

EASTERN REGIONAL SERVICE BOARD

Minutes of Meeting #44

July 6, 2016

7:00 p.m.

Fairfield Inn & Suites by Marriott

199 Kenmount Road, St. John's

In Attendance:

Ed Grant, Chairperson
Dave Aker, Mount Pearl
Danny Breen, St. John's
Wally Collins, St. John's
Joy Dobbie, Trinity Bay South & Isthmus East
Ron Ellsworth, St. John's
Jonathan Galgay, St. John's
Tom Hann, St. John's
Sandy Hickman, St. John's
Dave Lane, St. John's
Harold Mallowney, Vice Chair/Southern Shore
Dennis O'Keefe, St. John's (Late 7:30 p.m.)
Art Puddister, St. John's
Peggy Roche, Small Metro
Sam Whalen, Bay Roberts
Sterling Willis, Paradise

Regrets:

Bill Bailey, Clarenville & Isthmus
Gordon Stone, Trinity Conception North
Bruce Tilley, St. John's
Gerard Tilley, Conception Bay South
Vacant, Southwest Avalon

Other Attendees:

Ken T. Kelly, CPA, Chief Administrative Officer
Lynn Tucker, Manager Corporate Services
Christie Dean, Manager Waste Operations
Stephen Colford, Manager Waste and Recycling Division, City of St. John's

1. Call to Order

Mr. Grant, Chairperson, called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

It was moved and seconded (D Lane/D Aker) to adopt the agenda as tabled.
MOTION 2016-046: Carried (unanimously)

3. Review of Minutes – June 1, 2016

It was moved and seconded (T Hann/J Dobbie) that the minutes of the June 1, 2016 meeting of the Eastern Regional Service Board be adopted as tabled.
MOTION 2016-047: Carried (unanimously)

4. Committee Reports

a) Finance & Audit Committee – Meeting held June 15 – D Breen, Chairperson

1. **Board Expenditures Report** – Mr. Breen directed members to the cheque register and payroll summary for May 2016 included in tonight's meeting package (Appendix A). In addition, the *Statements of Account* from Canada Revenue Agency for the Board's payroll remittances for April and May 2016 have been included. Mr. Breen noted that there appears to be an error in the math for the April payroll summary. The Board member remuneration should be \$25,814.48 and not \$5,814.48. The subtotal and overall total for April is correct.

It was moved and seconded (T Hann/D Aker) to accept the Board expenditures (cheque register and payroll summary) for April 2016 as tabled.
MOTION 2016-048: Carried (unanimously)

2. **Award the Multi Stream Waste Collection Tender for Trinity Bay South & Center Area** – Mr. Breen directed members to the briefing note and tender results included in tonight's meeting package (Appendix B). As members will note the previous contract for this area was held by T2 Ventures Inc. and on an annual basis equated to \$107.00 per household plus HST of 13%. The low bid for this tender was by T2 Ventures Inc. and on an annual basis is equal to \$99.14 per household plus HST of 15%. The contractor meets the requirements of the tender with regards to WHSCC, insurance, Certificate of Approval to Operate as a Waste Hauler, and has the required equipment. It was the consensus of the committee to award this contract to T2 Ventures Inc.

It was moved and seconded (D Breen/R Ellsworth) that ERSB award the Multi Stream Waste Collection tender to T2 Ventures Inc. for the sum of \$1,247,330.25 (including HST) for 45 months of service in the Trinity Bay South and Center area.
MOTION 2016-049: Carried (unanimously)

3. **Declaration of Conflict of Interest:** Mr. R. Ellsworth declared a conflict of interest for the next agenda item – Award Tender to Lease Office Space and will not participate in the discussion or vote.

4. **Award Tender to Lease Office Space** – Mr. Breen directed members to the briefing note and tender results included in tonight’s meeting package (Appendix C). He continued that discussion was held at committee and at the previous board meeting regarding this item. There was no recommendation from the committee to award because at the time of the meeting, staff were still conducting due diligence on the submissions. Since the committee meeting, staff have finished their investigation and are recommending award of the tender to the existing landlord – 62167 Newfoundland & Labrador Inc. In order to meet the specifications for the tender, the existing space will be renovated to meet the size requirements for the boardroom. The five (5) year lease represents an increase in space but a reduction in the cost per square foot. The price per square foot is dropping from \$33.00 to \$29.45. Given the Board will not be moving this represents additional value in avoided costs for moving, changing letterhead, cheques, and other materials.

It was moved and seconded (D Breen/D Aker) that ERSB award the tender to lease office space to 62167 Newfoundland & Labrador Inc. for the sum of \$77,011.15 plus HST annually for a term of five (5) years.

MOTION 2016-050: Carried (unanimously)

Mr. Breen noted that he had actually expected lower prices for office space than what was received.

Mr. Hann enquired as to the owners of 62167 Newfoundland & Labrador Inc.

Mr. Kelly responded that the company is owned by Mr. John Williams and Ms. Eileen Skinner. They are our current landlord and are also known as Pro-Tech Construction Ltd.

Mr. Grant noted that he has seen the proposed office space layout and it looks very good. He concurred with Mr. Breen in that he had expected lower prices than received.

Mr. Aker asked if there is an option to renew the lease.

Mr. Kelly responded that the lease is being awarded for five (5) years with an option to extend for up to three (3) additional years.

b) Strategy & Policy Committee – Meeting held June 9 – S Hickman, Committee Chair

- 1. Waste to Energy Discussion** – Mr. Hickman directed members to the documents included in tonight's meeting package dealing with waste to energy (Appendix D). Included is a briefing note as well as slides from a recent presentation at the annual Solid Waste Association (SWANA) conference that compared the United States experience to the European experience with regards to waste management and the role that waste to energy plays in the waste management spectrum. In addition, a Council Directive and Position Paper from the City of St. John's is included.

As you know, Mr. Grant, Ms. Roche, Mr. Kelly and myself recently attended the North American Waste to Energy conference in May which allowed us to better understand the available technologies and the industry.

This builds on the motion adopted by the Board in March of this year to investigate and gather more information on waste to energy as a potential solution to manage waste in the eastern region. Action on the motion was deferred as the City of St. John's had a number of issues that it wanted time to discuss.

As you will see in tonight's meeting package there is a brief report stating the position of the City of St. John's with regards to further study/investigation of waste to energy. The St. John's City Council has agreed that City staff initiate discussion with the Province to move forward with the biogas to energy project. In addition, City staff will revisit the waste to energy option closer to the end of life for Robin Hood Bay.

There is no recommendation from the committee with regards to further study.

Given that this is the first time the Board or its members have an opportunity to discuss the issue and the position of the City of St. John's, I would like to open it up for discussion by tabling a motion to rescind two previous motions of the Board on the issue that were adopted in March.

It was moved and seconded (S Hickman/J Galgay) that Eastern Regional Service Board rescind two previous motions adopted at its regular monthly meeting of March 30, 2016 as follows:

- **Motion #2016-021: It was moved and seconded (D O'Keefe/G Tilley) that the Eastern Regional Service Board and the City of St. John's partner on a feasibility study to determine the ability to develop a waste to energy facility for the eastern region and the most appropriate method of development.**
- **Motion #2016-022: It was moved and seconded (D Breen/R Ellsworth) that Eastern Regional Service Board and the City of St. John's will defer for one month its joint application to the Federation of Canadian Municipalities for funding of a feasibility**

study to determine the ability to develop a waste to energy facility for the eastern region and the most appropriate method of development.

MOTION 2016-051: Carried by Majority Vote

**Contrary Minded: Mr. Grant
Ms. Roche**

Ms. Roche questioned why these motions are being rescinded?

Mr. Grant responded that the City of St. John's position and directive included in tonight's meeting package clearly outlines that they will not be participating in the study; therefore, the motions are being rescinded.

Mr. Colford summarized the City's position as follows:

- The Regional Waste Management Facility located at Robin Hood Bay (RHB) currently has one of the lowest tipping fees in the country at \$67.60 per metric tonne for regular garbage and a life span expectancy of another 33 years.
- Energy recovery from waste can be achieved by other methods such as the production of electricity from biogas.
- The capital costs for waste to energy facilities can be very expensive i.e. Durham-York, Ontario facility costs \$289 million to build.
- The operational costs to maintain equipment, etc., is high at waste to energy facilities.
- Issues such as fly ash from incineration, etc. are likely.
- Currently there is no hazardous waste landfill at RHB and that would be required for this technology.
- Studying waste to energy will illicit questions from the public as to where the facility will be sited, potential health issues, etc.
- The World Bank reports landfilling is cheaper than waste to energy.
- Additional costs would mean an increase in the tipping fees at RHB.

Mr. Grant asked the City of St. John's representatives what alternatives are being investigated by the City as they have determined that they will not be processing organics at RHB or investigating waste to energy. How will we solve the organics diversion issue?

Mr. Lane asked for clarification.

Mr. Grant stated that the Province has mandated 50% waste diversion and organics processing. The City of St. John's as well as the region overall does not want organics processing as it is too expensive and there is no market for the end product. In addition, the City has been clear in that it does not want an organics processing facility located at RHB. If we are not doing organics processing, then what alternative will we propose to the Province to ensure we meet our diversion target?

Mr. Lane stated that the City is proceeding with a biogas to energy project. For the biogas project to work they will require organics to continue going into the landfill for years.

Mr. Grant reiterated that the *Provincial Waste Management Strategy (PWMS)* is clear in that the Province expects 50% diversion. If we continue to landfill organics, we cannot reach that target. Will we request that the Province change its diversion targets? However, we have to keep in mind that the Province has committed to meeting provincial and national targets on diversion.

Mr. Hickman asked how it was determined that the lifespan of RHB is another 33 years.

Mr. Colford responded that a study was completed two (2) years ago.

Mr. Ellsworth stated that the City and the Board will continue to discuss diversion and alternatives that may work for the Board.

Ms. Roche noted that at the recent waste to energy conference there were many experts on waste to energy available and these experts are willing to visit this region to provide information and expertise on modern waste to energy technology. At the conference they had the opportunity to visit a waste to energy facility which was very informative. Even though a waste to energy facility was in place, the tipping fees were very low – even lower than our current tipping fees. She cautioned members not to discount waste to energy as an option. The Board must think about what is best for the public and our environment.

Mr. Puddister asked where the Western and Central Regional Service Boards are in regards to organics processing.

Mr. Grant responded no organics processing is happening now in either region as the Province announced last year that they would postpone the development of any organics processing infrastructure to 2025 following the Dillon study.

Mr. Puddister noted that there seems to be time to work on this issue as the Province has extended the date.

Mr. Kelly noted that Minister Joyce is reviewing all decisions made by Western and Central Regional Service Boards. They continue to work on the issue of transporting waste from Western to Central and it seems that no decision regarding organics will be made until that matter has been resolved. In addition, Minister Joyce has committed to reviewing the PWMS and is looking at other waste management technologies for the Province.

Mr. Breen stated that in light of the information provided there seems to be no rush regarding a decision on organics. Waste to energy may be a viable option later on; however, he does not see composting as the solution.

- 2. Annual Report for 2015** – Mr. Hickman directed members to the Annual Report for 2015 included in tonight’s meeting package (Appendix E). As you will recall this was a mandatory report to be submitted to the Province but with the change in the relationship between the Board and the Province last summer this is no longer a requirement.

The Board has met its objectives for 2015 and the report summarizes the key performance measures for the Board’s business plan. In addition, there is a section of the Annual Report that speaks to future opportunities and the challenges that the Board faces in implementing its mandate.

Mr. Hickman continued that he believes the report accurately reflects the good work that has been conducted by the Board and the recent SWANA award for the Clarendville Transfer Station shows that the things we are doing are also receiving approval and recognition on an international level.

