

EASTERN REGIONAL SERVICE BOARD

Minutes of Meeting #46

October 26, 2016

7:00 p.m.

Fairfield Inn & Suites by Marriott

199 Kenmount Road, St. John's

In Attendance:

Ed Grant, Chairperson
Dave Aker, Mount Pearl
Wally Collins, St. John's
Joy Dobbie, Trinity Bay South & Isthmus East
Ron Ellsworth, St. John's
Jonathan Galgay, St. John's
Tom Hann, St. John's
Sandy Hickman, St. John's
Harold Mallowney, Vice Chair/Southern Shore
Dennis O'Keefe, St. John's
Art Puddister, St. John's
Peggy Roche, Small Metro
Gordon Stone, Trinity Conception North
Gerard Tilley, Conception Bay South
Sam Whalen, Bay Roberts
Sterling Willis, Paradise

Regrets:

Bill Bailey, Clarenville & Isthmus
Danny Breen, St. John's
Dave Lane, St. John's
Bruce Tilley, St. John's
Vacant, Southwest Avalon

Other Attendees:

Ken T. Kelly, CPA, Chief Administrative Officer, ERSB
Lynn Tucker, Manager Corporate Services, ERSB
Christie Dean, Manager Waste Operations, ERSB
Bradley Power, Board Clerk/Outreach Coordinator, ERSB
Stephen Colford, Manager Waste and Recycling Division, City of St. John's
Andrew Niblock, Director, Public Works, City of St. John's

1. Call to Order

Mr. Grant, Chairperson, called the meeting to order at 7:00 p.m.

Mr. Grant introduced Mr. Bradley Power who began in the position of Board Clerk and Outreach Coordinator on Monday, October 24th. He welcomed Bradley and noted the Board is happy to have him aboard.

Mr. Grant continued that the Board's annual Christmas Dinner will be held on Saturday, December 10th and take place at The Rooms. He asked members to please note the date. Invitations will be sent soon.

2. Adoption of Agenda

**It was moved and seconded (H MULLOWNEY/D O'KEEFE) to adopt the agenda as tabled.
MOTION 2016-064: Carried (unanimously)**

3. Review of Minutes – September 28, 2016

Mr. Grant stated that he would like to update members regarding several items from the previous meeting. First of all the issue regarding the proposed MMSB landfill tax. At the last meeting, members instructed him to write the Minister of Municipal Affairs to get ahead of this issue and to request if the proposed tax is a government initiative. Following the meeting a letter was sent to the Minister and a copy of the letter was circulated to all Board members. A response to that letter was received yesterday and a copy has been circulated to all members (Appendix A). The Minister confirms that the landfill tax is not a proposal that Municipal Affairs is considering at this time; however, the letter does go on that the MMSB will develop a final report to share at the next regional forum.

Mr. Puddister stated that he spoke with Mr. Jamie Chippett, Deputy Minister of Municipal Affairs at the Premiers Forum regarding this matter and was assured that there is no government support or even government knowledge of the proposed tax.

Mr. Grant conceded that the Board got out ahead of this issue but that was the intention of the Board. Members made it clear that they wanted to express their opinion now before the proposed tax had an opportunity to become a reality.

Mr. Grant continued that the second item he wants to update members about is the Province's Regional Governance Advisory Committee. This committee has been re-started and a meeting was held this week. The provincial government is indicating that they are determined to work toward regional governance. Two of the regional service boards continue to be represented on the advisory committee – eastern and central. At this time the Committee is developing its principles. Next spring they intend to seek public consultation on the issue of regional governance to assist in determining what the public may want i.e. county government, regional government, etc.

It was noted that the public should have information regarding any options that government is considering around regional governance in advance of the public consultations.

It was moved and seconded (S Hickman/S Willis) that the minutes of the September 28, 2016 meeting of the Eastern Regional Service Board be adopted as tabled.

MOTION 2016-065: Carried (unanimously)

4. Committee Reports

a) Finance & Audit Committee – Meeting held October 12 – D Aker providing report.

- i. Board Expenditures Report** – Mr. Aker directed members to the cheque register and payroll summary for September 2016 included in tonight’s meeting package (Appendix B). There are no issues to report.

It was moved and seconded (D Aker/R Ellsworth) that Eastern Regional Service Board accept the board expenditures (cheque register and payroll summary) for September 2016 as tabled.

MOTION 2016-066: Carried (unanimously)

- ii. Snow Clearing and Ice Control Contracts for 2016-2017** – Mr. Aker noted that the tenders for snow clearing and ice control at the Board’s waste recovery facilities have been very successful this year.

As members will see in the briefing note included in tonight’s meeting package (Appendix C), a table has been prepared to compare the 2015-2016 costs for these same areas with the new bids received for 2016-2017. Overall this year’s snow clearing contracts are approximately 25% less than last year’s.

One item to note is that no bids were received for the Sunnyside facility and we have no means of providing snow clearing at the site. This facility has low usage and the historical winter usage is between 60 to 74 visits a month in January, February and March. The sites are generally open 11 to 14 days a month so an average of 5-6 visits per day of operation.

Therefore, the committee is proposing that the Sunnyside Waste Recovery Facility be closed over the winter months from Monday, December 12, 2016 and reopening on Saturday, April 1, 2017.

Mr. Grant noted that the cost of snow clearing at this facility was excessive last year and he supports closing the facility for the winter months as it is not heavily used and residents do have the option of bringing their materials to the waste recovery facility located at Clareville.

It was moved and seconded (D Aker/S Hickman) that Eastern Regional Service Board award the contracts for snow clearing and ice control at the waste recovery facilities as follows:

- Cavendish – G. Groves & Sons Ltd. for a total of \$8,451.35 including HST.
- Renews-Cappahayden – Clowe’s Construction Ltd. for a total of \$3,881.25 including HST.
- Bay Bulls – Harbour Construction Limited for a total of \$9,653.10 including HST.
- St. Joseph’s – Pat Singleton for a total of \$5,000.00 no HST.
- Placentia – M.J. Hickey Construction Ltd. for a total of \$6,614.80 including HST.
- Harbour Grace – Around the Bay Disposal Inc. for a total of \$9,384.00 including HST.

The Sunnyside Waste Recovery Facility will be closed from Monday, December 12, 2016 and will re-open on Saturday, April 1, 2017.

MOTION 2016-067: Carried (unanimously)

- iii. **ERSB Budget 2017** – Mr. Aker directed members to the draft budget document provided in tonight’s meeting package (Appendix D). The proposed operating budget for 2017 is comparable to the 2016 expenditures and revenues with the exception of capital. In 2017 we have included \$3 million for capital to complete the construction of the maintenance depot in Whitbourne and the purchase of additional heavy equipment.

The summary page at the front of the document gives members an idea of the major operating expenditures for the Board. They include \$2.3 million for collection contracts; \$1.9 million for tipping fees; \$1.8 million for salaries; and, \$1 million for vehicle costs including fuel.

