



MINUTES

BOARD OF DIRECTORS MEETING #63

Wednesday, October 24, 2018 @ 7:00 p.m.

Fairfield Inn & Suites by Marriott
199 Kenmount Road, St. John's

IN ATTENDANCE:

- Mr. Ed Grant, Chair
- Mr. Harold Mullooney, Vice Chair
- Mr. Danny Breen, City of St. John's
- Ms. Maggie Burton, City of St. John's
- Mr. Glenn Clarke, Trinity Conception North
- Mr. Wally Collins, City of St. John's
- Mr. Ian Froude, City of St. John's
- Mr. Sandy Hickman, City of St. John's
- Ms. Hope Jamieson, City of St. John's
- Mr. Jamie Korab, City of St. John's
- Mr. Dave Lane, City of St. John's (Remotely)
- Mr. Kevin McDonald, Southwest Avalon
- Ms. Sheilagh O'Leary, City of St. John's
- Ms. Peggy Roche, Small Metro
- Ms. Deanne Stapleton, City of St. John's
- Ms. Lucy Stoyles, Mount Pearl
- Mr. Gerard Tilley, Conception Bay South
- Mr. Sam Whalen, Bay Roberts
- Ms. Hilda Whelan, TBS & Isthmus East
- Mr. Sterling Willis, Paradise

OTHER ATTENDEES:

- Mr. Ken Kelly, ERSB
- Ms. Lynn Tucker, ERSB
- Ms. Christie Dean, ERSB
- Mr. Bradley Power, ERSB
- Ms. Lynnann Winsor, City of St. John's
- Mr. Andrew Niblock, City of St. John's

REGRETS:

- Mr. Bill Bailey, Clarenville & Isthmus

PROCEEDINGS:

1) CALL TO ORDER

The meeting was called to order by Mr. Grant at 7:00 p.m.

2) ADOPTION OF AGENDA

It was moved and seconded (Mr. Mullooney/Mr. Willis) to adopt the Agenda as tabled. All in favour.

MOTION 2018-062: Carried (unanimously)

3) REVIEW OF MINUTES

It was moved and seconded (Mr. Hickman/Mr. Whalen) that the Minutes of the September 26, 2018 meeting of the Eastern Regional Service Board be adopted as tabled. All in favour.

MOTION 2018-063: Carried (unanimously)

4) COMMITTEE REPORTS

a) Finance & Audit Committee (Tuesday, October 16)

Mr. Breen delivered the report on behalf of the ERSB Finance and Audit Committee:

(1) Board Expenditures Report:

Mr. Breen said the cheque register and payroll summary for the month of September 2018 was included in the meeting package for review.

The Cheque register included regular payments to waste collection contractors, fuel providers, City of St. John's for tipping fees and payments to Can-am Platforms for the construction of the Whitbourne Maintenance Depot.

It was moved and seconded (Mr. Breen/Mr. Hickman) that ERSB adopt the Board Expenditures (Cheque Register and Payroll Summary) for September 2018 as tabled. All in favour.

MOTION 2018-064: Carried (unanimously)

(2) City of St. John's 2017 Update on Robin Hood Bay Waste Management Facility:

Mr. Breen provided a brief update on the operations of the Regional Waste Management Facility at Robin Hood Bay.

He noted that at the ERSB Finance and Audit meeting, it was reported the financial results for Robin Hood Bay in 2017 showed a deficit of about \$500,000. The committee

expects a similar situation for 2018, as the amount of waste that is being landfilled and the costs are almost exactly the same as 2017. Tipping fee revenue differs by about 2% from 2017 to 2018. The impact of that deficit, if it had to be passed on in the tipping fee, would require an increase of about \$2.50. Instead, the deficit will be covered by the reserve funds currently held by the City, but the financial report and forecast do indicate that revenue is not covering the expenses at the current rate of \$67.60 per tonne for disposal.

Mr. Breen said that if the Bonavista Region or the Burin Peninsula region close their landfills and start hauling to Robin Hood Bay, as per the Provincial Strategy, this may mitigate the need for a future increase in the tipping fees.

In addition, the City of St. John's spent about \$2.5 million in capital during the previous year from reserves. The Robin Hood Bay reserve at the end of 2018 is projected to be approximately \$7.5 million.

(3) 2019 ERSB Fee Schedule:

Mr. Breen noted that the proposed 2019 ERSB Fee Schedule was included in the meeting package for the Board's review and approval.

Mr. Breen explained the Finance and Audit Committee is not proposing any adjustments to the Fee Schedule from 2018, other than the previously approved reduction in the rate of interest to be charged on overdue accounts. Interest will be based on a reduced rate of 1.75% versus the 2% that has been in place for several years.

