

EASTERN REGIONAL SERVICE BOARD

Minutes of Meeting #35

September 2, 2015

7:00 p.m.

Fairfield Inn & Suites by Marriott

199 Kenmount Road, St. John's

In Attendance:

Ed Grant, Chairperson
Harold Mallowney, Vice Chair/Southern Shore
Dave Aker, Mount Pearl
Danny Breen, St. John's
Wally Collins, St. John's
Joy Dobbie, Trinity Bay South & Isthmus East
Jonathan Galgay, St. John's
Sandy Hickman, St. John's
Dennis O'Keefe, St. John's
Art Puddister, St. John's
Peggy Roche, Small Metro
Gordon Stone, Trinity Conception North
Sam Whalen, Bay Roberts
Sterling Willis, Paradise
William Woodman, Southwest Avalon

Regrets:

Bill Bailey, Clarenville & Isthmus
Bernard Davis, St. John's
Tom Hann, St. John's
Dave Lane, St. John's
Ken McDonald, Conception Bay South
Bruce Tilley, St. John's

Other Attendees:

Ken Kelly, Chief Administrative Officer, Eastern Waste Management
Lynn Tucker, Manager Corporate Services, Eastern Waste Management

1. Call to Order

Mr. Grant, Chairperson, called the meeting to order at 7:05 p.m.

Mr. Grant extended congratulations to Mr. Sterling Willis who was recently elected Rural Representative for Newfoundland and Labrador for the Federation of Canadian Municipalities (FCM).

He continued that Mr. Galgay is standing for election for Vice President, Municipalities Newfoundland and Labrador (MNL) and passed along best wishes on behalf of the board.

2. Adoption of Agenda

It was moved and seconded (S Whalen/G Stone) to adopt the agenda as tabled.
MOTION 2015-037: Carried (unanimously)

3. Review of Minutes – June 24, 2015

It was moved and seconded (G Stone/D O’Keefe) that the minutes of the June 24, 2015 meeting be adopted as tabled.
MOTION 2015-038: Carried (unanimously)

4. Committee Reports

a) Finance & Audit Committee – D Breen, Chairperson

- i. **Cheque Register and Payroll Summary for June and July 2015** – Mr. Breen stated that the cheque register and payroll summary for June and July 2015 are included in tonight’s meeting package (Appendix A). The Canada Revenue Agency statement of account for our payroll remittances is also included. No issues have been identified.

It was moved and seconded (D Breen/J Galgay) to adopt the cheque registers and payroll summary for June and July 2015 as tabled.
MOTION 2015-039: Carried (unanimously)

- ii. **Change in Terms of Contract with Newco Metal and Auto Recycling Ltd. for Metal Recyclables** - Mr. Breen directed members to the briefing note and letter included in tonight’s meeting package (Appendix B). The contractor, Newco Metal and Auto Recycling Ltd. (Newco) claims that the global slowdown in commodities is affecting its financial sustainability and its ability to continue under the current terms of the contract with the Board. Newco contracted to pay \$156.00 plus HST per tonne for metals collected at the waste recovery facilities (WRF). This was based on Newco achieving a price of \$240.00 per tonne at its buyer in Montreal.

The letter from Newco enclosed in tonight’s meeting package includes supporting documentation confirming that they are currently achieving prices of \$140.00 per tonne from its buyer in Montreal as of July 2015.

The options discussed at committee were:

- Agreement by both parties to amend the terms of the contract as proposed by the contractor;
- Press contractor to fulfill terms or claim breach and sue contractor – not likely to get the material moved off site and may have to leave material until issue is resolved – significant operational impact on the WRFs; and,

- Agreement by both parties that contract is impaired; contract to be terminated by both parties – no fault and the Board issues a new tender. Unlikely to achieve a higher price and will delay removal of material which will impact the WRF operations.

Mr. Breen concluded that it is the recommendation of the committee to work with the current contractor as proposed in their letter. Newco proposes to pay the Board 74% of the average price for the material sold to market and will provide the Board a copy of the actual purchase ticket from the end buyer for each of the months that material is removed from the WRFs. The Board will receive a fixed percentage for its material as opposed to a fixed price.

Mr. Grant noted that the Board's focus is on ensuring that the metals collected are recycled and not on generating revenue from the metals. He is satisfied with the proposed arrangement.

Mr. O'Keefe asked how the price will be averaged.

Mr. Grant replied that the price will be averaged on a monthly basis. He noted that the initial contract at \$156.00 per tonne is the same percentage - 74% - of what Newco was receiving at that time. Therefore, the Board continues to receive the same percentage from what Newco receives at market.

It was moved and seconded (D Breen/D Aker) that ERSB accept the terms outlined in the letter from Newco Metal and Auto Recycling Ltd. dated July 31, 2015 for the sale of its metal recyclables. Newco Metal and Auto Recycling Ltd. will pay ERSB 74% of the average price for the material sold to market and will provide ERSB a copy of the actual purchase ticket from the end buyer for each of the months that material is removed from the Board's sites.

MOTION 2015-040: Carried (unanimously)

b) Strategy & Policy Committee – S Hickman, Chairperson

- i. Robin Hood Bay Methane Utilization and Waste-to-Energy Proposals/Projects** – Mr. Hickman directed members to the briefing note in tonight's meeting package (Appendix C) that outlines some of the current developments at the Regional Waste Management Facility located at Robin Hood Bay (RHB) with regards to the use of the methane gas that is produced by the decomposing garbage.

Mr. Hickman continued that currently the methane gas is being burned/flared because it is the most environmentally appropriate approach. In future, the gas may be used to generate electricity but this will depend on the Province approving the development of the project. At the moment the parameters that the Province has put on the development may make it unfeasible. The Province has limited the project to producing 2.5 MW which is at the low end of its potential.

In addition, the City of St. John's has received proposals from the private sector to develop waste-to-energy projects at the landfill. There are numerous technologies that can be used.

However, the Province will have to approve a project and waste-to-energy does not fit into the *Provincial Waste Management Strategy* (PWMS). In order for the City or the Board to take this to

the next stage we will need direction from government on its willingness to accept a waste-to-energy project at the site.

City staff are developing a presentation for the Board on the proposals received to date. The presentation should take place at the Board's September 30th meeting.

Mr. Grant stated that the use of waste-to-energy technology is commonplace in other areas. He continued that the PWMS is 15 years old and is simply out-of-date with today's waste technologies. The PWMS discusses organics processing and we know that is not the best solution for the province. The Province will have to lift its restrictions regarding energy production so that we can proceed with selecting the project that is best for the Eastern region. We need to continue to investigate the technologies available to ensure that we choose the best one for us.

Mr. O'Keefe noted that we have a choice of either waiting for the Province to decide or the Board can get proactive and work with the Province to ensure they make the best decision.

ii. **Clarenville Transfer Station – Construction Update Presentation** – Mr. Kelly presented a slideshow of pictures depicting the construction work to date at the Clarenville Transfer Station site. The footings and frost wall were completed in July of this year; weigh scales have been installed and the structural steel is now in place. The transfer station is now ready to be shelled in and once that is completed, the equipment can be installed. Mr. Kelly concluded by stating that the project is on time and on budget for the proposed January 1, 2016 opening.

iii. **Whitbourne Waste Recovery Facility and Equipment Maintenance Depot** – Mr. Hickman noted the Board has received the decision from the Department of Environment and Conservation that we do not need to register the project for an Environmental Assessment. Therefore, we may proceed to finalize the purchase of the property and the development of the site.

Mr. Grant confirmed that the purchase of the property is nearly completed.

Mr. Kelly informed members that the site will be developed in two phases. Phase 1 will be the construction of a waste recovery facility. The WRF may be finished by the end of this year. Once that is completed, the contractor will proceed with Phase 2 which is the construction of a maintenance depot and equipment yard.

iv. **Water Quality Program** – Mr. Hickman stated that as members are aware, the Province has announced a water quality program that would have three regional service boards hire water technicians to provide expertise and assistance to smaller communities grappling with extended boil water advisories.

