



MINUTES

BOARD OF DIRECTORS MEETING #48

Wednesday, January 25, 2017 @ 7:00 p.m.

Fairfield Inn & Suites by Marriott

199 Kenmount Road, St. John's

IN ATTENDANCE:

- Ed Grant, Chairperson
- Dave Aker, Mount Pearl
- Bill Bailey, Clarenville and Isthmus
- Danny Breen, St. John's
- Wally Collins, St. John's
- Sandy Hickman, St. John's
- Dave Lane, St. John's
- Harold Mallowney, Vice-Chair/Southern Shore
- Dennis O'Keefe, St. John's
- Art Puddister, St. John's
- Peggy Roche, Small Metro
- Sam Whelan, Bay Roberts
- Sterling Willis, Paradise

OTHER ATTENDEES:

- Ken T. Kelly, Chief Administrative Officer, ERSB
- Lynn Tucker, Manager Corporate Services, ERSB
- Christie Dean, Manager Waste Operations, ERSB
- Bradley Power, Board Clerk/Outreach Coordinator, ERSB
- Stephen Colford, Manager Waste and Recycling Division, City of St. John's

REGRETS:

- Joy Dobbie, Trinity Bay South and Isthmus East
- Jonathan Galgay, St. John's
- Tom Hann, St. John's
- Gordon Stone, Trinity Conception North
- Bruce Tilley, St. John's
- Gerard Tilley, Conception Bay South
- *Vacant, Southwest Avalon*

PROCEEDINGS:

1) CALL TO ORDER

Mr. Grant called the meeting to order at 7:05 p.m.

2) ADOPTION OF AGENDA

*It was moved and seconded (Mr. Mullaney/Ms. Roche) to adopt the Agenda as tabled.
MOTION 2017-001: Carried (unanimously)*

3) REVIEW OF MINUTES

*It was moved and seconded (Mr. Willis/Mr. Breen) that the minutes of the November 30, 2016 meeting of the Eastern Regional Service Board be adopted as tabled.
MOTION 2017-002: Carried (unanimously)*

4) COMMITTEE REPORTS

a) Finance & Audit Committee (Meeting held on January 18, 2016)

(1) Board Expenditures Report

*It was moved and seconded (Mr. Breen/Mr. Whalen) that Eastern Regional Service Board accept the board expenditures (Cheque Register and Payroll Summary) for November and December 2016 as tabled.
MOTION 2017-003: Carried (unanimously)*

(2) Capital Equipment Tender (Ratification of Electronic Vote)

Mr. Breen noted an electronic vote was held in December 2016 for the purchase of some additional equipment. Whereas the manufacturing time for the equipment is extensive, an e-mail vote was required to facilitate early approval allowing ERSB to start the purchase process prior to the Christmas period. The cost of the equipment is included in the budget adopted for 2017 and will go against 2017 capital expenditures, and ERSB will also use the equipment reserve which currently has a balance of \$2.1 million. The approved 2017 budget included this equipment.

*It was moved and seconded (Mr. Breen/Mr. Aker) that Eastern Regional Service Board award the tender for the purchase of one (1) new grapple truck with compacting trailer, and one (1) walking floor trailer for the Clarendville Transfer Station to Nextgen Municipal in the amount of \$644,919 and \$213,301 respectively, plus HST.
MOTION 2017-004: Carried (unanimously)*

(3) Photo Copier Tender Results

Mr. Kelly presented details of a recent tender for the supply of one multi-function copier on a five year (60 month) lease. A briefing note and overview of the tender results were included in the meeting package.

Mr. Kelly noted that work is ongoing to confirm all bids meet all aspects of the tender specification. A decision to award the tender was deferred to the next Board meeting to allow time to complete a review of the bid specifications.

The current multi-function copier lease expires March 15, 2017. The tender closed on Tuesday, January 10, 2017 and two bids were received from Modern Business Equipment Ltd. and Pinnacle Office Solutions.

(4) Audit Services Tender Results

Mr. Kelly presented details of a recent tender for audit services for 2016 to 2018 (three fiscal years). A briefing note and overview of the tender results were included in the meeting package.

Mr. Kelly highlighted that Harris Ryan has been the auditor for the Board for about eight years. Last year, the Board decided it would go to tender in 2016 to confirm best value for the price being paid. There were three bids received and Harris Ryan was the lowest. The proposed team and schedule meet the needs of the Board, and the price also represents a significant reduction in fees over the course of the next three years.

*It was moved and seconded (Mr. Breen/Mr. Aker) that Eastern Regional Service Board award the contract for audit services to Harris Ryan for the three fiscal years 2016, 2017 and 2018, for a total cost of \$55,200, plus HST.
MOTION 2017-005: Carried (unanimously)*

b) Strategy and Policy Committee (Meeting held on January 12, 2017)

(1) 2016 Waste Operations Summary Report

Mr. Hickman acknowledged the 2016 Waste Operations Summary Report included in the meeting package. He presented the following highlights:

- There was an increase in e-waste and metals, which are both revenue sources for the Board;
- There was an increase in the amount of material transferred from the Waste Recovery Facility sites, which is a free service;
- Over 12,000 tires were diverted;
- The Board provided 28 HHW events across the region;
- There is no measurable change in the recycling or diversion rate at the curb; and
- The Clarendville Transfer Station started operating in 2016, and its first year of operation is now complete.

Mr. Hickman also noted that in 2016 the Board provided a free service to nine schools in the region, which included collecting recyclables. This pilot program is coming to an end in June. Staff have reached out to the English School District to increase participation in this program whereas there are 118 schools in total in the

Eastern Region. The committee directed staff to report back to the Board once a meeting with the school district takes place.

(2) Water and Waste Water Pilot Project Update

Mr. Hickman acknowledged the briefing note included in the meeting package on the Water and Waste Water Pilot Project. He went on to present several broad observations provided by staff with regards to the delivery of the program:

- Several communities refuse to participate and there seems to be little incentive for them to do so, especially Local Service Districts;
- None of the communities in the pilot program has a certified water quality technician looking after the water treatment system;
- Many of the communities require substantial capital investment and the management/oversight is not an influencing factor in the issue; and
- Access to information from the Department of Municipal Affairs with regards to new investments and projects in these communities is not available.

Mr. Hickman highlighted that this program is scheduled to finish in March of 2019.

Mr. Kelly explained that with some revisions and additional activities the program could become more valuable and potentially address the needs of more communities. A focus for the program should be on communities that express a desire to participate.

The committee has directed staff to write the Minister of Municipal Affairs to describe these issues and seek direction.

Ms. Roche said participation in the program should be mandatory.

Mr. O'Keefe said it is one thing to make the program mandatory and enforce it, but he feels that if the province is not willing to pay for the work then no one will participate.

Mr. Kelly concluded that money is not the main issue, rather it's a lack of direction. A discussion with the Department of Municipal Affairs will be essential to the future of this program. The department's response will be shared with the Board when available.

(3) Holyrood Fire Services Update

Mr. Hickman acknowledged the briefing note included in the meeting package regarding Fire Protection Services Expansion in 2017.

Mr. Kelly noted the requirement by the Provincial Government for the ERSB to submit a process evaluation in respect to the implementation of the Holyrood Fire Service. This service commenced in the Salmonier Line area at the beginning of the month after

months of extensive planning and coordination. Mr. Kelly concluded by confirming the parameters for the evaluation will be submitted to the Department of Municipal Affairs as soon as possible.

Mr. Grant highlighted that there are multiple other communities reaching out to the Board requesting we proceed with a similar service in their respective service areas. The Board will have to wait to hear back from the Provincial Government regarding the process evaluation before responding to these communities.

Mr. Kelly stated that some of the communities reaching out have volunteer fire departments that require substantial operational improvements before ERSB could contract with them. The operational capacity of the fire department would have to be confirmed by the provincial Fire Commissioner.

Mr. Kelly concluded the discussion by reminding Board members that work has begun on the development of a defined service delivery policy for fire protection services based on the direction adopted by the Board in November.

(4) Regional Governance Advisory Committee Update

Mr. Grant provided an update on the work of the Regional Governance Advisory Committee, and highlighted the principles and draft components provided for information in the meeting package.

Mr. Grant noted some concerns he has in regard to the Regional Governance Advisory Committee's work thus far. In particular, he feels determining regions based on population is unwise. He reiterated that the result of this work cannot include the creation of another level of government, which the current draft components seems to point toward. He concluded by reminding Board members that government's province-wide consultations on regional governance will commence in the spring.

c) Governance Committee (Meeting held on January 17, 2017)

(1) CAO Performance Review

An in-camera discussion on the CAO Performance Review was deferred to the end of the meeting.