Mr. Breen said the tipping fee at Robin Hood Bay will remain \$67.60 per tonne and recycling will be accepted for \$20.00 per tonne. The annual rate for waste collection by the Board will be \$180.00. He noted there are other fees listed in the schedule and the recommendation is to maintain these rates at the current level as well.

Ms. Burton asked if fees for communities are the same for commercial users. Mr. Breen said everyone pays the same tipping fee rate for the same type of waste at Robin Hood Bay. Mr. Grant warned that going down the road of a two-tier system is not advisable where commercial users are a big part of the revenue at RHB. Mr. Kelly added that a letter from the Provincial Government stated all users should pay the same fees. Mr. Kelly said there has been discussion about things that can be done to incentivize the commercial industrial sector to recycle, such as corrugated cardboard, etc. Ms. Burton asked that this issue be discussed at the next Finance and Audit Committee. Mr. Breen suggested that staff complete a financial analysis of this issue and present it to a committee for review in the future.

It was moved and seconded (Mr. Breen/Mr. Hickman) that ERSB adopt the 2019 fee Schedule as presented. All in favour.

MOTION: 2018-0065: Carried (unanimously)

(4) Snow Clearing Tenders for 2018/19:

Mr. Breen noted the briefing note contained in the meeting package that has the results of the recently closed snow clearing tenders for waste recovery facilities and ERSB

facilities. These tender are the contracts for 7 of the 10 sites that ERSB operates. The others are either done by ERSB staff or by the contractor operating the site.

There was a detailed table in the briefing note comparing the results from previous years to the bids submitted for 2018/19. Excluding Sunnyside, the increase on all contracts is on average 4%. Mr. Breen said there is no competition for some of the bids received. In 5 of the 7 tenders only a single bid was received. The Sunnyside bid is higher than expected, but the communities in the area are very eager to have the site remain open even though the usage dwindles over the winter to about 5-6 visits per day on average. The recommendation by staff is to keep this site open for another winter.

It was moved and seconded (Mr. Hickman/Mr. Willis) that ERSB accept the lowest bid for each tender related to 2018/19 snow clearing at ERSB waste facilities and other sites. All in favour.

MOTION 2018-066: Carried (unanimously)

(5) Trinity Conception North Contract Next Steps:

Mr. Breen said the last item discussed by the committee was whether the Board should exercise its contractual right to extend the Trinity Conception North waste contract for a year, or to go to tender.

The annual cost per unit in TCN is \$99.84, excluding HST. The most recent tender was for the Southern Shore in 2018 and it achieved a rate of \$97.21, excluding HST. Travel to the regional landfill at Robin Hood Bay is considerably less for the Southern Shore contract. Staff do not anticipate that we would achieve a better rate by going to tender at this time.

It was moved and seconded (Mr. Breen/Mr. Tilley) that ERSB extend the current contract in Trinity Conception North for curbside waste, recycling and bulk material collection for an additional 12 months. All in favour.

MOTION 2018-067: Carried (unanimously)

b) Strategy and Policy Committee (Thursday, October 18):

Mr. Whalen delivered the report on behalf of the ERSB Strategy and Policy Committee:

(1) Update on ERSB Public Engagement Strategy:

Mr. Whalen said ERSB has moved the Public Engagement Strategy to the point that staff have a digital survey that is ready to be released to the public.

Mr. Kelly said the survey that will be available on “Good Neighbours.ca” will be released via a news release tomorrow and clients will begin receiving survey cards in the mail next week. Mr. Kelly then walked Board members through the survey and videos.

Mr. Kelly noted there are different questions for the various clients served by ERSB. Certain questions will only be asked of one group or another.

Mr. Kelly said he hopes to see 2000-3000 responses to the survey before everything is completed. Paid advertising will begin next week, and online promotion will begin then as well.

Ms. Burton asked how the survey will be completed over the telephone for those without internet. Mr. Power said the name and telephone number of those interested in doing a telephone survey will be forwarded to NATIONAL for completion. This will ensure the integrity of the data collected.

Mr. Power was asked to send the news release being issued tomorrow to all Board members.

Additional updated will be provided as the Public Engagement Strategy continues.

(2) Update on Establishment of Joint Councils:

Mr. Whalen provided a brief verbal update on the establishment of new joint councils. He noted that the first meeting of the Clarendville and Random Island Joint Council happened October 2 in Clarendville. Board member Bill Bailey chaired the meeting and Mr. Kelly and Mr. Power were there to support the group.

Letters will be sent to communities near Whitbourne-Trinity Bay South-Isthmus area for the establishment of a joint council in that part of the region in the near future.