It was moved and seconded (S Hickman/S Whalen) that Eastern Regional Service Board adopt the Annual Report for 2015 as tabled.

MOTION 2016-052: Carried (unanimously)

- 3. Communications for Expansion of Waste Collection Services and Confirmation of Addition of Fire Services to Board’s Mandate** – Mr. Hickman noted that an article from *The Shoreline News*, June 16, 2016 edition, regarding the implementation of service in several new areas is included in tonight’s meeting package (Appendix F). The Board started waste collection services in the Placentia Junction area on Tuesday, July 5 with its internal crew. Staff will continue to roll out the implementation plan that has been approved.

As many of you have already heard, this has been a topic of great discussion on the open line talk shows for the past week or so. Mr. Grant would like to speak to this issue.

Mr. Grant stated that since the Board published ads regarding expansion into new service areas there has been a lot of phone calls, emails, etc. regarding the waste service. He continued that there are more than 7,000 properties in these areas. These properties range from modest cabins to large luxury homes and are used either seasonally or as full-time residences. Many of the arguments we are hearing are irrelevant. For example, for those paying property taxes, no adjustment is provided based on the property owner’s usage i.e. seasonal or permanent. Yet those contacting us expect adjustments because they’re in Florida for six months or they only visit their cottage for two weeks each summer, etc. The administrative costs to manage these types of adjustments would likely lead to a much higher fee than the current rate of \$180.00 annually.

In addition, we have an issue of illegal dumping in these areas as property owners have no easy way to dispose of bulk waste. Another argument is that they don’t use the service;

however, all properties generate waste and again it may be simple to take a small bag of garbage back to one's permanent home for disposal but how does one get rid of their bulk items i.e. shingles, hot water tanks, appliances, furniture, etc. Those living in incorporated towns are now paying for the costs to dispose of much of the waste that is generated in these areas and brought to their town for disposal.

The Province has mandated the ERSB to provide waste services to all properties in the eastern region; therefore, Mr. Grant continued that he is proposing a communications strategy to educate the public on why the waste service is important.

He concluded by noting that the Board currently has three (3) letters supporting its mandate from the current Minister of Municipal Affairs, Hon. Eddie Joyce; as well as two former ministers, Steve Kent and Kevin O'Brien.

General discussion ensued with the following points:

- Seasonal property owners who report having access to their cottage for six (6) months of the year as their access road is not cleared in winter question why they should pay an annual fee.
- The Board's policy has been to provide a disposal bin near the public road for cottage owners whose road may be impassable in winter.
- The Board is mandated to provide this service. The long term benefit is a better environment. We have to communicate our message but we must communicate that we hear and understand their concerns.
- The Board cannot expect to go to a contractor for six (6) months of service annually and expect lower prices. The costs for full time residents would actually go up as the contractor needs to purchase equipment to provide the service, hire staff, etc.
- We have to think about why we're doing what we are doing – we have to keep the 'big picture' in mind. This is the right thing to do for our environment and to meet modern waste management practices.
- Many seasonal property owners pay annual road fees and annual fire fees. Why do they have an issue with annual waste fees?
- The PWMS clearly states that *"collection from individual households (i.e. curbside collection)* is to be provided.

Provision of Fire Services in the Eastern Region: Mr. Grant informed members that the Minister has recently granted the authority for the Board to provide fire services. In a letter sent to the Board (Appendix G) the Minister outlined the approach that they would like to see the Board follow in implementing this new mandate. The Board will contract with a town whose fire department provides fire services to adjacent areas. The Board will need to develop a legal contract, etc. for this service. Mr. Grant concluded that the Board's role will be to assist those communities who come to us seeking this service.

Mr. Kelly noted that the Board will assist those communities who are the fire service provider in an area; for example, the Town of Holyrood provides fire services to the Salmonier Line and the LSD of Deer Park/Vineland Road. The Town of Holyrood has come to the Board requesting assistance in collecting the fees for that service from the properties outside its boundaries.

Mr. Breen stated that he didn't think the Board would be providing waste services to cottage areas; however, the Board has received three (3) letters from three (3) different Ministers supporting the mandate that ALL properties are included for waste management services. Mr. Breen stated that he fully supports a communications strategy.

Mr. Grant stated he feels the regional service board model is the correct way to implement these services and to provide regional governance. However, the provincial government has to provide a clear mandate.

Ms. Dobbie stated that it is our mandated duty to provide waste management services and to look after the environment in the eastern region. In cottage country areas in other provinces, the property owners pay for the services provided. Board members are hearing from approximately 10-15% of property owners in our region who are complaining – they are the minority. We are not hearing from the silent majority who enjoy the service and agree with the service. For example, when service was implemented in Spread Eagle, several property owners there were very vocal and resistant to the service; however, we don't hear from them anymore and they seem pleased with the service.

Regarding seasonal use of properties and adjusted fees, Ms. Dobbie noted that this will not work. In the LSD of Cavendish, they have seasonal property owners; however, they pay an annual LSD fee just as property owners in the City of St. John's pays property tax for the full year. It would not be fair to adjust fees in cottage country when the seasonal property owners in LSDs and incorporated towns/cities have to pay annual fees.

Mr. O'Keefe noted that many people are not recognizing that things are changing in the province in regard to service provision. The Board needs to deal with the loud minority and move on. The Board has its mandate.

Mr. Whalen stated that without waste services in the cottage areas much of the waste will be dropped in the nearest town for disposal at the town's expense.

Mr. Aker stated that he is in favour of a communications strategy.

Mr. Ellsworth noted that regarding the collection of fire fees, he is concerned about the Board collecting these fees on a town's behalf. The town providing the fire service should have an agreement with the adjacent area they are servicing before the Board becomes involved.

Mr. Grant noted that the Board does not want to be the tax collector for these towns and concurred that there is still a lot of work to be done regarding implementing this new service. He continued that he sees the Board's role as representing the adjacent areas to ensure that the fees assessed by the service provider/town are fair and in line with the cost of the service provision. This is a maturation of the regional service board model.

Mr. Galgay asked why the Board does not provide Monday waste collection in all cottage areas.

Mr. Kelly responded that garbage cannot be collected from all these properties on Monday. There is a limited supply of equipment and staff performing the collection.

Mr. Aker and Mr. Whalen left the meeting at 8:20 p.m.

Mr. Hann stated he is in favour of an aggressive proactive communications strategy to get the Board's message out there.

Mr. Kelly informed members that our Agency of Record, NATIONAL Public Relations (NATIONAL), has provided a quote of approximately \$15-20,000 to provide this proactive outreach campaign.

Mr. Grant stated that NATIONAL will develop the communications strategy and expected costs and that information would be forwarded to all Board members by email for vote.

4. **Update on Whitbourne Waste Recovery Facility and Maintenance Depot** – Mr. Hickman reported that the official opening of the Whitbourne Waste Recovery Facility happened on June 24, 2016 and was attended by Mr. Grant, Mr. MULLOWNEY, Ms. Dobbie and Mr. Whalen as well as the Mayor of Whitbourne, Ms. Hilda Whelan and other councillors. He continued that we have met with the Town of Whitbourne to discuss our future plans for the site including additional fencing and the construction of a maintenance depot.

Mr. Kelly noted that the plan is to have the fencing completed within the next six (6) months. The expected cost of the fencing is approximately \$40,000. The maintenance depot should be completed within the next year. He continues to work with AMEC Foster Wheeler on the depot's design, etc.

c) Governance Committee – Meeting held June 22 – H MULLOWNEY, Committee Chair

1. **Update on Board Clerk/Outreach Coordinator Position** – Mr. MULLOWNEY stated that interviews have been completed. There were several very good candidates to consider. At this time, staff is checking references, etc. We expect to be providing an offer to a candidate soon.

5. New Business

- a) **Meeting Regarding Service at Old Track Road** – Mr. Grant informed members that a meeting was held in late June in Spaniard’s Bay at the request of MHA Pam Parsons, Harbour Grace-Port de Grave District to discuss the provision of waste services at Old Track Road. The property owners in the Old Track Road area are requesting an exemption from waste services and fees. However, Old Track Road is the same as other areas we service so no exemption will be provided. There is no valid reason for exemption. As Board members know and as previously discussed, we have three (3) letters including a letter from the current Minister of Municipal Affairs, Hon. Eddie Joyce, supporting waste services at Denny’s Pond.

It was moved and seconded (J Galgay/J Dobbie) that Eastern Regional Service Board will provide waste management services at Old Track Road as mandated. No exemption of waste management fees will be provided.

MOTION 2016-053: Carried (unanimously)

Ms. Dobbie asked for the number of properties located in this area.

Mr. Kelly responded that this area including New Harbour Barrens has approximately 200-250 properties.

- b) **Question Regarding Provision of Fire Services** – Mr. Collins asked who would be liable if a home is burned and life lost in an area that the Board services.

Mr. Grant responded that would have to be determined and looked into before the Board enters into any agreement around the provision of fire services. The Board has a lot of work to do regarding fire services.

Mr. Kelly noted that the Province has sanctioned towns to provide fire services outside its boundaries. The issue is how to collect the fees for the provision of this service. The Board’s role will be to ensure the fees assessed are fair, to collect the fees and to pass those fees along to the town providing the service. Agreements will need to be developed for these fire services, etc.

6. Next ERSB Meeting – August 31, 2016

The next meeting of the Eastern Regional Service Board will take place on **Wednesday, August 31, 2016 at 7:00 p.m. at The Fairfield Inn & Suites by Marriott**, Kenmount Road, St. John’s.

The following committee meetings are scheduled for August 2016:

- Finance & Audit Committee – Wednesday, August 10, 2016 at 12:00 noon, ERSB Boardroom
- Strategy & Policy Committee – Thursday, August 11, 2016 at 10:00 a.m., ERSB Boardroom
- Governance Committee – Tuesday, August 16, 2016 at 10:00 a.m., ERSB Boardroom

7. Adjournment

It was moved by J Dobbie to adjourn the meeting at 8:40 p.m.

*Prepared by:
Lynn Tucker
July 22, 2016*

APPENDIX

'A'

Eastern Regional Service Board
 BNK2 - Bank of Montreal - EW
 Cheques from 000001 to 004937 dated between 05-01-2016 and 05-31-2016

