00	\$ 6,750.00	(2,250.00)
TOWN0410	Town of Wittless Bay	685	\$123,300.00		\$123,300.00	\$ 92,475.00	\$30,825.00	\$ 92,475.00	0.00
TOWN0411	Town of Portugal Cove South	92	\$16,560.00		\$16,560.00	\$ 12,420.00	\$4,140.00	\$ 12,420.00	0.00
TOWN0504	Town of Long Harbour-Mount Arlington Heights	196	\$35,280.00		\$35,280.00	\$ 24,696.00	\$10,584.00	\$ 24,696.00	0.00 PAD x 10
TOWN0505	Town of Fox Harbour	136	\$24,120.00	(180.00)	\$24,120.00	\$ 17,010.00	\$7,110.00	\$ 16,884.00	126.00
TOWN0507	Town of St. Bride's	140	\$25,200.00		\$25,200.00	\$ 18,990.00	\$6,210.00	\$ 18,900.00	90.00
TOWN0508	Town of Point Lance	47	\$8,460.00		\$8,460.00	\$ 6,345.00	\$2,115.00	\$ 6,345.00	0.00 PAD x 4
TOWN0509	Town of Branch	161	\$28,980.00		\$28,980.00	\$ 29,980.00	-\$1,000.00	\$ 20,286.00	9,694.00
TOWN0510	Town of Mount Carmel-Mitchell's Brook-St. Catherine's	299	\$53,820.00		\$53,820.00	\$ 40,365.00	\$13,455.00	\$ 40,365.00	0.00
TOWN0511	Town of St. Joseph's	107	\$19,260.00		\$19,260.00	\$ 14,445.00	\$4,815.00	\$ 14,445.00	0.00 PAD x 4
TOWN0512	Town of Admiral's Beach	82	\$14,760.00		\$14,760.00	\$ 10,332.00	\$4,428.00	\$ 10,332.00	0.00
TOWN0513	Town of Gaskiers-Point La Haye	144	\$25,920.00		\$25,920.00	\$ 18,144.00	\$7,776.00	\$ 18,144.00	0.00
TOWN0514	Town of Colinet	75	\$13,500.00		\$13,500.00	\$ 9,450.00	\$4,050.00	\$ 9,450.00	0.00 PAD x 10
TOWN0515	Town of Riverhead	116	\$20,880.00		\$20,880.00	\$ 14,616.00	\$6,264.00	\$ 14,616.00	0.00
TOWN0516	Town of St. Mary's	222	\$39,960.00		\$39,960.00	\$ 27,972.00	\$11,988.00	\$ 27,972.00	0.00
TOWN0517	Town of St. Vincent's-St. Stephen's-Peter's River	213	\$38,340.00		\$38,340.00	\$ 26,838.00	\$11,502.00	\$ 26,838.00	0.00 PAD x 10
TOWN0601	Town of Whiteway	163	\$29,340.00		\$29,340.00	\$ 20,538.00	\$8,802.00	\$ 20,538.00	0.00
TOWN0602	Town of Heart's Delight-Islington	409	\$73,620.00		\$73,620.00	\$ 51,534.00	\$22,086.00	\$ 51,534.00	0.00
TOWN0603	Town of Heart's Desire	125	\$22,500.00		\$22,500.00	\$ 15,750.00	\$6,750.00	\$ 15,750.00	0.00
TOWN0801	Town of Old Perican	323	\$58,140.00		\$58,140.00	\$ 40,698.00	\$17,442.00	\$ 40,698.00	0.00
TOWN0802	Town of Bay de Verde	221	\$39,780.00		\$39,780.00	\$ 27,846.00	\$11,934.00	\$ 27,846.00	0.00)
TOWN0804	Town of New Perican	162	\$29,160.00		\$29,160.00	\$ 20,412.00	\$8,748.00	\$ 20,412.00	0.00 PAD x 10
TOWN0805	Town of Hant's Harbour	187	\$33,660.00		\$33,660.00	\$ 25,245.00	\$8,415.00	\$ 19,635.00	5,610.00 equal pymts
TOWN0806	Town of Heart's Content	239	\$43,020.00		\$43,020.00	\$ 32,650.00	\$10,370.00	\$ 32,650.00	0.00
TOWN0807	Town of Winterton	277	\$49,860.00		\$49,860.00	\$ 37,395.00	\$12,465.00	\$ 37,395.00	600
TOWN0808	Town of Clarendville	2870	\$516,600.00		\$516,600.00	\$ 387,746.96	\$128,853.04	\$ 387,450.00	296.96
TOWN0003	Town of Clarke's Beach	592	\$106,560.00		\$106,560.00	\$ 106,560.00	\$0.00	\$ 106,560.00	0.00
TOWN0809	Town of Wabana	1222	\$219,960.00		\$219,960.00	\$ 153,972.00	\$65,988.00	\$ 153,972.00	0.00 PAD x 10
		13012	2,341,980.00	(180.02)	2,342,023.63	1,737,396.96	604,626.67	1,726,542.54	10,854.42