5) CORRESPONDENCE

- a) Ref# ERSB2017-001 – Mr. Kelly confirmed that a response was sent to Minister Steve Crocker and Mr. Ray Johnson regarding waste collection on Western Bay Line. A copy of the response letter was provided in the meeting package.
- b) Ref# ERSB2017-004 – A letter was received on January 16 from Ms. Angela Gale, on behalf of the Isthmus of the Avalon Regional Committee, requesting a meeting to discuss the seasonal closure of the Sunnyside Waste Management Facility. Staff will coordinate a meeting per the request. A copy of Ms. Gale's letter was provided in the meeting package.

6) NEW BUSINESS

a) Town of Wabana Waste Management Update

Mr. Kelly noted that work is still ongoing with the Town of Wabana. The community is very close to submitting a plan to the Provincial Government for approval to facilitate the closure of the local landfill. It is anticipated that the Town of Wabana will then contract with ERSB for waste collection services. A further update will be provided to the Board as soon as possible.

b) Town of Spaniard's Bay Waste Collection Update

Mr. Kelly noted that the Town of Spaniard's Bay has gone to tender for waste collection services for 2017. The ERSB currently performs this service. The tender does not include recycling. The impact of this operational change for ERSB is being considered. It is possible ERSB resources will be deployed to other areas throughout the region as needed. A further update will be provided to the Board as soon as possible.

c) Green Municipal Fund Update

Mr. Willis provided information about the upcoming deadline for the Federation of Canadian Municipalities' Green Municipal Fund (GMF). The GMF provides funding for energy, transportation, waste and water capital projects. Applications must be submitted by March 1, 2017. The Board directed Mr. Power to forward this notice to all joint councils in the Eastern Region.

7) UPCOMING MEETINGS

Mr. Grant noted the following meetings which will take place in February:

- Board of Directors: Wednesday, February 22, 2017
- Finance & Audit Committee – Wednesday, February 8, 2017
- Strategy & Policy Committee – Thursday, February 9, 2017
- Governance Committee – Tuesday, February 14, 2017

8) IN-CAMERA

An in-camera discussion regarding the CAO Performance Review took place.

9) ADJOURNMENT

Seeing no further business to be discussed, it was moved and seconded (Mr. Breen/Mr. Hickman) that the meeting adjourn.

MOTION 2017-006: Carried (unanimously)

The meeting adjourned at 8:01 p.m.

4) COMMITTEE REPORTS

- a) Finance & Audit Committee (Wednesday,
January 18, 2017)**

4) COMMITTEE REPORTS

**a) Finance & Audit Committee (Wednesday,
January 18, 2017)**

**1. Board Expenditures for November
to December 2016**

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW

Cheques from 000001 to 005537 dated between 11-01-2016 and 11-30-2016

CHEQUE REGISTER

Printed: 10:02:20AM 01/04/2017

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Number	Issued		Amount	SC	Status	Status Date
005347	11/03/2016	AMEC Foster Wheeler Environment & Infrastructure	15,331.83	A/P	CLEARED	11/09/2016
005348	11/03/2016	Around The Bay Disposals Inc.	42,738.22	A/P	CLEARED	11/09/2016
005349	11/03/2016	Bell Aliant	1,626.50	A/P	CLEARED	11/09/2016
005350	11/03/2016	Bradley Power	88.25	A/P	CLEARED	11/09/2016
005351	11/03/2016	Cansel	423.75	A/P	CLEARED	11/16/2016
005352	11/03/2016	Clarenville Rentals Ltd.	123.63	A/P	CLEARED	11/23/2016
005353	11/03/2016	Dicks and Company Limited	137.25	A/P	CLEARED	11/16/2016
005354	11/03/2016	Dodd's Diesel Repair Ltd.	5,725.69	A/P	CLEARED	11/16/2016
005355	11/03/2016	Ed Grant	765.12	A/P	CLEARED	11/09/2016
005356	11/03/2016	Ivan Heath	152.00	A/P	CLEARED	11/16/2016
005357	11/03/2016	Joy Dobbie	469.04	A/P	CLEARED	11/16/2016
005358	11/03/2016	Kevin Power	895.12	A/P	CLEARED	11/09/2016
005359	11/03/2016	NATIONAL Public Relations	1,127.58	A/P	CLEARED	11/23/2016
005360	11/03/2016	Northern Business Intelligence	2,038.43	A/P	CLEARED	11/16/2016
005361	11/03/2016	Quikprint Services Ltd.	113.85	A/P	CLEARED	11/09/2016
005362	11/03/2016	Sam Whalen	367.97	A/P	CLEARED	11/16/2016
005363	11/03/2016	T2 Ventures Inc.	189,668.10	A/P	CLEARED	11/16/2016
005364	11/03/2016	Town of Clarenville	804.00	A/P	CLEARED	11/16/2016
005365	11/16/2016	Blaketown Service Station	1,329.79	A/P	CLEARED	11/30/2016
005366	11/16/2016	D&L Russell Limited	172.00	A/P	OUT-STD	11/16/2016
005367	11/16/2016	Dodd's Diesel Repair Ltd.	0.00	A/P	*VOID*	11/16/2016
005368	11/16/2016	Dodd's Diesel Repair Ltd.	12,772.89	A/P	CLEARED	11/30/2016
005369	11/16/2016	Big Erics Inc.	123.57	A/P	CLEARED	11/23/2016
005370	11/16/2016	Christie Dean	2,138.37	A/P	CLEARED	11/30/2016
005371	11/16/2016	City of St. John's	60,019.42	A/P	CLEARED	11/23/2016
005372	11/16/2016	Coish's Trucking & Excavating Ltd.	14,432.50	A/P	OUT-STD	11/16/2016
005373	11/16/2016	Conception Bay Auto & Tire Centre	48.29	A/P	CLEARED	11/30/2016
005374	11/16/2016	Curtis Dawe	20,436.47	A/P	CLEARED	11/23/2016
005375	11/16/2016	De Lage Landen Financial Services Canada Ltd.	291.49	A/P	CLEARED	11/30/2016
005376	11/16/2016	Dicks and Company Limited	32.15	A/P	CLEARED	11/23/2016
005377	11/16/2016	East Coast Hydraulics	216.12	A/P	CLEARED	11/30/2016
005378	11/16/2016	Imperial Oil	39.37	A/P	CLEARED	11/30/2016
005379	11/16/2016	Iron Mountain Canada	40.55	A/P	CLEARED	11/30/2016
005380	11/16/2016	Ken Kelly	1,625.16	A/P	CLEARED	11/23/2016
005381	11/16/2016	Kevin Power	833.20	A/P	CLEARED	11/23/2016
005382	11/16/2016	Leslie Squires	550.00	A/P	CLEARED	11/23/2016
005383	11/16/2016	Madsen Construction Equipment	414.44	A/P	CLEARED	11/23/2016
005384	11/16/2016	Miller IT Limited	6,683.44	A/P	CLEARED	11/23/2016
005385	11/16/2016	Nexgen Municipal Inc.	892.50	A/P	CLEARED	11/30/2016
005386	11/16/2016	North Atlantic	34,321.47	A/P	CLEARED	11/23/2016
005387	11/16/2016	Northern Business Intelligence	560.98	A/P	CLEARED	11/23/2016
005388	11/16/2016	Nortrax Canada Inc.	158.31	A/P	CLEARED	11/30/2016
005389	11/16/2016	OMB Parts & Industrial Ltd. 1	122.91	A/P	CLEARED	11/30/2016
005390	11/16/2016	Parts For Trucks Inc.	82.10	A/P	CLEARED	11/23/2016
005391	11/16/2016	Pitney Bowes	183.25	A/P	CLEARED	11/30/2016
005392	11/16/2016	Printer Tech Solutions Inc.	67.85	A/P	CLEARED	11/23/2016

Eastern Regional Service Board

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Cheques from 000001 to 005537 dated between 11-01-2016 and 11-30-2016

