

# EASTERN REGIONAL SERVICE BOARD

## Minutes of Meeting #38

November 25, 2015

7:00 p.m.

### Fairfield Inn & Suites by Marriott

199 Kenmount Road, St. John's

---

#### **In Attendance:**

Ed Grant, Chairperson  
Dave Aker, Mount Pearl  
Bill Bailey, Clarenville & Isthmus  
Danny Breen, St. John's  
Joy Dobbie, Trinity Bay South & Isthmus East  
Ron Ellsworth, St. John's  
Tom Hann, St. John's  
Sandy Hickman, St. John's  
Dave Lane, St. John's  
Harold Mallowney, Vice Chair/Southern Shore  
Dennis O'Keefe, St. John's  
Art Puddister, St. John's  
Gerard Tilley, Conception Bay South  
Sam Whalen, Bay Roberts

#### **Regrets:**

Wally Collins, St. John's  
Jonathan Galgay, St. John's  
Peggy Roche, Small Metro  
Gordon Stone, Trinity Conception North  
Bruce Tilley, St. John's  
Sterling Willis, Paradise  
William Woodman, Southwest Avalon  
Christie Dean, Manager Waste Operations

#### **Other Attendees:**

Ken Kelly, Chief Administrative Officer  
Lynn Tucker, Manager Corporate Services

### **1. Call to Order**

Mr. Grant, Chairperson, called the meeting to order at 7:00 p.m.

Mr. Grant welcomed Councillor Gerard Tilley, new Board member for the Town of Conception Bay South, and Deputy Mayor Ron Ellsworth, new Board member for the City of St. John's.

He continued that with the recent changes to the *Regional Service Boards Act*, newly elected members to this Board do not have to await ministerial approval and become active Board members as soon as elected by their community or region.

Mr. Grant noted that he would have to leave tonight's meeting at 7:30 p.m. and that Mr. MULLOWNEY would chair the meeting following his departure.

## **2. Adoption of Agenda**

**It was moved and seconded (H MULLOWNEY/S Whalen) to adopt the agenda as tabled.  
MOTION 2015-061: Carried (unanimously)**

## **3. Review of Minutes – October 28, 2015**

**It was moved and seconded (S Hickman/J Dobbie) that the minutes of the October 28, 2015 meeting be adopted as tabled.  
MOTION 2015-062: Carried (unanimously)**

## **4. Letter to Municipalities Newfoundland & Labrador (MNL) Requesting Meeting with Executive – Mr. Grant stated that he is changing the order of tonight's agenda items as he has to leave early and would like to discuss this issue before leaving. At the recent Governance and Finance & Audit Committee meetings, discussion was held regarding MNL and regional governance. This discussion was prompted by a presentation given at the recent MNL Annual General Meeting held in Gander. Mr. Grant asked Mr. Breen to provide information as he was at the MNL meeting.**

Mr. Breen stated that he was quite surprised with the negativity of the presentation on regional governance and especially regional service boards that was presented by one of MNL's researchers. He continued that the Finance & Audit Committee agreed that a meeting with the MNL Executive should be requested so that both parties can sit down and have a good discussion regarding regional service boards and regional governance as we all have a role to play.

Mr. Aker agreed that the presentation at the MNL Annual General Meeting was quite negative toward regional service boards.

Mr. Grant noted that one of MNL's issues is that they see regional service boards as 'undemocratic'; however, all members on this Board are elected councillors and with the recent changes to legislation even the chairperson could be a municipal councillor. The Chair from now on may be elected from the Board members or the Board may decide to hire from outside.

Mr. Grant continued that both Mr. Ellsworth and Mr. Tilley who are in attendance this evening did not have to await ministerial appointment. The process is very democratic now. Both the Governance and Finance & Audit Committees felt that the Board should write the MNL Executive to request a meeting and a draft letter has been included in tonight's meeting package (Appendix A) for members' review.

Discussed ensued with the following points:

- How can MNL be so out of step with its own members as ERSB members are also members of MNL.

- MNL and regional service boards should be working together.
- There is no need to re-invent the wheel on regional governance and regional service boards. Legislation is in place and we are hearing positive things from our communities. We should be working with MNL.

Members agreed that the draft letter tabled this evening should be sent.

5. **Regional Governance Advisory Committee Update** - Mr. Grant stated that no other meeting has been held past the initial meeting due to the provincial general election. He will report on this item again once the election is over and meetings begin again.

## 6. Committee Reports

### a) Governance Committee – H Mallowney, Chairperson

- i. **Review of Committee Work against Plan for 2015** – Mr. Mallowney noted that one of the things that the Governance Committee does on a regular basis is compare the work of the committees and the information that they are getting. This is a part of the Governance Committee's oversight role to ensure that the committees are getting the information they need in order to fulfill their role. For instance, is there timely financial information provided to Finance & Audit Committee; is the Workers' Occupational Health & Safety Committee meeting on a regular basis and submitting its required reports under the legislation; is there a log of all motions adopted by the Board and have they been actioned; etc. The Governance Committee has reviewed the work of the committees against the calendar of work for 2015 and we are satisfied that each committee is fulfilling its mandate and that it has the information put before it to make the appropriate recommendations to the Board.
- ii. **CAO Performance Review** – Mr. Mallowney thanked those members who submitted their CAO Performance Review forms. The response rate was 50%. He confirmed that the CAO has been provided his performance evaluation for 2015 and that he received a higher rating than last year. He concluded by stating that the CAO is doing a great job.

### b) Finance & Audit Committee – D Breen, Chairperson

- i. **Board Expenditures (Cheque Register and Payroll Summary) for October 2015** – Mr. Breen stated that the cheque register and payroll summary for October 2015 is included in tonight's meeting package (Appendix B).

Mr. Kelly noted that there are two large expenditures on the Board's cheque register for October. The first one is to Brook Construction (2007) Inc. and that is a payment for construction of the Clarenville Transfer Station building. The second large expenditure is to Nexgen Municipal Inc. and again that is a payment for the equipment that will be at the Clarenville Transfer Station. These are capital costs and the province has provided the funding.

**It was moved and seconded (D Breen/B Bailey) to adopt the cheque register and payroll summary for October 2015 as tabled.**

**MOTION 2015-063: Carried (unanimously)**

- ii. **Incorporated Towns Report** - Mr. Breen directed members to the Incorporated Towns report included in tonight's meeting package (Appendix C). Those towns that are highlighted are behind on their payments as of November 24, 2015. Towns are given until October 31<sup>st</sup> each year to settle their waste fees. At this time we have approximately \$134,000 owed to the Board from incorporated towns. We are suggesting that a letter be sent to each of these towns asking for payment before December 31, 2015 and notifying them that service may be withdrawn until payment is made.

Discussion took place with members agreeing that a letter should be sent to each town requesting payment by December 31<sup>st</sup>. If payment is not received by that date, then a stronger letter should be sent stating that their waste service may be withdrawn until payment is made.

**Mr. Grant left the meeting at 7:30 p.m. Before leaving, he reminded members that the Board's Annual Christmas Dinner is scheduled to take place on Tuesday, December 8<sup>th</sup> at The Rooms and that members should let Ms. Tucker know before December 2<sup>nd</sup> whether they will be attending or not.**

**Mr. Mullowney stepped in as Chairperson.**

- iii. **Third Quarter Financial Update** – Mr. Kelly directed members to the third quarter update report included in today's meeting package (Appendix D). He noted that the third quarter report includes the financial projection to year end as well as the variance in the budgeted amount. Overall the Board is on budget except for the internal waste collection costs as that was not budgeted for last year. Overall revenue will cover expenses.