The amount of funding required from the tipping fees charged at the Regional Waste Management Facility located at Robin Hood Bay (RHB) to fund regional activities has been reduced to just below \$3.4 million for 2017.

This budget also includes a new program for fire services in 2017. We anticipate signing a contract with the Town of Holyrood to provide fire services in the unincorporated areas around the town. The fee proposed for the fire services in the Holyrood area will be \$50 which includes the costs of the contract with the Town of Holyrood and the Board’s administrative costs.

The schedule of fees to support the budget is included in the meeting package as well. We are recommending maintaining the tipping fee for regular household garbage at \$67.60 per metric tonne and \$20.00 per metric tonne for recyclables. When the City of St. John’s presents their full RHB budget shortly we will add some additional fees to this schedule.

Mr. Kelly stated he would like to clarify the issue of fire services with the Town of Holyrood. For members’ information, the Town of Holyrood wanted to keep their fire services fee at \$45.00 per household for the properties in neighbouring unincorporated areas. The additional \$5.00 per household is the Board’s administration fee to provide this service. The Board’s legislation is clear in that all fees for the following year must be adopted by October

31st of the current year. Therefore, the Board has to adopt its fire services fee(s) at this time so as to move forward in 2017.

Mr. Kelly continued that the recommendation to the Board is that it adopt a higher fee for the region than the fee the Town of Holyrood is requesting. He is proposing that the Board adopt a fee of 'up to \$120.00 per property' for fire services as this should cover any fee proposed by other towns throughout the region. This doesn't mean that the Board will charge every unincorporated area \$120.00 per household but rather the room is there for those towns who may want to charge another fee that may be higher than \$45.00 per household. The fee to be charged will depend on the cost for each town providing the service. The costs will vary from town to town. The fees charged by the towns must be in line with the cost of providing the service.

Mr. Stone stated that the Town of Harbour Grace is looking at having the Board provide fire services to its neighbouring unincorporated areas. They currently provide this service at \$92.00 per property.

Mr. Grant noted that he supports adopting a fee of 'up to \$120.00 per property' as that should cover the charge that any town may want to apply. The Board will ensure that the fee being charged is in line with the cost of providing the service.

Mr. Roche asked if the Board is on budget for the current year.

Mr. Kelly replied that the Board is on budget for 2016.

Mr. Grant concluded that the Board must adopt the tipping fees charged at RHB and set its household rates for services for 2017 by October 31st. The tipping fees being charged for regular household waste and recyclables does not have to change for next year.

He continued that historically the City of St. John's would provide the Board a budget for tonight's meeting in advance and we would have time to review at a Committee meeting. This will be have to be discussed at the next Board meeting. Mr. Grant concluded that he would like to see the 2015 actual costs to operate RHB and a report on how the Board's surplus will be affected by the implied changes that the City has made.

Mr. Colford stated that the City is requesting a change in the tipping fee charged for the disposal of asbestos. The current fee to dispose of asbestos is \$115 per metric tonne; however, many contractors are showing up with mixed loads of building materials with asbestos, etc. This means that the area designated for asbestos disposal is filling up more quickly than it should. Therefore, they are proposing adding another fee for 'Asbestos - mixed load' at \$230 per metric tonne.

Mr. Collins left the meeting at 7:30 p.m.

Mr. Colford also noted that the City will begin charging \$30.00 for its waste disposal permit beginning January 1, 2017.

Mr. Aker stated that he has no issue with the Board's budget and recommends acceptance. However, he does have an issue with the City's RHB budget and the ten-fold increase in administrative charges as this will back up into the Board's surplus.

Mr. Ellsworth noted that this item is not on tonight's agenda and members are out of order. He requested that this item be added to the November meeting agenda.

Mr. Grant agreed and stated that for tonight's meeting the Board must approve its 2017 fees and budget.

It was moved and seconded (D Aker/H MULLOWNEY) that Eastern Regional Service Board adopt the 2017 budget and schedule of fees as tabled. This includes the addition of a new fee for asbestos-mixed loads at \$230.00 per metric tonne and an increase in the cost of the waste disposal permit to \$30.00 effective January 1, 2017.

MOTION 2016-068: Carried (unanimously)

iv. Mr. Grant left the meeting at 7:40 p.m. Mr. MULLOWNEY chaired remainder of meeting.

b) Governance Committee – Meeting held October 19 – H MULLOWNEY, Committee Chair

i. Ward Boundaries for Board Members – Mr. MULLOWNEY directed members to the briefing note provided in tonight's meeting package (Appendix E). He continued that as members will see the Minister is required to make official ward boundaries. The Province has asked if we want the boundaries in the note made into a regulation. These boundaries were established by the Committee prior to it being made into a formal regional service board.

In discussion at committee we looked at the municipal election coming in a year's time and the regional governance review that is ongoing. We concluded that maybe we want to have the new Board make a decision on the ward boundaries, etc., once they are in place in 2018.

The Governance Committee felt that we have a structure in place and we think that if this is put into a regulation and changes are desired in 2018, then it would be much more difficult to get this done.

Mr. Galgay stated that the new members coming on the Board following the election of 2017 should have all information regarding the legislation, Board structure, etc. available to them so that they can complete this piece of work.

c) Strategy & Policy Committee – Meeting held October 13 – S HICKMAN, Committee Chair

- i. **Special Planning Session to Develop a Strategic Plan for 2017-2020 – No report.**

5. New Business

- a) **Town of Port Blandford Requests Use of Clarendville Transfer Station and Residential Drop-off Facility** – Mr. Kelly directed members to the briefing note provided in tonight's meeting package (Appendix F). The Town of Port Blandford currently operates a landfill that is slated to close. The Town is a part of the Discovery Regional Service Board (DRSB) area and is outside the eastern region.

The Clarendville Transfer Station (CTS) was designed with the intention of accepting waste from the Discovery region. It is estimated that there is about 6,000 tonnes of waste in the Discovery region annually. The DRSB has not approved a plan for landfill closures or a plan to collect and transport waste to the CTS. A tender was issued to determine the prices for a waste collection contract; however, this contract has not been awarded.

The Town of Port Blandford has asked the Board to confirm that waste from the Town will be accepted at the CTS if the Town decides to haul the waste on its own and does not participate in the DRSB service.

The response to the Town has been the cost per tonne is the same for the Town as it will be for the DRSB (\$87.60 per tonne = \$67.60 per tonne for tipping fees at RHB + \$20 per tonne for transportation).

However, the Town wants to know if its residents will be allowed to use the waste recovery facility located at the CTS for free disposal of their bulk materials. There are approximately 370 households and 25 businesses in the Town of Port Blandford.