CHEQUE REGISTER

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Number	Issued	Amount	SC	Status	Status Date
005393	11/16/2016 Pro-Tech Construction Ltd.	7,836.78	A/P	OUT-STD	11/16/2016
005394	11/16/2016 Quikprint Services Ltd.	57.50	A/P	CLEARED	11/30/2016
005395	11/16/2016 Rebecca Shepherd-Budden	37.36	A/P	OUT-STD	11/16/2016
005396	11/16/2016 Redline Automotive 0765	50.57	A/P	CLEARED	11/23/2016
005397	11/16/2016 Royal Garage Ltd.	859.60	A/P	CLEARED	11/30/2016
005398	11/16/2016 SWANA	310.70	A/P	OUT-STD	11/16/2016
005399	11/16/2016 Town of Clarendville	1,608.00	A/P	CLEARED	11/30/2016
005400	11/16/2016 Tulk Tire & Service Ltd.	797.88	A/P	CLEARED	11/23/2016
005401	11/16/2016 Vardy Villa Limited	35,047.81	A/P	CLEARED	11/30/2016
005402	11/16/2016 Woodman's Welding Ltd.	600.88	A/P	CLEARED	11/30/2016
005403	11/16/2016 Strang, Glen & Marie	360.00	A/R	OUT-STD	11/16/2016
005404	11/16/2016 Director of Support Enforcement	222.00	G/L	CLEARED	11/23/2016
005406	11/30/2016 Newfoundland Exchequer - MVR	13,786.00	A/P	OUT-STD	11/30/2016
005407	11/30/2016 61366 Newfoundland and Labrador Inc.	5,290.00	A/P	OUT-STD	11/30/2016
005408	11/30/2016 Acklands Grainger Inc.	181.47	A/P	CLEARED	12/07/2016
005409	11/30/2016 Bell Mobility Inc.	1,811.50	A/P	CLEARED	12/07/2016
005410	11/30/2016 Blaketown Service Station	164.45	A/P	OUT-STD	11/30/2016
005411	11/30/2016 Bradley Power	149.78	A/P	CLEARED	12/07/2016
005412	11/30/2016 Dicks and Company Limited	473.62	A/P	CLEARED	12/07/2016
005413	11/30/2016 Gordon Stone	201.72	A/P	OUT-STD	11/30/2016
005414	11/30/2016 Hazmasters	158.58	A/P	CLEARED	12/07/2016
005415	11/30/2016 Ivan Heath	53.84	A/P	OUT-STD	11/30/2016
005416	11/30/2016 Ken Kelly	963.75	A/P	CLEARED	12/07/2016
005417	11/30/2016 Kevin Power	287.56	A/P	CLEARED	12/07/2016
005418	11/30/2016 Lynn Tucker	426.20	A/P	OUT-STD	11/30/2016
005419	11/30/2016 Margaret (Peggy) Roche	116.90	A/P	OUT-STD	11/30/2016
005420	11/30/2016 Newfoundland Power Inc.	848.34	A/P	CLEARED	12/07/2016
005421	11/30/2016 North Atlantic	567.89	A/P	OUT-STD	11/30/2016
005422	11/30/2016 Northern Business Intelligence	395.72	A/P	CLEARED	12/07/2016
005423	11/30/2016 ORKIN Canada Corporation	343.85	A/P	OUT-STD	11/30/2016
005424	11/30/2016 Pinnacle Office Solutions Ltd.	121.90	A/P	OUT-STD	11/30/2016
005425	11/30/2016 Pitney Bowes	1,314.43	A/P	OUT-STD	11/30/2016
005426	11/30/2016 Quikprint Services Ltd.	90.85	A/P	CLEARED	12/07/2016
005427	11/30/2016 Receiver General of Canada	40,016.24	G/L	OUT-STD	11/30/2016
005428	11/30/2016 Ping, William	150.00	A/R	OUT-STD	11/30/2016
Cheque Totals Issued:		536,888.59			
Void:		0.00			
Total Cheques Generated:		536,888.59			
Total # of Cheques Listed:		81			

** - Name on Check was modified

Eastern Regional Service Board

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Cheques from 000001 to 005537 dated between 12-01-2016 and 12-31-2016

CHEQUE REGISTER

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Number	Issued	Amount	SC	Status	Status Date
005429	12/14/2016 Dodd's Diesel Repair Ltd.	0.00	A/P	*VOID*	12/14/2016
005430	12/14/2016 Dodd's Diesel Repair Ltd.	23,565.90	A/P	OUT-STD	12/14/2016
005431	12/14/2016 Dicks and Company Limited	697.57	A/P	OUT-STD	12/14/2016
005432	12/14/2016 T2 Ventures Inc.	192,133.63	A/P	OUT-STD	12/14/2016
005433	12/14/2016 Tulk Tire & Service Ltd.	4,784.05	A/P	OUT-STD	12/14/2016
005434	12/14/2016 D&L Russell Limited	206.04	A/P	OUT-STD	12/14/2016
005435	12/14/2016 Acklands Grainger Inc.	122.76	A/P	OUT-STD	12/14/2016
005436	12/14/2016 Around The Bay Disposals Inc.	43,490.93	A/P	OUT-STD	12/14/2016
005437	12/14/2016 Bell Aliant	1,686.78	A/P	OUT-STD	12/14/2016
005438	12/14/2016 Bernice Hickey	99.85	A/P	OUT-STD	12/14/2016
005439	12/14/2016 Big Erics Inc.	647.75	A/P	OUT-STD	12/14/2016
005440	12/14/2016 Bryan Lundrigan	90.77	A/P	OUT-STD	12/14/2016
005441	12/14/2016 Cansel	431.25	A/P	OUT-STD	12/14/2016
005442	12/14/2016 Christie Dean	2,573.60	A/P	OUT-STD	12/14/2016
005443	12/14/2016 City of St. John's	64,381.72	A/P	OUT-STD	12/14/2016
005444	12/14/2016 Clarenville Rentals Ltd.	578.28	A/P	OUT-STD	12/14/2016
005445	12/14/2016 Coish's Trucking & Excavating Ltd.	14,432.50	A/P	OUT-STD	12/14/2016
005446	12/14/2016 Conception Bay Auto & Tire Centre	78.13	A/P	OUT-STD	12/14/2016
005447	12/14/2016 De Lage Landen Financial Services Canada Ltd.	291.49	A/P	OUT-STD	12/14/2016
005448	12/14/2016 Dynamex Canada Limited	14.67	A/P	OUT-STD	12/14/2016
005449	12/14/2016 East Coast Hydraulics	143.03	A/P	OUT-STD	12/14/2016
005450	12/14/2016 Eastlink Communications Channel 6 Ads Clarenville	310.50	A/P	OUT-STD	12/14/2016
005451	12/14/2016 Ed Grant	226.94	A/P	OUT-STD	12/14/2016
005452	12/14/2016 Edmund Hynes	121.03	A/P	OUT-STD	12/14/2016
005453	12/14/2016 E K Lomond Auto Solutions Inc	32.19	A/P	OUT-STD	12/14/2016
005454	12/14/2016 Gordon Stone	476.09	A/P	OUT-STD	12/14/2016
005455	12/14/2016 Harold Mallowney	488.16	A/P	OUT-STD	12/14/2016
005456	12/14/2016 Hi Tech Scales Ltd.	2,070.00	A/P	OUT-STD	12/14/2016
005457	12/14/2016 Iron Mountain Canada	40.86	A/P	OUT-STD	12/14/2016
005458	12/14/2016 Jacqueline Crocker	121.03	A/P	OUT-STD	12/14/2016
005459	12/14/2016 Jenkins Anthony Inc.	9,337.49	A/P	OUT-STD	12/14/2016
005460	12/14/2016 Justin George	40.00	A/P	OUT-STD	12/14/2016
005461	12/14/2016 Ken Kelly	2,428.32	A/P	OUT-STD	12/14/2016
005462	12/14/2016 Kevin Power	38.04	A/P	OUT-STD	12/14/2016
005463	12/14/2016 Kevin Butt	50.43	A/P	OUT-STD	12/14/2016
005464	12/14/2016 Leona Squires	16.24	A/P	OUT-STD	12/14/2016
005465	12/14/2016 Lorraine Kaczmarczyk	111.95	A/P	OUT-STD	12/14/2016
005466	12/14/2016 Lynn Tucker	4,356.33	A/P	OUT-STD	12/14/2016
005467	12/14/2016 Madsen Construction Equipment	642.03	A/P	OUT-STD	12/14/2016
005468	12/14/2016 Michelle Squires	23.60	A/P	OUT-STD	12/14/2016
005469	12/14/2016 Miller IT Limited	258.75	A/P	OUT-STD	12/14/2016
005470	12/14/2016 NATIONAL Public Relations	9,349.77	A/P	OUT-STD	12/14/2016
005471	12/14/2016 Nexgen Municipal Inc.	28,487.47	A/P	OUT-STD	12/14/2016
005472	12/14/2016 North Atlantic	43,946.36	A/P	OUT-STD	12/14/2016
005473	12/14/2016 Northern Business Intelligence	2,044.13	A/P	OUT-STD	12/14/2016
005474	12/14/2016 OMB Parts & Industrial Ltd. 1	65.96	A/P	OUT-STD	12/14/2016

