

# EASTERN REGIONAL SERVICE BOARD

## Minutes of Meeting #28

October 29, 2014

7:00 p.m.

Fairfield Inn & Suites by Marriott

199 Kenmount Road, St. John's

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### **In Attendance:**

Ed Grant, Chairperson  
Harold Mallowney, Vice Chair/Southern Shore  
Dave Aker, Mount Pearl  
Bill Bailey, Clarenville & Isthmus  
Danny Breen, St. John's  
Wally Collins, St. John's  
Bernard Davis, St. John's  
Joy Dobbie, Trinity Bay South & Isthmus East  
Jonathan Galgay, St. John's  
Sandy Hickman, St. John's  
Dave Lane, St. John's  
Dennis O'Keefe, St. John's  
Art Puddister, St. John's  
Peggy Roche, Small Metro  
Gordon Stone, Trinity Conception North  
Sam Whalen, Bay Roberts  
Sterling Willis, Paradise  
William Woodman, Southwest Avalon

### **Regrets:**

Tom Hann, St. John's  
Ken McDonald, Conception Bay South  
Bruce Tilley, St. John's

### **Other Attendees:**

Ken Kelly, Chief Administrative Officer, Eastern Waste Management  
Lynn Tucker, Manager Corporate Services, Eastern Waste Management  
Kevin Power, Manager Waste Operations, Eastern Waste Management  
Frank Huxter, Director of Municipal Infrastructure & Waste Management, Municipal and Intergovernmental Affairs

## **1. Call to Order**

Mr. Grant called the meeting to order at 7:00 p.m.

## **2. Introduction of Mr. Sam Whalen, Newly Appointed Member for Bay Roberts Area**

Mr. Grant introduced Mr. Sam Whalen, Deputy Mayor, Town of Colliers, who was elected in the Bay Roberts area in April of this year and has now been appointed to the Eastern Regional Service Board. Mr. Whalen's professional background includes expertise in construction and human resources management.

Mr. Grant continued that Mr. Whalen has been invited to attend all three sub-committee meetings in November to assist him in understanding the work of this board and to determine where he may like to participate.

## **3. Adoption of Agenda**

Mr. Kelly requested that the following items be added to tonight's agenda:

- a) Snow clearing contracts for waste recovery facilities 2014-2015
- b) Discussion regarding back billing and fees for seasonal properties
- c) Implementing waste management services for Spaniard's Bay and Upper Island Cove

**It was moved and seconded (S Willis/H Mallowney) to adopt the agenda as tabled with the addition of (i) Snow clearing contracts for waste recovery facilities 2014-2015; (ii) Discussion regarding back billing of fees for seasonal properties; (iii) Implementing waste management services for Spaniard's Bay and Upper Island Cove under New Business.**

**MOTION 2014-054: Carried (unanimously)**

## **4. Review of Minutes – September 24, 2014**

**It was moved and seconded (S Willis/D O'Keefe) that the minutes of the September 24, 2014 meeting is adopted as tabled.**

**MOTION 2014-055: Carried (unanimously)**

## **5. Committee Reports**

### **a) Finance & Audit Committee – D Breen**

- i. **Cheque Register, Payroll Summary, and Towns Payment Activity** – Mr. Breen stated that the cheque register, payroll summary and the towns payment activity for the month of September was included in tonight's meeting package (Appendix A). He noted that the tracking of payments from incorporated towns does not have any areas of concern.

**It was moved and seconded (D Breen/B Davis) to adopt the cheque register, payroll summary and the incorporated towns payment report for September 2014 as tabled.**

**MOTION 2014-056: Carried (unanimously)**

- ii. **Internal Service Delivery & Tenders - Ratify Email Motion of October 7, 2014** – Mr. Breen stated that the motion was sent out by email and approved. The list of those voting on the motion is included in tonight’s meeting package (Appendix B).

Mr. Kelly noted that since this motion was sent out, the board has had two new towns requesting our service. If the board decides to do this work internally, it will mean that we will need another compactor truck as well as additional staff.

Discussion ensued with members noting that the communities of Spaniard’s Bay and Upper Island Cove are close to Carbonear and the board may want to consider adding those towns to that service area.

**It was moved and seconded (E Grant/D O’Keefe) that the discussion of contracting strategy and the approach to service delivery will be conducted in-camera.**

**MOTION 2014-057: Carried (unanimously)**

**It was moved and seconded (D Breen/S Hickman) that ERSB develop an internal capacity to delivery curbside waste collection and recycling services in the Southwest Avalon and Carbonear areas which will require the purchase of three (3) compactors (Saunders Equipment Ltd. at \$244,001.00, \$249,286.00 and \$156,000.00 plus HST), two (2) pickup trucks and two (2) landscaping trailers as well as the hiring of four (4) new staff.**

**MOTION 2014-058: Carried (unanimously)**

- iii. **Reject Tenders Submitted for Southwest Avalon and Carbonear** – Mr. Breen stated that as part of the follow through on the tender process the board needs to reject the tenders that have been received for the Southwest Avalon and the Carbonear areas.

**It was moved and seconded (D Breen/J Galgay) that ERSB reject the bids submitted for the Southwest Avalon Area and Carbonear Area tenders issued for the implementation of multi-stream waste collection service starting January 2015.**

**MOTION 2014-059: Carried (unanimously)**

- iv. **Fee Structure for 2015** – Mr. Breen stated that the board has to adopt its fee structure for the upcoming year by October 31 of each year. The board has dealt with its budget for 2015 from which we’ve derived the landfill disposal fee of \$67.60 per metric tonne and the recycling disposal fee of \$20.00 per metric tonne. This has remained the same since 2012. Other rates included in the motion i.e. interest, NSF fee, etc., are straight forward.

The item that was discussed at length by the committee was on the approach to charging for the use of the Clarenville Transfer Station. The cost for the board to transport waste from the transfer station to the Regional Waste Management Facility located at Robin Hood Bay (RHB) will be approximately \$20.00 per metric tonne. At a distance of 200 kilometers that is \$0.10 per metric tonne per kilometer. The commercial users and other regions would have to cover the full transport cost of \$20 per metric tonne.

The Province has established a principle for the Eastern Region that no community will bear the cost of transporting its residential waste beyond 100 kilometers. This means the region will subsidize the transportation costs.

Mr. Grant stated that this item is relevant for the Fall of 2015 when the Clarendville Transfer Station (CTS) is expected to become operational. To date, the Board has not paid out any transportation subsidy and there are communities that we owe a credit for transportation. The total of the transportation subsidy to date is approximately \$40,000. If the Board adheres to the transportation subsidy policy, it means a lot more work at the CTS in administering this subsidy and calculating each community's travel, etc. He continued that he is proposing that due to the insignificant numbers, the Board should suggest that each community get its waste to the CTS and the Board will pay all costs for travel from there. He concluded that he will bring this recommendation to the next Finance & Audit Committee meeting.

Mr. Huxter noted that the '100 kilometer transportation subsidy' comes from the 2007 letter from former Minister Denine to the City of St. John's. However, he noted that he has never been able to get clarification on this policy in the department. It is not an official policy of the *Provincial Waste Management Strategy (PWMS)*.