If the residents are allowed to use the CTS for free then the Town can exclude bulk collection from its service and save the cost of the service and the tipping fees by making residents haul materials to the CTS. If the material came to the site as part of a municipal waste stream either in the Town's vehicles or a contractor's vehicle, the \$87.60 per tonne fee would apply.

The plan for DRSB is that it would provide bulk collection events as part of its service and when waste recovery facilities were built in the region it would contract ERSB to collect the waste and pay tipping fees on the bulk waste.

It would seem that allowing the residents of Port Blandford access to the site for free would reduce tipping fees, increase costs and they would be in a situation where they are being treated differently than other areas of the Discovery region.

Currently the CTS accepts bulk materials for free from residents of the eastern region. The cost of the CTS operation is funded from the tipping fee charged at the regional landfill located at Robin Hood Bay.

Mr. Kelly concluded that the recommendation to the Board is to treat residents from outside the eastern region as commercial customers and the applicable commercial rates would apply.

General discussion ensued with the following points:

- Will the Board's costs increase much if Port Blandford were allowed to use the CTS?
- ANS: Mr. Kelly responded that there will be an impact on costs as the Board will be transporting more waste and incurring additional tipping fees and transportation costs.
- What's the downside of allowing non-residents to use the free drop-off at CTS?
- ANS: Mr. Kelly noted that if residents of Port Blandford are allowed to drop off their bulk items for free, then we would have to extend that privilege to other communities if requested.
- Has there been any dialogue with DRSB regarding bringing their waste to the CTS?
- ANS: Mr. Kelly replied that ERSB has been providing assistance to DRSB as they set up and went through the tender process. Their tender closed in August 2016 for waste collection services; however, to date no decision has been made.

It was moved and seconded (D O'Keefe/P Roche) that Eastern Regional Service Board treat residents from outside the eastern region as commercial customers and the applicable commercial rates would apply.

MOTION 2016-069: Carried (unanimously)

- b) City of St. John's Presentation of Budget 2017 for the Regional Waste Management Facility located at Robin Hood Bay (RHB) – Mr. Kelly noted that Mr. Colford is here this evening to present the RHB budget for 2017.**

Following discussion, members agreed that this item would be better discussed at the next Finance & Audit Committee before coming to the Board.

It was moved and seconded (G Stone/J Dobbie) that the presentation of the 2017 budget for the Regional Waste Management Facility located at Robin Hood Bay be deferred to the next Finance & Audit Committee meeting scheduled for Wednesday, November 16, 2016.

MOTION 2016-070: Carried (unanimously)

6. Next ERSB Meeting – November 30, 2016

The next meeting of the Eastern Regional Service Board will take place on **Wednesday, November 30, 2016 at 7:00 p.m. at The Fairfield Inn & Suites by Marriott**, Kenmount Road, St. John's.

The following committee meetings are scheduled for November 2016:

- Finance & Audit Committee – Wednesday, November 16, 2016 at 12:00 noon, ERSB Boardroom
- Strategy & Policy Committee – Thursday, November 17, 2016 at 10:00 a.m., ERSB Boardroom
- Governance Committee – Tuesday, November 22, 2016 at 10:00 a.m., ERSB Boardroom

7. Adjournment

It was moved by D O'Keefe to adjourn the meeting at 7:50 p.m.

*Prepared by:
Lynn Tucker
November 1, 2016*

APPENDIX

'A'



OCT 20 2016

RECEIVED OCT 25 2016

Government of Newfoundland and Labrador
Department of Municipal Affairs
Office of the Minister

COR/2016/03880-02

Mr. Ed Grant
Chairperson
Eastern Regional Service Board
255 Majors Path, Suite 3
St. John's, NL A1A 0L5

Dear Mr. Grant:

Thank you for taking the time summarizing the points of the Eastern Regional Service Board regarding municipal solid waste management transportation costs for non-host regions in your letter of September 23, 2016 and follow-up letter of October 5, 2016.

The meeting you referenced in the September 23rd was intended to facilitate an informed conversation about the challenges transporting municipal solid waste from non-host to host regions. This issue has been regularly discussed at the Annual Waste Management Forum. The expertise and experience of the representatives of each of the Regional Service Boards are valued; and, this meeting was organized to try to identify potential options to create a modern and sustainable waste management system within the province.

Your letter, addressed to Mr. Gary Ryan, seems to suggest that the subsidy proposal referenced was an option being pursued by the provincial government. This is absolutely not the case. The meeting and all discussed items were meant to be an informal session. It was neither endorsed nor reviewed by the Executive of the Department of Municipal Affairs or the Department of Environment and Climate Change. Subsequently, in your October 5th letter, you requested clarification regarding a transportation subsidy - landfill tax. I can confirm that this is not a proposal that Municipal Affairs is considering at this time.

The input that you provided at the meeting is certainly valuable and will help inform implementation of the provincial waste management strategy as non-host regions begin to transport waste for final disposal. The MMSB will develop a final report that summarizes the concepts discussed at the meeting and will share the document with each of the regions at the next Regional Waste Management Forum.

Sincerely,

EDDIE JOYCE, MHA
District of Humber-Bay of Islands
Minister of Municipal Affairs

/jl

cc: Eastern Regional Service Board Members
cc: Mr. Gary Ryan, MMSB

P.O. Box 8700, St. John's, NL, Canada A1B 4J6 t 709.729.3048 f 709.729.0943

APPENDIX

'B'

Eastern Regional Service Board
 BNK2 - Bank of Montreal - EW
 Cheques from 000001 to 005295 dated between 09-01-2016 and 09-30-2016