Finally, Mr. Whalen noted that the Northeast Avalon Joint Council has initiated a combined joint council event inviting all of the joint councils, regional committees and joint mayors' associations in the eastern region. The event which is called a Joint Council Summit will take place on Wednesday, November 14 at the St. John's Convention Centre in downtown St. John's. Mr. Whalen said the Board is providing logistical support for the event. It has expanded to be an afternoon/evening event. The agenda will have several key speakers, discuss issues that cross the various interests of the joint councils, and will have a networking event in the evening. This event is open to all ERSB Board members.

The joint council summit will be a multiparty initiative of the Northeast Avalon Joint Council, The City of St. John's and ERSB. The Board has been asked to provide financial support for the event. Staff are proposing an \$8000 donation.

It was moved and seconded (Mr. Whalen/Ms. Roche) that the ERSB approve an \$8000 sponsorship for the Joint Council Summit on November 14, 2018. All in favour.

MOTION 2018-068: Carried (unanimously)

(3) Update on NL Association of Fire Services Annual Convention:

Mr. Whalen said the Board has received the green light from the Department of Municipal Affairs and Environment to engage other municipalities in the expansion of the fire and emergency protection. There are about a dozen communities who have said they want the Board to start covering unincorporated areas that they serve and start collecting fees for these unincorporated areas.

To promote the new service, Mr. Grant, Mr. Kelly and Mr. Power attended the NL Association of Fire Services Convention in Clarendville and presented to the membership about the new initiative and how it will work. The Board can expect to become a key part of the NL Association of Fire Services going forward as members in the group and attending their events.

Mr. Grant, Mr. Kelly and Mr. Power came back with a lot of information on towns in the Eastern Region, including some of their concerns and issues as it relates to fire and emergency protection.

Along the same lines, Mr. Whalen noted that staff have also organized another Landfill Firefighting Training session that will be held later in November. This training was announced at the convention. The last one was held in 2016 and included a live fire exercise at the Robin Hood Bay landfill. The Board intends to do the same again with the support of the City of St. John's and the Regional Fire Service.

c) Governance Committee

Mr. Mallowney, Chair of the Governance Committee, noted a meeting of that group was not held in October. The committee will reconvene in November.

5) CORRESPONDENCE:

There was no correspondence to present or discuss.

6) NEW BUSINESS:

None

7) UPCOMING MEETINGS:

Mr. Grant noted the tentative dates for meetings which will take place in November:

- Board of Directors – Wednesday, November 28, 2018
- Finance & Audit Committee – Tuesday, November 13, 2018
- Strategy & Policy Committee – Thursday, November 15, 2018
- Governance Committee – Tuesday, November 20, 2018

8) ADJOURNMENT:

Seeing no further business to be discussed, it was moved and seconded (Ms. Stapleton/Ms. Burton) that the meeting adjourn. All in favour.

MOTION 2018-069: Carried (unanimously)

The meeting adjourned at 8:15 p.m.

(4) COMMITTEE REPORTS

(4)(a) Finance and Audit Committee Report

**(4)(a)(1) Board Expenditures for
September 2018**

EASTERN REGIONAL SERVICE BOARD

PAYROLL EXPENSE

SEP 2018

Payroll – Staff (<i>2 pay periods – 35 employees</i>).....	\$137,116.60
Payroll – Board (19 members)	<u>\$ 00,000.00</u>
Total Payroll (<i>35 employees</i>)	\$137,116.60
Payroll CRA Remittance	<u>\$ 41,458.73</u>
TOTAL GROSS PAYROLL	<u>\$178,575.33</u>

PREVIOUS MONTH

AUG 2018

Payroll – Staff (<i>3 pay periods – 35 employees</i>).....	\$209,271.28
Payroll – Board (19 members)	<u>\$ 00,000.00</u>
Total Payroll (<i>35 employees</i>)	\$209,271.28
Payroll CRA Remittance	<u>\$ 67,253.82</u>
TOTAL GROSS PAYROLL	<u>\$276,525.10</u>