This program also takes in wastewater including registration of the community wastewater systems with the Federal government.

Included in tonight's briefing note (Appendix D) is a breakdown of the budget that will be provided to each Board to fund this program.

At this time, staff have advertised for the hiring of a water technician for the Eastern region and we will be required to purchase a vehicle to support the program.

It was moved and seconded (S Hickman/H Mallowney) that ERSB agree to participate in the Regional Water and Wastewater Operator Pilot Program under the Community Sustainability Partnership and as outlined in the letter dated July 29, 2015 to ERSB from the Department of Municipal and Intergovernmental Affairs.

MOTION 2015-041: Carried (unanimously)

Mr. Grant informed members that the Province is at the stage of setting up interviews. Members should be assured that no costs incurred for this program will come from the waste management program. The Board is providing oversight of the program in the Eastern region and will be responsible to administer the payroll of the successful candidate. The provision of a vehicle will come from the interest earned on advanced capital funding received from the Province.

- v. **ERSB Logo and Branding** – Mr. Hickman directed members to the logos and branding options included in tonight's meeting package (Appendix E). As members will see two options was discussed. Option 01 is a stand-alone Eastern Regional Service Board logo to be used in all communications. Service division text can be added as growth necessitates. Option 02 is individual logos for ERSB and each division to be used independently in communications with their respective audiences.

It was the consensus of the Strategy & Policy Committee to recommend that ERSB adopt Option 01 regarding branding where the stand-alone Eastern Regional Service Board logo will be used in all communications. Service division text will be added as growth necessitates.

It was moved and seconded (S Hickman/D Aker) that ERSB adopt Option 01 regarding logos and branding where the stand-alone Eastern Regional Services Board logo will be used in all communications. Service division text will be added as growth necessitates.

MOTION 2015-042: Carried (unanimously)

Mr. Kelly noted that staff will start transitioning to this logo and branding.

- vi. **Violators of Bulk and Waste Set-Out Requirements** – Mr. Hickman directed members to the briefing noted provided in tonight's meeting package (Appendix F). He continued that this issue stems from two (2) instances of people having bulk garbage and/or regular waste out by the side of the road for extended periods of time. The staff position is that this was set out after the bulk event; and, in the case of torn open garbage, we are not responsible to pick up torn open garbage. The briefing note includes several of the issues that staff encounter.

Mr. Hickman continued that this became an issue for neighbouring property owners and that we are hearing their complaints and it is the neighbouring property owners who are asking for a resolution of the problem. The Board does not have the authority to mandate people clean up their property. The Board could collect the waste and invoice the town or local service district or the property owner as a resolution. If this is the resolution, staff will include a new fee in the budget for 2016 which will be the cost of collecting this material. It will likely be similar to the

cost of the full year of garbage collection if it is treated as full cost recovery - \$150 to \$200 an event.

Mr. Kelly added that again it is the neighbouring property owners who want the resolution and not the actual property owner. The two instances under discussion this evening are in the Local Service District of Deer Park/Vineland Road; however, we have similar instances throughout the Eastern region. Property owners set out their waste late and leave it out. If we go back to collect the waste, then there has been no ramifications and we will be collecting bulk waste every week. To send a collection vehicle to just one property to collect waste will be costly and as Mr. Hickman already noted will be \$150-200 an event.

Mr. Grant stated that his concern is that this makes the Board look bad. LSDs are organized entities and should take some responsibility. They are an elected body who's responsible for the local service district. The Board should inform the LSD committee that they will be invoiced for any clean up. For those who reside in unincorporated areas, the property owner should be invoiced for any required clean up.

Mr. Galgay stated that the property owners for the properties under discussion this evening have been notified on four (4) occasions to clean up the garbage. They have not.

General discussion ensued with the following points:

- We need to send notice regarding the cost and our intent to clean up the garbage and then proceed.
- Put notice on the doors of the properties with a deadline to have the garbage cleaned up. If it is not cleaned up by that date, then we clean up the mess and send the property owner an invoice for the cost recovery.
- We should send the invoice to the town office or the local service district committee.
- We should set a fee of \$150 for these one-time collection events as well as a timeline for cleanup on notification to the property owner/town/LSD. For example, provide three (3) days for the cleanup of regular garbage and five (5) days for the cleanup of bulk waste before we send our collection vehicle and staff to perform the cleanup.

Conflict of Interest Notice: Mr. Jonathan Galgay informed the Chairperson that he would abstain from voting on the motion regarding this item as he is a property owner in the Local Service District of Deer Park/Vineland Road.

It was moved and seconded (S Hickman/D Aker) that ERSB would pick up those materials set out for collection after the proper collection day/time if the property owner does not remove the materials in a timely manner. Before ERSB provides the collection, notice will be provided to the town or local service district, where applicable, and to the individual property owner in unincorporated areas. The notification will provide the town/local service district/property owner three (3) days to cleanup regular waste and five (5) days to cleanup bulk waste. If the property is not cleaned up within the timeframe provided, ERSB will remove the waste and will invoice the appropriate party \$150.00 for the cleanup.

MOTION 2015-043: Carried

c) **Governance Committee** – H MULLOWNEY, Chairperson

- i. **Letter to Minister Municipal and Intergovernmental Affairs (MIGA) Regarding Regional Governance Advisory Committee** - Mr. MULLOWNEY noted that as per several stories in the media recently, this is a very timely discussion. In the past week Municipalities Newfoundland and Labrador (MNL) has been in the news discussing this initiative and the fire at Pinchgut Lake that has resulted in a focus on regionalization. Today on CBC Crosstalk there was a discussion about regional fire services and municipalities providing services outside their municipal boundaries even in cases where people pay no fees. We have an issue here in Newfoundland and Labrador in these areas that exist outside municipal and local service district (LSD) boundaries. Areas that we end up having to support through our municipal and LSD fees and services.

The Minister of MIGA announced a Regional Governance Advisory Committee would be established. Our Committee felt it was appropriate to write the Minister and to advocate for the Board to have representation on the advisory committee given our operational experience across the Eastern region. No one else has grappled with the issues we have of servicing unincorporated areas, collecting fees, identifying property owners, etc. We also have members on the Board who are part of the largest service sharing arrangements in the Province – metro water, wastewater, regional fire, 911 service, etc. As a regional service board we have a lot to bring to the table and we should play a role in shaping the next step in the development of local government.

Mr. Grant stated that a letter has been sent to the Minister of MIGA and a copy is enclosed in tonight's meeting package (Appendix G). He continued that he feels the Board's expertise as well as Mr. Kelly's expertise in this area would certainly be an asset to the proposed advisory committee. The Board should have representation on that committee.

5. **New Business**

- a. **Solid Waste Association of North America (SWANA) Waste Conference 2015** – Mr. Grant stated Mr. Breen, Mr. Galgay, Mr. Kelly, Ms. Dean and he attended the SWANA Waste Conference that was held in Orlando, Florida from August 24-27, 2015. The conference consisted of many good sessions with valuable information. Waste-to-energy is a very timely topic.

Mr. Breen noted that the conference was very interesting and informative with a lot of information regarding waste-to-energy. It is clear that our *Provincial Waste Management Strategy* is outdated and needs to be updated as it is no longer in line with today's technology.

- b. **ERSB Annual Christmas Dinner Planned for Tuesday, December 8, 2015** – Mr. Kelly informed members that the ERSB annual Christmas Dinner is scheduled to take place on Tuesday, December 8, 2015 at The Rooms, St. John's.
- c. **Motor Vehicle Accident – 2016 Compactor** – Mr. Kelly informed members that one of the Board's compactors was involved in a single-vehicle accident on Thursday, August 27th. The employee was injured and hospitalized but is now at home and recovering. The employee sustained a broken collarbone, lacerations, bruises, etc. and was quite fortunate that he was

not more seriously injured as the compactor rolled over several times. The accident happened between North Harbour and Colinet.