CHEQUE REGISTER

Printed: 4:48:26PM 10/07/2016

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Number	Issued	Amount	SC	Status	Status Date
005178	09/08/2016	Dodd's Diesel Repair Ltd.	9,258.67	A/P	CLEARED 09/14/2016
005179	09/08/2016	T2 Ventures Inc.	196,724.14	A/P	CLEARED 09/14/2016
005180	09/08/2016	61366 Newfoundland and Labrador Inc.	5,290.00	A/P	CLEARED 09/14/2016
005181	09/08/2016	Around The Bay Disposals Inc.	43,860.14	A/P	CLEARED 09/14/2016
005182	09/08/2016	Bell Aliant	1,705.72	A/P	CLEARED 09/14/2016
005183	09/08/2016	Big Eric's Inc.	143.53	A/P	CLEARED 09/14/2016
005184	09/08/2016	Blaketown Service Station	815.33	A/P	CLEARED 09/21/2016
005185	09/08/2016	Bren-Kir Industrial Supply	18.34	A/P	CLEARED 09/21/2016
005186	09/08/2016	Cansel	423.75	A/P	CLEARED 09/21/2016
005187	09/08/2016	Christie Dean	3,365.49	A/P	CLEARED 09/14/2016
005188	09/08/2016	Dicks and Company Limited	174.06	A/P	CLEARED 09/14/2016
005189	09/08/2016	Dynamex Canada Limited	23.60	A/P	CLEARED 09/14/2016
005190	09/08/2016	Ed Grant	138.33	A/P	CLEARED 09/14/2016
005191	09/08/2016	Jacqueline Crocker	4.02	A/P	CLEARED 09/21/2016
005192	09/08/2016	Miller IT Limited	805.00	A/P	CLEARED 09/21/2016
005193	09/08/2016	Ken Kelly	9,039.99	A/P	CLEARED 09/14/2016
005194	09/08/2016	Lynn Tucker	1,110.89	A/P	CLEARED 09/14/2016
005195	09/08/2016	Mark Day	99.59	A/P	CLEARED 09/14/2016
005196	09/08/2016	NATIONAL Public Relations	7,397.83	A/P	CLEARED 09/14/2016
005197	09/08/2016	North Atlantic	36,693.41	A/P	CLEARED 09/14/2016
005198	09/08/2016	Nortrax Canada Inc.	160,770.00	A/P	CLEARED 09/14/2016
005199	09/08/2016	OMB Parts & Industrial Ltd. 1	1,877.13	A/P	CLEARED 09/21/2016
005200	09/08/2016	Pinnacle Office Solutions Ltd.	312.21	A/P	CLEARED 09/21/2016
005201	09/08/2016	Town of Clarenville	1,608.00	A/P	CLEARED 09/21/2016
005202	09/08/2016	Transcontinental Atlantic Media Group G.P.	2,780.11	A/P	CLEARED 09/14/2016
005203	09/08/2016	Wedgwood Insurance Limited	10,774.00	A/P	CLEARED 09/21/2016
005204	09/08/2016	Director of Support Enforcement	222.00	G/L	CLEARED 09/14/2016
005205	09/21/2016	Dodd's Diesel Repair Ltd.	0.00	A/P	"VOID" 09/21/2016
005206	09/21/2016	Dodd's Diesel Repair Ltd.	13,679.53	A/P	OUT-STD 09/21/2016
005207	09/21/2016	Acklands Grainger Inc.	1,077.85	A/P	OUT-STD 09/21/2016
005208	09/21/2016	Bay de Verde Volunteer Fire Department	1,000.00	A/P	OUT-STD 09/21/2016
005209	09/21/2016	Ferryland Fire Department	1,000.00	A/P	OUT-STD 09/21/2016
005210	09/21/2016	Green's Harbour Volunteer Fire Department	1,000.00	A/P	OUT-STD 09/21/2016
005211	09/21/2016	Hant's Harbour Fire Department	1,000.00	A/P	OUT-STD 09/21/2016
005212	09/21/2016	Heart's Delight-Islington Volunteer Fire Department	1,000.00	A/P	OUT-STD 09/21/2016
005213	09/21/2016	Trinity South Central Fire Department	1,000.00	A/P	OUT-STD 09/21/2016
005214	09/21/2016	Upper Island Cove Fire Department	1,000.00	A/P	OUT-STD 09/21/2016
005215	09/21/2016	Winterton Fire Department	1,000.00	A/P	OUT-STD 09/21/2016
005216	09/21/2016	Bell Mobility Inc.	1,813.53	A/P	OUT-STD 09/21/2016
005217	09/21/2016	Blaketown Service Station	940.00	A/P	OUT-STD 09/21/2016
005218	09/21/2016	Channel 6 Ads	56.01	A/P	OUT-STD 09/21/2016
005219	09/21/2016	Christie Dean	1,078.20	A/P	CLEARED 09/28/2016
005220	09/21/2016	City of St. John's	63,805.61	A/P	OUT-STD 09/21/2016
005221	09/21/2016	Coish's Trucking & Excavating Ltd.	9,163.37	A/P	OUT-STD 09/21/2016
005222	09/21/2016	Conception Bay Auto & Tire Centre	28.15	A/P	OUT-STD 09/21/2016
005223	09/21/2016	D&L Russell Limited	584.78	A/P	OUT-STD 09/21/2016

** - Name on Check was modified

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW

Cheques from 000001 to 005295 dated between 09-01-2016 and 09-30-2016

CHEQUE REGISTER

Printed: 4:48:27PM 10/07/2016

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Number	Issued	Amount	SC	Status	Status Date
005224	09/21/2016 De Lage Landen Financial Services Canada Ltd.	291.49	A/P	OUT-STD	09/21/2016
005225	09/21/2016 Derm Moran	80.00	A/P	CLEARED	09/28/2016
005226	09/21/2016 Dyna-Pro Environmental	51.75	A/P	CLEARED	09/28/2016
005227	09/21/2016 Eastcom Inc.	338.82	A/P	OUT-STD	09/21/2016
005228	09/21/2016 Eastern Machining & Welding Inc.	845.25	A/P	OUT-STD	09/21/2016
005229	09/21/2016 Ed Grant	1,093.61	A/P	CLEARED	09/28/2016
005230	09/21/2016 Express Signs	230.00	A/P	OUT-STD	09/21/2016
005231	09/21/2016 Gordon Stone	2,028.18	A/P	CLEARED	09/28/2016
005232	09/21/2016 Harbour ELECTRIC Ltd.	555.20	A/P	OUT-STD	09/21/2016
005233	09/21/2016 Harris Ryan	2,616.25	A/P	OUT-STD	09/21/2016
005234	09/21/2016 Imperial Oil	49.12	A/P	OUT-STD	09/21/2016
005235	09/21/2016 Iron Mountain Canada	40.70	A/P	OUT-STD	09/21/2016
005236	09/21/2016 Ivan Heath	15.47	A/P	OUT-STD	09/21/2016
005237	09/21/2016 Ken Kelly	5,258.25	A/P	CLEARED	09/28/2016
005238	09/21/2016 Kenneth Rollings	755.41	A/P	CLEARED	09/28/2016
005239	09/21/2016 Kevin Power	678.31	A/P	CLEARED	09/28/2016
005240	09/21/2016 Kevin Butt	59.21	A/P	OUT-STD	09/21/2016
005241	09/21/2016 Leslie Squires	550.00	A/P	CLEARED	09/28/2016
005242	09/21/2016 Lynn Tucker	42.53	A/P	OUT-STD	09/21/2016
005243	09/21/2016 Mark Day	373.68	A/P	CLEARED	09/28/2016
005244	09/21/2016 Newfoundland Exchequer - MVR	1,555.00	A/P	OUT-STD	09/21/2016
005245	09/21/2016 Newfoundland Power Inc.	966.53	A/P	CLEARED	09/28/2016
005246	09/21/2016 North Atlantic	296.42	A/P	OUT-STD	09/21/2016
005247	09/21/2016 Northem Business Intelligence	2,466.32	A/P	CLEARED	09/28/2016
005248	09/21/2016 Nortrax Canada Inc.	1,581.00	A/P	OUT-STD	09/21/2016
005249	09/21/2016 OMB Parts & Industrial Ltd. 1	133.41	A/P	OUT-STD	09/21/2016
005250	09/21/2016 ORKIN Canada Corporation	343.85	A/P	OUT-STD	09/21/2016
005251	09/21/2016 Pardy's Waste Management & Industrial Service Ltd.	1,489.69	A/P	CLEARED	09/28/2016
005252	09/21/2016 Parts For Trucks Inc.	98.57	A/P	CLEARED	09/28/2016
005253	09/21/2016 Pitney Bowes	1,739.41	A/P	OUT-STD	09/21/2016
005254	09/21/2016 Pro-Tech Construction Ltd.	7,836.78	A/P	OUT-STD	09/21/2016
005255	09/21/2016 Redline Automotive 0765	280.09	A/P	CLEARED	09/28/2016
005256	09/21/2016 Royal Garage Ltd.	298.77	A/P	CLEARED	09/28/2016
005257	09/21/2016 SWANA Atlantic Canada Chapter	402.50	A/P	OUT-STD	09/21/2016
005258	09/21/2016 The Business Post	305.97	A/P	CLEARED	09/28/2016
005259	09/21/2016 Town of Clarendville	804.00	A/P	OUT-STD	09/21/2016
005260	09/21/2016 Transcontinental Atlantic Media Group G.P.	2,675.82	A/P	CLEARED	09/28/2016
005261	09/21/2016 Tulk Tire & Service Ltd.	6,517.20	A/P	OUT-STD	09/21/2016
005262	09/21/2016 Vardy Villa Limited	35,047.81	A/P	CLEARED	09/28/2016
005263	09/21/2016 Wedgwood Insurance Limited	4,744.00	A/P	CLEARED	09/28/2016
005264	09/21/2016 Encon Group Inc.	5,632.28	G/L	OUT-STD	09/21/2016
005265	09/21/2016 Jenkins Anthony Inc.	4,302.37	G/L	OUT-STD	09/21/2016
005266	09/28/2016 Receiver General of Canada	68,827.38	G/L	OUT-STD	09/28/2016
005267	09/28/2016 Dodd's Diesel Repair Ltd.	13,862.16	A/P	OUT-STD	09/28/2016
005268	09/28/2016 Tulk Tire & Service Ltd.	3,831.33	A/P	OUT-STD	09/28/2016
005269	09/28/2016 61366 Newfoundland and Labrador Inc.	5,290.00	A/P	OUT-STD	09/28/2016
005270	09/28/2016 Bell Aliant	1,557.85	A/P	OUT-STD	09/28/2016