Mr. Kelly noted the following:

- Salaries – Administrative: Approximately 5% under budget;
- Benefits (EI/CPP/WHSCC/etc.): Over budget amount due to increased staffing for the waste collection program that was not budgeted for last year;
- Transportation & Communications: Under budget by about 6%;
- Supplies: Below budget by about 24%;
- Purchased Services Administrative: Over budget due to increased legal costs this year. However, monies have been budgeted for consulting costs and these legal costs could be paid for there as well. The consulting item is under budget;
- Property, Furnishings & Equipment: Over budget due to the need to rent yard space for the board's waste collection equipment at Blaketown. This amount will be reduced once the board completes its equipment depot at Whitbourne;
- Purchased Services Consultants: Under budget by 36%. Monies here could be allocated to Purchased Services as both for consulting costs;
- Waste Operations: Over budget by approximately \$1.2 million due to the cost of providing the waste collection program i.e. hiring new staff, purchasing equipment, etc. Mr. Kelly noted that the full amount is appearing for this year; however, the equipment purchased

will be amortized over 7 years. The amount the Waste Operations are over budget is equal to the capital and the savings in the contracted Waste Operations. Overall it is breakeven;

- Transfer Station – Clarendville: Under budget as not operational yet;
- HHW Program: Under budget;
- Collection Contracts: Under budget. However, please note the difference in the budgeted amount here may be found in Waste Operations above;
- The City of St. John’s has provided all four installments of the tipping fee revenue;
- Total Expenditures for 2015 is approximately \$11 million; and,
- Total revenue expected for 2015 is approximately \$13 million.

- iv. **Tender for Construction of Whitbourne Waste Recovery Facility (WRF) Site** - Mr. Kelly informed members that the tender for the Whitbourne WRF would be going out after the provincial election and that the hope is to have the Whitbourne WRF completed by January 2016. However, that is dependent on weather and if it is unable to be completed by January, then the construction work would be completed in Spring.

c) **Strategy & Policy Committee – S Hickman, Chairperson**

- i. **Development of Narrative for Strategic Communications** – Mr. Hickman stated that the Strategy & Policy Committee has been working with NATIONAL Public Relations on the development of the Board’s brand and strategic communications. This will help shape future messaging for brochures, website materials and our own verbal messaging of “why we do what we do”.

Mr. Hickman continued that he would like to thank members of the Strategy & Policy Committee for all their time and work at the two facilitated sessions held with NATIONAL. He concluded by stating that the development of our narrative is a work in progress and that the Committee will bring back to the Board in the new year a complete package of strategic communications.

- ii. **New Vision Statement** – Mr. Hickman directed members to the briefing note in tonight’s meeting package (Appendix E). The previous vision statement of the Board was developed in 2014 and focused on our mandate of waste services as follows:

*“The vision of the Eastern Regional Service Board is to improve the quality of life and protect the environment in the eastern region by ensuring cost effective, value added, sustainable waste services are provided by all properties as required by the province while providing leadership to modernize waste services.”*

The addition of water and wastewater component to the Board’s activities means that this guiding statement is not accurate. The Committee also discussed the component of the vision which focused on delivering the same service to all properties. The province has mandated the board to provide waste services to all properties but this may not necessarily apply to other lines of business that the province may add to the board’s mandate i.e. water services, municipal enforcement, etc.

With this in mind, the Committee is suggesting an update to the vision that includes the following ideas:

- 1) Quality of life – clean, green and safe;
- 2) A broader group of services;
- 3) The role as a leader for collaboration and facilitation of municipalities sharing or purchasing services;
- 4) Protecting the environment; and,
- 5) Doing this in a financially sustainable and efficient manner.

The Strategy & Policy Committee is recommending that the Board adopt the following vision statement:

*“The vision of the Eastern Regional Service Board is to improve the quality of life, provide leadership and to protect the environment in the eastern region by ensuring cost effective, sustainable services.”*

**It was moved and seconded (S Hickman/S Whalen) that ERSB adopt the vision statement: “The vision of the Eastern Regional Service Board is to improve the quality of life, provide leadership and to protect the environment in the eastern region by ensuring cost effective, sustainable services.”**

**MOTION 2015-064: Carried (unanimously)**

- iii. Waste Operations Third Quarter Report** – Mr. Kelly directed members to the third quarter waste operations report included in tonight’s meeting package (Appendix F).

The first table reports on the Board’s HHW program. This program held 27 HHW collection events throughout the eastern region in 2015 at a program cost of approximately \$120,000. As member will see, the program is much more effective in some areas than in others; therefore, for next year’s program, there will be changes in the communities in which events are held. This program is run by the Board and in partnership with local volunteer fire departments who are paid an honorarium of \$1,000.00 for their assistance.

The second table shows recycling participation in the eastern region following our annual recyclables audit. As members will note, there has been an increase in the recycling participation in most areas. We will continue to work on way to improve the recycling participation.

The third table shows the volumes of waste (kilograms) removed from the Board’s waste recovery facilities. This is bulk waste dropped off by residents. We continue to see an increase in the amount of waste being dropped off at these facilities.

- iv. Clarendville Transfer Station – Update** – Mr. Kelly stated that the construction of the Clarendville Transfer Station is well underway and that the building is now completed. Nexgen Municipal is on site installing the equipment required for the facility. The facility should be operational by mid-December. Full operations begin on January 4, 2016.
- v. Water/Wastewater Pilot Project – Update** – Mr. Kelly reported that a Regional Water/Wastewater Systems Operator has been hired under the Water/Wastewater Pilot

Project and that he is busy making contact with the identified communities to begin this work. At this time, some communities are cooperating while others are not.

- vi. **Responses from the Liberal Party of NL and the NDP Party of NL** – Mr. Hickman stated that as members may recall the Board wrote the leaders of the three provincial parties asking them to consider revisiting the *Provincial Waste Management Strategy* (PWMS) with respect to organics and other technologies. Included in tonight's meeting package (Appendix G) is the responses received from the Liberal Party of NL and the NDP Party of NL. He encouraged members to review the enclosed letters as both parties agree that we should revisit the strategy and ensure that the costs of the strategy are in line with what we are trying to accomplish. Mr. Hickman concluded by stating that this was a good exercise.

## 7. New Business

- a. **Award Tender for Used Compactor Truck** – Mr. Kelly circulated a briefing note on this item for members' information (Appendix H) that outlined the process for members. The Board tendered for a used side-loading garbage truck 2007 or older.

Mr. Hann asked why the Board would tender for a used compactor 2007 or older.

Mr. Kelly responded the reason for purchasing a used compactor that is 2007 or older is that the newer engines produced after 2007 have emission control technology and this technology is causing many issues and breakdowns on the newer equipment. The Board purchased several new compactors early this year and those new compactors are breaking down regularly because of the many issues with the emissions technology. There is need for another compactor in the Board's fleet and it was felt that a used compactor without this new technology would be best.

Mr. Aker stated that it is recommended to have vehicles of varying ages in a fleet. He asked how many compactors the Board currently has in its fleet.

Mr. Kelly responded that the Board has five (5) compactors at this time and four (4) of those are used every day for collections. One (1) compactor is rear loading and is used for bulk collections.

Mr. Kelly continued that the Board received four (4) responses to its tender call for a used compactor. All four vehicles that were bid have been inspected and only one (1) vehicle was fully functioning at the time of inspection. All vendors agreed to fix any problems that were present and noted. Based on the inspection, the recommendation is to award the tender to Saunders Equipment Ltd. in the amount of \$75,000.00 plus HST.

**It was moved and seconded (D O'Keefe/D Lane) that ERSB award tender to Saunders Equipment Ltd. for a used 2007 International compactor in the amount of \$75,000.00 plus HST.**

**MOTION 2015-065: Carried (unanimously)**

## 8. Next ERSB Meeting – DECEMBER 8, 2015

The next meeting of the Eastern Regional Service Board will take place on **Tuesday, December 8, 2015 at 6:00 p.m. at The Rooms.**

The following committee meetings are scheduled for January 2016:

- Finance & Audit Committee – Wednesday, January 13, 2016 at 12:00 noon, EWM Boardroom
- Strategy & Policy Committee – Thursday, January 14, 2016 at 10:00 a.m., EWM Boardroom
- Governance Committee – Tuesday, January 19, 2016 at 10:00 a.m., EWM Boardroom

## 9. Adjournment

It was moved by D Breen to adjourn the meeting at 8:00 p.m.