Mr. Grant stated that the Board has been wrestling with the interpretation of the 100 kilometer rule. Communities in the Clarendville area are looking for information to assist them with their 2015 budgets as the CTS is expected to be operational next Fall. He concluded that he will be recommending no transportation subsidy.

Mr. Kelly noted that the fees must be set by October 31 to enable towns to conclude their budgets. If the Board does not set the transportation subsidy fee at this time, it will not be able to implement those fees in 2015 as towns will not have budgeted for it. Therefore, the Board may have to incur all transportation costs for the CTS from the time it becomes operational to the end of 2015.

Discussion ensued with Board members agreeing that they would prefer to defer this discussion and send this item back to the Finance & Audit Committee for further deliberation. It was noted that members were comfortable with the Board incurring transportation costs to move waste from CTS to RHB in 2015.

**It was moved and seconded (D Breen/H Mallowney) that ERSB adopt the following fees for 2015:**

- **\$180.00 per property flat rate effective January 1 to December 31, 2015;**
- **Incorporated towns option to be invoiced for the cost of service plus tipping fees;**
- **\$67.60 per metric tonne to dispose of regular waste at RHB for the period of April 1, 2015 to March 31, 2016;**
- **\$20.00 per metric tonne to dispose of recyclables at RHB for the period of April 1, 2015 to March 31, 2016;**
- **Compounding interest of 2% per month on all overdue accounts effective January 1 to December 31, 2015;**

- **Non-sufficient funds (NSF) charge of \$20.00 per event effective January 1 to December 31, 2015.**

**MOTION 2014-060: Carried (unanimously)**

- v. **Award Contract to Perform Site Work for Clarenville Transfer Station** – Mr. Breen reminded members that the Board decided to complete the CTS through tender by having our engineer design and tender the site work and building. Information regarding this tender is provided in tonight’s meeting package (Appendix D). This tender is to complete the site work and should be completed in about three (3) weeks given good weather and no interruptions. The contractor is ready to begin next week.

**It was moved and seconded (D Breen/B Bailey) that ERSB award tender to Goobie Rentals & Contracting in the amount of \$204,300.00 plus HST for site preparation and construction work at the Clarenville Transfer Station.**

**MOTION 2014-061: Carried (unanimously)**

- vi. **Establish a Capital Reserve Fund** - Mr. Breen stated that the Board does not have a dedicated reserve fund for future capital expenditures. Staff has presented a proposal to the Committee to establish a reserve fund that would accumulate at least a fund for the replacement cost of equipment. The annual contribution to the capital reserve fund will be equal to the annual depreciation of our capital equipment.

Mr. Aker noted that this is a good start for the Board; however, he is concerned that reserving only the annual depreciation rate will not provide enough monies to replace equipment when needed. He suggested that this item be reassessed.

Mr. Grant agreed and stated that this item would be discussed further at Finance & Audit Committee. He did note that the Board does have a surplus and a portion of that could be used for capital equipment replacement. Again, this should be discussed at Committee.

**It was moved and seconded (D Breen/D Aker) that ERSB establish a capital reserve fund equivalent to its annual capital depreciation for property and equipment.**

**MOTION 2014-062: Carried (unanimously)**

**b. Strategy & Policy Committee – S Hickman**

No meeting was held in October.

**c. Governance Committee – Mr. Mallowney**

Mr. Mallowney noted that the Governance Committee held a special meeting on September 30 with Mr. Brian Bourns of KPMG Canada – the same consultant that did the snow clearing review with the City of St. John’s. Mr. Bourns was invited to meet with the Governance Committee to discuss regional service delivery and the issues associated with regional service delivery structures in British Columbia and the county model being used in Ontario.

Mr. Bourns outlined that regional districts in BC and counties in ON have both been used to provide governance and services in unincorporated areas and to provide services to municipalities such as land use planning, building inspection, fire protection, waste management, etc. Regional districts differ from counties in that their powers and mandate are substantially weaker. Regional districts are governed by boards made up of members from municipalities, who are usually appointed by the municipality to the board, and members from unincorporated areas that are grouped into electoral districts and members are elected directly to the board. Common issue is how to get areas to participate and who has the authority to provide the service – how do you work when groups can opt out, etc. The second issue discussed was using a mix of internal versus contracted services to maintain costs and how it has worked in other areas.

We discussed the City of Ottawa and its use of this approach to keep both internal and contracted costs under control.

Mr. Grant stated that the discussion with Mr. Bourns was very worthwhile and informative especially the discussion on managed competitions.

**It was moved and seconded (G Stone/P Roche) that ERSB accept the report on the September 30<sup>th</sup> meeting of the Governance Committee as delivered by Mr. Mullowney. MOTION 2014-063: Carried (unanimously)**

## 6. New Business

- a) **Discussion of Landfill Gas Utilization at RHB** – Mr. Grant stated that he would like to see ERSB engage a consultant to conduct additional work to update the landfill gas utilization study for RHB as a potential source of electricity and compare the option to further develop landfill gas with the options of waste-to-energy and organics processing within the context of the PWMS.

Mr. Breen noted that the City of St. John's has done this already – there is no need for the Board to do the same study. The study has shown that composting will cost approximately \$150 per metric tonne with the additional cost of approximately \$50 per metric tonne for transportation. The City is working through the information at this time.

Mr. Huxter stated that the 'ship has sailed' on this topic. The dumping of organics waste to burn is NOT diversion and would not meet the requirements of the PWMS. He noted that the Department of Municipal and Intergovernmental Affairs is the funder/implementer of the PWMS while the Department of Environment and Conservation is the owner of the strategy.

Mr. Lane noted that he sees both sides of this issue; however, he asked if delivering the materials to a separate area for burning at RHB would qualify as diverting that material.

Mr. Huxter replied that would simply be manipulation of the strategy.

General discussion ensued with members noting that the estimated cost of \$200 per metric tonne to process organics seems excessive.

Mr. Grant replied that the Halifax metro area is paying about \$159 per metric tonne at this time to process their organics. Organics processing is not cheap. The PWMS was developed in 2001 and since that time there have been many changes in the technology around waste management especially with waste-to-electricity. All waste conferences are now discussing the burning of waste to generate electricity – this is diversion as the material is not being landfilled. He continued that RHB is a great facility that should be able to generate electricity very successfully.

Mr. Huxter stated that the PWMS requires the diversion of organics and its use to produce compost.

Mr. Breen noted that economically it just doesn't add up to produce compost from all the organics as we do not have a market for all that material. In addition, it doesn't make sense to pay \$200 per metric tonne to produce compost that will be used as fill at RHB.

Mr. Huxter reminded members that the Province will be releasing its organics strategy soon and that may assist the Board in going forward.

Mr. Grant stated that the Board has to be cognizant of the economic pitfalls. He continued that the Board should bring this matter to the Minister's attention. We have to make the case knowing that the final decision regarding organics lies with the Provincial Government. To construct an organics facility and to process organics will cost millions of dollars so it's very important to assess all options.

Ms. Roche asked Mr. Huxter where the Province sees the location of an organics facility in the Eastern region.

Mr. Huxter stated that the Province sees RHB as the most suitable location. If the facility is not located at RHB, it will greatly increase collection and transportation costs for all communities. However, he concluded that it is unknown where the facility will actually be located.