- d. **Landfill Firefighting Training** – Mr. Kelly stated that the Atlantic Chapter of SWANA and the City of St. John’s are hosting a Landfill Firefighting Training session October 29-30, 2015. Mr. Kelly continued that the Board may want to look at sponsoring a firefighter from each of the volunteer fire departments located near our waste recovery facilities. The cost is expected to be approximately \$850-1,000 for each person. This will cover the cost of the training as well as travel, hotel and meals.

General discussion ensued with members agreeing that this would be money well spent. As the Board currently operates eight (8) WRFs, eight volunteer fire departments closest to those WRFs should be provided this opportunity with the Board paying for the training and subsequent costs.

It was moved and seconded (D O’Keefe/D Breen) that ERSB would pay for training for one (1) firefighter from eight (8) volunteer fire departments located near each the Board’s waste recovery facilities for the Landfill Firefighting Training being offered by the Atlantic Chapter of SWANA and the City of St. John’s on October 29-30, 2015.

MOTION 2015-044: Carried (unanimously)

6. Next ERSB Meeting – SEPTEMBER 30, 2015

The next meeting of the Eastern Regional Service Board will take place on **Wednesday, September 30, 2015 at 7:00 p.m. at the Fairfield Inn & Suites by Marriott.**

The following committee meetings are scheduled for September:

- Finance & Audit Committee – Wednesday, September 16 at 12:00 noon, EWM Boardroom
- Strategy & Policy Committee – Thursday, September 17 at 10:00 a.m., EWM Boardroom
- Governance Committee – Tuesday, September 15 at 10:00 a.m., EWM Boardroom

7. Adjournment

It was moved by J Dobbie to adjourn the meeting at 8:10 p.m.

*Prepared by:
Lynn Tucker
September 4, 2015*

APPENDIX

A

Eastern Waste Management
 BNK2 - Bank of Montreal - EW
 Cheques from 000001 to 004080 dated between 07-01-2015 and 07-31-2015

CHEQUE REGISTER

Printed: 3:24:45PM 07/31/2015

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Number	Issued	Amount	SC	Status	Status Date
003959	07/02/2015 Blaketown Service Station	694.51	A/P	CLEARED	07/08/2015
003960	07/02/2015 Arnold's Cove Fire Department	1,000.00	A/P	CLEARED	07/22/2015
003961	07/02/2015 Bay de Grave Regional Municipal Services Corporation	1,000.00	A/P	CLEARED	07/22/2015
003962	07/02/2015 Bellevue\Thornlea\Bellevue Beach Volunteer Fire Department	1,000.00	A/P	CLEARED	07/22/2015
003963	07/02/2015 Carbonear Volunteer Fire Department	1,000.00	A/P	CLEARED	07/22/2015
003964	07/02/2015 Colliers Volunteer Fire Department	1,000.00	A/P	OUT-STD	07/02/2015
003965	07/02/2015 Come by Chance Volunteer Fire Department	1,000.00	A/P	CLEARED	07/15/2015
003966	07/02/2015 Conception Harbour Volunteer Fire Department	1,000.00	A/P	CLEARED	07/08/2015
003967	07/02/2015 Fox Harbour Volunteer Fire Department	1,000.00	A/P	CLEARED	07/29/2015
003968	07/02/2015 Norman's Cove-Long Cove Volunteer Fire Department	1,000.00	A/P	CLEARED	07/22/2015
003969	07/02/2015 North Shore Volunteer Fire Department	1,000.00	A/P	OUT-STD	07/02/2015
003970	07/02/2015 North Harbour Volunteer Fire Department	1,000.00	A/P	OUT-STD	07/02/2015
003971	07/02/2015 Placentia Volunteer Fire Department	1,000.00	A/P	CLEARED	07/22/2015
003972	07/02/2015 Southwest Arm Volunteer Fire Department	1,000.00	A/P	CLEARED	07/29/2015
003973	07/02/2015 Spaniard's Bay Volunteer Fire Department	1,000.00	A/P	OUT-STD	07/02/2015
003974	07/02/2015 Town of Bay Roberts	1,000.00	A/P	CLEARED	07/15/2015
003975	07/02/2015 Town of Chance Cove	1,000.00	A/P	OUT-STD	07/02/2015
003976	07/02/2015 Upper Island Cove Fire Department	1,000.00	A/P	CLEARED	07/15/2015
003977	07/02/2015 T2 Ventures Inc.	153,239.19	A/P	CLEARED	07/08/2015
003978	07/02/2015 61366 Newfoundland and Labrador Inc.	5,198.00	A/P	CLEARED	07/15/2015
003979	07/02/2015 Dodd's Diesel Repair Ltd.	509.28	A/P	CLEARED	07/08/2015
003980	07/02/2015 Ed Grant	197.07	A/P	CLEARED	07/08/2015
003981	07/02/2015 Gordon Stone	194.84	A/P	CLEARED	07/08/2015
003982	07/02/2015 Harbour Construction Limited	13,503.50	A/P	CLEARED	07/22/2015
003983	07/02/2015 Ken Kelly	1,116.43	A/P	CLEARED	07/29/2015
003984	07/02/2015 Kevin Butt	43.84	A/P	CLEARED	07/22/2015
003985	07/02/2015 AMEC Foster Wheeler Environment & Infrastructure	3,208.07	A/P	CLEARED	07/15/2015
003986	07/02/2015 Around The Bay Disposals Inc.	40,183.16	A/P	CLEARED	07/15/2015
003987	07/02/2015 Bell Aliant	1,194.16	A/P	CLEARED	07/08/2015
003988	07/02/2015 Bill Bailey	1,812.71	A/P	CLEARED	07/15/2015
003989	07/02/2015 Bruce Butt	140.00	A/P	CLEARED	07/15/2015
003990	07/02/2015 De Lage Landen Financial Services Canada Ltd.	303.34	A/P	CLEARED	07/15/2015
003991	07/02/2015 Derm Moran	140.00	A/P	CLEARED	07/08/2015
003992	07/02/2015 Dicks and Company Limited	89.59	A/P	CLEARED	07/08/2015
003993	07/02/2015 Dodd's Diesel Repair Ltd.	627.78	A/P	CLEARED	07/08/2015
003994	07/02/2015 Mark Day	90.11	A/P	CLEARED	07/08/2015
003995	07/02/2015 NATIONAL Public Relations	1,554.39	A/P	OUT-STD	07/02/2015
003996	07/02/2015 Nortrax Canada Inc.	276.69	A/P	CLEARED	07/15/2015
003997	07/02/2015 Pitney Bowes	1,575.43	A/P	CLEARED	07/15/2015
003998	07/02/2015 Royal Garage Ltd.	117.43	A/P	CLEARED	07/08/2015
003999	07/02/2015 Sam Whalen	700.00	A/P	"VOID"	07/02/2015
004000	07/02/2015 Saunders Equipment Ltd.	410.76	A/P	CLEARED	07/15/2015
004001	07/02/2015 Tulk Tire & Service Ltd.	1,100.39	A/P	CLEARED	07/08/2015
004002	07/02/2015 Wedgwood Insurance Limited	9,925.00	A/P	CLEARED	07/15/2015
004003	07/02/2015 William Woodman	248.43	A/P	CLEARED	07/15/2015
004004	07/02/2015 Receiver General of Canada	36,135.18	G/L	CLEARED	07/08/2015

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Eastern Waste Management
 BNK2 - Bank of Montreal - EW
 Cheques from 000001 to 004080 dated between 07-01-2015 and 07-31-2015