*Prepared by:  
Lynn Tucker  
November 30, 2015*



# APPENDIX

## 'A'



Mrs. Karen Oldford  
President, Municipalities NL  
460 Torbay Road  
St. John's, NL A1A 5J3

November 25, 2015

Dear Mrs. Oldford

I am writing on behalf of the Eastern Regional Service Board requesting a meeting with the Executive of Municipalities NL and members of our Board to discuss regional governance. The Province has initiated a process to develop and consult on the future of regional government in the province. As a Board we are very excited to see that this issue is being put on the table and are eager to participate in the discussion.

Given the nature of our two organizations and the work that we do on behalf of municipalities I think it would be valuable for us to spend some time understanding the position that each respective organization has with regards to regional government.

At your next opportunity we would be pleased to host you and your executive to discuss regional governance in the province.

Yours Truly,

Ed Grant

Chairperson

Eastern Regional Service Board

cc:

Mayor Tony Keats – Vice President Municipalities NL, Town of Dover  
Mayor Wayne Power – Avalon Director, Town of Placentia  
Mayor Claude Elliott – Central Director, Town of Gander  
Mayor Dale Colbourne, Northern Director, Town of St. Lunaire-Griquet  
Mayor Betty Fitzgerald – Eastern Director, Town of Bonavista  
Councillor Art Puddister – St. John's Director, City of St. John's  
Mayor Dean Ball – Urban Municipalities Director, Town of Deer Lake  
Mayor Sheila Fitzgerald - Small Towns Director, Town of Roddickton-Bide Arm  
Mayor Wilson Belbin – Labrador Director, Town of Forteau  
Mayor Roger Barrett – Western Director, Town of Reidville  
Craig Pollett, Executive Director Municipalities NL

# APPENDIX

## 'B'

**Eastern Waste Management**  
 BNK2 - Bank of Montreal - EW  
 Cheques from 000001 to 004350 dated between 10-01-2015 and 10-31-2015

**CHEQUE REGISTER**

Printed: 9:21:46AM 11/12/2015

Page 1 of 2

Number	Issued	Amount	SC	Status	Status Date
004210	10/01/2015 Director of Support Enforcement	444.00	G/L	CLEARED	10/07/2015
004231	10/07/2015 61366 Newfoundland and Labrador Inc.	4,633.00	A/P	OUT-STD	10/07/2015
004232	10/07/2015 Acklands Grainger Inc.	727.13	A/P	OUT-STD	10/07/2015
004233	10/07/2015 Around The Bay Disposals Inc.	46,043.77	A/P	OUT-STD	10/07/2015
004234	10/07/2015 Bell Aliant	1,187.89	A/P	OUT-STD	10/07/2015
004235	10/07/2015 B Rodrigues	10,735.00	A/P	OUT-STD	10/07/2015
004236	10/07/2015 Brook Construcion (2007) Inc.	655,316.50	A/P	OUT-STD	10/07/2015
004237	10/07/2015 Cansel	423.75	A/P	OUT-STD	10/07/2015
004238	10/07/2015 Christie Dean	1,271.05	A/P	OUT-STD	10/07/2015
004239	10/07/2015 Conception Bay Auto & Tire Centre	2,432.75	A/P	OUT-STD	10/07/2015
004240	10/07/2015 De Lage Landen Financial Services Canada Ltd.	286.42	A/P	OUT-STD	10/07/2015
004241	10/07/2015 D&L Russell Limited	390.96	A/P	OUT-STD	10/07/2015
004242	10/07/2015 Derm Moran	390.00	A/P	OUT-STD	10/07/2015
004243	10/07/2015 Dodd's Diesel Repair Ltd.	729.14	A/P	OUT-STD	10/07/2015
004244	10/07/2015 Don Walsh	236.80	A/P	OUT-STD	10/07/2015
004245	10/07/2015 Dynamex Canada Limited	14.49	A/P	OUT-STD	10/07/2015
004246	10/07/2015 Ed Grant	243.92	A/P	OUT-STD	10/07/2015
004247	10/07/2015 Harold Mallowney	402.22	A/P	OUT-STD	10/07/2015
004248	10/07/2015 Harvey & Company Ltd.	3,687.26	A/P	OUT-STD	10/07/2015
004249	10/07/2015 Hazmasters	81.36	A/P	OUT-STD	10/07/2015
004250	10/07/2015 Ken Kelly	3,786.05	A/P	OUT-STD	10/07/2015
004251	10/07/2015 Kevin Butt	81.64	A/P	OUT-STD	10/07/2015
004252	10/07/2015 Leslie Squires	550.00	A/P	OUT-STD	10/07/2015
004253	10/07/2015 Lynn Tucker	112.23	A/P	OUT-STD	10/07/2015
004254	10/07/2015 Mark Day	413.06	A/P	OUT-STD	10/07/2015
004255	10/07/2015 NATIONAL Public Relations	2,714.54	A/P	OUT-STD	10/07/2015
004256	10/07/2015 Newfoundland Power Inc.	19,993.87	A/P	OUT-STD	10/07/2015
004257	10/07/2015 Nexgen Municipal Inc.	1,002,383.49	A/P	OUT-STD	10/07/2015
004258	10/07/2015 Northem Business Intelligence	1,292.21	A/P	OUT-STD	10/07/2015
004259	10/07/2015 Pat Singleton	500.00	A/P	OUT-STD	10/07/2015
004260	10/07/2015 Ridge G&P Services Ltd.	35,392.54	A/P	OUT-STD	10/07/2015
004261	10/07/2015 Royal Garage Ltd.	430.77	A/P	OUT-STD	10/07/2015
004262	10/07/2015 Sam Pike Masonry Ltd.	95.62	A/P	OUT-STD	10/07/2015
004263	10/07/2015 Saunders Equipment Ltd.	2,767.43	A/P	OUT-STD	10/07/2015
004264	10/07/2015 T2 Ventures Inc.	160,144.13	A/P	OUT-STD	10/07/2015
004265	10/07/2015 Transcontinental Atlantic Media Group G.P.	208.82	A/P	OUT-STD	10/07/2015
004266	10/07/2015 Tulk Tire & Service Ltd.	1,299.50	A/P	OUT-STD	10/07/2015
004267	10/07/2015 Wayde Higdon	369.81	A/P	OUT-STD	10/07/2015
004268	10/07/2015 Encon Group Inc.	4,561.70	G/L	OUT-STD	10/07/2015
004269	10/21/2015 Dodd's Diesel Repair Ltd.	0.00	A/P	"VOID"	10/21/2015
004270	10/21/2015 Dodd's Diesel Repair Ltd.	0.00	A/P	"VOID"	10/21/2015
004271	10/21/2015 Dodd's Diesel Repair Ltd.	15,924.33	A/P	OUT-STD	10/21/2015
004272	10/21/2015 Conception Bay Auto & Tire Centre	559.08	A/P	OUT-STD	10/21/2015
004273	10/21/2015 Newfoundland Exchequer - MVR	6,587.00	A/P	OUT-STD	10/21/2015
004274	10/21/2015 Acklands Grainger Inc.	104.55	A/P	OUT-STD	10/21/2015
004275	10/21/2015 AMEC Foster Wheeler Environment & Infrastructure	9,903.33	A/P	OUT-STD	10/21/2015

\*\* - Name on Check was modified

**Eastern Waste Management**  
 BNK2 - Bank of Montreal - EW  
 Cheques from 000001 to 004350 dated between 10-01-2015 and 10-31-2015