** - Name on Check was modified

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW

Cheques from 000001 to 005295 dated between 09-01-2016 and 09-30-2016

CHEQUE REGISTER

Printed: 4:48:27PM 10/07/2016

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Number	Issued	Amount	SC	Status	Status Date
005271	09/28/2016 Big Erics Inc.	247.48	A/P	OUT-STD	09/28/2016
005272	09/28/2016 Christie Dean	938.81	A/P	OUT-STD	09/28/2016
005273	09/28/2016 David Aker	892.35	A/P	OUT-STD	09/28/2016
005274	09/28/2016 Derm Moran	1,013.72	A/P	OUT-STD	09/28/2016
005275	09/28/2016 Dicks and Company Limited	204.75	A/P	OUT-STD	09/28/2016
005277	09/28/2016 Ed Grant	512.21	A/P	OUT-STD	09/28/2016
005278	09/28/2016 Express Signs	575.00	A/P	OUT-STD	09/28/2016
005279	09/28/2016 Gergar Enterprises Limited	747.50	A/P	OUT-STD	09/28/2016
005280	09/28/2016 Harold Mullooney	398.38	A/P	OUT-STD	09/28/2016
005281	09/28/2016 Harvey & Company Ltd.	275.33	A/P	OUT-STD	09/28/2016
005282	09/28/2016 Jacqueline Crocker	22.77	A/P	OUT-STD	09/28/2016
005283	09/28/2016 Ken Kelly	545.10	A/P	OUT-STD	09/28/2016
005284	09/28/2016 Kevin Power	348.72	A/P	OUT-STD	09/28/2016
005285	09/28/2016 NATIONAL Public Relations	713.13	A/P	OUT-STD	09/28/2016
005286	09/28/2016 OMB Parts & Industrial Ltd. 1	459.71	A/P	OUT-STD	09/28/2016
005287	09/28/2016 ORKIN Canada Corporation	345.00	A/P	OUT-STD	09/28/2016
005288	09/28/2016 Revolution Environmental Solutions LP	27,312.50	A/P	OUT-STD	09/28/2016
005289	09/28/2016 Royal Garage Ltd.	298.77	A/P	OUT-STD	09/28/2016
005290	09/28/2016 Sam Whalen	462.76	A/P	OUT-STD	09/28/2016
005291	09/28/2016 Town of Clarendville	804.00	A/P	OUT-STD	09/28/2016
005292	09/28/2016 Universal Environmental Services Inc.	314.16	A/P	OUT-STD	09/28/2016
005293	09/28/2016 Wedgwood Insurance Limited	482.00	A/P	OUT-STD	09/28/2016
005294	09/28/2016 Bill Bailey	1,388.28	A/P	OUT-STD	09/28/2016
Cheque Totals Issued:		823,804.48			
Void:		0.00			
Total Cheques Generated:		823,804.48			
Total # of Cheques Listed:		116			

** - Name on Check was modified

**EASTERN REGIONAL SERVICE BOARD
EASTERN WASTE MANAGEMENT**

**PAYROLL EXPENSE
SEPTEMBER 2016**

Payroll – Staff (3 pay periods – 37 employees).....	\$210,068.06
Payroll – Board (19 members)	<u>\$ 00,000.00</u>
Total Payroll (37 employees)	\$210,068.06
Payroll CRA Remittance (Chq#5266)	<u>\$ 68,827.38</u>
TOTAL GROSS PAYROLL	<u>\$278,895.44</u>

PREVIOUS MONTH

AUGUST 2016

Payroll – Staff (2 pay periods – 37 employees)	\$132,588.38
Payroll – Board (19 members)	<u>\$ 00,000.00</u>
Total Payroll (37 employees)	\$132,588.38
Payroll CRA Remittance (Chq#5175)	<u>\$ 43,548.84</u>
TOTAL GROSS PAYROLL	<u>\$176,137.22</u>

APPENDIX

'C'

Briefing Note – Snow Clearing Results of Tender

Recommendation:

That the ERSB award contracts for 2016/2017 snow clearing and ice control for the following locations to these companies:

Cavendish – G. Groves & Sons Ltd. \$7349.00 plus \$1102.35 HST for a total of \$8451.35

Renews-Cappahyden – Clowe’s Construction Ltd. \$3,375.00 plus \$506.25 HST for a total of \$3,881.25

Bay Bulls – Harbour Construction - \$8394.00 plus \$1259.10 HST for a total of \$9,653.10

St. Joseph’s – Pat Singleton \$5000.00 plus \$0.00 HST for a total of \$5000.00 (individual less than CRA annual limit to charge HST)

Placentia – MJ Hickey construction Ltd. \$5,752.00 plus \$862.80 HST for a total of \$6,614.80

Harbour Grace – Around the Bay Disposal Inc. \$8,160.00 plus \$1224.00 HST for a total of \$9,384.00

That the ERSB close the Sunnyside Waste Recovery Facility for the winter months and reopen in the spring.