Mr. Grant stated that Dillon Consulting is finalizing its organics study for the Province and it seems likely the facility will be located outside the City. That will increase costs as waste haulers will drop regular waste and recyclables at RHB and organics at a facility at a location to be determined. Simply put – the processing of organics will be expensive. Now that new technology allows waste to be burned safely to produce energy, we need to look at that option before discounting it completely.

Mr. Aker noted that if the facility were located on Witless Bay Line, for example, all metro communities would have to haul their organics waste out there for processing. That will drive up costs for all communities in the metro region. Once the material is processed, it

will most likely be trucked to RHB for fill/cover. This seems very unreasonable and expensive.

Mr. Kelly noted that the PWMS requires 50% diversion as our target. We are not there yet. How do we divert waste? Does burning organics divert waste? Prince Edward Island uses its waste to generate electricity and thermal energy for many of its public buildings.

Mr. Grant stated that the Board needs to make its concerns known on this issue. At the very least, we should ensure that the Minister is aware of the projected costs of organics processing. It is not reasonable to process organics at approximately \$200 per metric tonne to produce fill or cover for RHB. He suggested that the Board request a meeting with the appropriate Minister(s) to discuss this issue.

Mr. Hickman concurred that technology has changed for the modernization of waste processing and the Board should bring that to the Province's attention. The PWMS is an aged document that may require updating.

Mr. Breen concluded that once the City of St. John's completes its work on this issue, he will be happy to bring the information back for the Board.

**It was moved and seconded (D Breen/D Lane) that ERSB request a meeting with the Ministers of Municipal and Intergovernmental Affairs and Environment and Conservation to discuss organics processing and waste to energy as options for the diversion of organic waste.**

**MOTION 2014-064: Carried (unanimously)**

- b) Meeting with the Carbonear Line Road Group** – Mr. Grant informed members that a meeting was held with the Carbonear Line Road Group regarding their concerns around waste services implementation. The Board received a letter from this group earlier this month outlining their concerns. A copy is enclosed in tonight's meeting package (Appendix E). As members will see, they raise similar concerns to those raised in all areas when we begin service implementation; however, the Carbonear Line Road area meets our criteria to receive service and we are proceeding with service implementation for January 2015.

Mr. Hickman asked if this area would become part of the Carbonear collection contract.

Mr. Grant confirmed that they would.

- c) Snow Clearing Tenders for Waste Recovery Facilities (WRFs)** – Mr. Power noted that the snow clearing tenders recently closed and the prices are better than last year for several facilities.

Ms. Dobbie stated that she feels the amount tendered for Sunnyside is high.

Mr. Kelly responded that the tenders went out and there was only one bid received for Sunnyside.



Mr. Hickman asked if the Board has asked the Department of Transportation and Works to perform snow clearing at our WRFs.

Mr. Kelly replied that he had approached them in the past; however, they were not interested.

**It was moved and seconded (D Breen/D Aker) that ERSB award tenders for snow clearing services at its waste recovery facilities as follows:**

- i. **Bay Bulls Waste Recovery Facility to be awarded to Harbour Construction Limited in the amount of \$11,700.00 plus HST for a total of \$13,221.00.**
- ii. **Placentia Waste Recovery Facility to be awarded to M.J. Hickey Construction Ltd. in the amount of \$5,752.21 plus HST for a total of \$6,726.00.**
- iii. **Renews-Cappahayden Waste Recovery Facility to be awarded to Clowe Construction Ltd. in the amount of \$4,200.00 plus HST for a total of \$4,746.00.**
- iv. **St. Joseph's Waste Recovery Facility to be awarded to Pat Singleton in the amount of \$5,000.00 (no HST).**
- v. **Sunnyside Waste Recovery Facility to be awarded to Edward Collins Contracting Ltd. in the amount of \$18,400.00 plus HST for a total of \$20,792.00.**
- vi. **Cavendish Waste Recovery Facility to be awarded to G. Groves & Sons Ltd. in the amount of \$10,295.00 plus HST for a total of \$11,633.35.**
- vii. **Harbour Grace Waste Recovery Facility to be awarded to Concord Enterprises Ltd. in the amount of \$18,000.00 plus HST for a total of \$20,340.00.**

**MOTION 2014-065: Carried (unanimously)**

- d) Discussion Regarding Back Billing of Fees for Seasonal Properties - Customer Complaint from Green's Harbour** – Mr. Puddister stated that he has been contacted by a gentleman who has a seasonal property in Green's Harbour regarding back billing for previous year's service at his property. The customer was quite upset that Eastern Waste Management (EWM) stated in its Final Notice to him that they would proceed to a collection agency or Small Claims Court to collect these fees. The customer is requesting that Eastern Waste Management proceed to Small Claims Court regarding this matter.

Discussion ensued regarding the collections process with members agreeing that the Board needs to have these tools available to collect fees from non-compliant customers. It was agreed that EWM will proceed to Small Claims Court in this matter.

- e) Implementing Waste Management Services for Spaniard's Bay and Upper Island Cove** – No discussion held; however, during earlier discussion it was noted that these towns may be added to the Carbonear service area.

## **7. Next ERSB Meeting – November 26, 2014**

Mr. Grant reminded members that the next Board meeting will be held on **Wednesday, November 26, 2014 at 7:00 p.m. at the Fairfield Inn & Suites by Marriott.**

In addition, the following committee meetings are scheduled for November:

- Finance & Audit Committee – Wednesday, November 12<sup>th</sup> at 12:00 noon, EWM Boardroom
- Strategy & Policy Committee – Thursday, November 13<sup>th</sup> at 10:00 a.m., EWM Boardroom
- Governance Committee – Tuesday, November 18<sup>th</sup> at 10:00 a.m., EWM Boardroom

Mr. Grant also provided advance notice of the Board's Christmas Dinner which is scheduled to take place on Wednesday, December 10<sup>th</sup>.

## **8. Adjournment**

It was moved by B Bailey to adjourn the meeting at 8:20 p.m.

*Prepared by:  
Lynn Tucker  
October 31, 2014*

# APPENDIX

# A

**Eastern Waste Management**  
 BNK2 - Bank of Montreal - EW  
 Cheques from 000001 to 003290 dated between 09/01/2014 and 09/30/2014