Eastern Regional Service Board

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Cheques from 000001 to 005537 dated between 12-01-2016 and 12-31-2016

CHEQUE REGISTER

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Number	Issued	Amount	SC	Status	Status Date
005475	12/14/2016 Parts For Trucks Inc.	1,436.70	A/P	OUT-STD	12/14/2016
005476	12/14/2016 Paul Lewis	84.72	A/P	OUT-STD	12/14/2016
005477	12/14/2016 Pro-Tech Construction Ltd.	7,836.78	A/P	OUT-STD	12/14/2016
005478	12/14/2016 Randy Reid	101.87	A/P	OUT-STD	12/14/2016
005479	12/14/2016 Redline Automotive 0765	229.94	A/P	OUT-STD	12/14/2016
005480	12/14/2016 Robert Denine	50.84	A/P	OUT-STD	12/14/2016
005481	12/14/2016 Royal Garage Ltd.	495.32	A/P	OUT-STD	12/14/2016
005482	12/14/2016 Safety Management and Registered Training Inc.	448.50	A/P	OUT-STD	12/14/2016
005483	12/14/2016 Sam Pike Masonry Ltd.	77.20	A/P	OUT-STD	12/14/2016
005484	12/14/2016 Sam Whalen	620.23	A/P	OUT-STD	12/14/2016
005485	12/14/2016 Simms Garage Ltd.	203.40	A/P	OUT-STD	12/14/2016
005486	12/14/2016 Terry Dobbie	119.01	A/P	OUT-STD	12/14/2016
005487	12/14/2016 Tracey Glasgow	39.50	A/P	OUT-STD	12/14/2016
005488	12/14/2016 Transcontinental Atlantic Media Group G.P.	505.54	A/P	OUT-STD	12/14/2016
005489	12/14/2016 William Blunden	10.09	A/P	OUT-STD	12/14/2016
005490	12/14/2016 Director of Support Enforcement	222.00	G/L	OUT-STD	12/14/2016
005491	12/14/2016 Jason Strong	194.84	A/R	OUT-STD	12/14/2016
005492	12/14/2016 McKay, Mary	1,664.26	A/R	OUT-STD	12/14/2016
005493	12/22/2016 Blaketown Service Station	5,955.60	A/P	OUT-STD	12/22/2016
005494	12/22/2016 Dodd's Diesel Repair Ltd.	0.00	A/P	*VOID*	12/22/2016
005495	12/22/2016 Dodd's Diesel Repair Ltd.	15,704.14	A/P	OUT-STD	12/22/2016
005496	12/22/2016 61366 Newfoundland and Labrador Inc.	5,290.00	A/P	OUT-STD	12/22/2016
005497	12/22/2016 Acklands Grainger Inc.	71.98	A/P	OUT-STD	12/22/2016
005498	12/22/2016 AMEC Foster Wheeler Environment & Infrastructure	30,641.13	A/P	OUT-STD	12/22/2016
005499	12/22/2016 Bell Mobility Inc.	1,710.89	A/P	OUT-STD	12/22/2016
005500	12/22/2016 Bradley Power	229.62	A/P	*VOID*	12/22/2016
005501	12/22/2016 Bryan Lundrigan	221.42	A/P	OUT-STD	12/22/2016
005502	12/22/2016 Christie Dean	1,301.65	A/P	OUT-STD	12/22/2016
005503	12/22/2016 Colin Rideout	239.24	A/P	OUT-STD	12/22/2016
005504	12/22/2016 D&L Russell Limited	6.46	A/P	OUT-STD	12/22/2016
005505	12/22/2016 Dyna-Pro Environmental	34.50	A/P	OUT-STD	12/22/2016
005506	12/22/2016 Ed Grant	161.38	A/P	OUT-STD	12/22/2016
005507	12/22/2016 Harvey & Company Ltd.	2,576.33	A/P	OUT-STD	12/22/2016
005508	12/22/2016 Ivan Heath	68.31	A/P	OUT-STD	12/22/2016
005509	12/22/2016 Joy Dobbie	670.22	A/P	OUT-STD	12/22/2016
005510	12/22/2016 Justin George	221.42	A/P	OUT-STD	12/22/2016
005511	12/22/2016 Kenneth Rollings	1,096.48	A/P	OUT-STD	12/22/2016
005512	12/22/2016 Leslie Squires	440.00	A/P	OUT-STD	12/22/2016
005513	12/22/2016 Lynn Tucker	4,559.89	A/P	OUT-STD	12/22/2016
005514	12/22/2016 NATIONAL Public Relations	13,581.29	A/P	OUT-STD	12/22/2016
005515	12/22/2016 Newfoundland Exchequer - MVR	2,988.00	A/P	OUT-STD	12/22/2016
005516	12/22/2016 Newfoundland Power Inc.	1,200.34	A/P	OUT-STD	12/22/2016
005517	12/22/2016 Nexgen Municipal Inc.	343,288.00	A/P	OUT-STD	12/22/2016
005518	12/22/2016 North Atlantic	325.07	A/P	OUT-STD	12/22/2016
005519	12/22/2016 Northern Business Intelligence	688.15	A/P	OUT-STD	12/22/2016
005520	12/22/2016 Nortrax Canada Inc.	134.17	A/P	OUT-STD	12/22/2016
005521	12/22/2016 OMB Parts & Industrial Ltd. 1	288.97	A/P	OUT-STD	12/22/2016

** - Name on Check was modified

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW

Cheques from 000001 to 005537 dated between 12-01-2016 and 12-31-2016

CHEQUE REGISTER

Printed: 10:00:27AM 01/04/2017

Page 3 of 3

Number	Issued	Amount	SC	Status	Status Date
005522	12/22/2016 ORKIN Canada Corporation	343.85	A/P	OUT-STD	12/22/2016
005523	12/22/2016 Parts For Trucks Inc.	84.87	A/P	OUT-STD	12/22/2016
005524	12/22/2016 Pat Singleton	5,500.00	A/P	OUT-STD	12/22/2016
005525	12/22/2016 Paul Lewis	206.46	A/P	OUT-STD	12/22/2016
005526	12/22/2016 Perry Reid	223.94	A/P	OUT-STD	12/22/2016
005527	12/22/2016 Quikprint Services Ltd.	5,506.45	A/P	OUT-STD	12/22/2016
005528	12/22/2016 Redline Automotive 0765	30.46	A/P	OUT-STD	12/22/2016
005529	12/22/2016 Royal Garage Ltd.	495.32	A/P	OUT-STD	12/22/2016
005530	12/22/2016 Town of Clarendville	1,608.00	A/P	OUT-STD	12/22/2016
005531	12/22/2016 Tulk Tire & Service Ltd.	1,398.88	A/P	OUT-STD	12/22/2016
005532	12/22/2016 Vardy Villa Limited	35,047.81	A/P	OUT-STD	12/22/2016
005533	12/22/2016 Wayne Sellers	236.55	A/P	OUT-STD	12/22/2016
005534	12/22/2016 Receiver General of Canada	41,822.32	G/L	OUT-STD	12/22/2016
005535	12/22/2016 Stacey Garland	45.75	A/R	OUT-STD	12/22/2016
005536	12/22/2016 Damian Hogan	1,778.58	A/R	OUT-STD	12/22/2016
Cheque Totals Issued:		997,669.38			
Void:		229.62			
Total Cheques Generated:		997,899.00			
Total # of Cheques Listed:		108			

**EASTERN REGIONAL SERVICE BOARD
EASTERN WASTE MANAGEMENT**

**PAYROLL EXPENSE
NOVEMBER 2016**

Payroll – Staff (<i>2 pay periods – 33 employees</i>).....	\$137,062.58
Payroll – Board (19 members)	<u>\$ 00,000.00</u>
Total Payroll (<i>33 employees</i>)	\$137,062.58
Payroll CRA Remittance (<i>Chq#5427</i>)	<u>\$ 40,016.24</u>
TOTAL GROSS PAYROLL	<u>\$177,078.82</u>

PREVIOUS MONTH

OCTOBER 2016

Payroll – Staff (<i>2 pay periods – 36 employees</i>)	\$130,962.38
Payroll – Board (18 members)	<u>\$ 21,694.67</u>
Total Payroll (<i>54 employees</i>)	\$152,657.05
Payroll CRA Remittance (<i>Chq#5346</i>)	<u>\$ 47,813.83</u>
TOTAL GROSS PAYROLL	<u>\$200,470.88</u>

**EASTERN REGIONAL SERVICE BOARD
EASTERN WASTE MANAGEMENT**

**PAYROLL EXPENSE
DECEMBER 2016**

Payroll – Staff (<i>2 pay periods – 33 employees</i>).....	\$132,437.36
Payroll – Board (18 members)	<u>\$ 22,455.37</u>
Total Payroll (<i>33 employees</i>)	\$154,892.73
Payroll CRA Remittance (<i>Chq#5427</i>)	<u>\$ 41,822.32</u>
TOTAL GROSS PAYROLL	<u>\$196,715.05</u>

PREVIOUS MONTH

NOVEMBER 2016

Payroll – Staff (<i>2 pay periods – 33 employees</i>)	\$137,062.58
Payroll – Board (19 members)	<u>\$ 00,000.00</u>
Total Payroll (<i>33 employees</i>)	\$137,062.58
Payroll CRA Remittance (<i>Chq#5427</i>)	<u>\$ 40,016.24</u>
TOTAL GROSS PAYROLL	<u>\$177,078.82</u>



RECEIVED NOV 22 2016

ST. JOHN'S NL A1B 3Z1

Statement details

Account number	86109 6600 RP0001
Date issued	Nov 04, 2016

Eastern Regional Service Board
3-255 MAJORS PATH
ST JOHN'S NL A1A 0L5

Statement of account for current source deductions

This is your statement of account for current source deductions for Eastern Regional Service Board. See the "Account summary" section for details.