CHEQUE REGISTER

Printed: 10:29:14AM 06/10/2016

Page 1 of 3

Number	Issued	Amount	SC	Status	Status Date
004848	05/04/2016	Dodd's Diesel Repair Ltd.	15,114.70	A/P	CLEARED 05/11/2016
004849	05/04/2016	61366 Newfoundland and Labrador Inc.	5,480.50	A/P	CLEARED 05/18/2016
004850	05/04/2016	A1 Glass	519.51	A/P	CLEARED 05/18/2016
004851	05/04/2016	AMEC Foster Wheeler Environment & Infrastructure	9,902.21	A/P	CLEARED 05/18/2016
004852	05/04/2016	Around The Bay Disposals Inc.	40,136.13	A/P	CLEARED 05/11/2016
004853	05/04/2016	Bell Aliant	1,561.59	A/P	CLEARED 05/11/2016
004854	05/04/2016	Cansel	423.75	A/P	CLEARED 05/18/2016
004855	05/04/2016	Christie Dean	944.82	A/P	CLEARED 05/11/2016
004856	05/04/2016	Conception Bay Auto & Tire Centre	381.38	A/P	CLEARED 05/18/2016
004857	05/04/2016	D&L Russell Limited	282.80	A/P	CLEARED 05/18/2016
004858	05/04/2016	Dicks and Company Limited	338.08	A/P	CLEARED 05/18/2016
004859	05/04/2016	East Coast Hydraulics	88.50	A/P	CLEARED 05/11/2016
004860	05/04/2016	E K Lomond Auto Solutions Inc	47.64	A/P	CLEARED 05/11/2016
004861	05/04/2016	Guy Badcock	10.00	A/P	OUT-STD 05/04/2016
004862	05/04/2016	Harvey & Company Ltd.	609.70	A/P	CLEARED 05/11/2016
004863	05/04/2016	Jacqueline Crocker	40.67	A/P	CLEARED 05/11/2016
004864	05/04/2016	Ken Kelly	6,168.00	A/P	CLEARED 05/11/2016
004865	05/04/2016	Kenneth Rollings	556.15	A/P	CLEARED 05/11/2016
004866	05/04/2016	Leslie Squires	440.00	A/P	CLEARED 05/11/2016
004867	05/04/2016	Lynn Tucker	229.19	A/P	CLEARED 05/11/2016
004868	05/04/2016	Mark Day	118.77	A/P	CLEARED 05/11/2016
004869	05/04/2016	M J Hickey Construction Ltd.	226.00	A/P	CLEARED 05/11/2016
004870	05/04/2016	North Atlantic	416.22	A/P	CLEARED 05/18/2016
004871	05/04/2016	ORKIN Canada Corporation	264.42	A/P	CLEARED 05/18/2016
004872	05/04/2016	Redline Automotive 0765	96.67	A/P	CLEARED 05/18/2016
004873	05/04/2016	Ridge G&P Services Ltd.	32,913.97	A/P	CLEARED 05/25/2016
004874	05/04/2016	Royal Garage Ltd.	293.57	A/P	CLEARED 05/11/2016
004875	05/04/2016	T2 Ventures Inc.	178,390.73	A/P	CLEARED 05/11/2016
004876	05/04/2016	Transcontinental Atlantic Media Group G.P.	1,637.68	A/P	CLEARED 05/11/2016
004877	05/04/2016	Tulk Tire & Service Ltd.	1,293.63	A/P	CLEARED 05/18/2016
004878	05/04/2016	Wayde Higdon	725.00	A/P	CLEARED 05/11/2016
004879	05/04/2016	Receiver General of Canada	49,563.07	G/L	CLEARED 05/18/2016
004880	05/04/2016	Woodman, Audrey	90.00	A/R	CLEARED 05/11/2016
004881	05/04/2016	Smith, Diane	171.32	A/R	CLEARED 05/25/2016
004882	05/25/2016	61366 Newfoundland and Labrador Inc.	5,480.50	A/P	OUT-STD 05/25/2016
004883	05/25/2016	Woodman's Welding Ltd.	124.30	A/P	OUT-STD 05/25/2016
004884	05/25/2016	Acklands Grainger Inc.	375.76	A/P	OUT-STD 05/25/2016
004885	05/25/2016	Bell Mobility Inc.	1,439.01	A/P	OUT-STD 05/25/2016
004886	05/25/2016	Big Erics Inc.	35.93	A/P	OUT-STD 05/25/2016
004887	05/25/2016	Bill Bailey	995.03	A/P	OUT-STD 05/25/2016
004888	05/25/2016	Christie Dean	3,927.05	A/P	OUT-STD 05/25/2016
004889	05/25/2016	Coish's Trucking & Excavating Ltd.	9,004.01	A/P	CLEARED 05/31/2016
004890	05/25/2016	Conception Bay Auto & Tire Centre	625.40	A/P	OUT-STD 05/25/2016
004891	05/25/2016	Concord Enterprises Inc.	226.00	A/P	OUT-STD 05/25/2016
004892	05/25/2016	D&L Russell Limited	39.55	A/P	OUT-STD 05/25/2016
004893	05/25/2016	David Aker	1,093.77	A/P	OUT-STD 05/25/2016

** - Name on Check was modified

Eastern Regional Service Board
 BNK2 - Bank of Montreal - EW
 Cheques from 000001 to 004937 dated between 05-01-2016 and 05-31-2016

CHEQUE REGISTER

Printed: 10:29:14AM 06/10/2016

Page 2 of 3

Number	Issued	Amount	SC	Status	Status Date
004894	05/25/2016 De Lage Landen Financial Services Canada Ltd.	286.42	A/P	OUT-STD	05/25/2016
004895	05/25/2016 Dicks and Company Limited	1,910.60	A/P	OUT-STD	05/25/2016
004896	05/25/2016 Dodd's Diesel Repair Ltd.	39,284.87	A/P	CLEARED	05/31/2016
004897	05/25/2016 Dynamex Canada Limited	8.08	A/P	OUT-STD	05/25/2016
004898	05/25/2016 East Coast Hydraulics	88.50	A/P	*VOID*	05/25/2016
004899	05/25/2016 Eastlink Communications Channel 6 Ads Clarendville	180.80	A/P	OUT-STD	05/25/2016
004900	05/25/2016 Ed Grant	57.47	A/P	OUT-STD	05/25/2016
004901	05/25/2016 ESRI Canada	1,124.35	A/P	OUT-STD	05/25/2016
004902	05/25/2016 Gordon Stone	95.78	A/P	OUT-STD	05/25/2016
004904	05/26/2016 Guy Badcock	127.50	A/P	OUT-STD	05/26/2016
004905	05/26/2016 Harbour Construction Limited	254.25	A/P	OUT-STD	05/26/2016
004906	05/26/2016 Harold Mallowney	313.62	A/P	CLEARED	05/31/2016
004907	05/26/2016 Harvey & Company Ltd.	979.18	A/P	CLEARED	05/31/2016
004908	05/26/2016 Hazmasters	325.44	A/P	OUT-STD	05/26/2016
004909	05/26/2016 Iron Mountain Canada	39.54	A/P	OUT-STD	05/26/2016
004910	05/26/2016 Jonathan Miller	197.75	A/P	OUT-STD	05/26/2016
004911	05/26/2016 Joy Dobbie	940.06	A/P	OUT-STD	05/26/2016
004912	05/26/2016 Ken Kelly	3,089.37	A/P	OUT-STD	05/26/2016
004913	05/26/2016 Kevin Butt	22.60	A/P	OUT-STD	05/26/2016
004914	05/26/2016 Mark Day	212.16	A/P	CLEARED	05/31/2016
004915	05/26/2016 NATIONAL Public Relations	6,545.68	A/P	OUT-STD	05/26/2016
004916	05/26/2016 Newfoundland Exchequer - MVR	889.00	A/P	OUT-STD	05/26/2016
004917	05/26/2016 Newfoundland Power Inc.	1,056.03	A/P	OUT-STD	05/26/2016
004918	05/26/2016 North Atlantic	146.73	A/P	OUT-STD	05/26/2016
004919	05/26/2016 Northern Business Intelligence	3,654.71	A/P	OUT-STD	05/26/2016
004920	05/26/2016 OMB Parts & Industrial Ltd. 1	338.15	A/P	OUT-STD	05/26/2016
004921	05/26/2016 ORKIN Canada Corporation	337.87	A/P	OUT-STD	05/26/2016
004922	05/26/2016 Pinnacle Office Solutions Ltd.	470.93	A/P	OUT-STD	05/26/2016
004923	05/26/2016 Pitney Bowes	3,574.78	A/P	OUT-STD	05/26/2016
004924	05/26/2016 Quikprint Services Ltd.	678.00	A/P	CLEARED	05/31/2016
004925	05/26/2016 Ridge G&P Services Ltd.	2,452.69	A/P	OUT-STD	05/26/2016
004926	05/26/2016 Royal Garage Ltd.	706.37	A/P	OUT-STD	05/26/2016
004927	05/26/2016 Sam Whalen	296.94	A/P	OUT-STD	05/26/2016
004928	05/26/2016 Transcontinental Atlantic Media Group G.P.	3,508.58	A/P	OUT-STD	05/26/2016
004929	05/26/2016 Tulk Tire & Service Ltd.	1,641.77	A/P	OUT-STD	05/26/2016
004930	05/26/2016 United Sail Works Ltd	593.25	A/P	OUT-STD	05/26/2016
004931	05/26/2016 Vardy Villa Limited	34,438.29	A/P	OUT-STD	05/26/2016
004932	05/26/2016 Wayde Higdon	105.70	A/P	OUT-STD	05/26/2016
004933	05/26/2016 Wedgwood Insurance Limited	141.00	A/P	OUT-STD	05/26/2016
004934	05/26/2016 Director of Support Enforcement	222.00	G/L	OUT-STD	05/26/2016
004935	05/26/2016 Receiver General of Canada	47,218.91	G/L	OUT-STD	05/26/2016
004936	05/26/2016 Encon Group Inc.	5,584.54	G/L	OUT-STD	05/26/2016

** - Name on Check was modified

Eastern Regional Service Board
BNK2 - Bank of Montreal - EW
Cheques from 000001 to 004937 dated between 05-01-2016 and 05-31-2016

CHEQUE REGISTER

Printed: 10:29:14AM 06/10/2016

Page 3 of 3

Number	Issued	Amount	SC	Status	Status Date
	Cheque Totals Issued:	536,894.44			
	Void:	88.50			
	Total Cheques Generated:	536,982.94			
	Total # of Cheques Listed:	88			

** - Name on Check was modified

**EASTERN REGIONAL SERVICE BOARD
EASTERN WASTE MANAGEMENT**

**PAYROLL EXPENSE
MAY 2016**

Payroll – Staff (<i>2 pay periods – 35 employees</i>).....	\$134,516.08
Payroll – Board (19 members)	<u>\$ 0.00</u>
Total Payroll (<i>35 employees</i>)	\$134,516.08
Payroll CRA Remittance (<i>Chq#4935</i>)	<u>\$ 47,218.91</u>
TOTAL GROSS PAYROLL	<u>\$181,734.99</u>

PREVIOUS MONTH

APRIL 2016

Payroll – Staff (<i>2 pay periods – 34 employees</i>)	\$123,480.17
Payroll – Board (19 members)	<u>\$ 5,814.48</u>
Total Payroll (<i>32 employees</i>)	\$149,294.65
Payroll CRA Remittance (<i>Chq#4879</i>)	<u>\$ 49,563.07</u>
TOTAL GROSS PAYROLL	<u>\$198,857.72</u>

Account summary

This statement shows details of transactions posted to your account since your last statement. To view all transactions related to your account, go to www.cra.gc.ca/mybusinessaccount.

The "Remittance account balances" total below includes paid and unpaid amounts for 2016. For more information on withholding requirements and calculating your deduction and remittance amounts, go to www.cra.gc.ca/payroll.

Remittance account balances

Date posted	Description	Date received	(\$)	Amount	CR/DR
	Previous balance			193,505.99	CR
Jun 01, 2016	Payment May 2016	Jun 01, 2016		<u>47,218.91</u>	CR
	Current balance			240,724.90	CR

Explanation of changes and other important information

If you received a small business job credit, please remember that when determining your taxable income for the year, you can either:

- subtract the credit from your employment insurance premium expense; or
- include it as income in the year you received it.

You can learn more about the credit at www.cra.gc.ca/sbjc.

If you have not yet registered for My Business Account or you need more information, call 1-800-959-5525 or go to www.cra.gc.ca/mybusinessaccount.

RECEIVED JUN 10 2016


How do you remit?

You can remit:

- online or by phone using a Canadian financial institution's services
- online through the My Payment service at www.cra.gc.ca/mypayment
- online by setting up a pre-authorized debit agreement through My Business Account at www.cra.gc.ca/mybusinessaccount
- in person at your Canadian financial institution with the remittance voucher (for source deductions only)

For more information on how to make a payment, go to www.cra.gc.ca/payments.