CustCode
 TOWN0205 Town of Holyrood
 TOWN0203 Town of Colliers
 LSDOF202 LSD of Marysvale
 LSDOF201
 TOWN0001

2019

PAD*
 SPAR**

TOWNS ACTIVITY - INVOICED MONTHLY (Jan - Dec 2019)

Town/LSD	No. Properties	Prior Year Balance	Total Invoices 2019	Payments Received	Outstanding Balance	Surplus Arrears
	1035	37,063.37	87,981.72	100,197.21	24,847.88	(11,795.54)
	285	3,251.62	25,724.05	21,045.07	7,930.60	(4,678.98)
	225	2,440.68	19,027.25	18,988.69	2,479.24	-
LSD of Georgetown	135	3,183.77	11,989.95	12,087.60	3,086.12	(1,571.50)
Town of Carbonear	2150	85,932.07	172,144.26	229,746.53	28,329.80	-
	3830	131,871.51	316,867.23	382,065.10	66,673.64	(18,046.02)

TOTAL ARREARS - INCORPORATED TOWNS \$ (16,079.60)

Set up for pre-authorized debit payments
 Special Payment Arrangement in Place

TOWNS PAYMENT ACTIVITY 2019 - As of July 5, 2019

(Towns include all incorporated towns and those LSDs who pay collectively)