**CHEQUE REGISTER**

Printed: 9:21:46AM 11/12/2015

Page 2 of 2

Number	Issued	Amount	SC	Status	Status Date
004276	10/21/2015 GMK Equipment Rentals Ltd.	85,151.24	A/P	OUT-STD	10/21/2015
004277	10/21/2015 Bell Mobility Inc.	1,162.86	A/P	OUT-STD	10/21/2015
004278	10/21/2015 Christie Dean	2,192.44	A/P	OUT-STD	10/21/2015
004279	10/21/2015 City of St. John's	29,627.94	A/P	OUT-STD	10/21/2015
004280	10/21/2015 Coish's Trucking & Excavating Ltd.	9,004.01	A/P	OUT-STD	10/21/2015
004281	10/21/2015 D&L Russell Limited	21.62	A/P	OUT-STD	10/21/2015
004282	10/21/2015 Derm Moran	405.00	A/P	OUT-STD	10/21/2015
004283	10/21/2015 Dicks and Company Limited	507.71	A/P	OUT-STD	10/21/2015
004284	10/21/2015 Dynamex Canada Limited	8.41	A/P	OUT-STD	10/21/2015
004285	10/21/2015 Eastcom Inc.	162.72	A/P	OUT-STD	10/21/2015
004286	10/21/2015 Fast Signs	7,288.50	A/P	OUT-STD	10/21/2015
004287	10/21/2015 Fermeuse Volunteer Fire Department	1,000.00	A/P	OUT-STD	10/21/2015
004288	10/21/2015 Ferryland Fire Department	1,000.00	A/P	OUT-STD	10/21/2015
004289	10/21/2015 William Woodman	253.88	A/P	OUT-STD	10/21/2015
004290	10/21/2015 Winterton Fire Department	1,000.00	A/P	OUT-STD	10/21/2015
004291	10/21/2015 Hant's Harbour Fire Department	1,000.00	A/P	OUT-STD	10/21/2015
004292	10/21/2015 Heart's Content Volunteer Fire Department	1,000.00	A/P	OUT-STD	10/21/2015
004293	10/21/2015 Holyrood Volunteer Fire Department	1,000.00	A/P	OUT-STD	10/21/2015
004294	10/21/2015 Mount Carmel Volunteer Fire Department	1,000.00	A/P	OUT-STD	10/21/2015
004295	10/21/2015 Old Perlican Fire Department	1,000.00	A/P	OUT-STD	10/21/2015
004296	10/21/2015 Town of St. Mary's	1,000.00	A/P	OUT-STD	10/21/2015
004297	10/21/2015 Trinity South Central Fire Department	1,000.00	A/P	OUT-STD	10/21/2015
004298	10/21/2015 Imperial Oil	117.77	A/P	OUT-STD	10/21/2015
004299	10/21/2015 Iron Mountain Canada	35.12	A/P	OUT-STD	10/21/2015
004300	10/21/2015 Jonathan Miller	536.75	A/P	OUT-STD	10/21/2015
004301	10/21/2015 Ken Kelly	1,909.45	A/P	OUT-STD	10/21/2015
004302	10/21/2015 Lynn Tucker	581.49	A/P	OUT-STD	10/21/2015
004303	10/21/2015 Madsen Construction Equipment	3,756.11	A/P	OUT-STD	10/21/2015
004304	10/21/2015 Mark Day	151.74	A/P	OUT-STD	10/21/2015
004305	10/21/2015 North Atlantic	28,040.58	A/P	OUT-STD	10/21/2015
004306	10/21/2015 Northem Business Intelligence	1,292.21	A/P	OUT-STD	10/21/2015
004307	10/21/2015 Pinnacle Office Solutions Ltd.	220.07	A/P	OUT-STD	10/21/2015
004308	10/21/2015 Pro-Tech Construction Ltd.	7,700.49	A/P	OUT-STD	10/21/2015
004309	10/21/2015 SWANA Atlantic Canada Chapter	12,400.00	A/P	OUT-STD	10/21/2015
004310	10/21/2015 Transcontinental Atlantic Media Group G.P.	1,843.47	A/P	OUT-STD	10/21/2015

**Cheque Totals Issued: 2,204,224.69**

**Void: 0.00**

**Total Cheques Generated: 2,204,224.69**

**Total # of Cheques Listed: 81**

\*\* - Name on Check was modified

**EASTERN REGIONAL SERVICE BOARD  
EASTERN WASTE MANAGEMENT**

---

**PAYROLL EXPENSE  
OCTOBER 2015**

Payroll – Staff ( <i>3 pay periods – 34 employees</i> ).....	\$162,801.82
Payroll – Board ( <i>19 members</i> ) .....	<u>\$ 21,455.44</u>
Total Payroll ( <i>53 employees</i> ) .....	\$184,257.26
Payroll CRA Remittance ( <i>Chq#4349</i> ) .....	<u>\$ 55,237.53</u>
<b>TOTAL GROSS PAYROLL .....</b>	<b><u>\$239,494.79</u></b>

---

PREVIOUS MONTH

---

**SEPTEMBER 2015**

Payroll – Staff ( <i>2 pay periods</i> ) .....	\$83,941.42
Payroll – Board.....	<u>\$00,000.00</u>
Total Payroll ( <i>29 employees</i> ) .....	\$83,941.42
Payroll CRA Remittance ( <i>Chq#4209</i> ) .....	<u>\$33,260.79</u>
<b>TOTAL GROSS PAYROLL .....</b>	<b><u>\$117,148.21</u></b>

# APPENDIX

## 'C'

**TOWNS PAYMENT ACTIVITY 2015 - As of November 24, 2015**  
*(Towns include all incorporated towns and those LSDs who pay collectively)*