This is a comparison of the prices for 2016 to the prices received for 2017:

Snow Clearing Tenders					
Location	2016	2017			
Cavendish	\$8,449.79	\$7,349.00	Grove & Sons		
Renews-Cappahyden	\$3,800.00	\$3,375.00	Quarry to Clowe's		
Bay Bulls	\$9,360.00	\$8,394.00	Harbour		
St. Joseph's	\$5,000.00	\$5,000.00	Singleton		
Placentia	\$5,752.00	\$5,720.00	MJ Hickey		
Harbour Grace	\$18,000.00	\$8,160.00	Concord to Around the Bay		
Sub-Total	\$50,361.79	\$37,998.00			
		24.5%	Reduction		
Sunnyside	\$19,400.00	no bid	Edward Collins & Sons		

APPENDIX

'D'

Briefing Note – Summary of Proposed 2017 ERSB Budget

Largest Components in Operating Budget

Collection Contracts	\$2,341,675.44	24.4%
Tipping Fees	\$1,893,590.00	19.7%
Salary (Full Burden)	\$1,847,106.30	19.2%
Vehicle Maintenance	\$1,008,750.00	10.5%
	\$7,091,121.74	73.8%

Tipping Fees at RHB

Tonnes

Clareville Transfer Station	\$759,288.00	11232
Internal Collections	\$348,000.00	5148
Contracted Collections (incl HST)	\$786,302.00	10115
	\$1,893,590.00	26495

ERSB tipping fees as a component of Robin Hood Bay

Robin Hood Bay Budget of \$14m		13.5%
3 year average projected tonnage 2017	203663	13.0%

DRAFT Budget 2017
EASTERN REGIONAL SERVICE BOARD

DRAFT BUDGET 2017 BUDGET 2016 ACTUAL 2015

EXPENDITURES

	2017	2016	2015
Salaries			
Chair/Board Member Remuneration	\$ 100,000.00	\$ 100,000.00	\$ 89,772.89
Salaries (Corporate Administration)	\$ 477,796.68	\$ 384,743.04	\$ 374,249.58
Salaries (Regional Waste Operations)	\$ 443,777.19	\$ 623,430.11	\$ 915,587.85
Salaries (Internal Curbside Collections)	\$ 470,062.19	\$ 455,068.79	
Salaries (Water)	\$ 55,000.00	\$ 55,000.00	
Sub-total	\$ 1,546,636.07	\$ 1,618,241.94	\$ 1,379,610.32
Benefits			
Employment Insurance	\$ 37,873.18	\$ 39,000.00	\$ 32,231.48
CPP	\$ 70,960.83	\$ 67,600.00	\$ 55,500.91
WHSCC	\$ 36,050.04	\$ 24,000.00	\$ 18,361.92
Health & Life Benefits	\$ 60,000.00	\$ 60,000.00	\$ 23,060.11
RRSP	\$ 90,818.03	\$ 106,000.00	\$ 68,240.01
Other	\$ 4,768.15		
Sub-total	\$ 300,470.23	\$ 296,600.00	\$ 197,394.43
Transportation & Communications			
Board/Committee Local Travel (mileage & expenses)	\$ 15,000.00	\$ 27,000.00	\$ 24,365.97
Telephone	\$ 44,500.00	\$ 40,000.00	\$ 29,748.96
Staff Local Travel (mileage & expenses)	\$ 5,000.00	\$ 20,000.00	\$ 14,634.71
Professional Development (Board)	\$ 30,000.00	\$ 25,000.00	\$ 11,481.33
Sub-total	\$ 94,500.00	\$ 112,000.00	\$ 22,598.64
Sub-total	\$ 94,500.00	\$ 112,000.00	\$ 102,829.61

	DRAFT BUDGET 2017	BUDGET 2016	ACTUAL 2015
Supplies			
Insurance	\$ 85,000.00	\$ 75,000.00	\$ 76,475.30
Office Expenses*	\$ 27,800.00	\$ 37,000.00	\$ 34,217.50
Bank Charges	\$ 15,000.00	\$ 30,000.00	\$ 10,788.32
Sub-total	\$ 127,800.00	\$ 142,000.00	\$ 121,481.12
Purchased Services Administrative			
Audit	\$ 40,000.00	\$ 40,000.00	\$ 47,708.98
Professional Development Staff	\$ 32,903.79	\$ 15,000.00	\$ 25,329.59
Professional Services-Legal,HR,IT,Engineering,etc.	\$ 25,000.00	\$ 25,000.00	\$ 7,485.01
Sub-total	\$ 97,903.79	\$ 80,000.00	\$ 80,523.58
Property, Furnishings & Equipment			
Office Space (gross lease, Blaketown yard)	\$ 177,000.00	\$ 125,000.00	\$ 156,945.05
Computer Software/Software Licensing	\$ 12,000.00	\$ 4,000.00	\$ 11,286.25
Photocopier Fees	\$ 8,000.00	\$ 9,000.00	\$ 7,436.09
Furniture & Equipment	\$ 10,000.00	\$ 10,000.00	\$ 6,638.88
Sub-total	\$ 232,000.00	\$ 148,000.00	\$ 182,306.27
Purchased Services Consultants			
Communications	\$ 75,000.00	\$ 150,000.00	\$ 141,259.84
Consulting	\$ 50,000.00	\$ 100,000.00	\$ 47,115.34
Sub-total	\$ 75,000.00	\$ 250,000.00	\$ 188,375.18