Tear line

 <p>Canada Revenue Agency Agence du revenu du Canada</p>	<p>Account number: 86109 6600 RP0001 Employer name: Eastern Regional Service Board Tax centre: ST. JOHN'S NL A1B 3Z1</p>	<p>Protected B</p>
---	--	--------------------

Nil remittance

To provide a nil remittance:


- go to www.cra.gc.ca/mybusinessaccount
- call our automated TeleReply service at 1-800-959-2256
- mail this nil remittance to your tax centre

<input type="checkbox"/> No employees subject to deductions or business temporarily discontinued	→	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="3">From:</th> <th colspan="3">To:</th> </tr> <tr> <td style="width: 33%;">Year</td> <td style="width: 33%;">Month</td> <td style="width: 33%;">Day</td> <td style="width: 33%;">Year</td> <td style="width: 33%;">Month</td> <td style="width: 33%;">Day</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	From:			To:			Year	Month	Day	Year	Month	Day							
From:			To:																		
Year	Month	Day	Year	Month	Day																
<input type="checkbox"/> Business closed or ceased to employ, legal entity or ownership changed, or account opened in error	→	Effective date <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Year</td> <td style="width: 33%;">Month</td> <td style="width: 33%;">Day</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </table>				Year	Month	Day													
Year	Month	Day																			

Note: If your business is closed, you must remit all income tax deductions, Canada Pension Plan contributions, and employment insurance premiums within 7 days and file a "T4 type" information return within 30 days of the date your business was closed.

Employer or authorized person (please print)	Position	Telephone number	Date
--	----------	------------------	------

Tear line

 <p>Canada Revenue Agency Agence du revenu du Canada</p> <p>ST. JOHN'S NL A1B 3Z1</p>	<p style="text-align: center;">Current Source Deductions Remittance Voucher Pay online or at your financial institution</p> <p style="text-align: right;">PD7A E (16)X Protected B when completed</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 10%; text-align: center;">06</td> <td style="width: 50%;">Account number 86109 6600 RP0001</td> <td style="width: 40%; text-align: center;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">Do not use this area</th> </tr> <tr> <td style="width: 50%; height: 20px;"></td> <td style="width: 50%; height: 20px;"></td> </tr> </table> </td> </tr> <tr> <td colspan="2"></td> <td style="text-align: center;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">End of remitting period for which deductions were withheld</th> </tr> <tr> <td style="width: 50%;">Year</td> <td style="width: 50%;">Month</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table> </td> </tr> <tr> <td colspan="2"></td> <td style="text-align: center;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Gross payroll in remitting period (dollars only)</th> <th>Number of employees in last pay period</th> </tr> <tr> <td style="width: 80%; height: 20px;"></td> <td style="width: 20%; height: 20px;"></td> </tr> <tr> <td style="text-align: right;">00</td> <td></td> </tr> </table> </td> </tr> <tr> <td colspan="2"></td> <td style="text-align: center;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Amount paid</th> </tr> <tr> <td style="height: 20px;"></td> </tr> </table> </td> </tr> </table>	06	Account number 86109 6600 RP0001	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">Do not use this area</th> </tr> <tr> <td style="width: 50%; height: 20px;"></td> <td style="width: 50%; height: 20px;"></td> </tr> </table>	Do not use this area						<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">End of remitting period for which deductions were withheld</th> </tr> <tr> <td style="width: 50%;">Year</td> <td style="width: 50%;">Month</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	End of remitting period for which deductions were withheld		Year	Month					<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Gross payroll in remitting period (dollars only)</th> <th>Number of employees in last pay period</th> </tr> <tr> <td style="width: 80%; height: 20px;"></td> <td style="width: 20%; height: 20px;"></td> </tr> <tr> <td style="text-align: right;">00</td> <td></td> </tr> </table>	Gross payroll in remitting period (dollars only)	Number of employees in last pay period			00				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Amount paid</th> </tr> <tr> <td style="height: 20px;"></td> </tr> </table>	Amount paid		<p>Eastern Regional Service Board 3-255 MAJORS PATH ST JOHN'S NL A1A 0L5</p>
06	Account number 86109 6600 RP0001	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">Do not use this area</th> </tr> <tr> <td style="width: 50%; height: 20px;"></td> <td style="width: 50%; height: 20px;"></td> </tr> </table>	Do not use this area																													
Do not use this area																																
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">End of remitting period for which deductions were withheld</th> </tr> <tr> <td style="width: 50%;">Year</td> <td style="width: 50%;">Month</td> </tr> <tr> <td style="height: 20px;"></td> <td style="height: 20px;"></td> </tr> </table>	End of remitting period for which deductions were withheld		Year	Month																										
End of remitting period for which deductions were withheld																																
Year	Month																															
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Gross payroll in remitting period (dollars only)</th> <th>Number of employees in last pay period</th> </tr> <tr> <td style="width: 80%; height: 20px;"></td> <td style="width: 20%; height: 20px;"></td> </tr> <tr> <td style="text-align: right;">00</td> <td></td> </tr> </table>	Gross payroll in remitting period (dollars only)	Number of employees in last pay period			00																									
Gross payroll in remitting period (dollars only)	Number of employees in last pay period																															
00																																
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Amount paid</th> </tr> <tr> <td style="height: 20px;"></td> </tr> </table>	Amount paid																													
Amount paid																																

0610020006000000861096600RP0001000000000000000000000610027

1 2 20 4 1 1 7 1

96





Canada Revenue Agency / Agence du revenu du Canada

STATEMENT OF ACCOUNT FOR CURRENT SOURCE DEDUCTIONS

Statement of account as of May 13, 2016

Account number 86109 6600 RP0001

Employer name Eastern Regional Service Board

0002168

Balances on last statement		Current balances	
Amount paid for 2016	Assessed amount owing	Amount paid for 2016	Assessed amount owing
143,942.92Cr	0.00	193,505.99Cr	0.00

EXPLANATION OF CHANGES

Date	Description	Amount
Apr 19	Refund requested for 2015	630.79Dr
Apr 19	Credit transferred from 2015	129.00Dr
May 12	Payment Apr 2016	49,563.07Cr
	Received May 11 2016	

We will be changing the layout of the information on your Statement of Account for Current Source Deductions to make it easier to understand. The new format will be adopted on all statements issued after May 2016.

If you received a small business job credit, please remember that when determining your taxable income for the year, you can either:

- subtract the credit from your employment insurance premium expense; or
- include it as income in the year you received it.

You can learn more about the credit at www.cra.gc.ca/sbjc.

Have you signed up for direct deposit yet? If not, simply fill out Form RC366, "Direct Deposit for Businesses", available at www.cra.gc.ca/directdeposit and mail it to your tax centre. Enroll now, because the Government of Canada is phasing out federal government cheques by April 2016.

We have arranged to issue the refund you requested.

Thank you for your payment.

Andrew Treusch
Commissioner of Revenue

CPP contributions	El premiums	Tax deductions	Current payment	Gross payroll	Number of employees in last pay period
-------------------	-------------	----------------	-----------------	---------------	--

PD7A E (15)X Tear off here and return lower portion with your payment.



Canada Revenue Agency / Agence du revenu du Canada

CURRENT SOURCE DEDUCTIONS REMITTANCE VOUCHER

PD7A E(15)X Protected B when completed

ST. JOHN'S NL A1B 3Z1

Account Number **06** 86109 6600 RP0001 Do not use this area

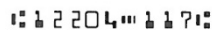
Number of months being paid End of remitting period for which deductions were withheld Year Month

Gross payroll in remitting period (dollars only) 00 Number of employees in last pay period

Amount Paid

Eastern Regional Service Board
3-255 MAJORS PATH
ST JOHN'S NL A1A 0L5

0610020006000000861096600RP0001000000000000000000000610027



96



APPENDIX


'B'

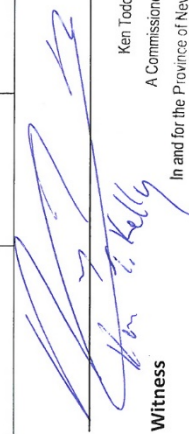
**Eastern Waste Management
REQUEST FOR QUOTES**

SUPPLY OF Multi-Stream Waste Collection- Trinity Bay South & Trinity Bay Center

Closing Date and Time: Tuesday June 8, 2016 @ 2 pm
 Tender Description: Supply of Multi-Stream Waste Collection- Trinity Bay South & Trinity Bay Center
 Project Number: _____

Name	Base Bid	HST	Tender Total
T2 Ventures Inc.	\$ 2,473,330.25	includes	\$ 2,473,330.25
Around the Bay Disposal Inc.	\$ 1,423,694.25	includes	\$ 1,423,694.25


 Christie Dean
 Operations Manager
 Eastern Waste Management


 Ken Todd Kelly
 A Commissioner for Oaths
 In and for the Province of Newfoundland and Labrador.
 My commission expires on December 31, 2016.

Witness

Briefing Note – Tender TBS Waste Collection

The previous contract for this area was held by T2 Ventures Inc. and on an annual basis equated to \$107.00 per Household including 13% HST.

The low bid for this tender by T2 Ventures Inc. on an annual basis is equal to \$99.14 per Household including 15% HST.

The contractor meets the requirements of the tender with regards to WHSCC, Insurance, and Certificate of Approval to Operate as a Waste Hauler and has the required equipment.

Recommendation:

That the ERSB award the Multi Stream Waste Collection tender to T2 Ventures Inc. for the sum of \$1,247,330.25 for 45 months of service in the Trinity Bay South & Center area.

APPENDIX

'C'

**Eastern Waste Management
REQUEST FOR QUOTES**

SUPPLY OF Lease for Office Space

Closing Date and Time: Tuesday June 7, 2016 @ 2 pm

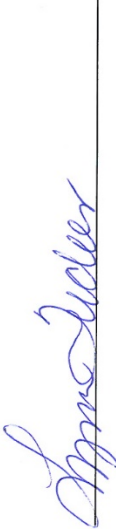
Tender Description: Supply of Lease of Office Space

Project Number: _____

Name	Base Bid	HST	Tender Total
62167 Newfoundland & Labrador Attene <i>Attene</i>	77,011.75		
Hallett Property Rental Limited	83,157.00		
Cinque Investments Ltd.	92,571.00		


 Ken Kelly
 CAO
 Eastern Waste Management

Ken Todd Kelly
 A Commissioner for Oaths
 In and for the Province of Newfoundland and Labrador.
 My commission expires on December 31, 2016.


 Lynn B Tucker
 Witness

Lynn B Tucker
 A Commissioner for Oaths
 in & for Province of Newfoundland & Labrador
 My commission expires on December 31, 2018

Briefing Note – Tender for Office Space

The current five year lease for office space will expire on Saturday April 1, 2017. The cost of the space was \$59,500 plus HST which is \$33.00 per square foot plus HST.

In May the Board tendered for 2615 sq. ft. of space with the same terms and conditions as the previous tender with the exception of the following items:

- Proximity to Outer Ring Road—a maximum distance from the Outer Ring Road of 1.5 km.
- Proximity to Robin Hood Bay – a maximum distance of 17 km from RHB and the previous tender had a criteria of 15 km.
- Size of space – current leased space is 2375 sq. ft. and it was increased 2615 sq. ft. to include additional space in boardroom.
- Minimum number of parking spaces –Main office staff total 9 on most days and Committee meetings increase this to about 15. Suggest requiring a minimum of 15-17 spaces be dedicated to the ERSB. Previous tender 7 during day and 30 after hours.
- Requirement to provide outdoor signage on building and road sign post.
- Sheltered area to be designated for smoking other than at main entrance to building.

The tender received three bids and they are illustrated in the table below.

	Bid no HST	Sq Ft	Per Sq ft
62167 NL Inc (255 Majors Path)	\$ 77,011.75	2615	\$ 29.45
Hallett Properties (20 Hallett Cres)	\$ 83,157.00	2615	\$ 31.80
Cinque Investments (5-7 Pippy Place)	\$ 92,571.00	2615	\$ 35.40

Recommendation:

Award tender to lease office space to 62167 Newfoundland & Labrador Inc. for the sum of \$77,011.15 plus HST annually for a term of 5 years.