CustCode	Town/Local Service District	Number of Units		Prior Year (Credit) Arrears	Total Invoiced	Payments Received		Amount Due by 5-Jul		Surplus (Arrears)
		Units	x \$180.00			Received	Balance	Due by 5-Jul		
TOWN503	Town of Arnold's Cove	535	\$96,300.00		\$96,300.00	\$ 57,780.00	\$38,520.00	\$ 57,780.00	0.00	PAD x 10
DALLE401	LSD of Mobile (E Dalley, Treasurer)	100	\$18,000.00		\$18,000.00	\$ 18,000.00	\$0.00	\$18,000.00	0.00	
TOWN301	Town of Come by Chance	118	\$21,240.00		\$21,240.00	\$ 21,240.00	\$0.00	\$21,240.00	0.00	
TOWN302	Town of Norman's Cove-Long Cove	333	\$59,940.00		\$59,940.00	\$ 35,964.00	\$23,976.00	\$35,964.00	0.00	
TOWN303	Town of Chapel Arm	256	\$46,080.00		\$46,080.00	\$ 27,648.00	\$18,432.00	\$27,648.00	0.00	
TOWN304	Town of Southern Harbour	184	\$33,120.00		\$33,120.00	\$ 19,872.00	\$13,248.00	\$19,872.00	0.00	
TOWN305	Town of Sunnyside	205	\$36,900.00		\$36,900.00	\$ 22,140.00	\$14,760.00	\$22,140.00	0.00	PAD x 10
TOWN502	Town of Chance Cove	148	\$26,640.00		\$26,640.00	\$ 15,984.00	\$10,656.00	\$15,984.00	0.00	PAD x 10
TOWN0401	Town of Aquaforte	71	\$12,780.00		\$13,003.65	\$ 6,390.00	\$6,613.65	\$ 7,802.19	(1,412.19)	Interest applied
TOWN0402	Town of Bay Bulls	545	\$98,100.00		\$98,100.00	\$ 58,860.00	\$39,240.00	\$58,860.00	0.00	
TOWN0403	Town of Cape Broyle	277	\$49,860.00		\$49,860.00	\$ 29,916.00	\$19,944.00	\$29,916.00	0.00	PAD x 10
TOWN0404	Town of Fermeuse-Kingman's Cove	179	\$32,220.00	\$ (0.02)	\$32,219.98	\$ 24,165.00	\$8,054.98	\$16,109.99	8,055.01	
TOWN0405	Town of Ferryland	272	\$48,960.00		\$48,960.00	\$ 24,480.00	\$24,480.00	\$24,480.00	0.00	
TOWN0407	Town of Renew's-Cappahayden	234	\$42,120.00		\$42,120.00	\$ 25,272.00	\$16,848.00	\$25,272.00	0.00	
TOWN0408	Town of St. Shott's	50	\$9,000.00		\$9,000.00	\$ 4,500.00	\$4,500.00	\$4,500.00	0.00	
TOWN0410	Town of Witless Bay	685	\$123,300.00		\$123,300.00	\$ 61,650.00	\$61,650.00	\$61,650.00	0.00	
TOWN0411	Town of Portugal Cove South	92	\$16,560.00		\$16,560.00	\$ 8,280.00	\$8,280.00	\$8,280.00	0.00	
TOWN0504	Town of Long Harbour-Mount Arlington Heights	196	\$35,280.00		\$35,280.00	\$ 21,168.00	\$14,112.00	\$21,168.00	0.00	PAD x 10
TOWN0505	Town of Fox Harbour	136	\$24,300.00	\$ (180.00)	\$24,120.00	\$ 14,580.00	\$9,540.00	\$14,472.00	108.00	
TOWN0507	Town of St. Bride's	140	\$25,200.00		\$25,200.00	\$ 12,780.00	\$12,420.00	\$12,600.00	180.00	
TOWN0508	Town of Point Lance	47	\$8,460.00		\$8,460.00	\$ 4,230.00	\$4,230.00	\$4,230.00	0.00	PAD x 4
TOWN0509	Town of Branch	161	\$28,980.00		\$28,980.00	\$ 29,980.00	-\$1,000.00	\$17,388.00	12,592.00	
TOWN0510	Town of Mount Carmel-Mitchell's Brook-St. Catherine's	299	\$53,820.00		\$53,820.00	\$ 26,910.00	\$26,910.00	\$26,910.00	0.00	
TOWN0511	Town of St. Joseph's	107	\$19,260.00		\$19,260.00	\$ 9,630.00	\$9,630.00	\$9,630.00	0.00	PAD x 4
TOWN0512	Town of Admiral's Beach	82	\$14,760.00		\$14,760.00	\$ 8,856.00	\$5,904.00	\$8,856.00	0.00	
TOWN0513	Town of Gaskiers-Point La Haye	144	\$25,920.00		\$25,920.00	\$ 15,552.00	\$10,368.00	\$15,552.00	0.00	
TOWN0514	Town of Colinet	75	\$13,500.00		\$13,500.00	\$ 8,100.00	\$5,400.00	\$8,100.00	0.00	PAD x 10
TOWN0515	Town of Riverhead	116	\$20,880.00		\$20,880.00	\$ 12,528.00	\$8,352.00	\$12,528.00	0.00	
TOWN0516	Town of St. Mary's	222	\$39,960.00		\$39,960.00	\$ 23,976.00	\$15,984.00	\$23,976.00	0.00	
TOWN0517	Town of St. Vincent's-St. Stephen's-Peter's River	213	\$38,340.00		\$38,340.00	\$ 23,004.00	\$15,336.00	\$23,004.00	0.00	PAD x 10
TOWN0601	Town of Whiteway	163	\$29,340.00		\$29,340.00	\$ 17,604.00	\$11,736.00	\$17,604.00	0.00	
TOWN0602	Town of Heart's Delight-Islington	409	\$73,620.00		\$73,620.00	\$ 44,172.00	\$29,448.00	\$44,172.00	0.00	
TOWN0603	Town of Heart's Desire	125	\$22,500.00		\$22,500.00	\$ 13,500.00	\$9,000.00	\$13,500.00	0.00	
TOWN0801	Town of Old Perican	323	\$58,140.00		\$58,140.00	\$ 34,884.00	\$23,256.00	\$34,884.00	0.00	
TOWN0802	Town of Bay de Verde	221	\$39,780.00		\$39,780.00	\$ 23,868.00	\$15,912.00	\$23,868.00	0.00)
TOWN0804	Town of New Perican	162	\$29,160.00		\$29,160.00	\$ 17,496.00	\$11,664.00	\$17,496.00	0.00	PAD x 10
TOWN0805	Town of Hant's Harbour	187	\$33,660.00		\$33,660.00	\$ 22,440.00	\$11,220.00	\$16,830.00	5,610.00	equal pymts
TOWN0806	Town of Heart's Content	239	\$43,020.00		\$43,020.00	\$ 21,510.00	\$21,510.00	\$21,510.00	0.00	
TOWN0807	Town of Winterton	277	\$49,860.00		\$49,860.00	\$ 24,930.00	\$24,930.00	\$24,930.00	0.00	
TOWN0808	Town of Clarendville	2870	\$516,600.00		\$516,600.00	\$ 258,300.00	\$258,300.00	\$258,300.00	0.00	
TOWN0003	Town of Clarke's Beach	592	\$106,560.00		\$106,560.00	\$ 106,560.00	\$0.00	\$106,560.00	0.00	
TOWN0809	Town of Wabana	1222	\$219,960.00		\$219,960.00	\$ 131,976.00	\$87,984.00	\$131,976.00	0.00	PAD x 10
		13012	2,341,980.00	(180.02)	2,342,023.63	1,390,675.00	951,348.63	1,365,542.18	25,132.82	

CustCode
 TOWN0205 Town of Holyrood
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2019

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 SPAR**

TOWNS ACTIVITY - INVOICED MONTHLY (Jan - Dec 2019)

Town/LSD	No. Properties	Prior Year Balance	Total Invoices 2019	Payments Received	Outstanding Balance	Surplus Arrears
	1035	37,063.37	74,929.37	73,839.40	38,153.34	(11,795.53)
	285	3,251.62	22,429.07	21,045.07	4,635.62	
	225	2,440.68	16,548.01	16,033.91	2,954.78	(2,577.81)
LSD of Georgetown	135	3,183.77	10,475.33	10,000.03	3,659.07	(1,578.66)
Town of Carbonear	2150	85,932.07	143,814.46	198,662.00	31,084.53	
	3830	131,871.51	268,196.24	319,580.41	80,487.34	(15,952.00)

TOTAL ARREARS - INCORPORATED TOWNS \$ (17,364.19)

Set up for pre-authorized debit payments
 Special Payment Arrangement in Place

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	ERSB Budget 2020
MEETING DATE:	2019-09-10
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Lynn Tucker, Chief Administrative Officer
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

It is recommended that Eastern Regional Service Board adopt the 2020 budget as tabled; however, members should understand that the anticipated response from the Minister Municipal Affairs and Environment regarding the reduction of services to un-serviced roads/unincorporated areas as well as the outcome of the Provincial Waste Management Strategy review may have significant and unforeseen impacts on the 2020 budget.