CustCode	Town/Local Service District	No. Properties	units x 180.00	Credit		2014 Total Invoiced	Payments Received	Balance	Amt to be paid by October 31	Surplus/ Arrears
				2013 units x -9.00	redit/ Arrear					
TOWN503	Town of Arnold's Cove	461	\$82,980.00	\$4,149.00		\$78,831.00	\$ 78,831.00	\$ 0.00	\$ 78,831.00	\$ -
DALLE401	LSD of Mobile (E Dalley, Treasu	100	\$18,000.00	\$0.00		\$18,000.00	\$ 18,000.00	\$ 0.00	\$ 18,000.00	\$ -
TOWN.301	Town of Come by Chance	118	\$21,240.00	\$1,062.00		\$20,178.00	\$ 20,178.00	\$ 0.00	\$ 20,178.00	\$ -
TOWN.302	Town of Norman's Cove-Long C	333	\$59,940.00	\$2,997.00		\$56,943.00	\$ 56,943.00	\$ 0.00	\$ 56,943.00	\$ -
TOWN.303	Town of Chapel Arm	242	\$43,560.00	\$2,178.00		\$41,382.00	\$ 41,382.00	\$ 0.00	\$ 41,382.00	\$ -
TOWN.304	Town of Southern Harbour	184	\$33,120.00	\$1,656.00	\$3,330.00	\$34,794.00	\$ 31,314.36	\$3,479.64	\$ 34,794.00	\$ (3,479.64)
TOWN.305	Town of Sunnyside	205	\$36,900.00	\$1,845.00		\$35,055.00	\$ 35,055.00	\$ 0.00	\$ 35,055.00	\$ -
TOWN.502	Town of Chance Cove	148	\$26,640.00	\$1,332.00		\$25,308.00	\$ 25,308.00	\$ 0.00	\$ 25,308.00	\$ -
TOWN0401	Town of Aquaforte	65	\$11,700.00	\$315.00		\$11,385.00	\$ 11,385.00	\$ 0.00	\$ 11,385.00	\$ -
TOWN0402	Town of Bay Bulls	545	\$98,100.00	\$4,617.00		\$93,483.00	\$ 93,483.00	\$ 0.00	\$ 93,483.00	\$ -
TOWN0403	Town of Cape Broyle	269	\$48,420.00	\$2,106.00	-\$0.06	\$46,313.94	\$ 46,313.95	-\$0.01	\$ 46,313.94	\$ 0.01
TOWN0404	Town of Fermeuse-Kingman's C	170	\$30,600.00	\$1,530.00	-\$0.02	\$29,069.98	\$ 29,070.00	-\$0.02	\$ 29,069.98	\$ 0.02
TOWN0405	Town of Ferryland	241	\$43,380.00	\$1,980.00		\$41,400.00	\$ 41,400.00	\$ 0.00	\$ 41,400.00	\$ -
TOWN0407	Town of Renewes-Cappahayden	234	\$42,120.00	\$2,106.00		\$40,014.00	\$ 40,014.00	\$ 0.00	\$ 40,014.00	\$ -
TOWN0408	Town of St. Shott's	50	\$9,000.00	\$450.00	-\$0.02	\$8,549.98	\$ 8,550.00	-\$0.02	\$ 8,549.98	\$ 0.02
TOWN0410	Town of Witless Bay	685	\$123,300.00	\$4,698.00		\$118,602.00	\$ 118,602.00	\$ 0.00	\$ 118,602.00	\$ -
TOWN0411	Town of Portugal Cove South	92	\$16,560.00	\$810.00		\$15,750.00	\$ 15,750.00	\$ 0.00	\$ 15,750.00	\$ -
TOWN0504	Town of Long Harbour-Mount A	196	\$35,280.00	\$1,764.00		\$33,516.00	\$ 33,516.00	\$ 0.00	\$ 33,516.00	\$ -
TOWN0505	Town of Fox Harbour	138	\$24,840.00	\$1,242.00		\$23,598.00	\$ 23,598.00	\$ 0.00	\$ 23,598.00	\$ -
TOWN0506	Town of Placentia	1911	\$343,980.00	\$17,100.00		\$326,880.00	\$ 294,390.00	\$32,490.00	\$ 326,880.00	\$ (32,490.00)
TOWN0507	Town of St. Bride's	146	\$26,280.00	\$1,314.00	-\$0.40	\$24,965.60	\$ 24,965.20	\$0.40	\$ 24,965.60	\$ (0.40)
TOWN0508	Town of Point Lance	47	\$8,460.00	\$423.00		\$8,037.00	\$ 8,037.00	\$ 0.00	\$ 8,037.00	\$ -
TOWN0509	Town of Branch	161	\$28,980.00	\$1,449.00	\$7,285.44	\$34,816.44	\$ 24,000.00	\$10,816.44	\$ 34,816.44	\$ (10,816.44)
TOWN0510	Town of Mount Carmel-Mitchel	299	\$53,820.00	\$2,691.00	-\$482.00	\$50,647.00	\$ 37,987.00	\$12,660.00	\$ 50,647.00	\$ (12,660.00)
TOWN0511	Town of St. Joseph's	107	\$19,260.00	\$963.00	-\$0.02	\$18,296.98	\$ 13,722.75	\$4,574.23	\$ 18,296.98	\$ (4,574.23)
TOWN0512	Town of Admiral's Beach	82	\$14,760.00	\$738.00	\$1,247.36	\$15,269.36	\$ 15,269.36	\$ 0.00	\$ 15,269.36	\$ -
TOWN0513	Town of Gaskiers-Point LaHaye	144	\$25,920.00	\$1,296.00	\$0.05	\$24,624.05	\$ 24,624.00	\$0.05	\$ 24,624.05	\$ (0.05)
TOWN0514	Town of Colinet	76	\$13,680.00	\$684.00		\$12,996.00	\$ 12,996.00	\$ 0.00	\$ 12,996.00	\$ -
TOWN0515	Town of Riverhead	114	\$20,520.00	\$0.00		\$20,520.00	\$ 20,520.00	\$ 0.00	\$ 20,520.00	\$ -
TOWN0516	Town of St. Mary's	223	\$40,140.00	\$2,007.00		\$38,133.00	\$ 38,133.00	\$ 0.00	\$ 38,133.00	\$ -
TOWN0517	Town of St. Vincent's-St. Stephe	213	\$38,340.00	\$1,917.00		\$36,423.00	\$ 36,423.00	\$ 0.00	\$ 36,423.00	\$ -
TOWN0601	Town of Whiteway	163	\$29,340.00	\$1,467.00		\$27,873.00	\$ 27,873.00	\$ 0.00	\$ 27,873.00	\$ -
TOWN0602	Town of Heart's Delight-Islingtc	409	\$73,620.00	\$3,681.00	\$18,405.00	\$88,344.00	\$ 61,840.80	\$26,503.20	\$ 88,344.00	\$ (26,503.20)
TOWN0603	Town of Heart's Desire	125	\$22,500.00	\$1,125.00	\$2,062.43	\$23,437.43	\$ 22,500.00	\$937.43	\$ 23,437.43	\$ (937.43)
TOWN0801	Town of Old Perlican	319	\$57,420.00	\$2,853.00		\$54,567.00	\$ 54,567.00	\$ 0.00	\$ 54,567.00	\$ -
TOWN0802	Town of Bay de Verde	221	\$39,780.00	\$1,989.00		\$37,791.00	\$ 37,791.00	\$ 0.00	\$ 37,791.00	\$ -
TOWN0804	Town of New Perlican	147	\$26,460.00	\$1,323.00		\$25,137.00	\$ 25,137.00	\$ 0.00	\$ 25,137.00	\$ -
TOWN0805	Town of Hant's Harbour	187	\$33,660.00	\$0.00		\$33,660.00	\$ 33,660.00	\$ 0.00	\$ 33,660.00	\$ -
TOWN0806	Town of Heart's Content	225	\$40,500.00	\$2,025.00	-\$451.03	\$38,023.97	\$ 38,025.00	-\$1.03	\$ 38,023.97	\$ 1.03
TOWN0807	Town of Winterton	277	\$49,860.00	\$2,493.00	\$0.01	\$47,367.01	\$ 35,525.25	\$11,841.76	\$ 47,367.01	\$ (11,841.76)
TOWN.002	Town of Spaniard's Bay - increase to 1144 for 2016	1010	\$181,800.00	\$0.00	\$0.00	\$181,800.00	\$ 181,800.00	\$ 0.00	\$ 181,800.00	\$ -
TOWN.003	Town of Clarke's Beach	592	\$106,560.00	\$0.00	\$0.00	\$106,560.00	\$ 106,560.00	\$ 0.00	\$ 106,560.00	\$ -
		11674	\$2,101,320.00	\$84,375.00	\$31,396.74	\$2,048,341.74	\$1,945,039.67	\$103,302.07	\$2,048,341.74	-\$103,302.07



**TOWNS PAYMENT ACTIVITY 2015 - As of November 24, 2015**  
*(Towns include all incorporated towns and those LSDs who pay collectively)*

CustCode	Town/Local Service District	No. Properties	units x 180.00	Credit 2013 units x -9.00	2014 Credit/ Arrear	Total Invoiced	Payments Received	Balance	Amt to be paid by October 31	Surplus/ Arrears
<b>CONCEPTION BAY CENTER - TOWNS ACTIVITY - INVOICED MONTHLY Jan - October 2015</b>										
CustCode	Town/LSD	No. Properties			2014 Arrears	Total Invoiced	Payments Received	Balance	Amount Due to 31-Oct	Surplus/ Arrears
TOWN0205	Town of Holyrood	1035			\$15,082.83	\$ 157,046.23	\$ 141,277.71	\$30,851.35	\$172,129.06	\$ (30,851.35)
TOWN0204	Town of Conception Harbour	323				\$ 27,879.20	\$ 27,879.20	\$ -	\$ 27,879.20	\$ -
TOWN0203	Town of Colliers	285				\$ 41,984.93	\$ 41,984.93	\$ -	\$ 41,984.93	\$ -
LSD0F202	LSD of Marysvale	225				\$ 33,546.71	\$ 33,546.66	\$ 0.05	\$ 33,546.71	\$ (0.05)
LSD0F201	LSD of Georgetown	135			\$0.80	\$ 20,421.71	\$ 20,421.71	\$ 0.80	\$ 20,421.71	\$ -
TOWN.001	Town of Carbonear	2150				\$ 227,301.03	\$ 227,301.03	\$ -	\$ 227,301.03	\$ -
		4153			\$15,083.63	\$ 508,179.81	\$ 492,411.24	\$30,852.20	\$ 523,262.64	\$ (30,851.40)