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW

Cheques from 000001 to 007269 dated between 09-01-2018 and 09-30-2018

CHEQUE REGISTER

Printed: 12:31:34PM 10/03/2018

Page 1 of 2

Number	Issued	Amount	SC	Status	Status Date
007158	09/07/2018 Acklands Grainger Inc.	181.68	A/P	*VOID*	09/07/2018
	Void Reason: Printed upside down				
007159	09/07/2018 Acklands Grainger Inc.	181.68	A/P	CLEARED	09/19/2018
007160	09/07/2018 Around The Bay Disposals Inc.	44,314.57	A/P	CLEARED	09/12/2018
007161	09/07/2018 Bell Aliant	1,592.81	A/P	CLEARED	09/19/2018
007162	09/07/2018 CAN-AM Platforms & Construction Ltd.	190,434.83	A/P	*VOID*	09/07/2018
	Void Reason: Cheqe paper misfeed				
007163	09/07/2018 CAN-AM Platforms & Construction Ltd.	190,434.83	A/P	CLEARED	09/19/2018
007164	09/07/2018 Christie Dean	2,579.24	A/P	CLEARED	09/12/2018
007165	09/07/2018 Colin Rideout	143.74	A/P	CLEARED	09/19/2018
007166	09/07/2018 Dodd's Diesel Repair Ltd.	6,541.76	A/P	CLEARED	09/19/2018
007167	09/07/2018 Eastcom Inc.	229.98	A/P	CLEARED	09/26/2018
007168	09/07/2018 Envirosystems Incorporated	36,273.08	A/P	CLEARED	09/12/2018
007169	09/07/2018 GCR Tires & Service	370.24	A/P	CLEARED	09/26/2018
007170	09/07/2018 J-1 Contracting Ltd.	42,837.50	A/P	CLEARED	09/26/2018
007171	09/07/2018 Jenkins Anthony Inc.	5,053.38	A/P	CLEARED	09/19/2018
007172	09/07/2018 Ken Kelly	7,477.28	A/P	CLEARED	09/12/2018
007173	09/07/2018 Kevin Power	641.77	A/P	CLEARED	09/12/2018
007174	09/07/2018 Maggie Burton	2,813.45	A/P	CLEARED	09/19/2018
007175	09/07/2018 Modern Business Equipment Limited	127.17	A/P	CLEARED	09/12/2018
007176	09/07/2018 NL Association of Fire Services	747.50	A/P	CLEARED	09/19/2018
007177	09/07/2018 Parts For Trucks Inc.	62.71	A/P	CLEARED	09/19/2018
007178	09/07/2018 Quikprint Services Ltd.	778.52	A/P	CLEARED	09/12/2018
007179	09/07/2018 SaltWire Network Inc.	1,981.00	A/P	CLEARED	09/12/2018
007180	09/07/2018 Sandy Hickman	678.86	A/P	OUT-STD	09/07/2018
007181	09/07/2018 T2 Ventures Inc.	207,283.73	A/P	CLEARED	09/12/2018
007182	09/07/2018 Tulk Tire & Service Ltd.	1,079.16	A/P	CLEARED	09/12/2018
007183	09/07/2018 Vardy Villa Limited	35,091.67	A/P	CLEARED	09/19/2018
007184	09/07/2018 Wedgwood Insurance Limited	26,312.50	A/P	CLEARED	09/12/2018
007185	09/07/2018 Wood Environment & Infrastructure Solutions	10,197.51	A/P	CLEARED	09/19/2018
007186	09/19/2018 62167 Newfoundland and Labrador Inc	7,380.30	A/P	OUT-STD	09/19/2018
007187	09/19/2018 Bay Auto Sales & Service Inc	253.00	A/P	OUT-STD	09/19/2018
007188	09/19/2018 Bell Mobility Inc.	1,576.12	A/P	OUT-STD	09/19/2018
007189	09/19/2018 Big Erics Inc.	427.04	A/P	OUT-STD	09/19/2018
007190	09/19/2018 Bradley Power	55.73	A/P	CLEARED	09/26/2018
007191	09/19/2018 Cabot Industries Limited	1,656.00	A/P	CLEARED	09/26/2018
007192	09/19/2018 Christie Dean	4,545.72	A/P	OUT-STD	09/19/2018
007193	09/19/2018 City of St. John's	45,684.41	A/P	CLEARED	09/26/2018
007194	09/19/2018 Clowe Construction Ltd.	2,300.00	A/P	OUT-STD	09/19/2018
007195	09/19/2018 Coish's Trucking & Excavating Ltd.	14,432.50	A/P	OUT-STD	09/19/2018
007196	09/19/2018 Craig's Locksmithing & Auto Glass	994.75	A/P	OUT-STD	09/19/2018
007197	09/19/2018 D&L Russell Limited	263.22	A/P	CLEARED	09/26/2018
007198	09/19/2018 Dicks and Company Limited	82.90	A/P	CLEARED	09/26/2018
007199	09/19/2018 Dodd's Diesel Repair Ltd.	0.00	A/P	*VOID*	09/19/2018
007200	09/19/2018 Dodd's Diesel Repair Ltd.	34,606.89	A/P	OUT-STD	09/19/2018
007201	09/19/2018 Eastern Machining & Welding Inc.	6,413.01	A/P	CLEARED	09/26/2018