MOTION:

BE IT RESOLVED that the ERSB Finance Committee recommend that the Board adopt the 2020 budget as tabled with the understanding that the response from the Minister of Municipal Affairs and Environment regarding the reduction of services to unincorporated areas as well as the outcome of the Provincial Waste Management Strategy review may have significant and unforeseen impacts on the Board's 2020 budget.

BACKGROUND/DISCUSSION:

- Consider an increase in the budget for Board remuneration/per diem - \$10,000 above current budget amount of \$100,000. The Board has not increased the per diem amount since 2015.
- Staff salary costs – an economic increase of 1.77% has been included.
- Staff salary costs – all positions treated as filled as Board uncertain as to its service delivery areas for 2020.

- Staff salary costs – regional waste operations has increased due to addition of one new position of casual site attendant at the Whitbourne Waste Recovery Facility; all positions considered filled with projected overtime included.
- Staff salary costs – waste collections has increased due to addition of one labourer position being added to the Collections team. All positions considered filled and projected overtime included.
- For waste operations and waste collections, the remuneration may change as the Board enters into collective bargaining this fall.
- Benefits costs have decreased due to Workplace NL penalties ending for former employee and a decrease in the cost of the health and life benefits program.
- Transportation and Communications – the costs for telephone communications has decreased due to current year’s actual experience.
- Supplies – no change.
- Purchased Services Administrative – increased for legal expertise. We foresee additional legal costs following outcome of ministerial directives and for the collective bargaining process.
- Property, Furnishings & Equipment – increased by \$5,000 overall to as computer licensing fees have increased. However, photocopier expenses decreased.
- Purchased Services Consultants – No change and nothing budgeted for consulting services similar to prior years.
- Regional Operations & Waste Recovery Facilities – Decreased significantly as the amount budgeted for fleet storage in Blaketown is no longer required and the Board will settle its lease payments for two grapple trucks purchased in 2011 in November 2019.
- Regional Transfer Station Clarenville – Increased as the amount budgeted for vehicle maintenance and operations as per actual expenses in current year.
- Household Hazardous Waste Program – Decreased to reflect actual program cost for 2019.
- Curbside Waste Collection Program – No change
- Water/Wastewater Program – Provincial government provided funding of \$80,000 for May 2019 through March 31, 2021 to continue this program.
- Fire Protection – No change
- Reserves – No funding included for reserves. The Board may need to use a portion of its reserves to buy out contracts following the Minister’s decision regarding reduction of services to un-serviced/unincorporated areas.
- Capital ERSB – Landfill closures - \$300,000 is budgeted for the closure and remediation of the Bell Island landfill; however, to date the Board has not received funding notification from the Province. For Regional Equipment \$821,000 has been budgeted as the Board will need to replace two of its grapple trucks in the next several years. One grapple truck (approximately \$750,000) has been budgeted for 2020 and the other will be budgeted in 2021; however, the Board may decide to pay out the grapple trucks in a lease arrangement rather than purchasing them outright. In addition to the grapple trucks, \$30,000 has been included here for required maintenance at the Clarenville Transfer

Station; \$10,000 is budgeted for tools at the Board's new depot at Whitbourne; and 2 sanders/spreaders at \$15,500 each is required – one for the Clarenville site and the other for the Whitbourne site for winter maintenance.

- Revenue is projected to remain the same overall for 2020 based on YTD experience with slight increases in the Clarenville Transfer Station tipping fee and transportation revenue for Clarenville Transfer Station. Interest revenue is down slightly based on 2019 experience. The Regional Landfill Tipping Fee Derived has increased by \$679,544 due to the monies required under Capital ERSB to purchase/replace equipment.

OTHER CONSIDERATIONS:

- As members are aware the Minister Municipal Affairs and Environment has issued directives to the Board to cease mandatory waste collection services on un-serviced roads/unincorporated areas. The Board continues to await an answer from the Minister in response to its implementation plan for these directives.
- The Board had requested a response by Friday, August 16, 2019 to meet the deadline of December 31st for its contractors to suspend service to the affected areas; to buyout contracts; and, most importantly to have the time to re-tender contracts so that remaining customers would have waste services for 2020.
- The response will most likely impact the Board's current operations and service areas. Therefore, the Board's budget will most likely be impacted by these changes.
- The cost of buying out the contracts is estimated to be \$600,000.
- The cost of contract termination can be paid for from operational reserves that were funded by all services users. This will mean that those that remain in the service areas then have to pay to rebuild those reserves.