APPENDIX

'D'

Briefing Note – Waste to Energy

The Board has raised the issue of revisiting the Provincial Waste Management Strategy and the implementation of organics composting in an effort to understand if it is the best use of resources for the Province and does it create additional issues. The Province has conducted a high level feasibility study for the development of a system of organics processing facilities across the Province. The Board has expressed its concerns with this plan to the Province.

With that being said, if the solution is not to compost all material than what is the next step to increase the diversion of material destined for the landfill.

The Provincial Waste Management Strategy has taken the approach of eliminating open burning and incineration.

Attached are several slides that articulate the experience in the US and Europe in managing waste through a combination of recycling, composting and Waste to Energy. The experience is that recycling and composting are not enough to achieve diversion and save landfill space. In addition, Waste to Energy can be a driver of recycling and composting as can be seen in the experience of Lancaster County in the US which has a similar diversion profile to the best European countries. (See attached package of slides from WasteCon 2015 Waste is Energy session Ted Michaels and Jim Warner)

Both the City of St. John's and the Board have received proposals and representation from several private sector groups wanting to develop waste to energy facilities for the region.

There are two hurdles to the development of a potential waste to energy solution:

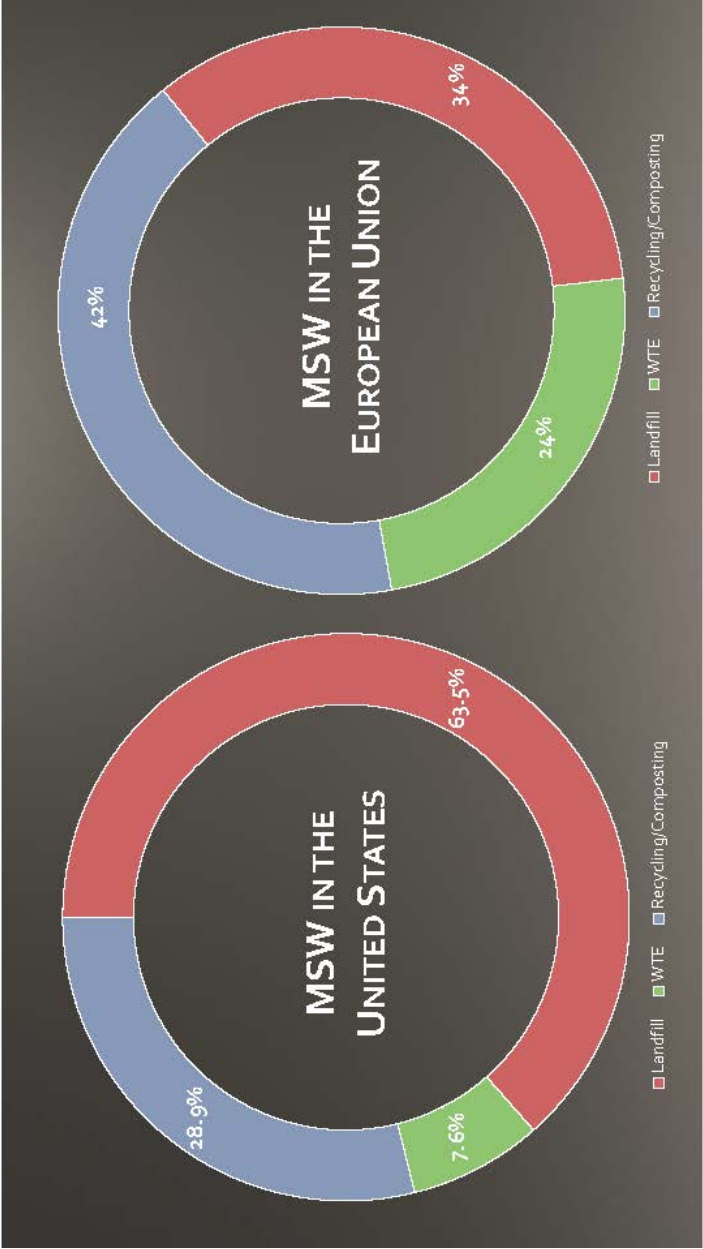
1. This technology does not fit within the parameters of the Provincial Waste Management Strategy as diversion;
2. The financial feasibility of a waste to energy facility includes the ability to sell the energy that is created.

Both of these hurdles depend on the Province – revisit the strategy and purchase the power through Nalcor.

The Federation of Canadian Municipalities through its Green Municipal Funds provides funding for feasibility studies. The most likely scenario to achieve funding would be a joint proposal for funding by the City and the Board. As an initial first step in the discussion to change the strategy the Board should do some investigation to determine if waste to energy can play a role in managing waste in the Province similar to PEI which uses a biomass facility to burn 66,000 tonnes of MSW and wood waste to produce steam for heating and electricity. (See Attached material – PEI)

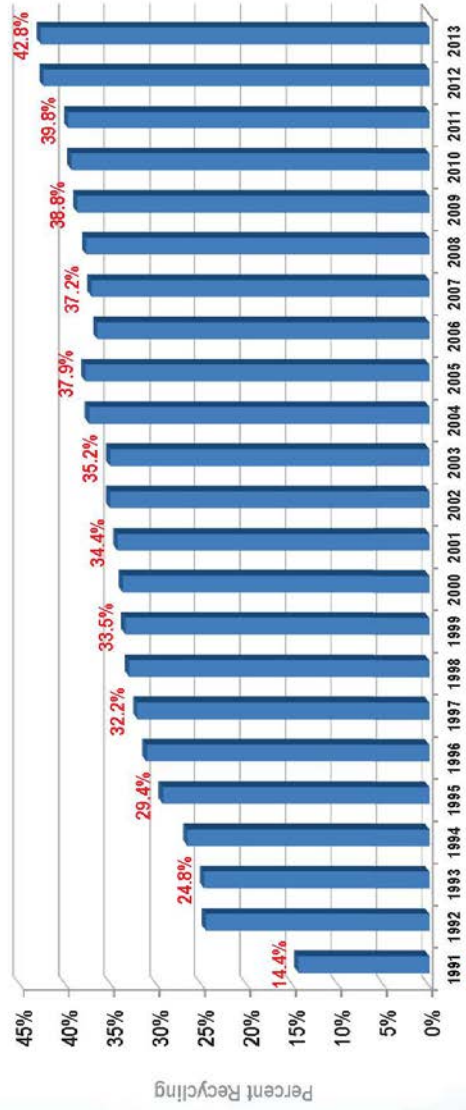
Recommendation:

The City of St. John's has expressed some concern with regards to studying the issue and determining if there is a potential for this approach to managing waste in the Eastern Region. The City will be bringing forward its position on the issue at the next Board meeting.





MSW Recycling Growth



WTE Begins

Recovers Metals for Recycling

- Recovers 7,000 tons per year of ferrous and non-ferrous metals from ash (2% of all waste processed)
- Adds 3% to Lancaster County's recycling rate of 43%



Landfill vs. WTE (per 20 ton truckload of MSW)



<p>4 to 1 Volume Reduction 2,100 KWh of Electricity (if 100% methane recovered) 0 lbs of Metal Recovery</p>	<p>10 to 1 Volume Reduction 11,200 KWh of Electricity 1000 lbs of Metal Recovery</p>
--	---



\$105 in Electric Revenue
\$0 in Metal Sales

↔ (\$0.05/KWh)

\$560 in Electric Revenue
\$100 in Metal Sales

6

MSW Diversion from Landfill



Mr. Ed Grant, Chairperson
Eastern Regional Services Board
255 Majors Path, Suite 3
St. John's, NL A1A 0L5

Re: Feasibility Study-Waste to Energy Facility

Dear Sir:

Please find attached a council directive and position paper from the City of St. John's on the Board's request for the City to partner on a feasibility study for a waste to energy facility.

With regards

Stephen Colford, P. Eng., MBA
Manager, Waste & Recycling
City of St. John's

Attachments

/wp

COUNCIL DIRECTIVE

SPECIAL MEETING

Date: 2016/06/28 12:00:00 AM

CD# S2016-06-28/1

To: Lynnann Winsor
Position: Deputy City Manager, Public Works
RE: Information Note dated June 20, 2016 from Deputy City Manager - Public Works re: Waste to Energy Feasibility Study

DECISION: Council agreed that staff initiate discussion with the Province to move forward with the bio-gas to energy project. In addition, staff will revisit the waste to energy option closer to the end of life of the Robin Hood Bay Facility.

Further, Council agreed to provide the Eastern Regional Services Board with a position paper on the potential of partnering with them.

Action: As required.

Date: 2016/06/28

Signed by: Elaine Henley
City Clerk

Directive Status: Active

Status Comments:

kd

cc:
Steve Colford/Manager - Waste & Recycling/Public Works

Response Required: YES

Response deadline: 2016/07/29

Response Received:

Attachments:



info note_ Waste to Energy .pdf

POSITION PAPER

Title: Waste to Energy Feasibility Study

Date Prepared: June 20, 2016

Issue:

The Eastern Regional Services Board (ERSB) has requested that the City partner with them to do a feasibility study on the potential for a waste to energy facility. They have identified the Federation of Canadian Municipalities Green Municipal Fund as a source of 50% of the study's funding up to a maximum of \$175,000.

Discussion – Background and Current Status:

The Robin Hood Bay Waste Management Facility is owned and operated by the City of St. John's. The cost of the Facility and the expenditures incurred by the ERSB for their operations in the regional system are funded totally by the commercial users of the landfill through the collection of tipping fees. In 2015, the Facility took in \$13.2 million in tipping fees. The existing tipping fee for regular garbage is \$67.60 per tonne which is one of the lowest in Canada for facilities our size. Of this tipping fee, the materials recovery facility (MRF) expenditures accounted for \$8.38 per tonne not including revenues. The ERSB operations account for 22.7% or \$15.32 per tonne. In 2015, we took in 215,668 tonnes. The expected life of the landfill is another 33 years.

RHB-EXPENDITURE BREAKDOWN
AMOUNT OF TIPPING FEE-2015



Energy recovery from waste can be achieved by a number of methods, including production of electricity from biogas. In September of 2014, the province initiated a Biogas Pilot Program. Some of the key elements were that electricity from landfill biogas was exempted from the Power Act; each project was to generate a maximum of 2MW; and, a power purchase agreement (PPA) was only to last until 1 year post Muskrat Falls implementation. Representatives from the City met with the Province and tried to have them change some of these parameters. The Province wouldn't agree until the City went to the market. The City went out with an expression of interest and in September 2015 received 3 replies. The next step was to go back to the Province and ask for changes to these guidelines. The changes would have to be approved by the Province before the City proceeded with an RFP. On September 30, 2015, the Manager of Waste & Recycling made a presentation to the ERSB on the unsolicited waste to energy proposals the City had received. It was made clear that the City was looking to push forward with the biogas project. The issue that was brought up is that any company investing in biogas would want a 20 year commitment and the City would have to have some certainty in the future waste supply in order to provide projections for these companies. It was stated by the ERSB that contact would be made to the Province after the election regarding the Provincial Waste Management Strategy and that new technologies for waste to energy besides landfill biogas should be reviewed.

ERSB has asked us to partner with them to conduct a feasibility study for a waste to energy facility. Waste to energy facilities for municipal solid waste come in many different sizes and varieties from low-tech mass burn incineration plants to newer technologies like gasification, plasma arc and pyrolysis. The newer technologies are still unproven in terms of their success.