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW

Cheques from 000001 to 007269 dated between 09-01-2018 and 09-30-2018

CHEQUE REGISTER

Printed: 12:31:34PM 10/03/2018

Page 2 of 2

Number	Issued	Amount	SC	Status	Status Date
007202	09/19/2018 Ed Grant	1,472.24	A/P	CLEARED	09/26/2018
007203	09/19/2018 E K Lomond Auto Solutions Inc	13.10	A/P	CLEARED	09/26/2018
007204	09/19/2018 Imperial Oil	111.62	A/P	OUT-STD	09/19/2018
007205	09/19/2018 Ken Kelly	1,628.22	A/P	CLEARED	09/26/2018
007206	09/19/2018 Kevin Power	457.77	A/P	OUT-STD	09/19/2018
007207	09/19/2018 Kevin Butt	35.60	A/P	OUT-STD	09/19/2018
007208	09/19/2018 Krysta Molloy	26.89	A/P	CLEARED	09/26/2018
007209	09/19/2018 Leslie Squires	660.00	A/P	CLEARED	09/26/2018
007210	09/19/2018 Madsen Construction Equipment	1,815.28	A/P	CLEARED	09/26/2018
007211	09/19/2018 Miller IT Limited	207.00	A/P	CLEARED	09/26/2018
007212	09/19/2018 Newfoundland Exchequer Account	350.00	A/P	OUT-STD	09/19/2018
007213	09/19/2018 North Atlantic	30,675.65	A/P	CLEARED	09/26/2018
007214	09/19/2018 Northern Business Intelligence	2,377.23	A/P	CLEARED	09/26/2018
007215	09/19/2018 OMB Parts & Industrial Ltd.	1,169.71	A/P	CLEARED	09/26/2018
007216	09/19/2018 ORKIN Canada Corporation	583.05	A/P	OUT-STD	09/19/2018
007217	09/19/2018 Parts For Trucks Inc.	185.49	A/P	CLEARED	09/26/2018
007218	09/19/2018 SaltWire Network Inc.	1,406.21	A/P	CLEARED	09/26/2018
007219	09/19/2018 Sam Pike Masonry Ltd.	85.93	A/P	OUT-STD	09/19/2018
007220	09/19/2018 Shred-it International ULC	62.59	A/P	OUT-STD	09/19/2018
007221	09/19/2018 T2 Ventures Inc.	11,600.38	A/P	CLEARED	09/26/2018
007222	09/19/2018 Tulk Tire & Service Ltd.	325.08	A/P	CLEARED	09/26/2018
007223	09/19/2018 WAJAX (Power Systems)	446.78	A/P	OUT-STD	09/19/2018
007224	09/19/2018 Workplace NL	3,554.82	A/P	CLEARED	09/26/2018
007225	09/19/2018 Ivany, Lindsay (Matthew)	54.00	A/R	OUT-STD	09/19/2018
007226	09/19/2018 Morrison, Kyle & Jessica	200.00	A/R	OUT-STD	09/19/2018

Cheque Totals Issued:	806,001.87
Void:	190,616.51
Total Cheques Generated:	996,618.38
Total # of Cheques Listed:	69

(4)(a)(3) 2019 ERSB Fee Schedule



2019 FEE SCHEDULE FOR EASTERN REGIONAL SERVICE BOARD & REGIONAL WASTE MANAGEMENT FACILITY AT ROBIN HOOD BAY

ITEM/MATERIAL	FEE
Fire and Emergency Services Fees	
Per property fee for fire services in areas protected by ERSB	Up to \$120.00
Per commercial fire inspection	\$200.00
Per commercial fire inspection – subsequent visits within 12 months of initial visit - per event	\$50.00
Financial Services Fees	
Interest charged on overdue accounts, simple interest of 1.75% as of Jan 1 2019. Prior to Jan 1 2019 - interest of 2%, compounding monthly is applicable	2%
Non-sufficient funds charge per event	\$20.00
Small Claims Provincial Court Filing Fees	As charged by the Court
Process Server – per event	\$40.00
Waste Services Fees	
Per property fee for waste services	\$180.00
Return to collect waste not properly set out – per event	\$150.00
Regular Waste Disposal Fees	
Regular waste disposal fee at Clarenville Transfer Station and Robin Hood Bay per metric tonne	\$67.60
Recyclables disposal fee at Clarenville Transfer Station and Robin Hood Bay per metric tonne	\$20.00
Waste disposal permit for Clarenville Transfer Station or Robin Hood Bay	\$30.00
Clarenville Transfer Station Commercial Users/Discovery Regional Service Board <u>transportation fee</u> per metric tonne in addition to the regular waste disposal fee of \$67.60 per metric tonne	\$20.00
Asbestos (per metric tonne at Robin Hood Bay)*	
Asbestos (call to make arrangements prior to delivery to site)	\$115.00
Asbestos – Mixed Load (call to make arrangements prior to delivery to site)	\$230.00
Off the Road Tires (tires that are NOT included in the tire recycling program of the Province - per metric tonne)	
OTR – Off the Road Tires (call to make arrangements prior to delivery to site)	\$170.00
Rock (per metric tonne)*	
6 inches minus	Free
18 inches minus	\$20.00
18 inches plus	\$67.60
Concrete & brick (per metric tonne)*	
6 inches minus (reinforced or unreinforced)	Free
6 inches plus (reinforced)	\$67.60
18 inches minus (unreinforced)	\$20.00
18 inches plus (unreinforced)	\$67.60
Asphalt (per metric tonne)*	
6 inches minus	Free
18 inches minus	\$20.00
18 inches plus	\$67.60