ATTACHMENTS:

- Final DRAFT Budget 2020

EASTERN REGIONAL SERVICE BOARD

2020 DRAFT BUDGET

	2020 Budget	2019 Budget	2018 Budget	2020 % Budget Change
EXPENDITURES				
Salaries				
Chair/Board Member Remuneration	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	0.0%
Salaries (Corporate Administration)	\$ 556,908.00	\$ 578,966.00	\$ 536,537.23	-3.8%
Salaries (Regional Waste Operations)	\$ 851,942.00	\$ 751,785.00	\$ 854,088.90	13.3%
Salaries (Internal Curbside Collections)	\$ 443,766.00	\$ 400,371.50	\$ 404,112.92	10.8%
Salaries (Water)	\$ 55,000.00	\$ 17,500.00	\$ 55,000.00	214.3%
Sub-total	\$ 2,007,616.00	\$ 1,848,622.50	\$ 1,949,739.06	8.6%
Benefits				
Employment Insurance	\$ 42,000.00	\$ 35,166.70	\$ 30,150.75	19.4%
CPP	\$ 88,000.00	\$ 76,359.36	\$ 96,512.08	15.2%
WHSCC	\$ 65,000.00	\$ 95,000.00	\$ 50,000.00	-31.6%
Health & Life Benefits	\$ 25,000.00	\$ 23,953.60	\$ 27,361.08	4.4%
RRSP	\$ 120,000.00	\$ 137,545.00	\$ 125,631.73	-12.8%
Other				
Sub-total	\$ 340,000.00	\$ 368,024.66	\$ 329,655.64	-7.6%
Transportation & Communications				
Board/Committee Local Travel & Meetings (mileage & expenses)	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	0.0%
Telephone	\$ 30,000.00	\$ 40,000.00	\$ 40,000.00	-25.0%
Staff Local Travel (mileage & expenses)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	0.0%
Professional Development (Board)	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	0.0%
Sub-total	\$ 120,000.00	\$ 130,000.00	\$ 130,000.00	-7.7%
Supplies				
Insurance	\$ 135,000.00	\$ 135,000.00	\$ 115,000.00	0.0%
Office Expenses*	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	0.0%
Bank Charges	\$ 40,000.00	\$ 40,000.00	\$ 30,000.00	0.0%
Sub-total	\$ 255,000.00	\$ 255,000.00	\$ 225,000.00	0.0%
Purchased Services Administrative				
Audit	\$ 31,200.00	\$ 23,000.00	\$ 31,000.00	35.7%
Professional Development Staff	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	0.0%
Professional Services-Legal,HR,IT,Engineering,etc.	\$ 120,000.00	\$ 60,000.00	\$ 25,000.00	100.0%
Sub-total	\$ 184,200.00	\$ 116,000.00	\$ 89,000.00	58.8%
Property, Furnishings & Equipment				
Office Space (gross lease, Majors Path)	\$ 86,000.00	\$ 86,000.00	\$ 86,000.00	0.0%
Computer Software/Software Licensing	\$ 12,000.00	\$ 6,000.00	\$ 6,000.00	100.0%
Photocopier Fees	\$ 4,000.00	\$ 5,000.00	\$ 6,500.00	-20.0%
Furniture & Equipment	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	0.0%
Sub-total	\$ 127,000.00	\$ 122,000.00	\$ 108,500.00	4.1%

	2020 Budget	2019 Budget	2018 Budget	2020 % Budget Change
Purchased Services Consultants				
Communications	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	0.0%
Consulting	\$ -	\$ -		
Sub-total	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	0.0%
Regional Operations & Waste Recovery Facilities				
Office Space lease (Blaketown yard)	\$ -	\$ -	\$ 32,000.00	0.0%
Snow clearing all WRF	\$ 65,000.00	\$ 40,000.00	\$ 60,000.00	62.5%
Site Maintenance all WRF	\$ 50,000.00	\$ 30,000.00	\$ 75,000.00	66.7%
Old Perican WRF (TCNWM)	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	0.0%
WRF Compaction Trailer Lease Payments	\$ -	\$ 170,000.00	\$ 170,000.00	-100.0%
Vehicle Maintenance and Operations	\$ 380,000.00	\$ 390,000.00	\$ 350,000.00	-2.6%
Whitbourne Depot Utilities and Phones	\$ 25,000.00	\$ 25,000.00		0.0%
Sub-total	\$ 695,000.00	\$ 830,000.00	\$ 862,000.00	-16.3%
Regional Transfer Station Clarenville				
Utilities/phone	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	0.0%
Site Maintenance	\$ 35,000.00	\$ 35,000.00	\$ 50,000.00	0.0%
Vehicle Maintenance and Operations	\$ 240,000.00	\$ 200,000.00	\$ 200,000.00	20.0%
Tipping Fees At Regional Landfill for TS	\$ 400,000.00	\$ 400,000.00	\$ 350,000.00	0.0%
Sub-total	\$ 700,000.00	\$ 660,000.00	\$ 625,000.00	6.1%
Household Hazardous Waste Program				
HHW collection contract and Fire Dept	\$ 80,000.00	\$ 90,000.00	\$ 90,000.00	-11.1%
Sub-total	\$ 80,000.00	\$ 90,000.00	\$ 90,000.00	-11.1%
Curbside Waste Collection Program				
Maintenance Depot Costs allocated to Curbside	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	0.0%
Internal Curbside Program	\$ 650,000.00	\$ 650,000.00	\$ 810,000.00	0.0%
Contracted Services	\$ 3,900,000.00	\$ 3,900,000.00	\$ 3,200,000.00	0.0%
Sub-Total	\$ 4,580,000.00	\$ 4,580,000.00	\$ 4,045,000.00	0.0%
Water/Wastewater Program				
Sub-Total	\$ 25,000.00	\$ -	\$ 17,500.00	
Fire Protection				
Sub-Total	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	0.0%
Reserves				
Regional Capital Reserve		\$ -	\$ 320,000.00	
Curbside Capital Reserve		\$ -	\$ 150,000.00	
Operational Reserve		\$ -	\$ -	
Sub-Total	\$ -	\$ -	\$ 470,000.00	