**CHEQUE REGISTER**

Printed: 12:35:53PM 09/30/2014

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Number	Issued	Amount	SC	Status	Status Date
003228	09/10/2014 Encon Group Inc.	2,814.18	GL	CLEARED	09/24/2014
003229	09/10/2014 61366 Newfoundland and Labrador Inc.	2,260.00	A/P	CLEARED	09/24/2014
003230	09/10/2014 AMEC Environment & Infrastructure	37,958.96	A/P	CLEARED	09/24/2014
003231	09/10/2014 Around The Bay Disposals Inc.	40,389.86	A/P	CLEARED	09/24/2014
003232	09/10/2014 Bell Aliant	1,120.56	A/P	CLEARED	09/24/2014
003233	09/10/2014 Bell Mobility Inc.	1,267.35	A/P	CLEARED	09/24/2014
003234	09/10/2014 Bruce Butt	322.14	A/P	CLEARED	09/24/2014
003235	09/10/2014 Carter & Fitzgerald	1,243.00	A/P	CLEARED	09/24/2014
003236	09/10/2014 Coish's Trucking & Excavating Ltd.	9,004.01	A/P	CLEARED	09/24/2014
003237	09/10/2014 Conception Bay Auto & Tire Centre	3,636.94	A/P	OUT-STD	09/10/2014
003238	09/10/2014 D&L Russell Limited	105.28	A/P	OUT-STD	09/10/2014
003239	09/10/2014 De Lage Landen Financial Services Canada Ltd.	286.42	A/P	CLEARED	09/24/2014
003240	09/10/2014 Dem Moran	419.32	A/P	CLEARED	09/24/2014
003241	09/10/2014 Dodd's Diesel Repair Ltd.	1,362.33	A/P	CLEARED	09/24/2014
003242	09/10/2014 Ed Grant	124.10	A/P	CLEARED	09/24/2014
003243	09/10/2014 Gordon Stone	103.42	A/P	CLEARED	09/24/2014
003244	09/10/2014 Harold Mallowney	364.04	A/P	CLEARED	09/24/2014
003245	09/10/2014 Imperial Oil	5,748.68	A/P	CLEARED	09/24/2014
003246	09/10/2014 Jonathan Miller	113.00	A/P	CLEARED	09/24/2014
003247	09/10/2014 Ken Kelly	6,179.29	A/P	CLEARED	09/24/2014
003248	09/10/2014 Kerr Global Communications	1,145.31	A/P	CLEARED	09/24/2014
003249	09/10/2014 Leona Squires	8.27	A/P	OUT-STD	09/10/2014
003250	09/10/2014 Leslie Squires	440.00	A/P	CLEARED	09/24/2014
003251	09/10/2014 Lynn Tucker	1,268.91	A/P	CLEARED	09/24/2014
003252	09/10/2014 Mark Day	421.94	A/P	CLEARED	09/24/2014
003253	09/10/2014 Michelle Squires	25.80	A/P	CLEARED	09/24/2014
003254	09/10/2014 NATIONAL Public Relations	1,964.39	A/P	CLEARED	09/24/2014
003255	09/10/2014 Nexgen Municipal Inc.	665,356.37	A/P	CLEARED	09/24/2014
003256	09/10/2014 Pro-Tech Construction Ltd.	7,700.49	A/P	OUT-STD	09/10/2014
003257	09/10/2014 Ridge G&P Services Ltd.	96,065.37	A/P	CLEARED	09/24/2014
003258	09/10/2014 Royal Garage Ltd.	490.33	A/P	CLEARED	09/24/2014
003259	09/10/2014 Sterling Willis	431.45	A/P	CLEARED	09/24/2014
003260	09/10/2014 T2 Ventures Inc.	123,608.84	A/P	CLEARED	09/24/2014
003261	09/10/2014 The Shoreline News	255.47	A/P	CLEARED	09/24/2014
003262	09/10/2014 Transcontinental Atlantic Media Group G.P.	3,441.98	A/P	CLEARED	09/24/2014
003263	09/10/2014 William Woodman	134.45	A/P	CLEARED	09/24/2014
003264	09/24/2014 61366 Newfoundland and Labrador Inc.	2,260.00	A/P	OUT-STD	09/24/2014
003265	09/24/2014 Cabot Industries Limited	2,983.20	A/P	OUT-STD	09/24/2014
003266	09/24/2014 Christie Dean	674.98	A/P	OUT-STD	09/24/2014
003267	09/24/2014 Clowe Construction Ltd.	508.50	A/P	OUT-STD	09/24/2014
003268	09/24/2014 Country Trailer Sales (1999) Ltd.	9,971.12	A/P	OUT-STD	09/24/2014
003269	09/24/2014 Dem Moran	343.44	A/P	OUT-STD	09/24/2014
003270	09/24/2014 Dodd's Diesel Repair Ltd.	366.18	A/P	OUT-STD	09/24/2014
003271	09/24/2014 Dynamex Canada Limited	14.16	A/P	OUT-STD	09/24/2014
003272	09/24/2014 Ed Grant	654.67	A/P	OUT-STD	09/24/2014
003273	09/24/2014 Iron Mountain Canada	30.62	A/P	OUT-STD	09/24/2014
003274	09/24/2014 Ken Kelly	373.94	A/P	OUT-STD	09/24/2014

\* - Name on Check was modified

**Eastern Waste Management**  
 BNK2 - Bank of Montreal - EW  
 Cheques from 000001 to 003290 dated between 09/01/2014 and 09/30/2014

**CHEQUE REGISTER**

Printed: 12:35:53PM 09/30/2014

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Number	Issued	Amount	SC	Status	Status Date
003275	09/24/2014 Kerr Global Communications	2,520.92	A/P	OUT-STD	09/24/2014
003276	09/24/2014 Kevin Power	872.17	A/P	OUT-STD	09/24/2014
003277	09/24/2014 Lynn Tucker	67.66	A/P	OUT-STD	09/24/2014
003278	09/24/2014 Mark Day	561.57	A/P	OUT-STD	09/24/2014
003279	09/24/2014 NATIONAL Public Relations	3,204.02	A/P	OUT-STD	09/24/2014
003280	09/24/2014 Newcap Inc.	422.06	A/P	OUT-STD	09/24/2014
003281	09/24/2014 Pinnacle Office Solutions Ltd.	408.07	A/P	OUT-STD	09/24/2014
003282	09/24/2014 Pitney Bowes	1,614.10	A/P	OUT-STD	09/24/2014
003283	09/24/2014 PROCOM Data Services Inc.	169.33	A/P	OUT-STD	09/24/2014
003284	09/24/2014 Royal Garage Ltd.	146.78	A/P	OUT-STD	09/24/2014
003285	09/24/2014 SWANA	218.00	A/P	OUT-STD	09/24/2014
003286	09/24/2014 Transcontinental Atlantic Media Group G.P.	1,027.96	A/P	OUT-STD	09/24/2014
003287	09/24/2014 Wayde Higdon	87.87	A/P	OUT-STD	09/24/2014
003288	09/24/2014 Receiver General of Canada	19,644.41	G/L	OUT-STD	09/24/2014
003289	09/24/2014 Bill Bailey	1,584.35	A/P	OUT-STD	09/24/2014
<b>Cheque Totals Issued:</b>		<b>1,068,312.33</b>			
<b>Void:</b>		<b>0.00</b>			
<b>Total Cheques Generated:</b>		<b>1,068,312.33</b>			
<b>Total # of Cheques Listed:</b>		<b>62</b>			

\* - Name on Check was modified

**EASTERN REGIONAL SERVICE BOARD  
EASTERN WASTE MANAGEMENT**

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**PAYROLL EXPENSE  
SEPTEMBER 2014**

Payroll – Staff.....	\$67,803.29
Payroll – Board.....	<u>\$00,000.00</u>
Total Payroll (22 employees) .....	\$67,803.29
Payroll CRA Remittance (Chq#3288) .....	<u>\$19,644.41</u>
<b>TOTAL GROSS PAYROLL .....</b>	<b><u>\$87,447.70</u></b>

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PREVIOUS MONTH

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AUGUST 2014

Payroll – Staff.....	\$70,290.94
Payroll – Board.....	<u>\$00,000.00</u>
Total Payroll (22 employees) .....	\$70,290.94
Payroll CRA Remittance (Chq#3227) .....	<u>\$20,071.89</u>
<b>TOTAL GROSS PAYROLL .....</b>	<b><u>\$90,362.83</u></b>