# APPENDIX

## 'D'

**EASTERN REGIONAL SERVICE BOARD  
BUDGET 2015**

EXPENDITURES	BUDGET	ACTUAL TO 30-Sep	PROJECTION TO END OF 2015	VARIANCE BUDGET TO DEC 31	%
<b>Salaries</b>					
Chair/Board Remuneration	\$ 80,000.00	\$ 46,266.83	\$ 79,288.98	\$ 711.02	0.9%
Administration	\$ 367,908.30	\$ 279,909.57	\$ 346,618.89	\$ 21,289.41	5.8%
<b>Sub-Total</b>	<b>\$ 447,908.30</b>	<b>\$ 326,176.40</b>	<b>\$ 425,907.87</b>	<b>\$ 22,000.43</b>	<b>4.9%</b>
<b>Benefits</b>					
Employment Insurance	\$ 18,000.00	\$ 25,113.36	\$ 31,391.70	\$ (13,391.70)	-74.4%
CPP	\$ 30,000.00	\$ 42,627.90	\$ 53,284.88	\$ (23,284.88)	-77.6%
WHSCC	\$ 24,000.00	\$ 18,361.92	\$ 18,361.92	\$ 5,638.08	23.5%
Group Benefits/Health&Life	\$ 30,000.00	\$ 34,567.02	\$ 43,208.78	\$ (13,208.78)	-44.0%
RRSP	\$ 50,000.00	\$ 41,107.08	\$ 58,883.85	\$ (8,883.85)	-17.8%
<b>Sub-Total</b>	<b>\$ 152,000.00</b>	<b>\$ 161,777.28</b>	<b>\$ 205,131.13</b>	<b>\$ (53,131.13)</b>	<b>-35.0%</b>
<b>Transportation &amp; Communications</b>					
Board/Committee Local Travel	\$ 27,000.00	\$ 14,572.85	\$ 18,216.06	\$ 8,783.94	32.5%
Telephone	\$ 20,000.00	\$ 22,320.03	\$ 27,900.04	\$ (7,900.04)	-39.5%
Website	\$ 100.00	\$ -	\$ -	\$ 100.00	100.0%
Staff Local Travel	\$ 20,000.00	\$ 15,506.68	\$ 19,383.35	\$ 616.65	3.1%
Professional Development (Board)	\$ 25,000.00	\$ 13,639.27	\$ 13,639.27	\$ 11,360.73	45.4%
ERSB Meeting Expenses	\$ -	\$ 5,623.73	\$ 7,029.66	\$ (7,029.66)	-100.0%
<b>Sub-Total</b>	<b>\$ 92,100.00</b>	<b>\$ 71,662.56</b>	<b>\$ 86,168.38</b>	<b>\$ 5,931.62</b>	<b>6.4%</b>
<b>Supplies</b>					
Insurance	\$ 60,000.00	\$ 31,725.00	\$ 31,725.00	\$ 28,275.00	47.1%
Office Expenses/Supplies	\$ 37,000.00	\$ 30,642.87	\$ 35,000.00	\$ 2,000.00	5.4%
Bank Charges	\$ 15,000.00	\$ 14,615.16	\$ 18,268.95	\$ (3,268.95)	-21.8%
<b>Sub-Total</b>	<b>\$ 112,000.00</b>	<b>\$ 76,983.03</b>	<b>\$ 84,993.95</b>	<b>\$ 27,006.05</b>	<b>24.1%</b>
<b>Purchased Services Administrative</b>					
Audit	\$ 40,000.00	\$ 47,708.98	\$ 47,708.98	\$ (7,708.98)	-19.3%
Professional Development (Staff)	\$ 12,000.00	\$ 11,131.23	\$ 12,000.00	\$ -	0.0%
Professional Services (Legal/HR/IT/Eng/Etc)	\$ 10,000.00	\$ 15,972.62	\$ 19,965.78	\$ (9,965.78)	-99.7%
<b>Sub-Total</b>	<b>\$ 62,000.00</b>	<b>\$ 74,812.83</b>	<b>\$ 79,674.76</b>	<b>\$ (17,674.76)</b>	<b>-28.5%</b>
<b>Property, Furnishings &amp; Equipment</b>					
Office Space (gross lease)	\$ 119,520.00	\$ 119,961.77	\$ 149,952.21	\$ (30,432.21)	-25.5%
Computer Software/Software Licensing	\$ 4,000.00	\$ 1,800.24	\$ 2,250.30	\$ 1,749.70	43.7%
Photocopier Fees	\$ 6,000.00	\$ 5,665.36	\$ 7,081.70	\$ (1,081.70)	-18.0%
Furniture & Equipment	\$ 10,000.00	\$ 5,840.38	\$ 7,300.48	\$ 2,699.52	27.0%
<b>Sub-Total</b>	<b>\$ 139,520.00</b>	<b>\$ 133,267.75</b>	<b>\$ 166,584.69</b>	<b>\$ (27,064.69)</b>	<b>-19.4%</b>
<b>Purchased Services Consultants</b>					
Communications	\$ 150,000.00	\$ 79,461.13	\$ 99,326.41	\$ 50,673.59	33.8%
Consulting	\$ 100,000.00	\$ 7,045.13	\$ 60,000.00	\$ 40,000.00	40.0%
<b>Sub-Total</b>	<b>\$ 250,000.00</b>	<b>\$ 86,506.26</b>	<b>\$ 159,326.41</b>	<b>\$ 90,673.59</b>	<b>36.3%</b>
<b>Waste Operations</b>					
Salaries	\$ 531,811.03	\$ 658,922.73	\$ 818,208.91	\$ (286,397.88)	-53.9%
Snow Clearing WRFs	\$ 60,000.00	\$ 88,082.99	\$ 107,716.00	\$ (47,716.00)	-79.5%
Site Maintenance WRFs	\$ 50,000.00	\$ 90,265.97	\$ 112,832.46	\$ (62,832.46)	-125.7%
Old Perican WRF (contract)	\$ 108,048.10	\$ 81,038.09	\$ 108,048.12	\$ (0.02)	0.0%
WRF Compaction Trailers Lease Payments	\$ 166,436.28	\$ 124,827.21	\$ 166,436.28	\$ -	0.0%
Vehicle Maintenance and Operations	\$ 200,000.00	\$ 472,327.11	\$ 590,408.89	\$ (390,408.89)	-195.2%
Heavy Equipment Expense	\$ -	\$ 449,041.61	\$ 450,000.00	\$ (450,000.00)	-100.0%
Small Equipment Expense	\$ -	\$ 27,667.42	\$ 27,667.42	\$ (27,667.42)	-100.0%
<b>Sub-Total</b>	<b>\$ 1,116,295.41</b>	<b>\$ 1,992,171.13</b>	<b>\$ 2,381,318.08</b>	<b>\$ (1,265,022.67)</b>	<b>-113.3%</b>