CHEQUE REGISTER

Printed: 3:24:45PM 07/31/2015

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Number	Issued	Amount	SC	Status	Status Date
004005	07/02/2015 Encon Group Inc.	4,340.93	G/L	CLEARED	07/15/2015
004006	07/02/2015 Vardy, Robert	45.00	A/R	CLEARED	07/29/2015
004027	07/07/2015 Sam Whalen	340.97	A/P	CLEARED	07/15/2015
004028	07/15/2015 Dodd's Diesel Repair Ltd.	0.00	A/P	"VOID"	07/15/2015
004029	07/15/2015 Dodd's Diesel Repair Ltd.	20,408.82	A/P	CLEARED	07/22/2015
004030	07/15/2015 Tulk Tire & Service Ltd.	5,290.24	A/P	CLEARED	07/22/2015
004031	07/15/2015 AMEC Foster Wheeler Environment & Infrastructure	141,557.36	A/P	CLEARED	07/29/2015
004032	07/15/2015 Bell Mobility Inc.	1,159.43	A/P	CLEARED	07/22/2015
004033	07/15/2015 Bernice Hickey	226.08	A/P	CLEARED	07/22/2015
004034	07/15/2015 Big Erics Inc.	137.41	A/P	CLEARED	07/22/2015
004035	07/15/2015 Blaketown Service Station	316.40	A/P	CLEARED	07/29/2015
004036	07/15/2015 Bruce Butt	315.94	A/P	CLEARED	07/29/2015
004037	07/15/2015 Christie Dean	2,596.46	A/P	CLEARED	07/29/2015
004038	07/15/2015 City of St. John's	31,375.69	A/P	CLEARED	07/22/2015
004039	07/15/2015 Coish's Trucking & Excavating Ltd.	9,004.01	A/P	CLEARED	07/22/2015
004040	07/15/2015 Conception Bay Auto & Tire Centre	2,412.71	A/P	CLEARED	07/29/2015
004041	07/15/2015 D&L Russell Limited	182.25	A/P	OUT-STD	07/15/2015
004042	07/15/2015 Dave's Towing Ltd.	395.50	A/P	CLEARED	07/22/2015
004043	07/15/2015 Derm Moran	260.00	A/P	CLEARED	07/22/2015
004044	07/15/2015 Dicks and Company Limited	12.58	A/P	CLEARED	07/22/2015
004045	07/15/2015 Dynamex Canada Limited	65.29	A/P	CLEARED	07/22/2015
004046	07/15/2015 Ed Grant	519.25	A/P	CLEARED	07/22/2015
004047	07/15/2015 E K Lomond Auto Solutions Inc	101.81	A/P	CLEARED	07/22/2015
004048	07/15/2015 Harold Mullowney	629.57	A/P	CLEARED	07/29/2015
004049	07/15/2015 Harris Ryan	25,509.75	A/P	CLEARED	07/22/2015
004050	07/15/2015 Imperial Oil	1,291.96	A/P	CLEARED	07/29/2015
004051	07/15/2015 Iron Mountain Canada	35.53	A/P	CLEARED	07/29/2015
004052	07/15/2015 Jonathan Miller	882.73	A/P	CLEARED	07/22/2015
004053	07/15/2015 Jonathan Galgay	1,286.54	A/P	CLEARED	07/22/2015
004054	07/15/2015 Joy Dobbie	309.94	A/P	CLEARED	07/29/2015
004055	07/15/2015 Kevin Butt	166.76	A/P	CLEARED	07/22/2015
004056	07/15/2015 Leslie Squires	550.00	A/P	CLEARED	07/22/2015
004057	07/15/2015 Lynn Tucker	214.65	A/P	CLEARED	07/29/2015
004058	07/15/2015 Mark Day	92.59	A/P	CLEARED	07/29/2015
004059	07/15/2015 North Atlantic	32,324.03	A/P	CLEARED	07/22/2015
004060	07/15/2015 Pinnacle Office Solutions Ltd.	525.89	A/P	CLEARED	07/22/2015
004061	07/15/2015 Pro-Tech Construction Ltd.	7,700.49	A/P	CLEARED	07/29/2015
004062	07/15/2015 Redline Automotive 0765	25.20	A/P	CLEARED	07/22/2015
004063	07/15/2015 Ridge G&P Services Ltd.	38,505.69	A/P	CLEARED	07/29/2015
004064	07/15/2015 Royal Garage Ltd.	2,370.24	A/P	CLEARED	07/22/2015
004065	07/15/2015 Sam Pike Masonry Ltd.	89.82	A/P	OUT-STD	07/15/2015
004066	07/15/2015 Saunders Equipment Ltd.	2,825.22	A/P	CLEARED	07/22/2015
004067	07/15/2015 Transcontinental Atlantic Media Group G.P.	480.97	A/P	CLEARED	07/29/2015
004068	07/28/2015 Director of Support Enforcement	656.00	G/L	OUT-STD	07/28/2015
004069	07/28/2015 Receiver General of Canada	42,749.33	G/L	OUT-STD	07/28/2015
004070	07/28/2015 Dodd's Diesel Repair Ltd.	7,352.85	A/P	OUT-STD	07/28/2015
004071	07/28/2015 61366 Newfoundland and Labrador Inc.	4,915.50	A/P	OUT-STD	07/28/2015

** - Name on Check was modified

Eastern Waste Management
 BNK2 - Bank of Montreal - EW
 Cheques from 000001 to 004080 dated between 07-01-2015 and 07-31-2015

CHEQUE REGISTER

Printed: 3:24:45PM 07/31/2015

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Number	Issued	Amount	SC	Status	Status Date
004072	07/28/2015 Christie Dean	237.23	A/P	OUT-STD	07/28/2015
004073	07/28/2015 D&L Russell Limited	129.26	A/P	OUT-STD	07/28/2015
004074	07/28/2015 Derm Moran	162.48	A/P	OUT-STD	07/28/2015
004075	07/28/2015 Dicks and Company Limited	139.81	A/P	OUT-STD	07/28/2015
004076	07/28/2015 Ken Kelly	1,479.93	A/P	OUT-STD	07/28/2015
004077	07/28/2015 Northem Business Intelligence	1,314.81	A/P	OUT-STD	07/28/2015
004078	07/28/2015 Pitney Bowes	177.23	A/P	OUT-STD	07/28/2015
004079	07/28/2015 Richard Warford	937.58	A/P	OUT-STD	07/28/2015
Cheque Totals Issued:		687,962.99			
Void:		700.00			
Total Cheques Generated:		688,662.99			
Total # of Cheques Listed:		101			

** - Name on Check was modified

Eastern Waste Management
 BNK2 - Bank of Montreal - EW
 Cheques from 000001 to 004080 dated between 06-01-2015 and 06-30-2015