TOWNS PAYMENT ACTIVITY 2014 - As of September 30, 2014

(Towns includes all incorporated towns and those LSDs who pay collectively)

CustCode	Town/Local Service District	No. Properties	Total Invoiced	Payments Received	Balance	Amt to be paid by Sept 30	Surplus/ Arrears
TOWN503	Town of Arnold's Cove	461	\$ 82,980.00	\$ 82,980.00	\$ -	\$ 74,682.00	\$ 8,298.00
DALLE001	LSD of Mobile (E Dalley, Treasurer)	100	\$ 24,545.40	\$ 21,545.40	\$ 3,000.00	\$ 22,090.86	\$ (545.46)
TOWN301	Town of Come by Chance	118	\$ 21,240.00	\$ 19,116.00	\$ 2,124.00	\$ 19,116.00	\$ -
TOWN302	Town of Norman's Cove-Long Cove	333	\$ 59,940.00	\$ 53,946.00	\$ 5,994.00	\$ 53,946.00	\$ -
TOWN303	Town of Chapel Arm	242	\$ 43,560.00	\$ 39,204.00	\$ 4,356.00	\$ 39,204.00	\$ -
TOWN304	Town of Southern Harbour	184	\$ 33,120.00	\$ 29,790.00	\$ 3,330.00	\$ 29,808.00	\$ (18.00)
TOWN305	Town of Sunnyside	200	\$ 36,000.00	\$ 28,800.00	\$ 7,200.00	\$ 32,400.00	\$ (3,600.00)
TOWN502	Town of Chance Cove	148	\$ 26,640.00	\$ 21,312.00	\$ 5,328.00	\$ 23,976.00	\$ (2,664.00)
TOWN0401	Town of Aquaforte	35	\$ 5,607.35	\$ 4,205.52	\$ 1,401.83	\$ 5,046.62	\$ (841.09)
TOWN0402	Town of Bay Bulls	513	\$ 82,187.73	\$ 73,988.93	\$ 8,218.80	\$ 73,988.96	\$ (0.03)
TOWN0403	Town of Cape Broyle	234	\$ 34,897.14	\$ 27,917.76	\$ 6,979.38	\$ 31,407.43	\$ (3,489.67)
TOWN0404	Town of Fermeuse-Kingman's Cove	170	\$ 27,235.70	\$ 20,426.79	\$ 6,808.91	\$ 24,512.13	\$ (4,085.34)
TOWN0405	Town of Ferryland	220	\$ 35,246.20	\$ 35,246.20	\$ -	\$ 31,721.58	\$ 3,524.62
TOWN0407	Town of Renew's-Cappahayden	223	\$ 35,726.83	\$ 32,154.13	\$ 3,572.70	\$ 32,154.15	\$ (0.02)
TOWN0408	Town of St. Shott's	50	\$ 8,010.50	\$ 6,007.89	\$ 2,002.61	\$ 7,209.45	\$ (1,201.56)
TOWN0409	Town of Trepassy	319	\$ 51,106.99	\$ 40,885.60	\$ 10,221.39	\$ 45,996.29	\$ (5,110.69)
TOWN0410	Town of Witless Bay	522	\$ 83,629.62	\$ 75,266.64	\$ 8,362.98	\$ 75,266.66	\$ (0.02)
TOWN0411	Town of Portugal Cove South	90	\$ 14,418.90	\$ 10,814.19	\$ 3,604.71	\$ 12,977.01	\$ (2,162.82)
TOWN0504	Town of Long Harbour-Mount Arlington	196	\$ 32,837.84	\$ 24,628.38	\$ 8,209.46	\$ 29,554.06	\$ (4,925.68)
TOWN0505	Town of Fox Harbour	138	\$ 23,481.83	\$ 20,071.52	\$ 3,410.31	\$ 21,133.65	\$ (1,062.13)
TOWN0506	Town of Placentia	1900	\$ 318,326.00	\$ 254,660.80	\$ 63,665.20	\$ 286,493.40	\$ (31,832.60)
TOWN0507	Town of St. Bride's	146	\$ 24,647.60	\$ 18,591.00	\$ 6,056.60	\$ 22,182.84	\$ (3,591.84)
TOWN0508	Town of Point Lance	47	\$ 7,899.30	\$ 5,984.48	\$ 1,914.82	\$ 7,109.37	\$ (1,124.89)
TOWN0509	Town of Branch	161	\$ 27,285.44	\$ 20,000.00	\$ 7,285.44	\$ 24,556.90	\$ (4,556.90)
TOWN0510	Town of Mount Carmel-Mitchell's Brook	299	\$ 50,082.00	\$ 50,564.00	\$ (482.00)	\$ 45,073.80	\$ 5,490.20
TOWN0511	Town of St. Joseph's	107	\$ 18,001.54	\$ 13,501.17	\$ 4,500.37	\$ 16,201.39	\$ (2,700.22)
TOWN0512	Town of Admiral's Beach	83	\$ 13,918.36	\$ 10,176.52	\$ 3,741.84	\$ 12,526.52	\$ (2,350.00)
TOWN0513	Town of Gaskiers-Point LaHaye	141	\$ 23,710.36	\$ 21,339.28	\$ 2,371.08	\$ 21,339.32	\$ (0.04)
TOWN0514	Town of Collinet	76	\$ 12,733.04	\$ 9,549.78	\$ 3,183.26	\$ 11,459.74	\$ (1,909.96)
TOWN0515	Town of Riverhead	114	\$ 19,199.24	\$ 15,503.36	\$ 3,695.88	\$ 17,279.32	\$ (1,775.96)
TOWN0516	Town of St. Mary's	223	\$ 37,473.56	\$ 28,210.17	\$ 9,263.39	\$ 33,726.20	\$ (5,516.03)
TOWN0517	Town of St. Vincent-St. Stephen's-Pete	213	\$ 36,022.44	\$ 31,265.92	\$ 4,756.52	\$ 32,420.20	\$ (1,154.28)
TOWN0601	Town of Whiteway	163	\$ 29,340.00	\$ 26,406.00	\$ 2,934.00	\$ 26,406.00	\$ -
TOWN0602	Town of Heart's Delight-Islington	409	\$ 73,620.00	\$ 55,215.00	\$ 18,405.00	\$ 66,258.00	\$ (1,043.00)
TOWN0603	Town of Heart's Desire	125	\$ 22,562.43	\$ 15,750.00	\$ 6,812.43	\$ 20,306.19	\$ (4,556.19)
TOWN0801	Town of Old Perican	317	\$ 52,516.48	\$ 52,516.48	\$ -	\$ 47,264.83	\$ 5,251.65
TOWN0802	Town of Bay de Verde	221	\$ 36,341.24	\$ 32,707.11	\$ 3,634.13	\$ 32,707.12	\$ (0.01)
TOWN0804	Town of New Perican	147	\$ 23,901.46	\$ 21,511.32	\$ 2,390.14	\$ 21,511.31	\$ 0.01
TOWN0805	Town of Hant's Harbour	187	\$ 30,750.28	\$ 25,625.20	\$ 5,125.08	\$ 27,675.25	\$ (2,050.05)