ST. JOHN'S

City of St. John's PO Box 908 St. John's, NL Canada A1C 5M2 www.stjohns.ca

The Green Municipal Fund thought that the project proposed by the ERSB would be a fit for their Energy Sector funding. This Sector funding relates to retrofits, new construction and energy recovery projects aimed at energy efficiency. In order to be eligible, the project would aim to reduce energy consumption by at least 40% for one or more facilities over a course of a year. We would have to provide baseline information on current environmental performance of these facilities.

For communities where the landfill is nearing its useful life and there is a shortage of space for a new landfill, waste to energy is seen as a possible solution. The capital costs will be dependent on the quality of waste to be processed, the technology employed and its location. Capital costs can be substantial. In Durham-York, Ontario a 140,000 tonne per year facility is expected to open shortly. The thermal mass burn (incineration) facility which cost \$289 million to build will produce 14 MW of electricity which is enough to power 10,000 households. The waste to be incinerated is what is left over after recycling and composting has taken place. This facility is 100% publically owned. If not publically funded, privately owned and operated projects require a guaranteed flow of waste and set tipping fees. The owner is guaranteed revenue to cover capital and operating costs and profits, with the community supplying a fixed amount of waste or paying a penalty for the life of the facility. For "optimal" operations, these facilities must combust waste around the clock to maintain consistent electricity output and reduce pollution. Operation costs to maintain the equipment, especially the pollution control equipment for incinerators is high. According to a paper put out by a group of environmental not for profit companies most new projects will range in price from about \$102 to over \$168 per tonne (net of revenue). These estimated net costs per tonne are in addition to any costs that would still be present at Robin Hood Bay and the ERSB once the facility was built.

The major emission from an incineration plant with energy recovery is the release of flue gases. Emissions of many parameters need to be monitored continuously. However, incinerator emissions have reduced substantially over the past 25 years. The clean up of flue gases will produce solid residues comprising fly-ash, lime /bicarbonate and carbonate. These residues are usually combined and are classified as hazardous waste. They represent around 2-6% of the waste entering the incinerator. A special hazardous waste landfill is required for their disposal. There is presently no hazardous waste landfill in the province so it would have to be shipped out of the Province or a landfill re-engineered to accept it.

No matter how efficient these facilities are in removing substances health concerns can be a key perceived issue for the public

Key Considerations/Implications:

1. Budget/Financial Implications

The Green Municipal Fund offer grants which cover up to 50% of eligible costs to a maximum of \$175,000 to undertake eligible feasibility studies. Whether the City or ERSB fund the study it would be paid for from monies collected from the commercial users of Robin Hood Bay through tipping fees.

2. Partners or Other Stakeholders

Eastern Regional Services Board
Provincial Government
Landfill commercial users
Federation of Canadian Municipalities

3. Alignment with Strategic Directions/Adopted Plans

A culture of cooperation by developing inter-regional municipal relations

ST. JOHN'S

City of St. John's PO Box 908 St. John's, NL Canada A1C 5M2 www.stjohns.ca

4. Legal or Policy Implications

In order for a waste to energy facility to be even considered the Province of Newfoundland will have to change the Provincial Waste Management Strategy. It will have to determine if it follows the following hierarchy of waste management options which is enshrined in law in Europe which has the most waste to energy facilities in the world. That hierarchy is Reduce->Reuse->Recycle->Incinerate/Dispose which is based on a sustainability model. The other option would be to eliminate recycling which is contrary to sustainability and zero waste policies. The Province would also be required to change the Power Act to allow electricity from this facility onto the grid.

5. Engagement and Communications Considerations

A feasibility study for a waste to energy facility will illicit questions from the public as to where the facility will be sited, potential health issues etc.

6. Human Resource Implications

If the study showed the facility is feasible and should be privately owned that would mean a decrease in staff required to run the landfill. However, highly trained personnel would be required to operate the facility.

7. Procurement Implications

The City would be required to put this study out for an RFP.

8. Information Technology Implications

N/A

9. Other Implications

By agreeing to the study the City would have to be prepared to address if it wants the waste to energy facility to be located at Robin Hood Bay. If is not agreeable to having it at that location then there will be other costs incurred by the region and City. Waste from the residential drop off which represents over 8% of the waste brought to Robin Hood Bay will have to be trucked elsewhere as will garbage collected in the City. Unless it becomes the site of the hazardous waste landfill which would require re-engineering, the existing landfill will have to be capped and closed and monitored for 25 years. The closure fund is limited right now. If the waste to energy facility wouldn't be at Robin Hood Bay, the ERSB would be responsible for its operation.

Recommendation:

It is recommended that staff initiate discussions with the Province to move forward with the bio-gas to energy project. In addition, we will revisit the waste to energy option closer to the Robin Hood Bay disposal site end of life.

Conclusion/Next Steps:

Council has to provide the Eastern Regional Services Board with their decision on whether the City will partner with them on the feasibility study.

ST. JOHN'S

City of St. John's PO Box 908 St. John's, NL Canada A1C 5M2 www.stjohns.ca

Prepared by/Signature:

Stephen Colford, P.Eng., MBA
Manager of Waste & Recycling, Dept. of Public Works

Approved by/Date/Signature:

Lynnann Winsor, M.A.Sc., P. Eng
Deputy City Manager - Public Works

Attachments:

ST. JOHN'S

City of St. John's PO Box 908 St. John's, NL Canada A1C 5M2 www.stjohns.ca

APPENDIX

'E'

**Eastern Regional Service Board
Annual Performance Report 2015**



Message from the Chairperson



I am pleased to present the 2015 annual report for the Eastern Regional Service Board. This report covers the period January 1, 2015 to December 31, 2015.

The Board has been very active in the advancement of the Provincial Waste Management Strategy. The Clarendville Transfer Station has been commissioned and is ready to accept waste from its service area starting in 2016. This completes one of the final stages in the implementation of the PWMS in the eastern region. Our last piece of waste management infrastructure has been designed and the contract for construction in 2016 has been awarded. With this work completed the Board will focus its attention on service delivery improvements, operational efficiency and preparing for our next opportunities in regional

service delivery.

As chairperson, my signature indicates that all members of the Board are accountable for the results reported in this document. I am very pleased with the Board's past year of operations and I look forward to continued progress in 2016.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'Ed Grant'.

Ed Grant
Chairperson
Eastern Regional Service Board

Table of Contents

OVERVIEW	4
MANDATE	8
LINES OF BUSINESS	8
VISION	10
MISSION	10
HIGHLIGHTS AND ACCOMPLISHMENTS	10
REPORT ON PERFORMANCE	11
OPPORTUNITIES AND CHALLENGES AHEAD	13

Overview

The Eastern Regional Service Board (the "Board") was charged with implementing the regional plan developed by its predecessor committee – Eastern Waste Management for the 163 communities and 270,000 people in the eastern region. The plan was developed to accomplish three broad goals:

- advance the implementation of modern waste management practices,
- divert materials from disposal in the landfill, and
- close the 42 community landfills that operated in the region.

As of December 31, 2015, there is one community landfill operating in the eastern region on Bell Island with 41 operationally closed in accordance with the Eastern Regional Plan. The Province has chosen the Robin Hood Bay facility to be the focus for landfill and diversion services/facilities. The City of St. John's operates the Robin Hood Bay facility for the benefit of the region.

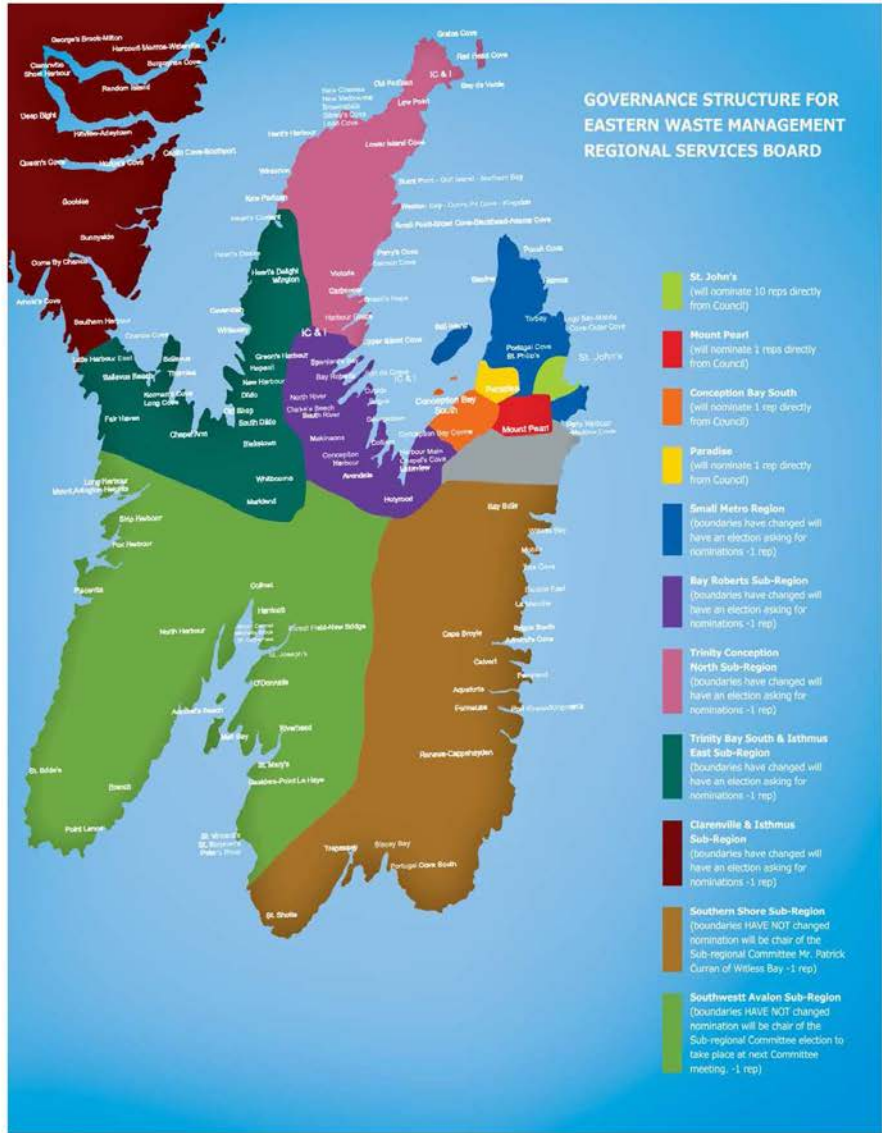
While many of the larger urban communities have dedicated waste fleets, foremost part the smaller municipalities, local service districts and unincorporated areas have regional service delivery provided by the Board. The regional service allows for an efficient and effective collection, transport and diversion of waste materials. The Board provides direct service to approximately 24,000 households and businesses. This includes weekly waste collection, biweekly recyclables collection (fiber and containers), and regular bulk garbage collection events.



Incinerator in Old Perlican being dismantled and replaced with a waste recovery facility

In addition to the roadside/curbside collection, the Board also operates a series of waste recovery facilities throughout the region and a transfer station in Clarenville to ensure that residents have ready access to services and facilities to dispose of household bulk items. Throughout the year, household hazardous waste collection events take place to allow residents to properly dispose of these hazardous materials.

Operations are overseen by a board of twenty municipal government representatives led by a chairperson appointed by the Province. These twenty members are either nominated by their respective Council or are elected by the Councils in a sub region to represent the sub region on the Eastern Regional Service Board. The map on the following page illustrates the representation for each area in the eastern region.