CHEQUE REGISTER

Printed: 3:23:36PM 07/31/2015

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Number	Issued	Amount	SC	Status	Status Date
003888	06/03/2015 Woodman, Audrey	283.63	A/R	CLEARED	07/15/2015
003889	06/03/2015 Receiver General of Canada	37,210.61	G/L	CLEARED	06/17/2015
003890	06/03/2015 T2 Ventures Inc.	143,849.16	A/P	CLEARED	06/10/2015
003891	06/03/2015 Tulk Tire & Service Ltd.	1,642.96	A/P	CLEARED	06/17/2015
003892	06/03/2015 Transcontinental Atlantic Media Group G.P.	3,973.08	A/P	CLEARED	06/17/2015
003893	06/03/2015 Sam Whalen	146.14	A/P	CLEARED	06/17/2015
003894	06/03/2015 Royal Garage Ltd.	261.40	A/P	CLEARED	06/17/2015
003895	06/03/2015 Richard Warford	275.94	A/P	CLEARED	06/24/2015
003896	06/03/2015 Newfoundland Exchequer - MVR	53.00	A/P	OUT-STD	06/03/2015
003897	06/03/2015 NATIONAL Public Relations	3,718.04	A/P	CLEARED	06/24/2015
003898	06/03/2015 Molnes Cooper	12,500.00	A/P	CLEARED	06/17/2015
003899	06/03/2015 Mark Day	229.92	A/P	CLEARED	06/10/2015
003900	06/03/2015 Lynn Tucker	196.75	A/P	CLEARED	06/17/2015
003901	06/03/2015 Leslie Squires	440.00	A/P	CLEARED	06/10/2015
003902	06/03/2015 Kevin Butt	78.30	A/P	CLEARED	06/24/2015
003903	06/03/2015 Northern Business Intelligence	1,145.31	A/P	CLEARED	06/17/2015
003904	06/03/2015 Ken Kelly	2,668.55	A/P	CLEARED	06/10/2015
003905	06/03/2015 John Taylor	97.99	A/P	CLEARED	06/24/2015
003906	06/03/2015 Hazmasters	254.06	A/P	CLEARED	06/17/2015
003907	06/03/2015 Gus Power	200.00	A/P	CLEARED	06/17/2015
003908	06/03/2015 Express Signs	406.80	A/P	CLEARED	06/30/2015
003909	06/03/2015 Ed Grant	565.44	A/P	CLEARED	06/10/2015
003910	06/03/2015 Dodd's Diesel Repair Ltd.	13,450.59	A/P	CLEARED	06/17/2015
003911	06/03/2015 Dicks and Company Limited	618.69	A/P	CLEARED	06/17/2015
003912	06/03/2015 Big Erics Inc.	80.23	A/P	CLEARED	06/17/2015
003913	06/03/2015 Bell Aliant	1,214.02	A/P	CLEARED	06/10/2015
003914	06/03/2015 Around The Bay Disposals Inc.	47,012.62	A/P	CLEARED	06/17/2015
003915	06/03/2015 AMEC Foster Wheeler Environment & Infrastructure	1,396.68	A/P	CLEARED	06/17/2015
003916	06/03/2015 61366 Newfoundland and Labrador Inc.	5,198.00	A/P	CLEARED	06/17/2015
003917	06/17/2015 Acklands Grainger Inc.	364.36	A/P	CLEARED	06/24/2015
003918	06/17/2015 Bell Mobility Inc.	1,233.43	A/P	CLEARED	06/24/2015
003919	06/17/2015 Bruce Butt	140.00	A/P	CLEARED	06/30/2015
003920	06/17/2015 Christie Dean	3,822.23	A/P	CLEARED	06/24/2015
003921	06/17/2015 City of St. John's	32,781.06	A/P	CLEARED	06/24/2015
003922	06/17/2015 Coish's Trucking & Excavating Ltd.	9,004.01	A/P	CLEARED	06/30/2015
003923	06/17/2015 Conception Bay Auto & Tire Centre	2,169.69	A/P	CLEARED	06/24/2015
003924	06/17/2015 D&L Russell Limited	178.34	A/P	CLEARED	06/30/2015
003925	06/17/2015 Dave Gulliver Cabs Ltd.	282.50	A/P	CLEARED	06/30/2015
003926	06/17/2015 De Lage Landen Financial Services Canada Ltd.	303.34	A/P	CLEARED	06/30/2015
003927	06/17/2015 Derm Moran	140.00	A/P	CLEARED	06/24/2015
003928	06/17/2015 Dicks and Company Limited	337.72	A/P	CLEARED	06/24/2015
003929	06/17/2015 Dodd's Diesel Repair Ltd.	4,028.51	A/P	CLEARED	06/30/2015
003930	06/17/2015 Don Walsh	50.00	A/P	CLEARED	06/24/2015
003931	06/17/2015 Dynamex Canada Limited	36.44	A/P	CLEARED	06/30/2015
003932	06/17/2015 E K Lomond Auto Solutions Inc	29.50	A/P	CLEARED	06/24/2015
003933	06/17/2015 Fairfield Inn & Suites by Marriott	1,128.15	A/P	CLEARED	07/08/2015

** - Name on Check was modified

Eastern Waste Management
 BNK2 - Bank of Montreal - EW
 Cheques from 000001 to 004080 dated between 06-01-2015 and 06-30-2015

CHEQUE REGISTER

Printed: 3:23:36PM 07/31/2015

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Number	Issued	Amount	SC	Status	Status Date
003934	06/17/2015 G Groves & Sons Limited	11,633.35	A/P	CLEARED	07/08/2015
003935	06/17/2015 Gus Power	1,030.00	A/P	CLEARED	06/30/2015
003936	06/17/2015 Harold Mallowney	856.66	A/P	CLEARED	06/30/2015
003937	06/17/2015 Imperial Oil	18,361.45	A/P	CLEARED	06/30/2015
003938	06/17/2015 Iron Mountain Canada	35.32	A/P	CLEARED	06/30/2015
003939	06/17/2015 Jonathan Miller	536.75	A/P	CLEARED	06/30/2015
003940	06/17/2015 Joy Dobbie	426.51	A/P	CLEARED	06/30/2015
003941	06/17/2015 Ken Kelly	847.06	A/P	CLEARED	06/30/2015
003942	06/17/2015 Lynn Tucker	73.45	A/P	CLEARED	06/30/2015
003943	06/17/2015 Madsen Construction Equipment	275.94	A/P	CLEARED	06/24/2015
003944	06/17/2015 North Atlantic	1,482.32	A/P	CLEARED	06/30/2015
003945	06/17/2015 Northern Business Intelligence	2,278.08	A/P	CLEARED	06/24/2015
003946	06/17/2015 Pinnacle Office Solutions Ltd.	359.57	A/P	CLEARED	06/24/2015
003947	06/17/2015 Printer Tech Solutions Inc.	1,157.12	A/P	CLEARED	06/30/2015
003948	06/17/2015 Pro-Tech Construction Ltd.	7,700.49	A/P	CLEARED	07/08/2015
003949	06/17/2015 Richard Warford	570.97	A/P	CLEARED	06/24/2015
003950	06/17/2015 Ridge G&P Services Ltd.	33,312.16	A/P	CLEARED	06/30/2015
003951	06/17/2015 Royal Garage Ltd.	205.50	A/P	CLEARED	06/30/2015
003952	06/17/2015 Sterling Willis	646.30	A/P	CLEARED	06/30/2015
003953	06/17/2015 Terry Dobbie	355.86	A/P	CLEARED	06/30/2015
003954	06/17/2015 Transcontinental Atlantic Media Group G.P.	2,562.84	A/P	CLEARED	06/30/2015
003955	06/17/2015 Wayde Higdon	282.42	A/P	CLEARED	06/30/2015
003956	06/17/2015 William Woodman	248.43	A/P	CLEARED	06/24/2015
003957	06/17/2015 Encon Group Inc.	4,216.94	G/L	CLEARED	06/24/2015
003958	06/17/2015 Newfoundland Exchequer - MVR	25.00	A/P	CLEARED	06/24/2015
Cheque Totals Issued:		424,677.68			
Void:		0.00			
Total Cheques Generated:		424,677.68			
Total # of Cheques Listed:		71			

** - Name on Check was modified

**EASTERN REGIONAL SERVICE BOARD
EASTERN WASTE MANAGEMENT**

**PAYROLL EXPENSE
JULY 2015**

Payroll – Staff (<i>2 pay periods</i>)	\$105,919.97
Payroll – Board	<u>\$29,601.80</u>
Total Payroll (<i>51 employees</i>)	\$135,521.77
Payroll CRA Remittance (<i>Chq#4</i>).....	<u>\$42,749.33</u>
TOTAL GROSS PAYROLL	<u>\$178,271.10</u>

PREVIOUS MONTH

JUNE 2015

Payroll – Staff (<i>2 pay periods</i>)	\$109,528.51
Payroll – Board.....	<u>\$00,000.00</u>
Total Payroll (<i>31 employees</i>)	\$109,528.51
Payroll CRA Remittance (<i>Chq#4004</i>)	<u>\$36,135.18</u>
TOTAL GROSS PAYROLL	<u>\$145,663.69</u>