*The hauler will have to source separate the various sizes or pay a tipping fee on the entire load. Materials of this type are subject to visual inspection to determine applicable fee.

USEABLE FILL: Useable fill is material that can be used at the Clarenville Transfer Station or Robin Hood Bay sites. Size in the fill must not exceed 6 inches minus. Useable fill is accepted free of charge but depending on the volume the hauler will be required to float a loader/dozer to our site to stockpile the material. Bio-solids are not considered useable fill and the tipping fee applies. Haulers are advised to contact Clarenville Transfer Station or Robin Hood Bay prior to attempting to deliver these special waste streams and prior to bidding on tenders.

**(4)(a)(4) Snow Clearing Tenders for
2018/19**

BRIEFING NOTE

Tender Award - Snow Clearing for 2018/19

BACKGROUND

The Board issued tenders for snow clearing and sanding at 7 of the 10 waste recovery facilities that it operates. The three remaining sites will be either cleared by our internal staff or the onsite contractor.

The low bids for each of the sites is detailed below and is followed by a table comparing the 2018/19 tendered prices to the tendered amounts for the previous two years. Unless otherwise noted there was only one bid received for each location.

- Cavendish – G. Grove’s & Sons Ltd. \$15,705.00 plus \$2,355.75 HST for a total of \$18,060.75
- Renewes – Cappahayden – Clowe’s Construction Ltd. \$3,590.00 plus \$538.50 HST for a total of \$4,128.50
- Bay Bulls – Harbour Construction Ltd. \$5,880.00 plus HST \$882.00 for a total of \$6,762.00 (2 bidders)
- St. Joseph’s – Singleton \$5,500.00 plus HST \$0.00 for a total of \$5,500.00
- Placentia – Meades Services & Storage Ltd. \$5,218.00 plus HST \$782.70 for a total of \$6,000.70 (2 bidders)
- Harbour Grace – Concord Paving Ltd. \$14,900.00 plus HST \$2,235.00 for a total of \$17,135.00
- Sunnyside – Bay By Bay Recycling Ltd. \$24,750.00 plus HST \$3,712.50 for a total of \$28,462.50

The following table is a comparison of the process received for the last 4 years:

Location	2015/2016	2016/2017	2017/2018	2018/2019
Cavendish	\$8,449.79	\$7,349.00	\$13,200.00	\$15,705.00
Renews – Cappahayden	\$3,800.00	\$3,375.00	\$3,590.00	\$3,590.00
Bay Bulls	\$9,360.00	\$8,394.00	\$7,101.12	\$5,880.00
St. Joseph's	\$5,000.00	\$5,000.00	\$5,500.00	\$5,500.00
Placentia	\$5,752.00	\$5,720.00	\$5,600.00	\$5,218.00
Harbour Grace	\$18,000.00	\$8,160.00	\$14,000.00	\$14,900.00

Sunnyside	\$19,400.00	no bid received	not tendered	\$24,750.00
Whitbourne	facility not open	internal resources	internal resources	internal resources
Clarenville	internal resources	internal resources	internal resources	internal resources
Old Perlican	contractor responsibility	contractor responsibility	contractor responsibility	contractor responsibility

Excluding Sunnyside as it was not tendered in 2017 the increase from the winter of 2017/2018 to the coming winter 2018/2019 is approximately 4% in total.

Note Sunnyside was not tendered in 2017 for the 2017/2018 winter because the Town of Sunnyside had said they would assist and during the winter months of 2016/2017 the facility was closed because no bids were received. For the 2018/2019 year a tender was issued, tender results are provided above. Historically this facility has low usage and the historical winter usage is between 60 to 74 visits a month in January, February and March. The sites are generally open 11 to 14 days a month so an average of 5-6 visits per day of operation. The Clarenville site is about a 15 minute drive from this location.