	2020 Budget	2019 Budget	2018 Budget	2020 % Budget Change
TOTAL EXPENSES	\$ 9,252,316.00	\$ 9,138,147.16	\$ 9,079,894.70	1.2%
Capital ERSB				
Landfill Closures	\$ 300,000.00	\$ 300,000.00	\$ 1,850,000.00	0.0%
Regional Equipment	\$ 821,000.00	\$ 220,000.00	\$ 100,000.00	273.2%
Waste Collection Equipment	\$ 460,000.00	\$ 415,000.00		10.8%
Sub-Total	\$ 1,581,000.00	\$ 935,000.00	\$ 1,950,000.00	69.1%

TOTAL OPERATING AND CAPITAL	\$ 10,833,316.00	\$ 10,073,147.16	\$ 11,029,894.70	7.5%
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REVENUE				
Waste Collection Fees	\$ 5,100,000.00	\$ 5,100,000.00	\$ 5,100,000.00	0.0%
Provision for Bad Debt	\$ (90,000.00)	\$ (90,000.00)	\$ (90,000.00)	0.0%
Transfer Station Clarenville Tipping Fees/Permit Fees/Etc.	\$ 190,000.00	\$ 175,000.00	\$ 350,000.00	8.6%
Transportation charges revenue - Transfer Stn Clarenville	\$ 60,000.00	\$ 50,000.00	\$ 40,000.00	20.0%
Fire Protection Services Fees	\$ 19,200.00	\$ 19,200.00	\$ 19,000.00	0.0%
Recyclable metals/electronics	\$ 75,000.00	\$ 75,000.00	\$ 50,000.00	0.0%
Interest	\$ 60,000.00	\$ 75,000.00	\$ 35,000.00	-20.0%
Misc Rev	\$ 35,000.00	\$ 25,000.00	\$ 1,000.00	40.0%
ERSB Surplus (Deficit) Previous Years				
Regional Landfill Tipping Fee Derived	\$ 4,019,116.00	\$ 3,339,572.16	\$ 3,347,394.70	20.3%
HST Rebate	\$ 350,000.00	\$ 350,000.00	\$ 250,000.00	0.0%
Provincial Capital	\$ 300,000.00	\$ 300,000.00	\$ 1,750,000.00	0.0%
Reserve Funding	\$ 635,000.00	\$ 635,000.00	\$ 100,000.00	0.0%
Water / Wastewater Program	\$ 80,000.00	\$ 19,375.00	\$ 77,500.00	312.9%
TOTAL REVENUE	\$ 10,833,316.00	\$ 10,073,147.16	\$ 11,029,894.70	7.5%

Purchase Two Towable Bulk Sanders

BACKGROUND

The bed pan sander at Clarendville Transfer Station was purchased in 2015 for use with the onsite Ford pickup truck. It has been in operation for four winters with replacement parts after the winter of 2016-2017.

The site pickup truck had to be replaced and the current style sander will not fit the bed pan of the new pickup. The slide in sander could be modified to a tow behind; however, the cost would be as much as a factory ready tow behind model.

Quotes were requested from Action Car and Truck Accessories and Paul Murphy Services. Action would be unable to provide the unit and Paul Murphy Services provided a quote of \$13,223 plus HST.

A unit will also be required for the new Whitbourne Maintenance Depot.

MOTION:

It is Recommended that the ERSB purchase two (2) 1.4 cubic yard Towable

Bulk Spreaders one each for the Clarendville Transfer Station and the Whitbourne Maintenance Depot at a cost of \$ 26, 446 plus HST.