**TOWNS PAYMENT ACTIVITY 2014 - As of September 30, 2014**

*(Towns includes all incorporated towns and those LSDs who pay collectively)*

CustCode	Town/Local Service District	No. Properties	Total		Balance	Amt to be paid by Sept 30	Surplus/Arrears
			Invoiced	Payments Received			
TOWN0806	Town of Heart's Content	225	\$ 34,749.47	\$ 31,725.50	\$ 3,023.97	\$ 31,274.52	\$ 450.98
TOWN0807	Town of Winterton	227	\$ 45,549.88	\$ 34,162.39	\$ 11,387.49	\$ 40,994.89	\$ (6,532.50)
			\$ 1,701,042.15	\$ 1,443,524.43	\$ 257,789.72	\$ 1,530,937.94	\$ (87,685.50)

CONCEPTION BAY CENTER - TOWNS ACTIVITY - INVOICED MONTHLY							
CustCode	Town/LSD	No. Properties	Total		Balance	Amount Due to 30-Sep	Surplus/Arrears
			Invoiced	Payments Received			
TOWN0205	Town of Holyrood	1001	\$ 116,952.16	\$ 102,692.03	\$ 14,260.13	\$ 116,952.16	\$ (14,260.13)
TOWN0204	Town of Conception Harbour	323	\$ 37,968.14	\$ 33,393.33	\$ 4,574.81	\$ 37,968.14	\$ (4,574.81)
TOWN0203	Town of Colliers	285	\$ 33,921.42	\$ 29,901.98	\$ 4,019.44	\$ 33,921.42	\$ (4,019.44)
LSD0F202	LSD of Marysville	225	\$ 26,145.75	\$ 23,011.23	\$ 3,134.52	\$ 26,145.75	\$ (3,134.52)
LSD0F201	LSD of Georgetown	135	\$ 16,027.14	\$ 13,999.99	\$ 2,027.15	\$ 16,027.14	\$ (2,027.15)
		1969	\$ 231,014.61	\$ 202,998.56	\$ 28,016.05	\$ 231,014.61	\$ (28,016.05)



# APPENDIX

## B

**THOSE WHO RESPONDED TO THE MOTION THAT ERSB DEVELOP AN INTERNAL CAPACITY TO DELIVER CURBSIDE WASTE COLLECTION AND RECYCLING SERVICES IN THE SOUTHWEST AVALON AND CARBONEAR AREAS WHICH WILL REQUIRE THE PURCHASE OF THREE (3) COMPACTORS, TWO (2) PICKUP TRUCKS AND TWO (2) LANDSCAPING TRAILERS AS WELL AS THE HIRING OF FOUR (4) NEW STAFF.**

Sent by Email October 7, 2014

**MOTION:** That the ERSB develop an internal capacity to deliver curbside waste collection and recycling services in the Southwest Avalon and Carbonear area which will require the purchase of three (3) compactors, two (2) pick ups and (2) landscaping trailers as well as the hiring of four (4) new staff.

In order to proceed with this option it requires the Board to purchase equipment which is time sensitive. This motion will also award a contract to purchase two (2) new compactors at a cost of \$244892 plus HST to Saunders Equipment Ltd as the lowest bid in our equipment tender. One additional compactor will be purchased as a used model to be a spare in case of breakdowns. The total budget for equipment to be purchased is approximately \$800,000. This cost will be completely paid for by the users of the service.

**Issue:**

ERSB has to ensure that sufficient competition exists in the marketplace for it to purchase service that is reasonably priced. Recently we had an issue in which a contractor has been offering quotes to communities for services. The quoted price is only a few dollars per house cheaper than the regional prices however communities are considering purchasing the service that does not support the Provincial Waste Management Strategy.

**Analysis:**

We have analyzed the cost of service in several contracted areas. It seems that the cost of service is increasing and we believe that the Board is at risk of future cost increases if the number of contractors decreases either through retirement or the buying out of other businesses. The Board needs to mitigate the risk of having only a limited number of capable bidders for its contracts.

At the same time if the Board was to internalize all of the service it would likely experience wage pressure in the future if the workforce became unionized. The Board is attempting to put in place a balance of partly contracted and partly internally delivered to balance the negative aspects of both options.

We believe that in two areas that we recently went to tender an internal service would be cheaper. In the Carbonear Area the tendered price was \$116.93 per unit and Southwest Avalon the tendered price was \$119.75 per unit. We believe we can deliver the service for under \$110 per unit for an annual savings of \$62,000. The contracted cost for these two areas was approximately \$800,000 per year. This service would be fully paid for by the users.

Attached is a one page briefing note and a financial model of the proposed service which illustrates that as more work is internalized it becomes cheaper until we reach about 14500 properties and the cost levels off.

1

**Recommendation:** Proceed to develop an internal capacity to deliver curbside waste and recycling collection starting with the Southwest Avalon Area and Carbonear Area in January of 2015. This will require the purchase of three (3) compactors (including a spare), two (2) pickups with large landscaping trailers, and the hiring of two (2) waste collectors for the compactors and two (2) labourers for the pickups. We project potential savings of \$62,000 versus the contracted cost of \$800,000 for these two areas.

(Motion sent by email – October 7, 2014)

---

**In Favour**

Ed Grant  
Dave Aker  
Bill Bailey  
Danny Breen  
Bernard Davis  
Jonathan Galgay  
Tom Hann  
Sandy Hickman  
Dave Lane  
Ken McDonald  
Harold Mallowney  
Dennis O'Keefe  
Art Puddister  
Gord Stone  
Sterling Willis

## Briefing Notes – Internal Versus Contracted Service Provision

**Issue:** ERSB has to ensure that sufficient competition exists in the marketplace for it to purchase service that is reasonably priced.

**Background:** In the most recent tender process one contractor approached communities on an individual basis and quoted prices for services to these communities. This happened in areas in which the contractor was not the lowest cost bidder once the tenders were opened.

This has raised several issues:

- Municipalities have the final decision over who is the provider of service;
- Decisions are being made based on the lowest cost and not achieving the objectives of the Provincial Waste Management Strategy;
- Councils are not adhering to the Public Tender Act and are negotiating with vendors and accepting quotes for service; and
- Contractors are able to offer lower prices than we are receiving in our tender processes and they are willing to accept lower prices in order to win the work.

**Analysis:** Part of the process to determine if the Board should be contracting to provide services was the development of costs for internal provision. This was done as part of the first tender processes and has continued. One issue that impacts the cost of service provision is size of the service area. Small individual service areas make internal provision less competitive because of the need to have redundancy in labour and equipment. As the service areas become larger the redundancy can be carried across more properties.

In our most recent internal provision models we have projected that the cost of internal provision is competitive if not slightly better than the contracted costs of the tender processes conducted this summer. (See attached financial models)

There is some consolidation of local vendors taking place and we suspect that one of our main contractors may be retiring from the business and has no clear successor in place. One option for the Board to ensure that the vendors remain competitive is to internalize part of the service area. In this manner contractors know that if prices become too high or service quality deteriorates than the Board is willing and able to internalize more service.

**Recommendation:** Proceed to develop an internal capacity to deliver curbside waste and recycling collection starting with the Southwest Avalon Area and Carbonear Area in January of 2012. This will require the purchase of three compactors (including a spare), two pickups with large landscaping trailers, and the hiring of 2 waste collectors for the compactors and two labourers for the pick ups. We project potential savings of \$62,000 versus the contracted cost of \$800,000 for these two areas.