**EASTERN REGIONAL SERVICE BOARD
EASTERN WASTE MANAGEMENT**

**PAYROLL EXPENSE
JUNE 2015**

Payroll – Staff (<i>2 pay periods</i>)	\$109,528.51
Payroll – Board	<u>\$00,000.00</u>
Total Payroll (<i>31 employees</i>)	\$109,528.51
Payroll CRA Remittance (<i>Chq#4004</i>)	<u>\$36,135.18</u>
TOTAL GROSS PAYROLL	<u>\$145,663.69</u>

PREVIOUS MONTH

MAY 2015

Payroll – Staff (<i>2 pay periods</i>)	\$107,166.26
Payroll – Board.....	<u>\$00,000.00</u>
Total Payroll (<i>25 employees</i>)	\$107,166.26
Payroll CRA Remittance (<i>Chq#3889</i>)	<u>\$37,210.61</u>
TOTAL GROSS PAYROLL	<u>\$144,376.87</u>



Canada Revenue Agency
Agence du revenu du Canada

RECEIVED JUL 21 2015

**STATEMENT OF ACCOUNT
FOR CURRENT SOURCE DEDUCTIONS**

Statement of account as of
July 9, 2015

Account number
86109 6600 RP0001

Employer name
Eastern Regional Service Board

001663

Balances on last statement		Current balances	
Amount paid for 2015	Assessed amount owing	Amount paid for 2015	Assessed amount owing
183,040.48Cr	240.13Cr	220,415.72Cr	0.00

EXPLANATION OF CHANGES

Date	Description	Amount
June 30	Credit transferred from 2014	999.93Dr
June 30	Credit transferred to 2015	999.93Cr
June 30	Credit transferred from arrears	240.13Dr
June 30	Credit transferred to 2015	240.13Cr
July 8	Payment June 2015 Recd July 7 2015	36,135.18Cr

Have you signed up for direct deposit yet? If not, simply fill out Form RC366, "Direct Deposit for Businesses", available at www.cra.gc.ca/directdeposit and mail it to your tax centre. Enroll now, because the Government of Canada is phasing out federal government cheques by April 2016.

Thank you for your payment.

Please use remittance voucher to make your next remittance or explain on the last page why you will not be remitting.

If you already receive your statement and remit source deductions electronically, please continue to do so.

If you need more information, please call 1-800-959-5525.

Andrew Treusch
Commissioner of Revenue

CPP contributions	EI premiums	Tax deductions	Current payment	Gross payroll	No. of employees in last pay period
-------------------	-------------	----------------	-----------------	---------------	-------------------------------------

PD7A E (13/05) Tear off here and return lower portion with your payment.

Canada Revenue Agency / Agence du revenu du Canada
CURRENT SOURCE DEDUCTIONS REMITTANCE VOUCHER
PD7A E (13/05)

ST. JOHN'S NL A1B 3Z1

Account number Do not use this area

06

86109 6600 RP0001

Gross payroll in remitting period (dollars only)

|||||||||||
0,0

Eastern Regional Service Board
3-255 MAJORS PATH
ST JOHN'S NL A1A 0L5

Number of employees in last pay period
End of remitting period for which deductions were withheld

Year

Month

Amount paid

0610020006000000861096600RP00010000000000000000000610027

1 2 2014 1 1 71

96

APPENDIX

B

Briefing Note – Metal Recycling Revenue

Finance and Audit meeting August 12, 2015

At the last Finance and Audit Committee meeting a request from the contractor who is removing metals from our Waste Recovery Facilities was brought forward.

The Contractor Newco Metals and Auto Recycling claims that the global slowdown in commodities is affecting its financial sustainability and its ability to continue under the current terms of the contract. It contracted to pay \$156 plus HST per metric tonne for metals collected at the WRF's. This was based on Newco achieving a price per ton of \$240 at its buyer in Montreal.

Direction from Committee was to meet with the contractor and discuss issue.

Attached is a letter from Newco Metals with some supporting documentation. It is currently achieving prices of \$140 per ton from its buyer in Montreal as of July 2015 pricing.

We have two options:

- 1) Agreement by both parties to amend the terms of the contract as proposed by the contractor,
- 2) Press contractor to fulfill terms or claim breach and sue contractor – not likely to get the material moved off site and may have to leave material until issue is resolved – significant operational impact on the WRF's, and
- 3) Agreement by both parties that contract is impaired, contract to be terminated by both parties – no fault and Board issues a new tender. Unlikely to achieve a higher price and will delay removal of materials which will impact the WRF operations.

Recommendation to work with current contractor on its proposal.



Newco Metal and Auto Recycling Ltd
50 Robin Hood Bay Road, St John's, NL, A1A 5V3
(709) 753-3070 office or (709) 753-4892 fax
ddrew@newcometal.com

July 30, 2015

Mr. Ken T. Kelly, CPA
Chief Administrative Officer
Eastern Regional Service Board
255 Majors Path, Suite 3
St. John's, NL, A1A 0L5

Dear Mr. Kelly:

I would like to thank you for the meeting with you, Mr. Ed Grant, and Ms. Christy Dean to discuss the metal markets and metal recycling in general.

As discussed during the meeting the world market for scrap metal has faced a decline over the past year. Pricing formulas to the end buyer for the material from your sites have also changed in March 2014. Prior to that date all cars/tins mixed scrap had the same price. As of March 2014 any bales or bundles of processed cars/tins that does not include engine blocks had a reduced price of \$50 per ton. The previous formula was in place for 25 years pooling all cars/tins metal into the same price regardless if they included engine blocks or not. No company could predict this change but we also had no control to change it. Newco continued to honour our contractual agreement with Eastern Regional Services Board in 2014 at \$156 per tonne in hopes that both the markets and the formula would change the following year and things would go back to normal. That didn't happen and to make matters worse the entire world market for scrap has faced a virtual collapse, similar issues has plagued the world iron ore markets which is evident in the issues with Wabush Mines and IOC.

Based on our discussion in the meeting we would to offer a price sharing arrangement for the metals collected at your sites. This will be based on the market pricing that is released from the end buyer of your material at the start of the month the material is removed. The price will go up and down based on the market price. In this way Eastern Regional Services Board and Newco Metal and Auto Recycling Ltd will both absorb the reductions in the metal pricing and intern benefit from any increases in value. It also gives the option for both to wait until prices increase to maximise the financial benefit. We have included a copy of an actual copy of the AIM Purchase Ticket listing the price difference between Cascasses D'automobile Sans Moteurtrans (car automobile without motors or trans) and Carcasses D'automobile (car automobile with motors) and is called Appendix 1. This is Purchase Ticket is dated July 15 2015 prior to the last price reduction which is now \$115. At the date of this ticket the prices were \$190 with engine

blocks and \$140 without. We will forward a present purchase ticket once we receive one for this month.

When we submitted the price for the tender it was based on the 2013 average pricing and description of metal which was Cars/Tins with or without engine blocks. The average price over the year was \$210 per tonne. I have included a copy for the 2013 prices as sent to us from a representative of the end buyer and will be called Appendix 2. Our tendered price was \$156 per tonne. This is 74% of the average price for the material as sold to market. The present price for the material from your sites is \$115 per tonne. 74% of the present price of \$115 per tonne will be \$85 per tonne. We will provide you a copy of the actual Purchase Ticket from the end buyer for each of the months we remove material from you sites. Under this arrangement Eastern Regional Waste Management and Newco Metal and Auto Recycling will jointly benefit from the future increases in the world metal markets.

Newco Metal and Auto Recycling Ltd is the holder of a certificate of approval from the Department of Environment, Certificate of Approval COA #WMS-09-09-009. With over twenty five in the business Newco Metal and Auto Recycling Ltd is the oldest, largest, and most experienced full metal recycler in the province. We are also pleased to be the only CORE certified (NLCSA) full metal recycling company in the province.