EXPENDITURES	BUDGET	ACTUAL TO 30-Sep	PROJECTION TO END OF 2015	VARIANCE BUDGET TO DEC 31	%
<b>Capital Projects</b>					
	\$ 4,204,643.63	\$ 3,131,018.26	\$ 3,900,000.00	\$ 304,643.63	7.2%
<b>Transfer Station - Clarendville</b>					
Salaries	\$ 57,615.56	\$ -	\$ 6,070.00	\$ 51,545.56	89.5%
Transportation Costs	\$ 26,458.27	\$ -	\$ -	\$ 26,458.27	100.0%
Utilities/Telephones	\$ 1,959.34	\$ -	\$ -	\$ 1,959.34	100.0%
Snow Clearing	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	100.0%
Site Maintenance	\$ -	\$ -	\$ -	\$ -	-100.0%
Tipping Fees for TS at Regional Landfill	\$ 94,640.00	\$ -	\$ -	\$ 94,640.00	100.0%
Reserve Fund	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Sub-Total</b>	\$ 185,673.17	\$ -	\$ 6,070.00	\$ 179,603.17	96.7%
<b>Household Hazardous Waste Program</b>					
Contract and Honorarium	\$ 120,000.00	\$ 64,491.39	\$ 109,483.37	\$ 10,516.63	8.8%
<b>Collection Contracts</b>					
Southern Shore	\$ 596,886.00	\$ 448,071.98	\$ 560,000.00	\$ 36,886.00	6.2%
Southwest Avalon	\$ 719,173.28	\$ 138,535.78	\$ 173,169.73	\$ 546,003.55	75.9%
Trinity Conception North	\$ 400,211.78	\$ 329,600.61	\$ 412,000.76	\$ (11,788.98)	-2.9%
Trinity Bay South & Center	\$ 474,240.00	\$ 386,668.79	\$ 483,335.99	\$ (9,095.99)	-1.9%
Isthmus	\$ 417,690.48	\$ 347,740.75	\$ 434,675.94	\$ (16,985.46)	-4.1%
Southwest Arm	\$ 84,804.72	\$ 67,815.83	\$ 84,769.79	\$ 34.93	0.0%
Carbonear	\$ 421,493.16	\$ 74,543.81	\$ 93,179.75	\$ 328,313.41	77.9%
Bay De Grave	\$ 283,408.26	\$ 124,389.38	\$ 155,486.73	\$ 127,921.53	45.1%
Conception Bay Center	\$ 539,908.60	\$ 356,060.92	\$ 445,076.15	\$ 94,832.45	17.6%
AVL/GPS Monitoring	\$ 13,000.00	\$ 13,292.55	\$ 16,615.69	\$ (3,615.69)	-27.8%
Tipping Fees not included above	\$ -	\$ 222,613.72	\$ 278,267.15	\$ (278,267.15)	-100.0%
<b>Sub-Total</b>	\$ 3,950,816.28	\$ 2,509,334.12	\$ 3,136,577.68	\$ 814,238.60	20.6%
<b>Contribution to Reserve</b>	\$ 366,233.74	\$ -	\$ 366,233.74	\$ -	0.0%
<b>TOTAL EXPENSES</b>	\$ 11,199,190.53	\$ 8,613,218.08	\$ 11,107,470.05	\$ 91,720.48	0.8%
<b>Capital ERSB</b>	\$ -	\$ -	\$ -	\$ -	0.0%
<b>TOTAL OPERATING AND CAPITAL</b>	\$ 11,199,190.53	\$ 8,613,218.08	\$ 11,107,470.05	\$ 91,720.48	0.8%
<b>REVENUE</b>					
Waste Collection Contracts	\$ 4,317,050.20	\$ 3,524,955.82	\$ 4,314,000.00	\$ (3,050.20)	-0.1%
Provision for Bad Debts	\$ (100,000.00)	\$ (195,831.10)	\$ (200,000.00)	\$ (100,000.00)	100.0%
Transfer Station - Clarendville	\$ 94,640.00	\$ -	\$ -	\$ (94,640.00)	-100.0%
Transportation Charges	\$ 13,608.00	\$ -	\$ -	\$ (13,608.00)	-100.0%
Recyclables Metals	\$ 60,000.00	\$ 100,569.50	\$ 100,569.50	\$ 40,569.50	67.6%
Interest	\$ 20,000.00	\$ 31,676.00	\$ 33,000.00	\$ 13,000.00	65.0%
Misc Revenue (Other recyclables, etc.)	\$ 3,000.00	\$ 11,439.20	\$ 11,500.00	\$ 8,500.00	283.3%
ERSB Surplus (Deficit) Previous Years	\$ -	\$ -	\$ -	\$ -	0.0%
Regional Landfill Tipping Fee Derived	\$ 2,863,764.60	\$ 1,386,879.52	\$ 2,727,856.00	\$ (135,908.60)	-4.7%
HST Rebate	\$ -	\$ 772,107.93	\$ 810,000.00	\$ 810,000.00	100.0%
Capital Projects	\$ 186,046.00	\$ -	\$ -	\$ (186,046.00)	-100.0%
ERSB Prior Years	\$ 425,088.20	\$ -	\$ -	\$ (425,088.20)	-100.0%
ERSB 2014	\$ 126,816.00	\$ -	\$ 211,583.87	\$ 84,767.87	66.8%
Provincial Capital - Carried from 2014	\$ 3,614,265.85	\$ 4,321,173.52	\$ 5,000,000.00	\$ 1,385,734.15	38.3%
<b>TOTAL REVENUE</b>	\$ 11,624,278.85	\$ 9,952,970.39	\$ 13,008,509.37	\$ 1,384,230.52	11.9%

# APPENDIX

## 'E'

## Briefing Note Strategy and Policy: New Vision Statement

Current Vision Statement does not address new programs:

*“The vision of the Eastern Regional Service Board is to improve the quality of life and protect the environment in the eastern region by ensuring cost effective, value added, sustainable waste services are provided to all properties as required by the province while providing leadership to modernize waste services.”*

When the vision statement was first developed, waste was the only service mandated. He continued that not only does the Board need to look at the use of the word ‘waste’ in the statement but the use of providing services to ‘all properties’. The province has mandated the board to provide waste services to all properties but this will not necessarily apply to other lines of business that the province may add to the board’s mandate i.e. water services, municipal enforcement, etc.

**Recommended revision:**

*“The vision of the Eastern Regional Service Board is to improve the quality of life, provide leadership and to protect the environment in the eastern region by ensuring cost effective, sustainable services.”*

# APPENDIX

## 'F'

HHW Site	Aerosols	Flammable Liquids	Flammable Liquid Pails	Oil Liquids	Oil Pails	Acid Liquids	Basic Liquids	Pesticide Liquids	Odorous Liquids	Organic Peroxides	Dry Batteries	Lead Acid Batteries	Lithium Batteries	Mercury Rt	Fluorescent Tubes	CFL Bulbs	Propane Tanks	Propane Liquids	Breathing Air Cylinders (EA)	Helium Tanks (EA)	Fire Extinguishers (EA)	Freon Tanks (EA)	Paint Liquids	Non-Reg Balloons	PCB Balloons	Paint Bins	Clients
Manila Cove	30	110	140	275			4			4	10	75	2		100	90	20	20	10	2	1					2	18
North Harbor	5	25	40			1					3	15	1		5				1							1	NR
Normans Cove	40	105	180	35		3	12		20		10	10	1	1	10	10	200	40			1				1.75	38	
Bellevue	3	4	100	24								50					110	5							0.25	15	
Little Hearts Eske	5	25		30				10				100			15		80	2							1	25	
Come By Chance	10	40	60																						0.25	32	
Colliers	12	90		40													480	15							0.25	31	
Conception Harbor	10	70	180								7						100	7		1					0.25	100	
Bay Du Grave	55	70	260	140							12	5	1				160	15		4					2	32	
Spinnards Bay	20	20	280	100		4		4			10	5	1				60	12							1.5	28	
Normans Cove	10	70	280	100													180	5							1	19	
Admiral's Cove	30	40	80		20			20																	0.25	NR	
Placencia	25	140	200	240	60	5	5	15			25	30	7				180	15		1					2.75	52	
Bay Roberts	25	160	180	160		3	12	18			20	300	2				140	25			3				4.25	52	
Carbonar	25	210	240	480	200	3	7	10			3			6			20	100	12	1					6.75	100	
Herr's Harbour	10	100				2					3						20								2	30	
Winterton	5	10			40												40	110							1	48	
Oil Pelican	1	5									3	40										1	140			1	48
Polygod	25	210	440	160	160	8	20	35			15				7		100	15		1					5	325	
Winn's Content	2	10	20	35	10	4	8	3	20		15	5	3				80	3		1					1	21	
Winn's Content	15	100	120	140		4					15		3				200	3		1					1.5	49	
Mount Carmel	12	50	20	240	80	5	10	10			10			2			200	4			3				0.5	4	
St. Mary's	5	10																								1.75	10
Ferryland																										0.75	1
Ferriteuse	3	2					2	6																		45.25	1
<b>Totals</b>	<b>333</b>	<b>1721</b>	<b>2960</b>	<b>2284</b>	<b>700</b>	<b>38</b>	<b>103</b>	<b>131</b>	<b>40</b>	<b>4</b>	<b>156</b>	<b>702</b>	<b>10</b>	<b>4</b>	<b>7</b>	<b>147</b>	<b>2320</b>	<b>368</b>	<b>1</b>	<b>11</b>	<b>9</b>	<b>1</b>	<b>180</b>	<b>4</b>	<b>5</b>	<b>45.25</b>	<b>821</b>