Cost for Package of service												
Units per Day	Package 1		Package 2		Package 3		Package 4		Package 5		Total 70	
	4 Bulk	8 Bulk	8 Bulk	12 Bulk	16 Bulk	16 Bulk	20 Bulk	20 Bulk	Total 16	Total 70		
Properties	2900		5800		8700		11600		14500			
Labour	\$83,725	\$10,031	\$93,725	\$10,031	\$93,725	\$10,031	\$93,725	\$10,031	\$93,725	\$10,031	\$518,778	
Payroll Burden	\$24,368	\$2,608	\$24,368	\$2,608	\$24,368	\$2,608	\$24,368	\$2,608	\$24,368	\$2,608	\$134,882	
Fuel	\$69,035	\$184.2	\$69,035	\$184.2	\$69,035	\$184.2	\$69,035	\$184.2	\$69,035	\$184.2	\$72,219	
Maintenance	\$17,400		\$17,400		\$17,400		\$17,400		\$17,400		\$87,000	
Insurance	\$13,785		\$13,785		\$13,785		\$13,785		\$13,785		\$94,710	
Equipment	\$64,700		\$64,700		\$64,700		\$64,700		\$64,700		\$709,952	
Yard	\$27,120		\$27,120		\$27,120		\$27,120		\$27,120		\$74,156	
Sub-total	\$310,224	\$15,823	\$295,041	\$15,823	\$295,741	\$15,823	\$295,977	\$15,823	\$294,528	\$15,823	\$1,191,699	
Total	\$326,047	\$634,911	\$946,475	\$1,260,225	\$1,260,225	\$1,260,225	\$1,260,225	\$1,260,225	\$1,480,576	\$1,480,576	\$1,191,699	
Per Unit	\$112.43	\$109.47	\$109.47	\$108.79	\$108.64	\$108.64	\$108.64	\$108.64	\$107.11	\$107.11		

EQUIPMENT	Total		Total		Total		Total		Total	
	Compactor	Pick Up	1 Compactor	2 Compactor	3 Compactor	3 Compactor	3 Compactor	3 Compactor	4 Compactor	4 Compactor
Pick Up			1 Pick Up	2 Pick Up	3 Pick Up	3 Pick Up	3 Pick Up	3 Pick Up	4 Pick Up	4 Pick Up
Dump Trailer			1 Dump Trailer	2 Dump Trailer	3 Dump Trailer	3 Dump Trailer	3 Dump Trailer	3 Dump Trailer	4 Dump Trailer	4 Dump Trailer
Spare Compi			1 Spare Compi	1 Spare Compi	1 Spare Compi	1 Spare Compi	1 Spare Compi	1 Spare Compi	1 Spare Compi	1 Spare Compi
Equipment Cost	453,531	792,244	792,244	1,180,957	1,469,670	1,469,670	1,469,670	1,469,670	1,469,670	1,469,670

CONTRACTED COST		CONTRACTED COST	
Carbonear	2,380	Southwest Avalon	4,377
Tender Cost	\$2,78,290	Trinity N	2,690
			\$286,365
Per unit	\$116.93		\$106.46

# APPENDIX

## C

## Briefing : Clarenville Transfer Station Rate

The cost for the Board to haul 30 metric tonnes of material from the Clarenville Transfer Station to Robin Hood Bay will be \$600 per round trip or \$20 per metric tonne. This does not include the cost of operating the transfer station itself – this is a regional cost. This is the clause in the 2007 funding letter from the development of Robin Hood Bay as the regional landfill site:

### Cost Neutrality

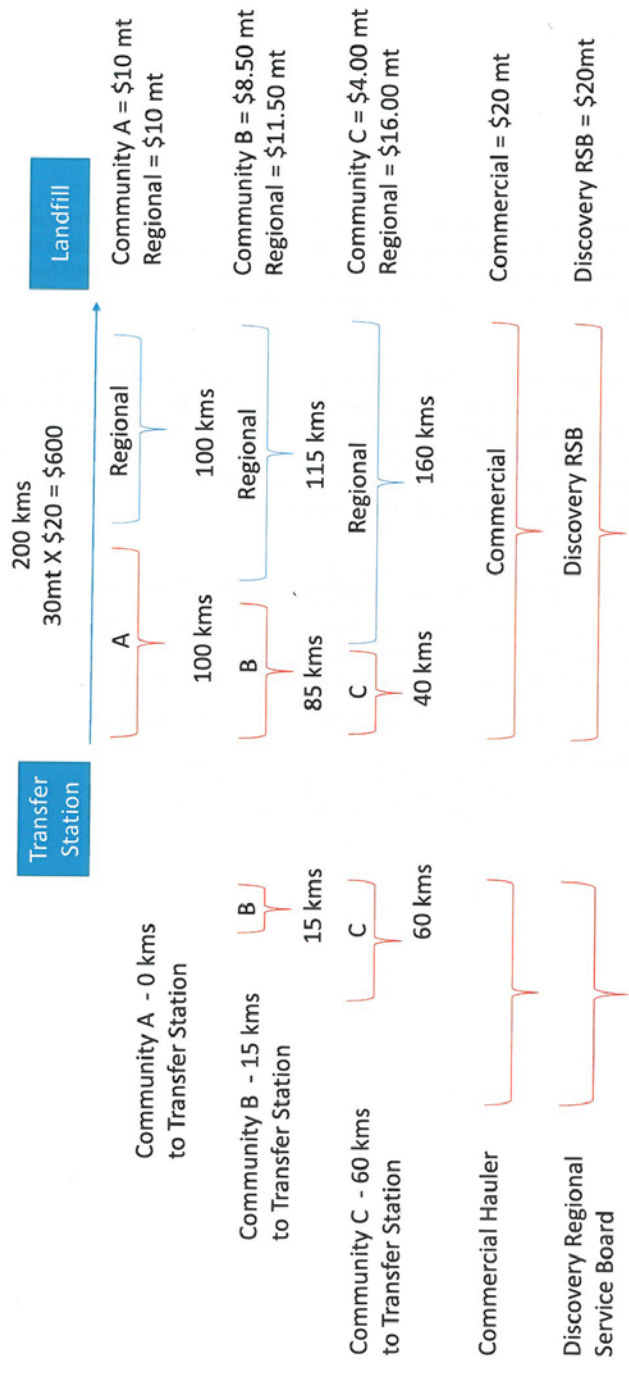
Cost neutrality is an underlying principle of the Provincial Solid Waste Management Strategy. All communities in the Greater Avalon Region are responsible for their own costs of transportation to a maximum of 100 km haul distance. For communities within the Greater Avalon Region with haul distances greater than 100 km, the cost of transportation of residential waste only for the portion of the haul distance beyond 100 km shall be the responsibility of the Regional Waste Management Committee and shall be shared equally by all users of the Robin Hood Bay site.

In developing a rate for the disposal of waste at the transfer station there will be several classes:

- 1) Communities in the Eastern Region that will be responsible for the first 100kms,
- 2) Commercial haulers that will not receive any subsidy, and
- 3) Communities outside the Eastern Region that will not receive any subsidy.

The approximate rate works out to be \$0.10 per kilometer per metric tonne of waste.

See attached diagram following page.