PAUL MURPHY SERVICES

14 HALLETT CRESENT
ST. JOHN'S, NL A1B 4C5

QUOTE

Quote No.: 307
Date: 27/06/19
Page: 1
Ship Date:

Sold To:
Colin Ridrout

St. John's, NL

Ship To:
Colin Ridrout

St. John's, NL

Business No.: 701698482RC0001

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
SP=7000 snx	1		1.4 CU YDTowable Bulk Spreader	H	11,700.00	11,700.00
shipping charge	1	Each	shipping charge	H	1,523.00	1,523.00
			Subtotal:			13,223.00
			H - HST 15%			1,983.45
			HST			
PAUL MURPHY SERVICES HST: #121116065						
Shipped by						
Comments Quotes valid for 30 days from date of issue						
Sold By:						
Total Amount						15,206.45

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	CLARENVILLE WASTE COLLECTION CONTRACT EXTENSION
MEETING DATE:	2019-09-12
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Christie Dean, Manager Waste Operations
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

It is recommended that the ERSB exercise the option to extend the current waste collection contract and seek the commitment of communities to participate in the regional service for an additional year.

MOTION:

BE IT RESOLVED that the Strategy & Policy Committee will recommend that ERSB exercise the option to extend the Clarenville waste collection contract and seek the commitment of communities to participate in the regional service for an additional year.

BACKGROUND:

The current contract for the Clarenville area curbside collection service will expire at the end of this year. The contract had two options to extend for one year at a time. One of the two possible extensions has been issued; therefore, this will be the last possible extension, if granted.

The individual pricing for this contract is the best we have been able to achieve in the most recent tendering. We do not anticipate going to tender will result in additional cost savings.

The performance of the contractor has been good with no substantial issues identified.

The main issue of concern is the commitment of the communities to remain in the regional service. In order to determine whether or not they want to remain a part of

the regional system will depend on the annual fee per household charged by the Board.

The challenge for the Board is that the annual fee cannot be set until the Board has a response from the Minister's office regarding the withdrawal of services on un-serviced roads/unincorporated areas.

If we intend to seek an extension then a commitment from the communities will be needed. Communities will not want to commit until they have the annual fee per household so that they fully understand the costs for their community.

The contractor has agreed to an extension if the Board determines this would be best for our communities and the communities are interested.

Does the Committee recommend:

- Starting the process to extend the waste contract;
- Or, go to tender?
- If extending the contract, will the annual fee per household remain at \$180 for 2020 for the Clarendville area?

OTHER CONSIDERATIONS:

Please note that following a response from the Minister's office regarding the ministerial directives of February and March 2019 may impact the Board's annual fee per household.

EASTERN REGIONAL SERVICE BOARD

BRIEFING NOTE / REPORT

TITLE:	SUNNYSIDE WASTE RECOVERY FACILITY – Winter Closure 2019-2020
MEETING DATE:	2019-09-12
TO:	Board / Finance & Audit / Strategy & Policy / Governance
PREPARED BY:	Christie Dean, Manager Waste Operations
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

It is recommended that the ERSB close the Sunnyside Waste Recovery Facility over the winter months. Date of closure would be from Monday, December 16, 2019 to re-opening on Saturday, April 4, 2020. Closure would be communicated by site signage, a letter being sent to the potentially impacted communities as well as ads in the local papers.

MOTION:

BE IT RESOLVED that the Strategy & Policy Committee recommend that ERSB close the Sunnyside Waste Recovery Facility over the winter months from Monday, December 16, 2019 to re-open on Saturday, April 4, 2020.

BACKGROUND:

The Sunnyside Waste Recovery Facility (WRF) has very low historical winter usage. Before the opening of the Clarendville Transfer Station the Sunnyside WRF would see about 60 to 74 visits a month for the months of January, February and March.

Since the opening of the Clarendville Transfer Station the annual usage at the Sunnyside WRF has continued to drop. The most significant drops are observed in the winter months of January through March. In 2019 the average number of visits for January through March was 36 visits a month. This equates to an average of one visit every two hours.

The significant reduction in usage is likely due to the extended hours available to the public at the Clarendville Transfer Station. The transfer station is open to the public 40 hours a week rather than the 16 hours weekly that the Sunnyside WRF is open.

In addition to the Clarenville Transfer Station, the Whitbourne Waste Recovery Facility is now operational and in close proximity for the public that historically used the Sunnyside facility.

Another very important consideration for the Sunnyside WRF is the high cost of snow clearing at the facility. For the winter of 2018 – 2019, the Sunnyside WRF snow clearing contract was the highest snow clearing contract awarded. The high cost of snow clearing and very low public usage resulted in a snow clearing cost of \$80.11 per client visit. This is not sustainable or fiscally responsible.

OTHER CONSIDERATIONS:

The Board may want to consider permanent closure of the Sunnyside Waste Recovery Facility as the public in the area has access to either the Clarenville Transfer Station and/or the Whitbourne Waste Recovery Facility.

When the Board determined where to locate its waste recovery facilities it was decided that the public should not have to drive more than 70 to 100 km to dispose of their bulk type materials. The decision to locate a waste recovery facility at Sunnyside was made before the opening of the Clarenville Transfer Station or the Whitbourne Waste Recovery Facility.