EASTERN REGIONAL SERVICES BOARD MEMBERS:		
		Area Represented
Mr. Ed Grant	Chair:	
Mr. Harold Mullaney	Vice-Chair:	Southern Shore
Mr. Dave Aker		Mount Pearl
Mr. Gordon Stone		Trinity Conception North
Mr. Bill Bailey		Clarenville & Isthmus
Mr. Danny Breen		St. John's
Ms. Peggy Roche		Metro Area
Mr. Ron Ellsworth		St. John's
Mr. Wally Collins		St. John's
Ms. Joy Dobbie		Trinity Bay South & Isthmus East
Mr. Jonathan Galgay		St. John's
Mr. Ken McDonald		Conception Bay South
Mr. Dave Lane		St. John's
Mr. Dennis O'Keefe		St. John's
Mr. Tom Hann		St. John's
Mr. Sam Whalen		Bay Roberts Area
Mr. Sandy Hickman		St. John's
Vacant		Southwest Avalon
Mr. Art Puddister		St. John's
Mr. Bruce Tilley		St. John's
Mr. Sterling Willis		Paradise

Revenue and Expenditures

The Board is accountable for the funds it receives from government and the funds that are generated through user fees. Each year it has audited financial statements prepared.

For the Year Ended December 31, 2015

	Budget 2015	Total 2015	Total 2014
REVENUES			
Government grants	\$ -	\$ 382,831	\$ 468,893
Capital government grants	3,614,266	3,702,917	-
Tipping fees	2,863,765	2,863,765	2,952,328
Waste management fees	4,425,298	4,061,491	3,108,854
Metals recycling revenue	60,000	103,307	57,721
	10,963,329	11,114,311	6,587,796
OPERATING EXPENSES			
Administrative expenses (<i>Schedule 1</i>)	1,345,528	1,405,479	1,317,368
Regional waste management operating expenses (<i>Schedule 2</i>)	1,163,931	1,453,336	1,262,734
Waste collection operating expenses (<i>Schedule 3</i>)	4,070,816	4,283,166	3,046,863
Transfer station - site development (<i>Note 6</i>)	-	236,817	306,505
Waste recovery facilities - site development (<i>Note 6</i>)	-	22,156	9,918
Waste site closures (<i>Note 6</i>)	-	108,791	160,118
	6,580,275	7,509,745	6,103,506
SURPLUS FROM OPERATIONS	4,383,054	3,604,566	484,290
OTHER INCOME	20,000	268,599	149,253
Interest income			
Miscellaneous revenue	3,000	15,594	14,510
	23,000	284,193	163,763
ANNUAL SURPLUS	\$ 4,406,054	\$ 3,888,759	\$ 648,053

The staff complement includes a total of 24 full time employees and 12 part time employees. ERSB is governed by a board of 21 local municipal representatives. Audited Financial statements are submitted

to the Provincial Government on an annual basis under the requirements of our legislation – *Regional Service Boards Act, 2012*.

Mandate

In accordance with section 3 of the *Eastern Regional Service Board Regulations, 2013*, the authority granted to the Eastern Regional Service Board is to:

- construct, acquire, maintain and operate a waste management system within the eastern region.

The boundaries of the Eastern Regional Service Board are from St. John's in the East, Clarenville in the West and down the Burin Peninsula to Swift Current and Random Island.

These regulations can be viewed in their entirety on the following website:
<http://www.assembly.nl.ca/Legislation/sr/Regulations/rc130008.htm>

In 2015 the Province announced a pilot water and wastewater initiative under the Community Sustainability Partnership. This program provided the Eastern Regional Service Board with funding to hire a Regional Water and Wastewater System Operator that would work with 13 communities in the region. This initiative will provide expert advice to these communities to assist them in managing their water and waste water systems. The goal is to reduce the number of communities on boil water advisories, provide safe drinking water and help communities prepare for the new Federal regulations on effluent discharge from waste water systems.

Lines of Business

1) Operation of waste facilities and management of waste collection:

The Board operates eight waste recovery facilities across the region – Bay Bulls, Renewes-Cappahayden, St. Joseph's, Placentia, Cavendish, Harbour Grace, Sunnyside and Old Perlican. These facilities accept residential bulk



Use of modern and efficient equipment for collection and transport

garbage at no charge, including appliances, tires, construction and demolition materials, vehicles and parts.

Collection services are provided by the Board to 24,000 homes and businesses on a weekly basis. This includes weekly waste collection, biweekly recyclables collection and regular bulk pick up events. Appendix 1 contains an illustrative map of communities that have curbside recycling as of January 2014. Appendix 2 contains an illustrative map of the 104 communities served by the Board's weekly waste collection service.

In addition, the Board provides household hazardous waste collection events.

2) Education and promotion of the Provincial Waste Management Strategy:

Through its regular contact with municipal stakeholders, the Board supports the education and promotion of the Provincial Waste Management Strategy in the eastern region. For example, it conducts household education campaigns in service areas to increase the participation of residents in the recycling program. In conjunction with other municipal organizations the Board continues to focus on the education of residents and the increase in recycling services offered by municipalities.



Separation of bulky goods for diversion and transportation

3) Water and Wastewater Systems:

The Board has hired an engineer to be an expert resource to 3 clusters of communities in the region. Many of these communities have been experiencing long standing boil water advisories and the assistance of an expert resource should help them address these issues and remove the boil water advisory.

In conjunction with the Province and as part of the Community Sustainability Partnership 13 communities across the region were chosen to be a part of this pilot initiative. This is a three year pilot project.

Vision

The vision of the Eastern Regional Service Board is to improve the quality of life, provide leadership and to protect the environment in the eastern region by ensuring cost effective, sustainable services.

Mission

By December 31, 2016, the Eastern Regional Service Board will have implemented initiatives to improve the efficiency of waste management services in the region.

Highlights and Accomplishments

In 2015 the Board increased the number of properties that it is directly responsible for the waste collection service to approximately 24,000 with the addition of Carbonear, Spaniard's Bay, Clarke's Beach, Port de Grave, Bristol's Hope and other areas around these communities. With the implementation of service the Board has expanded the number of properties that have access to curbside/roadside collection and recycling collection which is a basic element of PWMS.

In 2016 the number of properties serviced will increase to 30,000 with the inclusion of the Clarenville area which starts regional collection services January 2016.

In summary:

- No significant change in the curbside diversion rate, up slightly from 2.5% in 2014 to 2.7% in 2015.
- From communities serviced in both 2014 and 2015 we have seen an overall decrease in waste collected of 3.3%.
- Decreases in the Trinity Conception North, Southwest Avalon and Southern Shore.
- The overall amount of waste handled curbside by the Board has increased with the addition of new communities – 14,379 tonnes or approximately \$1m in tipping fees were paid
- At the Waste Recovery Facilities we saw a 5% increase in bulk waste that was accepted with dramatic increases at Renew's Cappahayden of 50% and Harbour Grace of 20%.

Our network of waste recovery facilities received material from approximately 31,000 clients. This material included; household appliances, furniture, electronics, residential construction material, tires, metal, shingles, floor coverings, propane tanks (20 lbs or less), trees, and branches.

Waste diversion activities included

- The chipping of trees, branches and other non-treated wood that did not contain nails for recovery by municipalities and property owners for inclusion in beautification projects
- 539 metric tonnes of metal was diverted to approved metal recyclers and generated revenue for regional services
- 14,259 tires, as accepted by the Used Tire Recycling Program of the MMSB

- 173 pallets of electronic waste, as accepted by the Recycle My Electronics Program of the Electronic Products Recycling Association (EPRA)

In 2015, 5,781,784 Kg of waste was transferred from the Waste Recovery Facilities (WRFs) to the Regional Waste Management Facility located at Robin Hood Bay for disposal in the landfill.

The Board held 27 Household Hazardous Waste events in communities across the region and removed 19,910 liters of paint; 1,721 liters of flammable liquids; 2,688 liters of propane; 2,984 liters of waste oil. In total over 32,270 liters of hazardous materials were collected in partnership with local volunteer fire departments.

Report on Performance

The Business Plan for the Board identified two strategic issues that guided the Board's work over the past year. This section reports on the Board's achievement of its 2015 objectives.

Issue 1: Waste Management

The Government of Newfoundland and Labrador's Provincial Solid Waste Management Strategy is founded on five primary actions:

- Increase waste diversion.
- Establishment of regional waste management and regional structures.
- Development of modern standards and technology.
- Maximization of economic and employment opportunities associated with waste management.
- Public education.

The Board has built upon its success to date through continued diversion expansion, modernization and better management of the waste stream.

Goal 1: By December 31, 2016 the Eastern Regional Service Board will have modernized waste management services in the region.

In 2015 the Board contributed to the attainment of this goal with the following projects:

1. **Completed construction of the eastern transfer station, to be built in Clarenville.**
This facility was completed and commissioned at the end of 2015 and was ready to go live on January 2, 2016. This allows the three landfills in the area surrounding Clarenville to close and for the material to be source separated and brought to the transfer station. From the transfer station the recycled material is collected and transported for processing and the waste material

is brought to the Regional Landfill. This facility will also serve the Discover Region once it closes its eleven landfills.

2. Completed construction of the waste recovery facility in Whitbourne.

The land for this facility was purchased, the design completed and the tender for construction has been completed and awarded. This is a simple facility that will be constructed in the Spring of 2016 and open for residents in the summer of 2016.

3. Increased the number of communities providing curbside recycling programs.

In 2015 the Board implemented service in Carbonear, Spaniard's Bay, Clarke's Beach, Port de Grave, Bristol's Hope and other areas around these communities. With the exception of Carbonear there were no curbside recycling services in any of these communities.

4. Expanded availability of electronics diversion services.

In 2015 the Board expanded the availability of electronics recycling at the waste recovery facilities by providing infrastructure at additional sites to accept this material. This has diverted more electronics from disposal at the landfill.

Issue 2: Building Capacity

The Board continued to build the necessary administrative and organizational foundations for service delivery.

Goal 2: By December 31, 2016, the Eastern Regional Service Board will have created a financially self-sustaining organization.

In 2015 the Board contributed to the attainment of this goal with the following projects:

1. Developed policy on user fees and the portion recovered for administration.

The Board has established a benchmark for this and budgeted for this amount in the 2016 budget.

2. Developed agreements for use of land for Waste Recovery Facilities and Transfers Stations in each community that hosts this infrastructure.

This agreements have been developed and the Board is negotiating with each community with regards to the specific issues to be addressed at each site. To date half of the communiites in which these sites reside have negotiated and signed agreements for use of the former community landfill or incinerator sites.

3. Developed service level agreement for each service provided to a community.

The Board has developed a master service level agreement for management of the curbside waste collection program in each community.

Opportunities and Challenges Ahead

The completion of the final facilities for waste management enables the closure of the final community landfills in the region and will allow the Board to focus its attention on service delivery improvements, operational efficiency and preparing for our next opportunities in regional service delivery.

The expansion of services across the region allows the Board to develop an operational knowledge and base in all areas of the region. This knowledge can be leveraged and enable the development of additional services using the organizational capacity that has been built. This has been recognized by the Province with the addition of a pilot program in water and waste water management. This program will provide communities with additional expertise to assist in the proper management of water treatment systems in an effort to reduce issues such as long standing boil water advisories.