As a monthly remitter, you have to send us your remittance by the 15th of the month after the month you pay employees.

For more information about making your next remittance, go to www.cra.gc.ca/payroll and select "Remitting payroll deductions". If you will not be making a remittance, select "Remitting payroll deductions", and select "Not making a remittance".

Thank you,

Bob Hamilton
Commissioner of Revenue

Remittance account balance

2016 current balance: \$500,804.06

Go green, go paperless

Get your mail online through **My Business Account**.

1. log in at www.cra.gc.ca/mybusinessaccount
2. select "Manage online mail"

Account summary

This statement shows details of transactions posted to your account since your last statement. To view all transactions related to your account, go to www.cra.gc.ca/mybusinessaccount.

The "Remittance account balances" total below includes paid and unpaid amounts for 2016. For more information on withholding requirements and calculating your deduction and remittance amounts, go to www.cra.gc.ca/payroll.

Remittance account balances

Date posted	Description	Date received	(\$ Amount)	CR/DR
	Previous balance		452,990.23	CR
Nov 03, 2016	Payment Oct 2016	Nov 02, 2016	<u>47,813.83</u>	CR
	Current balance		500,804.06	CR

Explanation of changes and other important information

If you received a small business job credit, please remember that when determining your taxable income for the year, you can either:

- subtract the credit from your employment insurance premium expense; or
- include it as income in the year you received it.

You can learn more about the credit at www.cra.gc.ca/sbjc.

If you have not yet registered for My Business Account or you need more information, call 1-800-959-5525 or go to www.cra.gc.ca/mybusinessaccount.

More information

If you need more information, go to www.cra.gc.ca/payroll or call the business enquiries line at 1-800-959-5525.

To access and manage your payroll account, go to www.cra.gc.ca/mybusinessaccount.

You can:

- view remitting requirements
- view account balance and transactions
- provide a nil remittance
- respond to notices using fillable forms
- trace a payment
- request a refund
- and more

Authorized employees or representatives can access accounts online on behalf of their employer or clients. To log in or register, go to www.cra.gc.ca/representatives.

Definitions

For remittance account balances, a **debit** (DR) decreases your balance and a **credit** (CR) increases your balance. For arrears account balances, a **debit** (DR) increases your amount owing and a **credit** (CR) decreases your amount owing.

Help for persons with visual impairments

You can get this statement in braille, large print, or audio format. For more information about other formats, go to www.cra.gc.ca/alternate.

Amount of payment

Don't forget your due dates

The Business Tax Reminder App lets business users create custom reminders and alerts for remittances and filing due dates. To find out how to download the mobile app, go to www.cra.gc.ca/mobileapps.

Get your money faster

Get your refunds faster by registering for direct deposit and have your money deposited directly into your bank account. For more information on direct deposit, go to www.cra.gc.ca/directdeposit.

Teller's stamp

Teller's stamp

Personal information is collected under the *Income Tax Act* to administer tax, benefits, and related programs. It may also be used for any purpose related to the administration or enforcement of the Act such as audit, compliance and the payment of debts owed to the Crown. It may be shared or verified with other federal, provincial/territorial government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties or other actions. Under the *Privacy Act*, individuals have the right to access their personal information and request correction if there are errors or omissions. Refer to Info Source at www.cra.gc.ca/gncy/tp/nfsrc/nfsrc-eng.html, Personal Information Bank CRA PPU 047.

CANADA REVENUE AGENCY
TECHNOLOGY CENTRE
875 HERON ROAD
OTTAWA ON K1A 1B1

We will charge you a fee for any dishonoured payment.

Do not fold this voucher or use staples, paper clips, or tape.

Use this remittance voucher, not a photocopy.

Do not send us cash.

Account summary

This statement shows details of transactions posted to your account since your last statement. To view all transactions related to your account, go to www.cra.gc.ca/mybusinessaccount.

The "Remittance account balances" total below includes paid and unpaid amounts for 2016. For more information on withholding requirements and calculating your deduction and remittance amounts, go to www.cra.gc.ca/payroll.

Remittance account balances

Date posted	Description	Date received	(\$)	Amount	CR/DR
	Previous balance	500,804.06			CR CR/DR
Dec 07, 2016	Payment Nov 2016	Dec 05, 2016		<u>40,016.24</u>	CR
	Current balance	540,820.30			CR CR

Explanation of changes and other important information

If you received a small business job credit, please remember that when determining your taxable income for the year, you can either:

- subtract the credit from your employment insurance premium expense; or
- include it as income in the year you received it.

You can learn more about the credit at www.cra.gc.ca/sbjc.

If you have not yet registered for My Business Account or you need more information, call 1-800-959-5525 or go to www.cra.gc.ca/mybusinessaccount.

4) COMMITTEE REPORTS

**a) Finance & Audit Committee (Wednesday,
January 18, 2017)**

2. Recommendation Re: 2016 Capital Expenditure Tender

THOSE WHO RESPONDED ELECTRONICALLY TO THE MOTION REGARDING 2016 CAPITAL EQUIPMENT PURCHASES

MOTION: "To award the tender for the purchase of one (1) new grapple truck with compacting trailer system, and one (1) walking floor trailer for the Clarendville Transfer Station, to Nexgen Municipal in the amount of \$644,919 and \$213,301 respectively, plus HST."

(Motion sent by email on Tuesday, December 20, 2016)

IN FAVOUR

(Alphabetical order)

Danny Breen
Wally Collins
Ron Ellsworth
Jonathan Galgay
Tom Hann
Sandy Hickman
Dave Lane
Harold Mullooney
Dennis O'Keefe
Art Puddister
Peggy Roche
Gordon Stone
Gerard Tilley
Sam Whalen
Sterling Willis

AGAINST

(Alphabetical order)

None

NO RESPONSE

(Alphabetical order)

Ed Grant
Dave Aker
Bill Bailey
Joy Dobbie
Bruce Tilley

From: [Bradley Power](#)
To: [Art Puddister \(St. John's\)](#); [Bill Bailey \(Clarenville and Isthmus\)](#); [Bruce Tilley \(St. John's\)](#); [Christie Dean](#); [Danny Breen \(St. John's\)](#); [Dave Aker \(Mount Pearl\)](#); [Dave Lane](#); [Dennis O'Keefe \(St. John's\)](#); [Ed Grant \(egrant@easternwaste.ca\)](#); [Gerard Tilley \(Conception Bay South\)](#); [Gordon Stone \(Trinity Conception North\)](#); [Harold Mulowney](#); [Jonathan Galgay \(St. John's\)](#); [Joy Dobbie \(Trinity Bay South and Isthmus East\)](#); [Peggy Roche \(Small Metro\)](#); [Ron Ellsworth \(St. John's\)](#); [Sam Whalen \(Bay Roberts\)](#); [Sandy Hickman \(St. John's\)](#); [Sterling Willis \(Paradise\)](#); [Tom Hann \(St. John's\)](#); [Wally Collins](#)
Cc: [Lynn Tucker](#); [Ken Kelly](#); [Christie Dean \(cdean@easternwaste.ca\)](mailto:cdean@easternwaste.ca)
Subject: BOARD ACTION: ERSB Motion Re: Capital Equipment Purchases (**Response Required**)
Date: Tuesday, December 20, 2016 3:59:00 PM
Importance: High

Good afternoon!