Eastern Regional Service Board

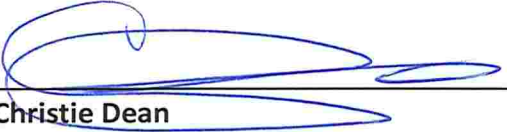
SUPPLY OF Snow clearing services at the WRF located in Bay Bulls

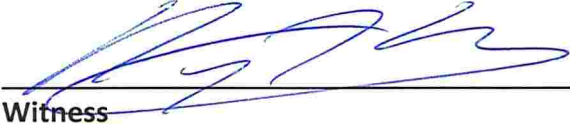
Closing Date and Time: Monday, October 15, 2018 @ 1pm

Tender Description: Supply of Snow clearing services at the WRF located in Bay Bulls

Project Number: _____

Name	Base Bid	HST	Tender Total
Harbour Construction Limited	5,880.00	882.00	\$6,762.00
O'Brien's Trucking Ltd	6,300.86	945.13	\$7,245.99


Christie Dean
Manager Waste Operations
Eastern Waste Management


Witness

KEN TODD KELLY
A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2021

Eastern Regional Service Board

SUPPLY OF Snow clearing services at the WRF located in Cavendish

Closing Date and Time: Monday, October 15, 2018 @ 1pm

Tender Description: Supply of Snow clearing services at the WRF located in Cavendish

Project Number: _____

Name	Base Bid	HST	Tender Total
<i>G. Groves & Sons</i>	<i>15,705.00</i>	<i>2,355.75</i>	<i>\$18,060.75</i>



Christie Dean
Manager Waste Operations
Eastern Waste Management


Witness

KEN TODD KELLY
A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2021.

Eastern Regional Service Board


SUPPLY OF Snow clearing services at the WRF located in Harbour Grace

Closing Date and Time: Monday, October 15, 2018 @ 1pm

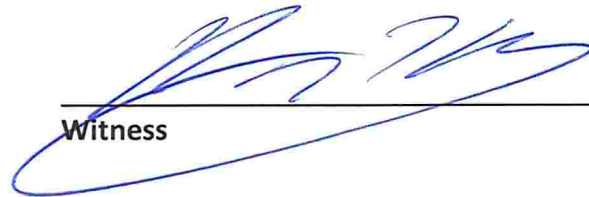
Tender Description: Supply of Snow clearing services at the WRF located in Harbour Grace

Project Number: _____

Name	Base Bid	HST	Tender Total
<i>Concord Paving Limited</i>	<i>14,900.00</i>	<i>2235.00</i>	<i>\$17,135.00</i>



Christie Dean
Manager Waste Operations
Eastern Waste Management



Witness

KEN TODD KELLY
A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2021.

Eastern Regional Service Board

SUPPLY OF Snow clearing services at the WRF located in Placentia

Closing Date and Time: Monday, October 15, 2018 @ 1pm

Tender Description: Supply of Snow clearing services at the WRF located in Placentia

Project Number: _____

Name	Base Bid	HST	Tender Total
K & H Dirtwork's	5560.00	834.00	\$ 6,394.00
Meades Services & Storage Ltd.	5218.00	782.70	\$ 6,000.70


Christie Dean
Manager Waste Operations
Eastern Waste Management


Witness

KEN TODD KELLY
A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2021.

Eastern Regional Service Board

SUPPLY OF Snow clearing services at the WRF located in Renews-Cappahayden

Closing Date and Time: Monday, October 15, 2018 @ 1pm

Tender Description: Supply of Snow clearing services at the WRF located in Renews-Cappahayden

Project Number: _____

Name	Base Bid	HST	Tender Total
<i>Clowe's Construction</i>	<i>3590.00</i>	<i>538.50</i>	<i>\$4128.50</i>



Christie Dean
Manager Waste Operations
Eastern Waste Management



Witness

KEN TODD KELLY
A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2021.

Eastern Regional Service Board


SUPPLY OF Snow clearing services at the WRF located in St. Joseph's

Closing Date and Time: Monday, October 15, 2018 @ 1pm

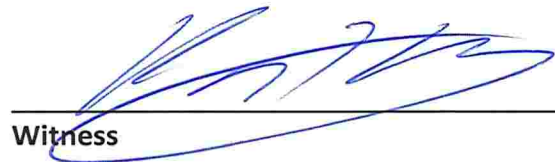
Tender Description: Supply of Snow clearing services at the WRF located in St. Joseph's

Project Number: _____

Name	Base Bid	HST	Tender Total
Pat Singleton	5,500.00	-	\$5,500.00



Christie Dean
Manager Waste Operations
Eastern Waste Management



Witness

KEN TODD KELLY
A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2021.