As a locally owned and operated company, Newco takes great pride in its participation in the provincial economy. We employ over 50 Newfoundlanders and Labradoreans throughout the province, making industry and jobs from what was once waste. We are proud to partner with local government and businesses to make sure your waste metals are recovered and recycled responsibly.

Contacts for Newco Metal and Auto Recycling are as follows:

Don Drew – (709-682-2977)

Bob Anstey, Owner – (709-685-6380)

Please feel free to contact us at any time with any questions or concerns. We look forward to working with Eastern Regional Services Board on metal recycling projects and issues in the future.

Sincerely,



Don Drew

Your local partner in Metal Recycling for over 25 years

Appendix 1.



2185 Montée Masson
Laval, Québec H7E 4P2

Achete de / Purchased from: 200814

NEWCO METAL & AUTO RECYCLING
50 ROBIN HOOD BAY ROAD
ST. JOHN'S
NEWFOUNDLAND A1A 5V3
CANADA

BILLET D'ACHAT / PURCHASE TICKET

#Billet d'Achat / Purchase Ticket#: 70138595
Date d'achat / Purchase Date: 07/14/2015
Devisé / Currency: CAD
Termes / Terms: voir ci-bas
Paiement dû le / Payment due: 07/16/2015
#TPS/TVH du fourn. / Supplier's GST/HST No.: 135341394
#TVQ du fourn. / Supplier's P.S.T. No.:
Nom de l'acheteur / Trader name: Pascal Bolland

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Date	Billet / Ticket	# Client / Vehicle	Description	Qté. / Qty	Unité / Unit	Montant / Total	Total
07/08/2015	4390749	JF	CAR BODIES - (CARCASSES D'AUTOMOBILE) #Contrat / Contract#: 15069279 #Réf.: 51251	96,520	40,400 56,120 lb	190.0000/TN	5,331.40
07/08/2015	4390750	JF 2	CAR BODIES - (CARCASSES D'AUTOMOBILE) #Contrat / Contract#: 15069279 TOLE #Contrat / Contract#: 15069279	54,864	0 54,864 lb	190.0000/TN	5,212.08
07/09/2015	4391067	METCO	CAR BODIES - (CARCASSES D'AUTOMOBILE SANS MOTEUR/TRANS) #Contrat / Contract#: 15069279 #Réf.: 51253	2,000	0 2,000 lb	140.0000/TN	140.00
			CAR BODIES - (CARCASSES D'AUTOMOBILE) #Contrat / Contract#: 15069279 #Réf.: 51253	52,920	0 52,920 lb	190.0000/TN	5,027.40
Total:				212,400*	40,400* 172,000*		

Total 16,290.00
TPS / GST 5% 814.50
Grand total CAD 17,104.50

appliqué / applied De / from avance / advance 70138446 07/07/15 -17,104.50
Balance 0.00

Description des termes / Terms description: paiement net 7 jours

Appendix 2

Don Drew

Subject: FW: RE : RE : Pricing for 2013 and 2014

From: Pascal Boilard [<mailto:pboilard@aimrecyclinggroup.com>]
Sent: July-08-15 10:59 AM
To: Don Drew
Subject: RE: RE : RE : Pricing for 2013 and 2014

Hi Don,

Price of carbodies complete and tole from January 2013 to February 2014.

January 2013:	215.00\$
February 2013:	210.00\$
March 2013:	240.00\$
April 2013:	220.00\$
May 2013:	200.00\$
June 2013:	190.00\$
July 2013:	215.00\$
August 2013:	195.00\$
September 2013:	175.00\$
October 2013:	190.00\$
November 2013:	215.00\$
December 2013:	228.00\$
January 2014:	235.00\$
February 2014:	215.00\$

Best regards

$$\frac{2943}{14}$$

Pascal

\$ 210.21 average 2013

Pascal Boilard, Acheteur de métaux ferreux et non ferreux | Fer et Métaux Américaines S.E.C |
T : 514-494-2000 ext 2289 | cell: 514-809-3232 | Fax: 450-661-0262 | pboilard@aimrecyclinggroup.com

APPENDIX

C

Briefing Note – Methane Utilization and Waste-to-Energy

Strategy and Policy meeting August 14, 2015

The City of St. John's is the owner and operator of the Robin Hood Bay facility which is utilized by all municipalities in the Eastern Region as the regional landfill. As such, the City is exploring all options for utilization of commodities and revenue sources associated with the operations of the facility. A methane gas collection system has been installed over approximately 1/3 to 1/2 of the landfill to capture the methane gas and flare the gas. The City will be developing a plan to extend this coverage on an annual basis. Methane gas is a leading contributor to ozone depletion as it is twenty-one times more harmful than CO₂. Therefore, flaring the methane gas is the environmentally responsible approach to dealing with the byproduct of waste decomposing. The City has commissioned two studies on methane gas, one on the potential for development and a second to quantify the quality of the methane gas produced.

The City has had ongoing discussions with the Province to allow the development of this potential energy source. This energy source has the potential to be developed into a 2.5 to 5 MW electricity generating facility. This potential energy will be impacted by the implementation of organics diversion which will reduce the amount of methane gas available in the future. The Province has asked the City to issue a Request for Proposal (RFP) to determine the issues that industry will bring forward that would impact the ability to receive feasible and competitive proposals for development of this resource.

The Province issued a press release identifying electricity from landfill gas as a project they are looking to develop with a cap of 2.5 MW.

The City receives proposals from various vendors on a regular basis to develop the potential of the RHB asset.

The City has offered to present these proposals to the Board and provide its commentary/opinion on the proposals. We are targeting a meeting in September for this presentation.

APPENDIX

D

Briefing Note – Status of Water Quality Program

Strategy and Policy meeting August 14, 2015

In the 2015/16 Budget the Province announced a Regional Water/Wastewater Operator Pilot Program under the Community Sustainability Partnership. The Board is responsible to recruit and employ Regional Water and Wastewater System Operator and to administer the Regional Pilot Program and be responsible to report on program outcomes. The pilot program is for the period October 01, 2015 to March 31, 2019. The position description for the Regional Water and Wastewater System Operator has been developed by the Department of Environment and Conservation.

The primary goal and objective of the Regional Water/Wastewater Operator Pilot Program is to build capacity within communities with respect to the operation and maintenance of their water and wastewater systems. The program targets clusters of communities in the region that operate a public drinking water system and/or wastewater system that are experiencing capacity deficits such as long-term boil water advisories and operational challenges.

The key focus will be capacity-building for water and wastewater infrastructure sustainability to support the provision of clean and safe drinking water and compliance with the Federal Wastewater Systems Effluent Regulations (WSER).

Budget Item	Year 1 Oct 01,2015 to March 31, 2016	Year2 April 01, 216 to March 31, 2017	Year3 April 01, 2017 to March 31, 2018	Year4 April 01, 2018 to March 31, 2019	TOTAL for all three operators
Cell phones	\$1,250	\$2,500	\$2,500	\$2,500	\$8,750
Gas, maintenanc e And insurance	\$7,500	\$15,000	\$15,000	\$15,000	\$52,500
Training	\$2,500	\$5,000	\$5,000	\$5,000	\$17,500
Equipment	\$21,500	\$0.00	\$0.00	\$0.00	\$21,500
Salaries	\$27,500	\$55,000	\$55,000	\$55,000	\$192,500
TOTAL	\$60,250	\$77,500	\$77,500	\$77,500	\$292,750

Position has been advertised and closes August 18, 2015.

Also see the attached letter dated July 29, 2015 in which the Province clarified the party responsible and liable for the water/wastewater system in the community.