Board members are asked to consider awarding tenders for new equipment purchases. Please note the background information below relating to this request.

Please send along your response on the motion below by end of business day on **Thursday, December 22, 2016**. This email vote will then be ratified at the next Board meeting on Wednesday, January 25, 2017.

Thank you.

MOTION:

“To award the tender for the purchase of one (1) new grapple truck with compacting trailer system, and one (1) walking floor trailer for the Clarenville Transfer Station, to Nexgen Municipal in the amount of \$644,919 and \$213,301 respectively, plus HST.”

INSTRUCTIONS:

Please reply to this e-mail indicating “YES” (if in favour), or “NO” (if against), in respect to the motion above. If you have questions, please Reply All to this message so everyone can see the question/response.

BACKGROUND (Provided by CAO, Ken Kelly):

- Included in the budget adopted for 2017 was capital for the purchase of two pieces of equipment in the amount of \$850,000 to be funded from our equipment reserve fund. Our equipment reserve currently has a balance of \$2.1 million.
- The first piece of equipment proposed is a grapple truck and compacting trailer that will be used to service the waste recovery facilities in the region. Our other two vehicles were purchased in 2012 and we are starting to experience some significant downtime as the equipment ages and wears. By bringing a new system into the fleet we can improve the reliability, and with the use of other drivers from within our current workforce we can increase the number of trips and the amount of material that we can remove/transport.
- In 2016 we opened the Clarenville and Whitbourne waste recovery facilities, and in 2017 we have the potential for another facility to open on Bell Island. The additional capacity is needed to service these sites.
- The new walking floor trailer will support potential expansion to the Discovery region.
- We issued tenders for this equipment and notified several vendors that these tenders were open

for bids. We received bids from only one manufacturer on these tenders – Nexgen Municipal. Nexgen has been the provider of this equipment in the past.

- The tender for the grapple truck with compacting trailer bid price was \$644,919, and the walking floor trailer was \$213,301, for a total of \$858,220 plus HST. With the projected HST rebate the total is \$858,220 plus net HST of \$19,618.91 for a grand total of \$877,838.91.
- We think that this is acceptable given the impact that the exchange rate has on the pricing for this equipment. I would like to proceed with this order as delaying until the new year will add several weeks/months to the delivery time.

BRADLEY POWER

EASTERN REGIONAL SERVICE BOARD

Board Clerk | Outreach Coordinator

255 Majors Path, Suite 3, St. John's, NL A1A 0L5

T. 709-697-2633 | F. 709-579-5392 | bpower@ersbnl.ca | www.easternregionalserviceboard.com



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4) COMMITTEE REPORTS

**a) Finance & Audit Committee (Wednesday,
January 18, 2017)**

3. Photo Copier Tender Results

Briefing Note – Multi-function Copier Results of Tender

Recommendation:

That the ERSB award the contract for the supply of one multi-function copier on a five year (60 month) lease to Modern Business Equipment Ltd. In the amount of \$9559.80 plus HST subject to confirmation of the bid meeting all aspects of the tender specifications.

The current multi-function copier lease expires March 15, 2017 and was for a 60 month term. The table below compares the cost of the current lease to the lowest bid received. The copiers that were bid are considered comparable to the current leased machine but are new (current year) models.

	Modern Business 2017	Pinnacle 2012	REDUCTION IN COST
Monthly Lease Cost	159.33	253.47	37%
Consumables (per copy)			
Black& White	0.009	0.017	47%
Colour	0.065	0.11	41%

Note these prices do not include paper or HST

**Eastern Waste Management
REQUEST FOR QUOTES**

SUPPLY OF One (1) new Photocopier for Lease

Closing Date and Time: Tuesday January 10, 2017 @ 2 pm

Tender Description: Supply of One (1) New Photocopier for Lease

Project Number: _____ *Consumables*

Name	Base Bid	HSF	Tender Total
Modern Business Equipment Ltd.	9559.80	3600.00 + 8125.00	21,284.80
Pinnacle Office Solutions	9115.80	3200.00 + 8150.00	21,665.80

[Signature]
Ken Kelly

CAO Eastern Regional Service Board
Eastern Waste Management

[Signature]
Witness

LYNN B TUCKER
A Commissioner for Oaths
In & for Province of Newfoundland & Labrador
My commission expires on December 31, 2018

4) COMMITTEE REPORTS

**a) Finance & Audit Committee (Wednesday,
January 18, 2017)**

4. Audit Services Tender Results

Briefing Note – Audit Services Results of Tender

Recommendation:

That the ERSB award the contract for audit services to Harris Ryan for the three fiscal years 2016, 2017 and 2018 for a total of \$55,200 plus HST.

In the last three fiscal years the total audit fees were the following:

- Fees include HST
- Fiscal year 2013 - \$48364,
- Fiscal year 2014 – \$49917.75
- Fiscal year 2015 - \$29,538.50

The Board issued a Tender January 2017 for Audit Services to include the preparation of the fiscal year financial statements (auditors report of findings), management letter, an estimated 15 hours annually of year end adjustments, and a Gas Tax Funding Verification report to be completed annually and submitted to the Province.

There were 3 responses received and the evaluation of the responses is as follows:

Company	Team 40pts	Schedule 10pts	Cost 50pts	Total	Bid	Exceeds Low
KPMG LLP	40	10	4	54	\$ 106,185	\$ 50,985
Harris Ryan	40	10	50	100	\$ 55,200	\$
Winsor Coombs	40	0	15	55	\$ 93,300	\$ 38,100

The points award for cost are based on the lowest bid that meet the technical requirements being awarded full points for the cost category. All other responsive technically qualified bids receive a declining amount of points based on how much they exceed the lowest responsive technically qualified bid. The technical qualifications were scored 40% for team and 10% for schedule with a requirement to achieve 70% to be responsive and technically qualified. Total points for the evaluation are 100 points.

**Eastern Regional Service Board
Tender**


SUPPLY OF AUDIT SERVICES


Closing Date and Time: Tuesday January 17, 2017 at 2pm

Tender Description: Supply of Audit Services

Project Number: _____

Name	Base Bid for 3 yrs	15 hrs Annual for 3 yrs	Gas Tax Review 3 yrs	Tender Total
KPMG LLP	\$92,385	\$6300	\$7500	\$106,185
Harris Ryan	\$40,400	\$7150	\$7650	\$55,200
Winsor Coombs	\$78,000	\$4200	\$11,100	\$93,300


Ken T. Kelly
 Chief Administrative Officer
 Eastern Regional Service Board


Lynn Tucker
 Manager of Corporate Services

4) COMMITTEE REPORTS

- b) Strategy & Policy Committee (Thursday,
January 12, 2017)**

4) COMMITTEE REPORTS

**b) Strategy & Policy Committee (Thursday,
January 12, 2017)**

1.2016 WASTE OPERATIONS SUMMARY REPORT

Waste Management Operations Summary Report 2016

WASTE RECOVERY FACILITIES

In 2016, the waste recovery facilities in Clarenville and Whitbourne opened. Waste recovery facilities received material from approximately 43,716 clients which is a 45% increase over 2015. This material included; household appliances, furniture, electronics, residential construction material, tires, metal, shingles, floor coverings, propane tanks (20lbs or less), trees, and branches.

Waste diversion activities included:

- Trees and branches were chipped for recovery - Town of Harbour Grace accessed some of this product to develop a walking trail;
- 1,363,510 Kg of metal was diverted to an approved metal recycler versus 249,770kgs in 2015;
- 12,885 tires, as accepted by the Used Tire Recycling Program of the MMSB versus 14,113 in 2015; and
- 263 pallets of electronic waste, (an approximate weight of 526,000 Kg) as accepted by the Recycle My Electronics Program of the Electronic Products Recycling Association (EPRA) versus 192 in 2015.

In 2016, 6,226,318 Kg of waste was transferred from the WRFs to the Regional Waste Management Facility located at Robin Hood Bay for disposal in the landfill versus 5,781,784 Kg in 2015.

Changes to the operations of the WRFs included:

- Opening of CTS WRF January 2, 2016
- Opening of Whitbourne WRF in June 7, 2016
- Planted 800 trees in association with The Junior Forest Wardens, St. John's East NL division to replace vegetation cover north of the site Renews-Cappahayden site that was removed during the reclamation of the landfill that was in operation at the site prior to the WRF. This was a follow-up to the 1180 previously planted in 2015.
- The compaction trailers were modified to increase the payload capacity so that we could increase the efficiency of the waste removal operation. This increased payload capacity has not been utilized as we are still working through the permitting process with Motor Vehicle Registration.