The Towns of Come-by-Chance and Sunnyside are located 22 kilometers from the Clarenville Transfer Station; therefore, they are well within the travel distance deemed acceptable. In addition the public in the areas between Whitbourne and Clarenville are within acceptable travel distances.

In addition the extended hours provided at the Clarenville Transfer Station makes this location much more accessible and appealing for the public.

The continuation of operations at Sunnyside Waste Recovery Facility is not fiscally responsible as:

- The cost to staff the site equates to \$35.00 per customer visit;
- The cost of snow clearing equates to an additional \$80.11 (plus HST) per customer visit during the winter months;
- These costs do not include the cost to maintain the road to the facility; the cost to maintain the waste recovery site; the cost to remove waste from the facility; etc.

September 9, 2019

Hon. Brian Warr, MHA
Minister of Education and Early Childhood Development
P.O. Box 8700
Confederation Building
St. John's, NL A1B 4J6

Dear Minister Warr,

The Eastern Regional Service Board (ERSB) would like to bring to your attention the lack of available recycling programs for schools in the Eastern region.

In 2009 the ERSB was given a mandate to ensure the efficient delivery of modern waste management services throughout communities in the Eastern region that includes the objective of reducing the amount of waste going into landfills by 50 percent.

Since 2014 the ERSB has been enthusiastically engaged in promoting and providing opportunities for schools in the Eastern region to recycle. At the start of the 2014-2015 school year, the MMSB, the School Board and the ERSB entered a MOU outlining the parameters of a three-year pilot program that included exploring the potential for schools to expand current recycling initiatives and to divert additional waste streams from our landfills. The overall goal being the promotion and support of modern waste management practices as a means of protecting the environment in Newfoundland and Labrador.

In 2017 following completion of the pilot project, ERSB provided suggestions to the School Board to assist in increasing the number of schools with access to recycling opportunities. In addition the ERSB communicated that we would be willing to provide recycling and waste collection services at all 29 schools in its service area and provided the annual cost for these services. However, the School Board determined this to be impossible; therefore, the ERSB and the School Board entered into another agreement for the next tender period whereby ERSB would provide waste and recycling collection at nine schools in total. Six of those schools were from the original pilot program plus one school for which the School Board didn't have a tender issued and two others mutually agreed upon.

ERSB was of the understanding that the School Board was interested in implementing recycling in its schools but needed more time to roll out the program in the Eastern region. We were told that the School Board was required to implement a recycling program in the Central region and that was a large project.

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Hon. Brian Warr, MHA
Minister of Education and Early Childhood Development
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At every opportunity ERSB staff have communicated to the School Board that ERSB does not want to compete with private waste haulers by continuing to provide waste removal services at Eastern region schools. Participation in the pilot program and subsequent work has proven that recycling can be and should be done in schools.

Currently recycling in schools in the Eastern region includes paper recycling (offered at 60 schools in the greater St. John's area) and, collection of beverage containers under the MMSB beverage container program for which schools receive money.

The ERSB was disappointed in August 2019 when once again, school waste tenders for the Eastern region were issued without schools being provided the opportunity to recycle. Upon learning this, ERSB staff reached out to the Facilities Manager for the NL English School District responsible for the tenders and outlined the Board's concerns that include why recycling collection is not required in the tenders and wondering if the School Board is aware of the *Provincial Waste Management Strategy* and its current review.

The Facilities Manager indicated that recycling could be offered in a separate contract if it was requested by schools; however, no school administrator outside the greater St. John's area had requested a recycling program. However, ERSB and the MMSB have received several requests/concerns from schools throughout the Eastern region regarding the lack of recycling programs.

For the past five years ERSB has requested recycling programs be available to all schools in the Eastern region. Additionally we are surprised that for the past three to four years the Central region has offered recycling program at its schools and report the program as being very successful. In addition we understand that the Western region schools also participate in recycling. Therefore, we are perplexed as to why the School Board will not implement a recycling program in the Eastern region.

The ERSB has reached out to other areas and we understand that at this time the areas that adjoin the Eastern region such as the Bonavista and Burin Peninsulas also lack recycling opportunities at their schools.

The ERSB, comprised of 20 elected officials, and its staff have worked in good faith with the School Board with the understanding that both parties were working toward providing access to recycling for all schools in the Eastern region.

Due to the lack of progress in this initiative, the ERSB felt we had to bring this matter to your attention. The ERSB hopes that all parties can work together in fulfilling the objectives of the *Provincial Waste Management Strategy* and to provide a wonderful learning and environmental stewardship opportunity to schools in the Eastern region. Educating our children about the importance of recycling and the environment provides a path to a greener future.

Hon. Brian Warr, MHA
Minister of Education and Early Childhood Development
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We would welcome the opportunity to discuss the implementation of recycling programs for schools in the Eastern region.

Sincerely yours,
EASTERN REGIONAL SERVICE BOARD



Harold Mullowney
Chairperson

c Goronwy Price, Chairperson, NL English School District, 95 Elizabeth Avenue, St. John's, NL
A1B 1R6