Notes: NR = Not reported



Contract Area	Town / Community	Year	total number of recycling bags	total number of participating units	total number of households in area	total participation
Conception Bay Center	Holyrood	2014	474	218	831	26%
		2015	538	242	864	28%
South West Avalon	Placentia	2014	587	227	1988	11%
		2015	598	280	1911	15%
South West Arm	Southport to Long Beach	2014	92	52	380	14%
		2015	124	68	380	18%
Trinity Bay South / Trinity Bay Center	Dildo to Heart's Desire	2014	291	131	1097	12%
		2015	210	106	1097	10%
Trinity Conception North	Heart's Content to New Melbourne	2014	137	67	963	7%
		2015	195	79	979	8%
South Shore	Bay Bulls	2014	257	109	583	19%
		2015	239	115	583	20%

WRF	Year	Vol. of waste Removed	Ewaste	MMSB Tires	Non_MMSB tres
Bay Bulls	2014	1090480	28	1401	490
	2015	1165840	32	2074	
Cavendish	2014	477370	61	1940	435
	2015	568930		1191	
Harbour Grace	2014	1481760		3828	1370
	2015	888860		2807	
Placentia	2014	505270	27	1024	605
	2015	370250		2011	
Renews-Cappahayden	2014	358490	24	70	0
	2015	141600		490	
St. Joseph's	2014	137480	10	1241	160
	2015	287890		836	
Sunnyside	2014	206310		592	0
	2015	169460		788	
Old perican	2014	334660		unknown	150
	2015	548770		940	

Note informatino is to the end of October

# APPENDIX

## 'G'



**Liberal Party of Newfoundland and Labrador**

Mr. Ed Grant, Chairperson  
Eastern Regional Service Board (ERSB)  
Eastern Waste Management  
255 Majors Path  
St. John's, NL, A1A 0L5

November 13, 2015,

Dear Mr. Grant,

Thank you kindly for your letter regarding implementation of the Provincial Waste Management Strategy (PWMS). A New Liberal Government's approach to waste management will be to ensure that the provincial system makes the most efficient use of capital expenditures to achieve waste diversion objectives, drawing on the latest technologies and best practices wherever possible.

We understand that since the PWMS was laid out in 2002 there have been technological advances and updated practices, such as those you have mentioned with respect to organics. A New Liberal Government will be open to considering any suggestions the ERSB, municipalities, and other stakeholders may have to improve implementation of this strategy. We will work in consultation with stakeholders to ensure the PWMS is in the best interest of the province.

Again, thank you for reaching out to us. We will take the information you have provided under close consideration and welcome any and all suggestions you may have regarding waste management for Newfoundland and Labrador.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dwight Ball".

Dwight Ball  
Leader of the Liberal Party of Newfoundland and Labrador

 @nliberals  /nliberals

1 Crosbie Pl, Suite 102, St. John's, NL, A1B 3Y8, 709-754-1813  
www.nliberals.ca



---

Mr. Ed Grant  
Chairperson  
Eastern Regional Service Board

Dear Mr. Grant

Thank you for your thoughtful letter. We understand your concerns regarding the future roll-out of the Provincial Waste Management Strategy, especially regarding the processing of organic waste.

A New Democratic government would remain committed to the goals of the province's 2002 Provincial Waste Management Strategy, but agrees with your organization that the implementation of that program, and specific aspects of it such as organic waste diversion, needs reviewing.

As you are aware, the Progressive Conservative government has not met with much success implementing the PWMS, as a quick read of the 2013 Auditor General's Report on the strategy would confirm.

There are concerns about the increased costs the PWMS strategy is generating for groups like municipalities, local service districts and small businesses. Last year's Dillon report put a \$75 million price tag on the implementation of diverting organic waste from the province's landfills. We have to ensure that municipalities aren't forced to carry the burden of increased fees alone. Municipalities and local service districts on the west coast, including the Great Northern Peninsula, have criticized government's plan to save money by forcing them to truck their garbage to the central Newfoundland site at Norris Arm. Government had originally committed to building a lined waste disposal site in in the Western region but balked at the cost, choosing the Norris Arm option instead. Municipalities in the Western region say this decision has caused their tipping fees to double. It is almost inevitable that those increased costs get passed on to the residents.

New Democratic Party of Newfoundland and Labrador  
PO Box 8700 Stn A, St. John's, NL A1B 4J6  
(709) 739-6387

We understand your organization's well-founded fear of even higher fees in the future if government downloads costs to municipalities, business and residents.

An NDP government would ensure those sorts of arbitrary cost increases don't happen. The PWMS is supposed to modernize waste disposal and serve the best interests of the people of the province who will ultimately be paying for it.

The ten-year extension of the organics portion of the PWMS to 2025 gives everyone more breathing room to explore options and technologies which will lead to cheaper and more efficient technologies to better serve the people of the province.

Moving towards a provincial organic waste disposal strategy, an NDP government would coordinate with all stakeholders, including your organization, to review all aspects of the PWMS and ensure that we achieve our landfill diversion goals as inexpensively and efficiently as possible.

We look forward to working with you. Sincerely,



Earle McCurdy  
Leader, NL NDP

New Democratic Party of Newfoundland and Labrador  
PO Box 8700 Stn A, St. John's, NL A1B 4J6  
(709) 739-6387

# APPENDIX

## 'H'

## Briefing Note: Award of tender to Purchase Garbage Truck

We tendered for a used side loading garbage truck 2007 or older.

There were four bids to supply a used vehicle.

We have inspected each of the four vehicles that were bid and only one vehicle was fully functioning at the time of inspection. All vendors agreed to fix any problems that were present and noted.

Based on our inspection we recommend awarding the tender to Saunders Equipment Ltd. in the amount of \$75,000 plus HST.

Saunders Equipment Ltd.

2007 International \$75,000 plus HST

All equipment functioned, rebuilding packer, replace panels, new MVI and all necessary work to license will be completed. Split body with autogrease system, no engine issues based on report from International dealer. Paint body to match other vehicles extra \$10,000

Newfound Disposal Ltd.

2005 International \$64,500 plus HST

Check Engine lights on dash when viewed did not inspect any further. No Autogreaser

2004 International \$64,500 plus HST

Main ram leaking fluid, packer would not cycle in multi and sticking in track, crusher panels not working, main hydraulic bank leaking fluid. No autogreaser

2007 International \$84,500 plus HST

Check Engine light on – injector issue. Autogreaser working. Crusher Panel not working and main hydraulic bank leaking.