HHW EVENTS

28 events were held in 2016. Resulting in 8,776 L of liquid Household Hazardous Waste, 35 Paint boxes (approximately 7,500 L of paint) and 620 compressed gas tanks and 337 fluorescent light bulbs were collected. Over all less people used the HHW events and less waste was collected than in 2015. The Board contributed \$28,000 to Volunteer Fire Departments in the region as part of this program.

SCHOOL PILOT PROJECT

School Recycling continued to be provided at the following:

School	Community	School	Community
Dunne Memorial Academy	St. Mary's	St. Bernard's Elementary	Witless Bay
Crescent Collegiate	Blaketown	Baltimore School	Ferryland
Woodland Elementary	Dildo	Laval High School	Placentia
Stella Maris Academy	Trepassey	St. Anne's Academy	Placentia
Mobile Central High	Mobile		

***Note: 2016 -2017 school year is the final year of our commitment. We have reached out to the NL English School District with regards to increasing the number of schools in the program but they have focused on Central Region which is a mandatory program and have limited resources (funding) for expansion in the eastern region.*

COLLECTIONS

There has been no significant change in curbside diversion rates between 2016 and 2015. Between 2016 and 2015 there was no significant change in the amount of waste collected, when assessing collections in place in 2015. Between 2016 and 2014 there was a 2% decrease in the amount of waste collected, when assessing collections in place in 2014.

When looking at 2016 and 2015 A decrease in curbside waste was noted in the following areas: Isthmus, Southern Shore and Bay De Grave. In 2016, the curbside collection program expanded with the addition of the Clarenville Area to total 29,000 properties versus 24,000 in 2015.

Area	Properties	
BDGA	Bay de Grave (Clarke's Beach, Port de Grave)	989
CBCWM	Conception Bay Center Waste Services	2,673
CLAR	Clarenville Area Waste Services	4,672
ISTHMUS	Isthmus Waste Services	3,095
SWAS	South West Arm Waste Services	
SSWMI	Southern Shore Waste Services Inc.	3,709
TCNWM	Trinity Bay North Waste Services	2,764
TBS&CWM	Trinity Bay South/Center Waste Services	2,983
SWA	Southwest Avalon and St. Mary's Bay	4,541
S-Bay	Spaniard's Bay and Bristol's Hope	1,281
Carbonear	Carbonear and area	2,150
Total		28,857

CLARENVILLE TRANSFER STATION

In 2016, 5,106,250 Kg of waste and 273,210 Kg of recycling was received at the commercial portion of the facility. This required 226 trips to Robin Hood Bay to transport this material for disposal. Please see WRF portion of this report for residential drop off information.

2014 Collection Waste Volumes (Kg)	TBS/TBC	TCN	SWArm	Isthmus	CBC	SWA	SS					total Kg for all contracts
Waste	1,499,390	1,471,400	230,120	1,489,840	1,309,053	2,392,690	2,079,820					10,472,313
Recycling	48,570	5,400	10,110	41,570	70,210	64,400	56,610					296,870
Bulk	148,060	88,730	17,500	223,990	142,165	430,700	136,050					1,187,195
Total Kg	1,696,020	1,565,530	257,730	1,755,400	1,521,428	2,887,790	2,272,480					11,956,378
% Diversion	3%	0%	4%	2%	5%	2%	2%					2.5%

2015 Collection Waste Volumes (Kg)	TBS/TBC	TCN	SWArm	Isthmus	CBC	SWA	SS	BDG	Car			total Kg for all contracts	total Kg (less new areas)
Waste	1,571,800	1,351,860	239,230	1,532,300	1,427,535	2,297,350	1,918,940	670,600	2,295,660			13,305,275	10,339,015
Recycling	47,090	7,250	12,800	35,790	74,790	65,320	62,920	14,160	68,670			388,790	305,960
Bulk	85,470	76,190	22,810	179,800		109,870	71,590	73,960	65,600			685,290	545,730
Total Kg	1,704,360	1,435,300	274,840	1,747,890	1,502,325	2,472,540	2,053,450	758,720	2,429,930			14,379,355	11,190,705
% Diversion	3%	1%	5%	2%	5%	3%	3%	2%	3%			3%	2.7%
Annual Difference 2015 less 2014	8,340	-130,230	17,110	-7,510	-19,103	-415,250	-219,030	758,720	2,429,930			2,422,977	-765,673
percent change (-indicated decrease)	0.2%	-4.3%	3.2%	-0.2%	-0.6%	-7.7%	-5.1%	100.0%	100.0%			9.2%	-3.3%

2016 Collection Waste Volumes (Kg)	TBS/TBC	TCN	SWArm	Isthmus	CBC	SWA	SS	BDG	Car	Clar		total Kg for all contracts	total Kg (less new areas)
Waste	1,568,950	1,362,690	246,670	1,487,380	1,451,220	2,368,895	1,907,000	642,130	2,311,295	5,100,770		18,447,000	13,346,230
Recycling	43,610	20,320	10,420	31,100	63,990	68,180	66,770	19,070	78,400	273,210		675,070	401,860
Bulk	92,950	88,200	31,600	159,320	77,580	67,660	56,910	83,170	83,630	5,480		746,500	741,020
Total Kg	1,705,510	1,471,210	288,690	1,677,800	1,592,790	2,504,735	2,030,680	744,370	2,473,325	5,379,460		19,868,570	14,489,110
% Diversion	3%	1%	4%	2%	4%	3%	3%	3%	3%	5%		3.4%	2.8%
Annual Difference 2016 less 2015	1,150	35,910	13,850	-70,090	90,465	32,195	-22,770	-14,350	43,395				109,755
percent change (-indicated decrease)	0.0%	1.2%	2.5%	-2.0%	2.9%	0.6%	-0.6%	-1.0%	0.9%				0.4%

Total Difference 2016 less 2014	9,490	-94,320	30,960	-77,600	71,362	-383,055	-241,800						-684,963
percent change (-indicated decrease)	0.3%	-3.1%	5.7%	-2.3%	2.3%	-7.1%	-5.6%						-2.0%

Waste recovery Facility	Year	Waste Removed Kg	Ewaste	MMSB tires	Non MMSB tires	Metals	number of visitors
Bay Bulls	2014	1,407,730	32	2,783		62,290	
	2015	1,156,110	28	2,598	490	32,110	
	2016	1189040	19	2501		263640	6854
Cavendish	2014	735,080		1,191		52,150	
	2015	561,490	73	2,161	435	27,130	
	2016	525760	58	1357	240	129750	4319
Harbour Grace	2014	1,182,450		2,929		63,730	
	2015	1,783,980	0	4,294	1,370	52,880	
	2016	1,489,990	0	4,206	340	259,750	11,673
Placentia	2014	458,050		2,011		68,670	
	2015	561,750	34	1,385	605	40,020	
	2016	303,696	54	1,091	0	119,670	3,874
Renews-Cappahyden	2014	162,520	3	612		13,580	
	2015	472,550	24	600	0	14,390	
	2016	389,860	34	542		57,430	3,005
St. Joseph's	2014	417,440		1,236			
	2015	205,570	21	1,357	160	48,820	
	2016	194,020	12	1,183		170,650	1,750
Sunnyside	2014	217,010		788		13,140	
	2015	261,680	12	868	0	14,520	
	2016	235,880	14	865		54,220	1,149
Old Perlican	2014	671,720		940		41,330	
	2015	778,654	0	870	150	19,900	
	2016	932,411	12	unknown		106,760	3,540
Clarenville	2016	613,931	36	489	0	158,600	5,167
Whitbourne	2016	351,730	24	651	0	43,040	2,385

Notes:

total non MMSB tires removed in 2014 was 1,304

Old Perlican waste volume does not include December values, they were not available at the time of this report.