	DRAFT BUDGET 2017	BUDGET 2016	ACTUAL 2015
Regional Waste Recovery Facilities			
Snow clearing all WRF	\$ 45,000.00	\$ 100,000.00	\$ 88,295.35
Site Maintenance all WRF	\$ 75,000.00	\$ 75,000.00	\$ 57,692.31
Old Perlican WRF (TCNWM)	\$ 173,190.00	\$ 109,000.00	\$ 108,048.11
WRF Compaction Trailer Lease Payments	\$ 169,382.04	\$ 167,000.00	\$ 166,436.28
Vehicle Maintenance and Operations	\$ 258,750.00	\$ 200,000.00	\$ 682,408.91
Whitbourne Depot	\$ 40,000.00	\$ 26,500.00	
Sub-total	\$ 761,322.04	\$ 677,500.00	\$ 1,102,880.96
Regional Transfer Station Clarendville			
Utilities/phone	\$ 20,400.00	\$ 35,000.00	\$ 434.10
Site Maintenance	\$ 20,000.00	\$ 25,000.00	\$ 1,535.98
Vehicle Maintenance and Operations	\$ 280,000.00	\$ 326,600.00	
Tipping Fees At Regional Landfill for TS	\$ 759,288.00	\$ 554,320.00	\$ -
Sub-total	\$ 1,079,688.00	\$ 940,920.00	\$ 1,970.08
Household Hazardous Waste Program			
	\$ 90,000.00		
Sub-total	\$ 90,000.00	\$ 120,000.00	\$ 102,484.97
Curbside Waste Collection Program			
Internal Curbside Program	\$ 888,532.50	\$ 722,044.52	
Contracted Services	\$ 3,362,399.10	\$ 3,789,740.85	\$ 3,227,865.80
Sub-Total	\$ 4,250,931.60	\$ 4,511,785.37	
Water Wastewater Program			
Sub-Total	\$ 17,500.00	\$ 22,500.00	\$ 14,524.58
Fire Protection			
			\$ 20,564.47
Sub-Total	\$ 115,500.00		\$ 35,089.05

	DRAFT BUDGET 2017	BUDGET 2016	ACTUAL 2015
Reserves			
Regional Capital Reserve	\$ 320,000.00	\$ 170,000.00	
Curbside Capital Reserve	\$ 150,000.00	\$ 130,000.00	
Operational Reserve	\$ 350,000.00	\$ 390,000.00	
Sub-Total	\$ 820,000.00		
TOTAL EXPENSES	\$ 9,609,251.73	\$ 9,609,547.32	
Capital ERSB			
Whitbourne Depot, Landfill Closures	\$ 2,154,000.00		\$ 3,588,451.62
Regional Equipment	\$ 850,000.00		\$ 1,228,199.76
Sub-Total	\$ 3,004,000.00		\$ 28,456.57
TOTAL OPERATING AND CAPITAL	\$ 12,613,251.73	\$ 9,609,547.32	\$ 11,567,919.32

DRAFT BUDGET BUDGET ACTUAL
2017 2016 2015

REVENUE	\$	\$	\$	\$
Waste Collection Contracts	\$ 5,130,000.00	\$ 5,290,365.01	\$	\$ 3,992,523.05
Provision for Bad Debt	-\$ 90,000.00	-\$ 150,000.00	\$	\$
Transfer Station Clarendville Tipping Fees	\$ 507,000.00	\$ 554,320.00	\$	\$ -
Transportation charges	\$ 150,000.00	\$ 83,600.00	\$	\$ -
Fire Protection and Emergency Services Fees	\$ 127,500.00	\$	\$	\$
Recyclable metals	\$ 50,000.00	\$ 35,000.00	\$	\$ 100,569.50
Interest	\$ 34,500.00	\$	\$	\$ 80,432.76
Misc Rev	\$ 1,000.00	\$	\$	\$ 206,675.50
ERSB Surplus (Deficit) Previous Years	\$ -	\$	\$	\$ 2,737.50
Regional Landfill Tipping Fee Derived	\$ 3,395,751.73	\$ 3,418,762.31	\$	\$ 2,792,187.15
HST Rebate	\$ 280,000.00	\$ 300,000.00	\$	\$ 272,047.75
Provincial Capital - Carried from 2014	\$ 2,100,000.00	\$	\$	\$ 2,335,303.33
Reserve Funding	\$ 850,000.00	\$ -	\$	\$ 1,794,916.50
Water / Wastewater Program	\$ 77,500.00	\$ 77,500.00	\$	\$ 60,267.00
TOTAL REVENUE	\$ 12,613,251.73	\$ 9,609,547.32	\$	\$ 11,637,660.04

**2017 FEE SCHEDULE FOR EASTERN REGIONAL SERVICE BOARD
& REGIONAL WASTE MANAGEMENT FACILITY AT ROBIN HOOD BAY**

ITEM/MATERIAL	FEE
Fire and Emergency Services Fees	
Per property fee for fire services in areas protected by ERSB	Up to \$120.00
Per commercial fire inspection	\$200.00
Per commercial fire inspection – subsequent visits within 12 months of initial visit - per event	\$50.00
Financial Services Fees	
Interest charged on overdue accounts compounding monthly	2%
Non-sufficient funds charge per event	\$20.00
Small Claims Provincial Court Filing Fees	As charged by the Court
Process Server – per event	\$40.00
Waste Services Fees:	
Per property fee for waste services	\$180.00
Return to collect waste not properly set out – per event	\$150.00
Regular Waste Disposal Fees:	
Regular waste disposal fee at Clarenville Transfer Station and Robin Hood Bay per metric tonne	\$67.60
Recyclables disposal fee at Clarenville Transfer Station and Robin Hood Bay per metric tonne	\$20.00
Waste disposal permit for Clarenville Transfer Station or Robin Hood Bay	\$30.00
Clarenville Transfer Station Commercial Users/Discovery Regional Service Board <u>transportation fee</u> per metric tonne in addition to the regular waste disposal fee of \$67.60 per metric tonne	\$20.00
Asbestos (per metric tonne at Robin Hood Bay)*	
Asbestos (call to make arrangements prior to delivery to site)	\$115.00
Asbestos – Mixed Load (call to make arrangements prior to delivery to site)	\$230.00
Off the Road Tires (tires that are NOT included in the tire recycling program of the Province - per metric tonne)	
OTR – Off the Road Tires (call to make arrangements prior to delivery to site)	\$170.00
Rock (per metric tonne)*	
6 inches minus	Free
18 inches minus	\$20.00
18 inches plus	\$67.60
Concrete & brick (per metric tonne)*	
6 inches minus (reinforced or unreinforced)	Free
6 inches plus (reinforced)	\$67.60
18 inches minus (unreinforced)	\$20.00
18 inches plus (unreinforced)	\$67.60
Asphalt (per metric tonne)*	
6 inches minus	Free
18 inches minus	\$20.00
18 inches plus	\$67.60

*The hauler will have to source separate the various sizes or pay a tipping fee on the entire load. Materials of this type are subject to visual inspection to determine applicable fee.

USEABLE FILL: Useable fill is material that can be used at the Clarenville Transfer Station or Robin Hood Bay sites. Size in the fill must not exceed 6 inches minus. Useable fill is accepted free of charge but depending on the volume the hauler will be required to float a loader/dozer to our site to stockpile the material. Bio-solids are not considered useable fill and the tipping fee applies. Haulers are advised to contact Clarenville Transfer Station or Robin Hood Bay prior to attempting to deliver these special waste streams and prior to bidding on tenders.

APPENDIX

'E'

Briefing Note – Board Member Ward Boundaries

In 2010, the Eastern Waste Management Committee undertook a process to establish a governance structure for the Board. This structure would determine how many members the Board would have and the boundaries of the wards to be represented.