Eastern Regional Service Board

SUPPLY OF Snow clearing services at the WRF located in Sunnyside

Closing Date and Time: Monday, October 15, 2018 @ 1pm

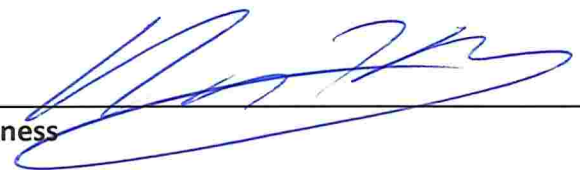
Tender Description: Supply of Snow clearing services at the WRF located in Sunnyside

Project Number: _____

Name	Base Bid	HST	Tender Total
<i>Bay By Bay Recycling Ltd.</i>	<i>24,750.00</i>	<i>3,712.50</i>	<i>\$28,462.50</i>



Christie Dean
Manager Waste Operations
Eastern Waste Management

Witness 

KEN TODD KELLY
A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2021.

**(4)(a)(5) Trinity Conception North
Contract Next Steps**

BRIEFING NOTE

Trinity Conception North Curbside Waste and Recycling Contract Next Steps

BACKGROUND

The Trinity Conception North (TCN) curbside waste and recycling contract expires on March 31, 2019, which is approximately six (6) months from now.

The current contract was for 2,792 units/households, and 89 were added for Western Bay Line after the fact.

There have been no extensions granted for this contract. It provides for the option to renew for two (2) additional years.

The contracted annual per unit cost is \$99.84, excluding HST.

The Southern Shore contract awarded in 2018 was for an annual per unit cost of \$97.21, excluding HST. Travel to the regional landfill at Robin Hood Bay is considerably less for the Southern Shore contract.

The Isthmus and South West Arm South contract awarded in 2016 has similar travel distance to the regional landfill at Robin Hood Bay. It was awarded for an annual per unit cost of \$98.76, excluding HST.

Given the per unit values for Southern Shore and Isthmus and South West Arm South, the current contract value for the Trinity Conception North area appears to be comparable.

RECOMMENDATION

Staff are recommending a one year extension of the contract.

**(4)(b) STRATEGY AND POLICY
COMMITTEE REPORT**

(4)(b)(1) Update on Public Engagement Strategy

Help shape services in our region.

From waste disposal to fire and emergency, Eastern Regional Service Board (ERSB) provides many unique services to our fellow Newfoundlanders and Labradorians in the Eastern region. We need your opinion to keep improving and be a better part of your community

Share your perspective.


You could win a \$100 gift card (details at GoodNeighbours.ca).

709.579.7960 | info@ersbnl.ca

Take the survey at
GoodNeighbours.ca



**EASTERN REGIONAL
SERVICE BOARD**



EASTERN REGIONAL
SERVICE BOARD

Help shape services
in our region.

Take the survey 

Our door is always open to meaningful conversation.

From waste disposal to fire and emergency, Eastern Regional Service Board (ERSB) provides many unique services to our fellow Newfoundlanders and Labradorians in the Eastern region. We need your opinion to keep improving and be a better part of your community

Share your perspective.

You could win a \$100 gift card (details at GoodNeighbours.ca).

709.579.7960 | info@ersbnl.ca

Take the survey at
GoodNeighbours.ca



**EASTERN REGIONAL
SERVICE BOARD**



EASTERN REGIONAL
SERVICE BOARD

Our door is open to
meaningful conversation.

Take the survey 



Help shape services in our region.

From waste disposal to fire and emergency, Eastern Regional Service Board (ERSB) provides many unique services to our fellow Newfoundlanders and Labradorians in the Eastern region. We need your opinion to keep improving and be a better part of your community

Share your perspective.

You could win a \$100 gift card (details at GoodNeighbours.ca).

709.579.7960 | info@ersbnl.ca

Take the survey at
GoodNeighbours.ca



**EASTERN REGIONAL
SERVICE BOARD**



EASTERN REGIONAL
SERVICE BOARD

Help shape services
in our region.

Take the survey 

Let's talk about what matters.

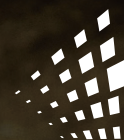
From waste disposal to fire and emergency, Eastern Regional Service Board (ERSB) provides many unique services to our fellow Newfoundlanders and Labradorians in the Eastern region. We need your opinion to keep improving and be a better part of your community

Share your perspective.

You could win a \$100 gift card (details at GoodNeighbours.ca).

709.579.7960 | info@ersbnl.ca

Take the survey at
GoodNeighbours.ca



**EASTERN REGIONAL
SERVICE BOARD**



**EASTERN REGIONAL
SERVICE BOARD**



Let's talk about
what matters.

Take the survey 

A photograph showing a blue tarp covering a pile of debris, possibly construction materials or waste, next to a wooden fence. The scene is outdoors with some greenery visible in the background.

Help shape services in our region.

[Take the survey](#)

The logo for the Eastern Regional Service Board, featuring a stylized sunburst or starburst design.

EASTERN REGIONAL
SERVICE BOARD

Let's talk about
what matters.