# APPENDIX

## D

October 1<sup>st</sup>, 2014

Waste Management Division  
Department of Municipal Affairs  
West Block, Confederation Building  
P.O. Box 8700  
St. John's, NL A1B 4J6

Dear Joe Dunphy, P. Eng.

**Re: Clarenville Waste Transfer Station Site Construction  
Award Recommendation**

A total of seven (7) bids were received for the aforementioned tender, which included work for the site construction of the proposed Transfer Station in Clarenville. A summary of the bids received is presented below:

Bidder Name	Base Bid	Tender Total	Bid Bond
Goobie Rentals & Contracting	\$204,300.00	\$230,859.00	5222444-14-023
GMK Equipment Rentals Ltd.	\$242,446.00	\$273,963.98	500,328
R & K Construction Ltd	\$295,060.00	\$333,417.80	5222454-14-010
Peter Simmons Enterprises Limited	\$311,930.05	\$352,480.96	349546 Bank Draft
Sweetland's Aggregate Ltd	\$325,725.00	\$368,069.25	5222491-14-007
Hann's Electric Ltd	\$342,700.00	\$387,251.00	500,370
M J Hickey Construction Ltd.	\$349,331.97	\$394,745.13	5222448-14-006

The submission of the low bidder (Goobie Rentals & Contracting) has been reviewed and appears to be complete and acceptable. Amec therefore recommends that the Tender submitted by Goobie Rentals & Contracting be accepted. Once advised of their tender acceptance, they must then execute the formal agreement included in the tender documents. Prior to execution of the agreement, performance bonding, labour and materials bonding, and insurances shall be provided by the successful bidder.

The Pre-tender estimate was \$315,900.00.

Should you have any questions or require any further information please contact me at your convenience.

Sincerely,



Stephen Cutcliffe P. Eng.

AMEC Environment & Infrastructure  
A division of AMEC Americas Limited  
133 Crosbie Road  
PO Box 13216  
St. John's, NL  
Canada A1B 4A5  
Tel +1 (709) 722-7023  
Fax +1 (709) 722-7353

[www.amec.com](http://www.amec.com)



Government of Newfoundland and Labrador  
Department of Municipal and Intergovernmental Affairs  
Engineering and Infrastructure Branch

OCT 03 2014

COR/2014/07663-01

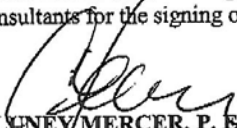
Eastern Waste Management  
255 Majors Path, Suite 3  
St. John's, NL A1A 0L5  
Fax: 579-5392

**APPROVAL TO AWARD**

**Re: Clarenville Waste Transfer Station Site Construction Project No. WM#12E010**

Your consulting engineers, AMEC Environment & Infrastructure, has recommended the acceptance of the tender submitted by Goobie Rentals & Contracting in the amount of \$230,859.00. The consultant's recommendation is acceptable to this Department and you are hereby authorized to award the contract.

If the Eastern Waste Management agrees with this recommendation, please arrange through your consultants for the signing of the necessary contract documents at the earliest possible date.



**CLUNEY MERCER, P. Eng.**  
Assistant Deputy Minister  
Engineering and Infrastructure Branch

/jl

- cc: Hon. Ross Wiseman, MHA
- cc: Mr. Frank Huxter, P. Eng.
- cc: Mr. Joseph Dunphy, P. Eng.
- cc: Mr. Boyd Wright
- cc: Mr. Derrick Maddocks
- cc: Mr. Stephen Slaney
- cc: Mr. Loyola Power
- cc: AMEC

# APPENDIX

## E

Line Road Cabin Association

October 7, 2014

Eastern Waste Management

To Whom It May Concern:

We are in receipt of your letter dated September 4, 2014 regarding waste removal services for the area of Line Road (beyond Carbonear property boundary). On behalf of ourselves and other property owners in this area we would like to express our concerns surrounding the impending cost of \$180.00 per year for these services.

The area of Line Road (beyond Carbonear property boundary) is not a local service district, and in fact, is a class 4 road that is not open all year round. Throughout the winter months the property owners are responsible for snow removal and clear the roads themselves several times throughout the season. It seems a bit remiss to insist on municipal waste removal in an often uninhabited area without open road access, and one has to wonder who will be responsible for clearing the road during winter so the waste removal trucks can access it for garbage and recycling pick up.

As there are only 1 or 2 residents in that area year round and 62 cabins that are used mostly throughout the months of May to September, there is some concern that the bins may attract animals that might not otherwise be in the area. As well, the area being vacant much of the time might encourage outsiders, people who do not own property in the area, to dispose of their garbage, including items such as TVs, to avoid being over quota in their own pickup and/or having to wait for special pick up days to dispose of large items or electronics.

It should be noted that the cabin owners of Line Road (beyond Carbonear property boundary) do not currently leave garbage at roadside for disposal. When these cabins are in use the property owners, upon leaving, take their garbage with them to their place of permanent residence and dispose of it there, where they are already charged a rate for waste and recycling collection. There seems no need to charge these people again for a service they clearly do not want or need. The cabin owners bring their recyclables to the Green Depot, where we have an account set up. This could potentially create a problem where none currently exist.

Finally, it seems a tremendous waste of employee time and municipal funding to send collection workers to Line Road (beyond Carbonear property boundary) every week, 52 weeks of the year, to pick up garbage and recycling that does not exist because there is no one inhabiting the area for much of that time and when there are occupants they are not leaving garbage at the roadside for pickup. Of the 62 cabins that are on Line road, there are only 33 that are close to the road. As well, cabin owners burn any cardboard and anything else that is burnable.

On behalf of ourselves and the property owners of the area in question, we welcome any justification you can offer as to how this service is a benefit to anyone involved. It would be our preference to not have this service implemented in the Line Road (beyond Carbonear property boundary), and to have our municipal resources applied to necessary services instead.

Respectfully,

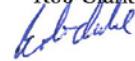
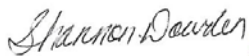
Shannon Dowden

Judy Cameron

Danielle Parsons

Rob Clarke

Jimmy Pynn



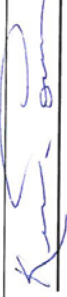
# APPENDIX

## F

**Eastern Waste Management Inc. - REQUEST FOR QUOTES  
SNOW CLEARING – Waste Disposal Sites 2014-2015**

Closing Date and Time: October 14, 2014, 16:00 hours NST

	Name	Base Bid	HST	Tender Total
SC0001 – Bay Bulls	Harbour construction	11,700.00	1521.00	13,221.00
SC0002 - Placentia	Edward Collins Contracting M.J.Hickey Ltd.	8440.00 5752.21	1097.20 773.79	9537.20 6726.00
SC0003 - Renewals	Clowe's Construction Ltd.	4200.00	546.00	4746.00
SC0004 – St. Joseph's	Pat Singleton	5000.00	NA	5000.00
SC0005 Sunnyside	Edward Collins Construction	18400.00	2382.00	20,792.00
SC0006 - Cavendish	G.Grove's & Sons Ltd. SGL Construction Ltd.	10295.00 12750.00	1338.35 1657.50	11633.35 14,407.50
SC0007 – Harbour Grace	Concord paving Ltd.	18000.00	2340.00	20340.00



**Kevin Power**  
Manager of Waste operations