This structure was submitted to government and approved. According to the Regional Service Board Act the Minister may establish these wards through regulation. The Province is going to move forward and formally establish the wards for all regional service boards as per the section of the Act below.

Wards

7. The minister may, by regulation, divide a region into wards, establish and change the number and boundaries of those wards, and determine the number of members to be appointed or elected for each ward.

Outlined below are the exact communities included in each ward and the number of representatives from each ward. Before we confirm these details with the Minister and they are written in regulation we should review to ensure that this is the structure and that no changes are warranted.

Recommendation:

That the ERSB write the Minister and ask that the establishment of wards for the eastern region in regulation be deferred until after the next general municipal election and a new Board is elected and it can complete a review of the Board governance structure.

Eastern Regional Service Board

For the purpose of appointment and election of board members the Eastern Region shall be divided into 11 wards as follows:

- (a) Ward 1 shall be comprised of the City of St. John's.
- (b) Ward 2 shall be comprised of the City of Mount Pearl.
- (c) Ward 3 shall be comprised of the Town of Paradise.
- (d) Ward 4 shall be comprised of the Town of Conception Bay South.
- (e) Ward 5 shall be comprised of the Towns of Portugal Cove-St. Philip's, Torbay, Logy Bay-Middle Cove-Outer Cove, Pouch Cove, Flatrock, Petty Harbour-Maddox Cove, Bauline, Wabanna and the Local Service District of Lance Cove.
- (f) Ward 6 shall be comprised of the Towns of Aquaforte, Bay Bulls, Cape Broyle, Fermeuse, Ferryland, Port Kirwan, Portugal Cove South, Renewals-Cappahayden, St. Shott's, Trepassey,

Witless Bay and the Local Service Districts of Biscay Bay, Brigus South, Burnt Cove-St. Michael's-Bauline East, Calvert, Mobile and Tors Cove.

- (g) Ward 7 shall be comprised of the Towns of Admirals Beach, Branch, Colinet, Fox Harbour, Gaskiers-Point La Haye, Long Harbour-Mount Arlington Heights, Mount Carmel-Mitchells Brook-St. Catherine's, Placentia, Point Lance, Riverhead, St. Bride's, St. Joseph's, St. Mary's, St. Vincent's-St. Stephen's-Peter's River and the Local Service Districts of Forest Field-Newbridge, O'Donnells, Patrick's Cove-Angels Cove, North Harbour and Deer Park-Vineland Road.
- (h) Ward 8 shall be comprised of the Towns of Harbour Main-Chapel's Cove-Lakeview, Holyrood, Avondale, Conception Harbour, Colliers, Clarke's Beach, Brigus, Cupids, North River, South River, Bryant's Cove, Bishops Cove, Bay Roberts, Spaniard's Bay and the Local Service Districts of Makinsons, Georgetown, Roaches Line and Marysvale.
- (i) Ward 9 shall be comprised of the Towns of Harbour Grace, Upper Island Cove, Carbonear, Victoria, Salmon Cove, Bay de Verde, Old Perlican, Small Point-Broad Cove-Blackhead-Adam's Cove, Hant's Harbour, Winterton, New Perlican, Hearts Content and the Local Service Districts of Freshwater, Grate's Cove, New Chelsea-New Melbourne-Brownsdale-Sibley's Cove-Lead Cove and Burnt Point-Gull Island-Northern Bay.
- (j) Ward 10 shall be comprised of the Towns of Heart's Delight-Islington, Heart's Desire, Whitbourne, Whiteway, Chance Cove, Chapel Arm, Norman's Cove-Long Cove, Southern Harbour, Arnold's Cove, Come By Chance, Sunnyside, and the Local Service Districts of Cavendish, Blaketown, Dildo, Green's Harbour, Hopeall, Markland, New Harbour, Old Shop, South Dildo, Bellevue, Bellevue Beach, Fairhaven, Thornlea, Little Harbour East, Garden Cove, Swift Current and Goobies.
- (k) Ward 11 shall be comprised of the Town of Clarenville and the Local Service Districts of George's Brook-Milton, Burgoyne's Cove, Smith Sound, Deep Bight, Random Sound, Caplin Cove-Southport, Hodge's Cove, Random Island West, Hickman's Harbour-Robinson's Bight, Lower Lance Cove, Petley.

The number of members appointed or elected to the board from each ward shall be as follows:

- (a) Ten members from Ward 1
- (b) One member from Ward 2
- (c) One member from Ward 3
- (d) One member from Ward 4

- (e) One member from Ward 5
- (f) One member from Ward 6
- (g) One member from Ward 7
- (h) One member from Ward 8
- (i) One member from Ward 9
- (j) One member from Ward 10
- (k) One member for Ward 11

Unincorporated areas within the regional boundaries shall be represented by the board member appointed or elected for the applicable ward.

APPENDIX

'F'

Briefing Note – Town of Port Blandford request to use Clarenville Transfer Station

The Town of Port Blandford currently operates a landfill that is slated to close. The Town is a part of the Discovery Regional Service Board (DRSB) and is outside the eastern region.

The Clarenville Transfer Station was designed with the intention of accepting waste from the Discovery Region. It is estimated that there is about 6000 tonnes of waste in the Discovery Region. The DRSB has not approved a plan for landfill closures or a plan to collect and transport waste to Clarenville.

A tender was issued to determine the prices for a waste collection contract. This contract has not been awarded.

The Town of Port Blandford has asked the Board to confirm that waste from the Town will be accepted at the Clarenville Transfer Station (CTS) if the Town decides to haul the waste on its own and does not participate in the DRSB service.

The response to the Town has been the cost per tonne is the same for the DRSB as it will be for the Town (\$87.60 = \$67.60 for tipping at RHB plus \$20 for transportation).

However, the Town wants to know if its residents will be allowed to use the Clarenville facility for free to dispose of bulk items. There are approximately 370 households and 25 businesses in Port Blandford.

If the residents are allowed to use the CTS for free then the Town can exclude bulk collection from its service and save the cost of the service and the tipping fees by making residents haul material to the CTS. If the material came to the site as part of a municipal waste stream either in Town vehicles or a contractor's vehicle the \$87.60 fees would apply.

The plan for the DRSB is that it would provide bulk collection events as part of its service and when waste recovery facilities were built in the region it would contract ERSB to collect the waste and pay tipping fees on the bulk waste.

It would seem that allowing the residents of Port Blandford access to the site for free would reduce tipping fees, increase costs and treat them differently than other areas of the DRSB.

Currently the CTS accepts bulk items for free from residents of the eastern region. The cost of the CTS operation is funded from the tipping fee charged at the Regional Landfill located at Robin Hood Bay.

Recommendation:

That the ERSB treat residents from outside the eastern region as commercial customers and the applicable commercial rates would apply.