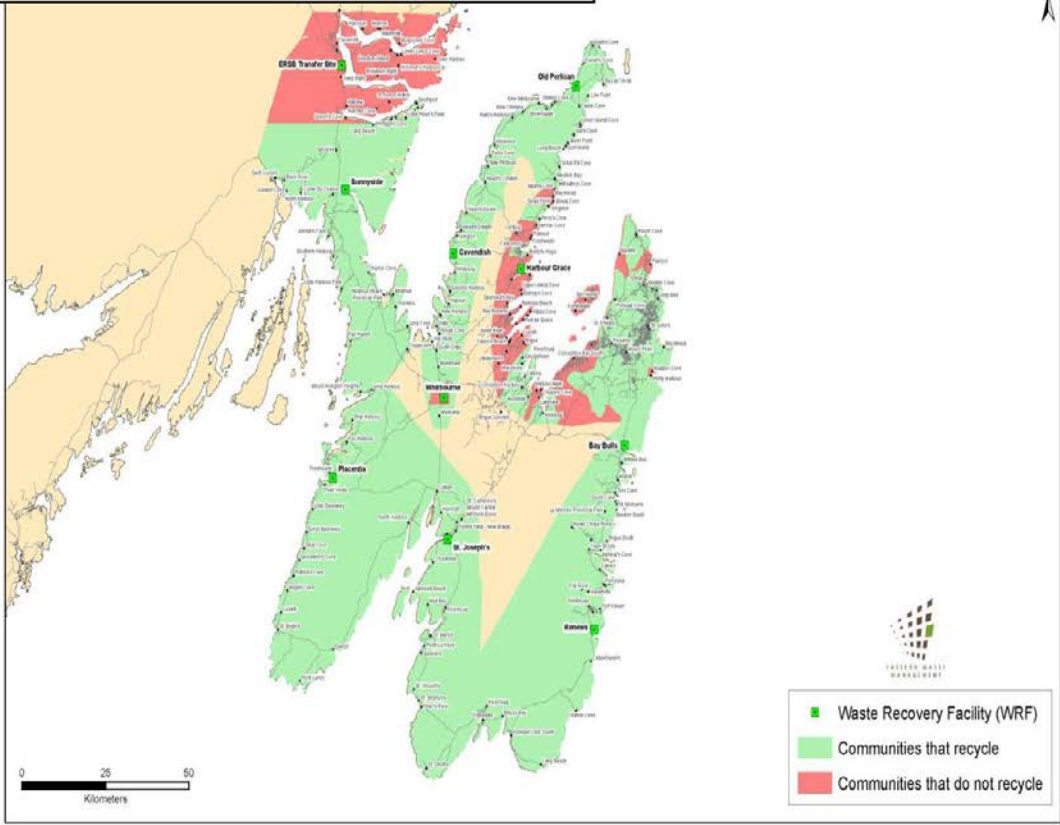
The Board has reached out to its municipal partners through established joint councils. Many of our municipal partners are struggling with high costs and the ability to attract or retain employees in key areas of their operations. Many want to explore offering their residents services that are not economical on a smaller scale. The Board sees this as its greatest opportunity to add value to regional municipal service delivery.

The Board continues to advocate to the Province to modify the enabling legislation to provide the Board with the administrative powers similar to municipalities and cities within the province.

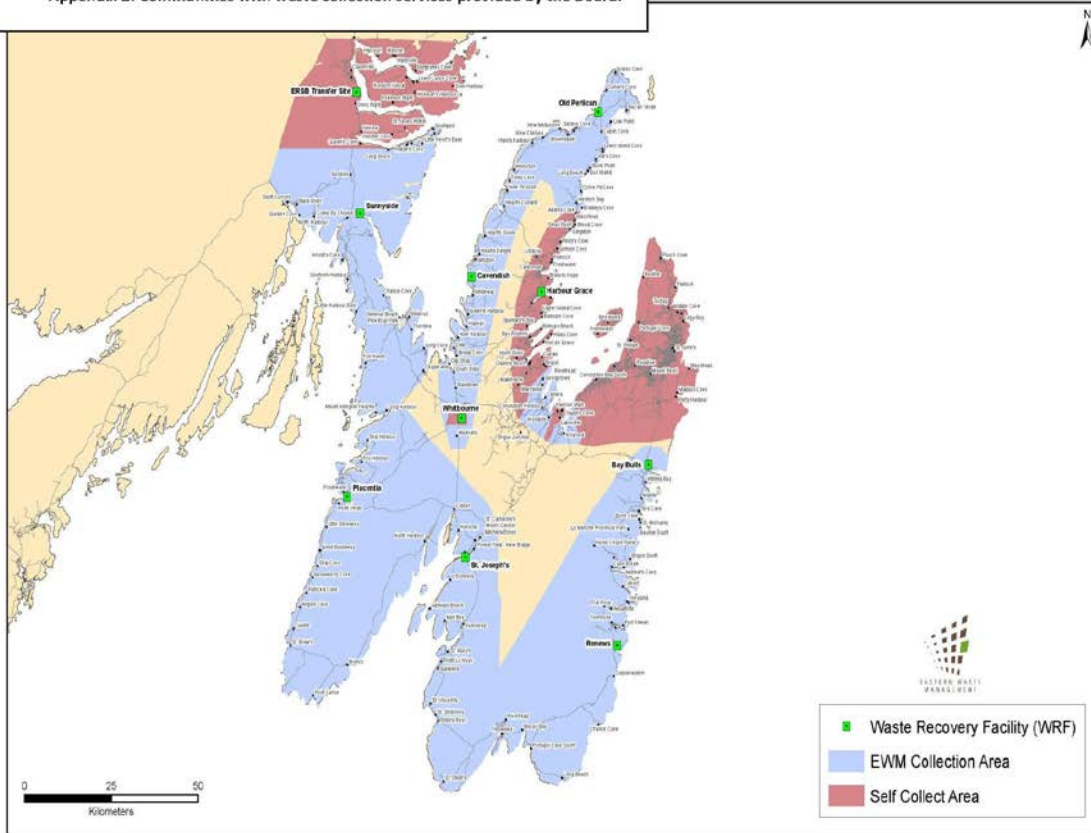
In addition, the Provincial Waste Management Strategy envisioned the full implementation of modern waste management in the eastern region by 2010. That goal has not been achieved and the implementation of organics processing has been delayed until 2025. The Board believes that this delay is an opportunity for municipalities, the Board and the Province to invest in further investigation of the feasibility of organics processing as well as alternative methods of waste management that are available around the world.

Working within the current fiscal framework regional service delivery provides an effective method to provide sustainable, high quality and innovative municipal services.

Appendix 1: Communities that have Curbside Recycling as of January 2013



Appendix 2: Communities with waste collection services provided by the Board.



APPENDIX

'F'

Garbage Collection Coming to Cabin Country

Garbage collection is coming to cottage country. According to Ed Grant, Chairman of the Eastern Regional Service Board, the plan to implement waste collection in cabin or cottage areas has been in the works for some time now.

"The Provincial Waste Management Strategy was written in the late 1990s by the Government of the day. So this has been planned for some time. The ERSB was established by the Provincial Government to develop and implement modern waste management practices in the Eastern Region St. John's to Clarendville. As part of the strategy we have closed almost three dozen small dump sites and have rerouted waste to Robin Hood Bay Regional Waste Management Site," Mr. Grant says.

The system of waste collection has been in use in some cabin areas such as Deer Park. Mr. Grant says that the first bulk garbage pick up in Deer Park garnered a huge amount of waste such as hot water boilers and old appliances.

The annual fee for service is \$180 dollars and includes bulk pick-ups. However, Ed Grant says that this fee can be paid in instalments.

"The ERSB will work with anybody to come up with a payment plan. For example, someone on a pension may want to come in twice a year and make two payments of \$90. Or, a person could come in and make an arrangement to make twelve payments, once a month. We don't want to create hardship for anyone, we're willing to work with anyone. But if we have to we can take people to Small Claims Court and in all the cases we've taken to Court we've won," Mr. Grant says.

The ERSB will soon begin conducting waste and recycling collection in Placentia Junction and Junction Pond. On June 3, 2016 ERSB began providing information to the property owners in the area of Placentia Junction regarding waste/recycling collection. Two representatives of ERSB are canvassing the area and will be wearing photo identification. The ERSB asks that property owners provide their

name and address. Waste and recycling collection will commence on July 5, 2016 and there will be a curbside bulk collection on November 14, 2016. Since the service is starting in July and represents only half the year, the fee will be prorated and will be \$90.00 for 26 weeks of service.

In Peak Pond, Ocean Pond, Western Gull Pond, Hodgewater Pond, Roaches Line and area, Hodgewater Line and area, Gould's Pond, Gould's Big Pond, Mahers, Brigus Junction, Gushue's Pond, Middle Gull Pond and Gull Pond, ERSB will begin conducting visits to property owners starting on June 11, 2016. Waste and recycling collection will begin in the first week of May 2017. The fee for service will be prorated over 40 weeks at \$138.50.

"We are starting waste collection this year in Placentia Junction because of logistics. We have some contractors out that way. In the other areas such as Ocean Pond and Middle Gull Pond we have to get our people in to make site visits, assess the situation, examine the status of roads and if they are kept open in the winter," Mr. Grant says.

In cottage areas with snow clearing, the ERSB will conduct waste collection twelve months of the year at the property owner's cabin. While the ERSB does not mandate a particular type of garbage container, they hope that people will use containers that will prevent gulls or other scavengers from tearing open the garbage bags. In areas where roads are not kept open in the winter time, the ERSB will have a drop-off site with a garbage collection bin.

"One problem we face in the cabin areas is that there is a combination of livyers and seasonal users. We hope we can make it easy for people to easily dispose of their waste and bulk garbage. This is an initiative to provide proper waste management," Mr. Grant says.

Cottage owners can obtain further information by calling ERSB at 709-579-7960.

APPENDIX

'G'



**NEWFOUNDLAND AND LABRADOR
REGULATION 30/16**

Eastern Regional Service Board Regulations, 2013 (Amendment)
under the
Regional Service Boards Act, 2012

(Filed June 29, 2016)

Under the authority of section 19 of the *Regional Service Boards Act, 2012*, I make the following regulations.

Dated at St. John's, June 29, 2016.

Eddie Joyce
Minister of Municipal Affairs

REGULATIONS

Analysis

1. S.3 Amdt.
Prescribed services

NLR 8/13
as amended

1. Section 3 of the *Eastern Regional Service Board Regulations, 2013* is amended by adding immediately after subsection (2) the following:

(3) The board has the power to provide fire protection services within the Eastern region.

©Queen's Printer

Briefing Note – Fire Service Provision

The Minister has recently granted the authority for the Board to provide fire services. In a letter sent to the Board the Minister outlined the approach that they would like to see the Board follow in implementing this new mandate.

As you are aware municipalities and local service districts often provide fire protection outside of their respective boundaries and can cover unincorporated areas. The Towns and LSDs have agreed to fire service areas that extend beyond their municipal boundaries and these fire service areas have been accepted by the Fire Commissioner for the Province. There is no authority for the municipalities or LSD's to collect fees for these services in unincorporated areas. In the unincorporated areas there are often informal groups such as roads associations that try to collect fees to pay something to a neighbouring town. However, they do not have the authority to collect and it is on a best efforts basis and the fees do not equate to the cost of the service or the amount of taxation born by the ratepayer in the municipality.

The Regional Service Board Act has been identified as the legislation that allows the collection of fees for service in these unincorporated areas.

The authority granted to the Board allows for provision of fire services throughout the entire eastern region and is not limited to the area surrounding Holyrood. As indicated in the legislation and in follow up discussion with the Department of Municipal Affairs it has been determined that the Minister would like to see the Board start with an agreement with the Town of Holyrood to cover that Town's fire service jurisdiction. The approach in this first step will then be evaluated to determine if the process/approach will be rolled out to other communities.

The direction from the Minister in the attached letter highlights these priorities for implementation:

1. Start with Holyrood and we will evaluate the process,
2. The communities that will provide the fire services to these unincorporated areas are the ones that need to request that the Board adopt a fee to cover an area within their fire service area.
3. The communities will continue to be the entities that will apply to the Province for capital funding for equipment.

This process will require that the Board enter into a contract for service delivery with the municipalities in the same manner as it does with any other contracted from which it purchases service.

The legislation will grant the authority to the Board and not the municipalities as such the Board is the entity that is liable for the provision of services. In this regard the Board must ensure that the contract and service that is delivered is appropriate.

Recommendation:

Start the discussion with the Town of Holyrood as well as the development of a contract template to be used to implement service.