JUL 29 2015

COR/2015/03589

Mr. Ed Grant, Chair Eastern Regional Service Board 255 Majors Path, Suite 3 St. John's, NL A1A 0L5	Mr. Allan Scott, Chair Central Regional Service Board P.O. Box 254 Norris Arm, NL A0G 3M0	Dr. Don Downer, Chair Western Regional Service Board 19-21 West Street, Suite 25 Corner Brook, NL A2H 2Y6
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Dear Sirs:

**RE: Regional Water/Wastewater Operator Pilot Program
Community Sustainability Partnership**

This is a follow up to our tele-conference call of July 23, 2015, during which you collectively requested clarification on a number of issues.

It is not the intention of the Pilot Program that the Regional Service Boards be responsible for the direct day to day operational supervision of the Regional Water and Wastewater Operator, but rather will only be responsible to provide general administrative functions related to human resources issues and providing office space from which the Operator will organize, plan and carry out their duties. The Operator would be expected to function in a highly independent manner under general supervision from the Departments of Environment & Conservation and Municipal & Intergovernmental Affairs. Any assessments and reports generated will be directed to the municipality directly involved and copied to the respective department(s).

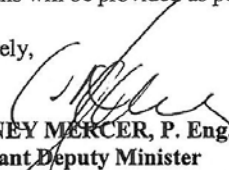
As outlined in a previous letter, each Board will be given an overall budget of \$292,750 for the period of the Pilot Program. It is expected that each Board will manage their budget in a responsible manner and to report potential issues to MIGA in a timely manner. While the Department is confident that the assigned budget will be sufficient to cover all anticipated cost, it is recognized that issues may arise from time to time that may require additional funds. In those instances the issues will be brought to the attention of MIGA who will consider the alternatives and provide additional funds as deemed necessary. It is not the intentions of the Pilot Program that the Boards are responsible to make up any budget overruns.

During the period of the Pilot Program, the municipalities, being the Owners, will remain wholly liable for the proper maintenance and operation of their respective infrastructure. Any liabilities that may arise will be solely the responsibility of the related municipality(s).

Each Board will be responsible to supply a vehicle at their expense dedicated for the use of their Regional Water/Wastewater Operator for the duration of the Pilot Program. The sole cost to the Board will be the initial cost of procuring the vehicle for that period. All operation, insurance and

maintenance cost will be taken from the assigned budget provided to the Board. Any budget overruns will be provided as per above clarification on budget overruns above.

Sincerely,



CLUNEY MERCER, P. Eng.
Assistant Deputy Minister
Municipal Infrastructure and Engineering Branch

/jl

cc: Mr. Frank Huxter, P. Eng.
cc: Mr. Martin Goebel, P. Eng.
cc: Mr. Haseen Khan, P. Eng.

APPENDIX

E

The Task

Now that there is more than one spoke of the wheel of Eastern Regional Services Board, building that brand, as well as building understanding that entities like Eastern Waste, are not private companies, is critical.

OPTION 01 A stand-alone Eastern Regional Services Board logo to be used in all communications. Service division text can be added as growth necessitates. Note: a logo for Eastern Waste Management would co-exist with the main ERSB logo given that division's establishment with current audiences.

OPTION 02 Individual logos for ERSB and each division to be used independently in communications with their respective audiences.

01 Principal mark for ERSB & secondary mark for EWM



02 Principal mark for ERSB & secondary marks for individual divisions



APPENDIX

F

Briefing Note – Violators of Bulk Collection Set-Out Requirements / Provision of Collection Containers

Strategy and Policy meeting August 14, 2015

A recurring problem across our service area is what to do with those individuals that set out materials for collection, in particular bulk collection, that is either unacceptable for pick up or is set out after the collection day/time.

This can be a particular point of contention for neighbouring properties who are frustrated by the refusal of the individual to deal with the garbage and our refusal to collect the material.

This is not as simple as directing staff to collect the material – sometimes the bulk items are tires, HHW or glass which we do not collect, excessive material, metals which must be separated and transported to a WRF etc.,.... The reason we structure the bulk collection events is to ensure that we bring the right equipment and resources to the event to deal with all of these issues. We do tag improper material to identify that we were there and that the material will not be collected because it is not acceptable. Dealing with one off violators is inefficient and costly.

As a regional service board there is no authority to enact regulations or bylaws to fine individuals for improperly placing garbage or having an unsightly premises. The authority for regulation and imposing standards would rest with the local government under Section 178 and 414 of the *Municipalities Act, 1999*. Under this authority it is very clear the areas granted to a council in which it can enact regulations. A council cannot exceed this authorities.

One suggestion is that we charge a property owner if we have to return to collect materials. The cost of returning to collect materials (depending) on the area would be high and would more than likely be construed as a “money grab”. This will also be contentious because property owners will claim that we “missed” them and that we have to return.

In a similar fashion we are hampered by a lack of authority to require people to use a container for waste collection. Bags that are left for collection can be torn open by animals and our collectors do not collect material that has been strewn around a property. Provision of containers by the ERSB would be expensive and create other issues without definitively solving the original problem of bags getting torn open. Other issues would include replacement if stolen, damaged containers, placement during winter so as not to impede snow clearing, cleaning of the units, seasonal property owners not able to bring container back in from curb because they have left for the week etc....

Municipalities Act, 1999

Collection, etc. of waste

176. A council shall provide for the collection of solid waste within the municipality and for its disposal in a manner and in a place, either inside or outside the boundaries of the municipality, in accordance with the *Waste Material Disposal Act* and regulations made under that Act.

Charges

177. (1) A council may charge a fee to a person who occupies real property, either as owner or tenant of the property, for the collection and disposal of solid waste and may vary these charges by class of premises or by volume of solid waste removed.

(2) For the purpose of subsection (1) a tenant does not include a lodger or a boarder.

(3) A council may exempt from payment of the fee imposed under subsection (1) persons who are subject to the poll tax or to a real property tax imposed with respect to the real property from which solid waste is removed.

Removal of waste

178. A council may remove from real property solid waste, noxious substances and anything that poses a hazard to public health and safety or adversely effects the amenities of the surrounding property, and charge the owner or occupier of the real property for the costs of its collection and disposal.

Council regulations

414. (1) A council shall make regulations

(pp) respecting

- (i) subject to the *Environmental Protection Act*, the administration and management of waste disposal sites, and waste management systems,
- (ii) the storage and collection of solid waste,
- (iii) the prevention of littering, and
- (iv) the definitions of waste and litter;

APPENDIX

G

Hon. Keith Hutchings, MHA
Minister of Municipal & Intergovernmental Affairs
Government of Newfoundland & Labrador
P.O. Box 8700
St. John's NL A1B 4J6

Dear Minister Hutchings,

On April 29, 2015 as part of the 2015/16 Budget you announced a new Community Sustainability Partnership fulfilling Government's commitment to review and revamp the provincial municipal fiscal framework. Included in your announcement was an initiative to explore regional governance structures through the appointment of an advisory committee.

The Eastern Regional Service Board (ERSB) has made great strides in implementing the Provincial Solid Waste Management Strategy. In the process the Board has grappled with many issues of a regional nature in terms of governance, representation, consultation, cooperation and cross jurisdictional service delivery. It has built relationships with municipal partners, local service districts, committees representing unincorporated areas (Recreation committees, Roads committees and Waste committees), joint councils, and the public while implementing its service delivery mandate.

The issue of regional governance is of the utmost importance as the Board has had several discussions with regards to future service delivery opportunities including water, transportation, fire, bylaw and building code enforcement, etc.... All of which has been envisioned in Section 19 of the Regional Service Board Act, 2012.

Our Board believes that it can make a valuable contribution to this initiative. The ERSB has unique experiences and corporate knowledge to bring to the discussion in terms of regional governance and the efficient and effective delivery of services.

On behalf of the ERSB, comprised of 20 local government representatives, covering a population in excess of 270,000 people I would like to request representation on the Advisory Committee.

I look forward to your response and an opportunity to discuss this progressive and timely initiative.

Yours truly,



Ed Grant
Chairperson
Eastern Regional Service Board