HHW Site	Event Date	Amounts are in Liters										Amounts are in Each										Rx	Paint Labpacks	Non-Reg Ballasts	PCB Ballasts	Freon Tanks (EA)	total (Ea)	Number of vehicles	
		Aerosols	Flammable Labpacks	Flammable Liquid Pails	Oil Labpacks	Oil Pails	Acid Labpacks	Basic Labpacks	Pesticide Labpacks	Oxidizer Labpacks	total Liters	Fluorescent Tubes	CFL Bulbs	Propane Tanks (20lb+)	Propane (Small Cylinders)	Compressed gas cylinders	Helium Tanks	Fire Extinguishers	Paint Boxes										
Clareville	11-Jun-16	40	140	260	160	0	0	8	10	0	618	10	40	12	25	0	0	3	2.5									92.5	64
Smith Sound	11-Jun-16	25	30	40	10	20	0	0	0	0	125	0	0	5	10	0	3	2	1									21	25
Little Heart's Ease	11-Jun-16	15	20	0	50	0	1	0	0	0	86	0	20	2	9	0	0	0	0.25									31.25	13
North Harbour	11-Jun-16	2	30	10	30	0	0	4	0	0	76	0	0	3	3	0	0	0	1								7	nr	
Arnold's Cove	11-Jun-16	20	100	80	130	0	0	15	0	0	345	15	0	2	6	0	2	0	1.75								26.75	30	
Southern Harbour	11-Jun-16	1	30	0	8	0	0	0	0	0	39	0	0	1	10	0	0	0	0.25								11.25	nr	
Norman's Cove	11-Jun-16	25	235	320	200	60	0	15	0	0	855	0	15	12	20	0	1	4	2								54	59	
Placentia	11-Jun-16	15	100	140	120	40	0	5	0	0	420	10	0	6	15	0	0	0	1								32	32	
Chance Cove	11-Jun-16	0	4	0	0	0	0	0	0	0	4	30	0	0	0	0	0	0	0.25								30.25	11	
Holyrood	11-Jun-16	10	70	40	0	0	0	5	10	0	135	0	0	0	15	2	0	0	0.75								17.75	16	
Carbonear	25-Jun-16	35	160	200	770	300	8	8	0	20	1501	25	20	2	25	0	3	0	4.5								79.5	109	
Mount Carmel - Mitchell's Brook - St. Catherine's	25-Jun-16	8	15	60	80	40	0	0	0	0	203	0	0	20	10	0	1	0	0.75								31.75	39	
St. Joseph's	25-Jun-16	8	25	80	15	0	0	0	0	0	128	10	0	2	5	0	0	3	0.25								20.25	14	
Admiral's Beach	25-Jun-16	3	15	40	0	160	0	0	0	0	218	20	25	0	2	0	0	0	0.25								47.25	15	
St. Mary's	25-Jun-16	5	15	100	0	0	0	0	0	0	120	0	0	2	10	0	0	0	0.25								12.25	15	
St. Vincent's - St. Stephen's - Peter's River	25-Jun-16	0	18	0	20	0	0	0	0	0	38	0	0	3	0	0	0	0	0.25								3.25	4	
St. Shott's	25-Jun-16	10	85	80	72	120	1	1	0	0	369	0	0	7	15	0	1	0	1.5								24.5	16	
Whitbourne	25-Jun-16	8	70	0	40	0	0	0	0	0	118	0	10	13	10	0	0	0	1								34	40	
Bay Roberts	25-Jun-16	15	210	540	260	200	0	0	10	0	1235	25	15	2	16	0	0	0	2.5								60.5	42	
Conception Harbour	25-Jun-16	5	35	40	40	140	0	0	0	0	260	15	0	9	8	0	0	0	1								33	17	
Ferryland	17-Sep-16	3		40	20	200	0	0	0	0	263	0	0	40	0	0	0	0	1								41	16	
Bay Bulls	17-Sep-16	7	165	140	30	80	6	12	0	0	440	0	0	0	0	0	0	0	1								1	17	
Green's Harbour	17-Sep-16	15	0	0	0	0	0	2	20	0	37	10	1	0	10	0	0	0	3.25								24.25	38	
Whiteway	17-Sep-16	2	55	60	30	20	0	2	0	0	169	5	0	0	1	0	0	0	2								8	28	
Heart's Delight	17-Sep-16	2	5	140	130	110	0	0	0	0	387	0	1	0	10	0	0	0	2								13	69	
Upper Island Cove	17-Sep-16	5	20	0	30	40	0	0	3	0	98	0	0	40	0	0	0	0	0.25								40.25	12	
Winterton	17-Sep-16	12	30	0	70	140	0	0	0	0	252	10	0	120	15	0	0	0	1.5								146.5	29	
Hant's Harbour	17-Sep-16	0	42	100	35	0	0	0	0	0	177	5	0	20	2	0	0	0	0.25								27.25	15	
Bay De Verde	17-Sep-16	0	10	40	10	0	0	0	0	0	60	0	0	20	0	0	0	0	1								21	3	
Total (2016) 28 events		296	1,734	2,550	2,360	1,670	16	77	53	20	8776	190	147	343	252	2	11	12	35	-	-	-	-	-	-	-	992.25	788	
Totals (2015) 27 events		333	1,721	2,960	2,284	700	38	103	131	40	8310	147	122	2,320	368	1	11	9	45	7	180	4	5	1	-	3220.25	821		

Contract Area	Town / Community	Year	total number of recycling bags	total number of participating units	total number of households in area	total participation
Conception Bay Center	Holyrood	2014	474	218	831	26%
		2015	538	242	864	28%
		2016	468	215	1032	21%
South West Avalon	Placentia	2014	587	227	1988	11%
		2015	598	280	1911	15%
		2016	729	288	1911	15%
South West Arm	Southport to Long Beach	2014	92	52	380	14%
		2015	124	68	380	18%
		2016	139	62	380	16%
Trinity Bay South / Trinity Bay Center	Dildo to Heart's Desire	2014	291	131	1097	12%
		2015	210	106	1097	10%
		2016	230	98	1097	9%
Trinity Conception North	Heart's Content to New Melbourne	2014	137	67	963	7%
		2015	195	79	979	8%
		2016	92	53	979	5%
South Shore	Bay Bulls	2014	257	109	583	19%
		2015	239	115	583	20%
		2016	206	102	583	17%
Clarenville and Area	Clarenville	2016	1310	548	2870	19%
	2014 total	15%				
	2015 total	16%				
	2016 total	15%				

4) COMMITTEE REPORTS

- b) Strategy & Policy Committee (Thursday,
January 12, 2017)**

2. WATER AND WASTE WATER PILOT PROJECT UPDATE

Briefing Note –Water and Wastewater Program

This program was implemented in the Fall of 2015 with a goal of reducing the number of long standing boil water advisories that are in place in the province and to work on registering the wastewater systems in communities. The table below provides a summary of the communities and the status of the community.

Participating Communities							9-Jan-17
Cluster	Community Name	Community Type	Participating?	BWA?	Certification?	Last Contact	Remarks
Southern Shore	Aquaforte	Town	Yes	No	No	Oct 20 2016	BWA removed Nov 21, 2016 new disinfection system installed
	Biscay Bay	Local Service District	No	Yes	No	Nov 30 2015	not interested, dropped
	Brigus South	Local Service District	No	Yes	No	May 19 2016	not interested, dropped
	Fermeuse	Town	Yes	No	No	Dec 12 2016	this system is working well
	Ferryland	Town	Yes	No	No	Dec 13 2016	this system is working well
	Renews-Cappahayden	Town	Yes	Yes	No	Jan 9 2017	cross-connections resolved
CBC	Avondale	Town	No	No	No	Jul 19 2016	not interested, dropped
	Georgetown	Local Service District	Yes	Yes	No	Oct 18 2016	regional supply with Marysvale
	Marysvale	Local Service District	Yes	Yes	No	Sep 13 2016	regional supply with Georgetown
Isthmus	Garden Cove	Local Service District	Yes	Yes	No	Dec 12 2016	BWA Jun 16 2016
	Goobies	Local Service District	Yes	Yes	No	Nov 14 2016	operator resigned recently
	North Harbour	Local Service District	Yes	Yes	No	Nov 16 2016	Chlorine residual problems
	Swift Current	Local Service District	Yes	Yes	No	Nov 17 2016	new disinfection system installed

We have several broad observations with regards to the delivery of the program:

1. Several communities refuse to participate and there seems to be little incentive for them to participate, especially the local service districts;
2. None of the communities in the pilot program has a certified water quality technician looking after the water treatment system;
3. Many of the communities require substantial capital investment and the management/oversight is not an influencing factor in the issue; and
4. Access to information from the Department of Municipal Affairs with regards to new investments and projects in these communities is not available and often a new project is initiated and ERSB does not have access to the information.

This program is scheduled to finish in March of 2019. With some revisions and additional activities the program could become more valuable and potentially address the needs of more communities. A focus for the program should be on communities that express a desire to participate.

RECOMMENDATION:

Seek a meeting with the Department of Municipal Affairs to discuss the delivery and experiences of the program to date.

4) COMMITTEE REPORTS

- b) Strategy & Policy Committee (Thursday,
January 12, 2017)**

3. HOLYROOD FIRE SERVICES UPDATE

Briefing Note –Fire Protection Services Expansion in 2017

In June of 2016 the Province granted the Board the authority to provide fire protection services throughout the eastern region. Starting January 2017 the Board has implemented fire protection services in the unincorporated areas along Salmonier Line and in the area of Middle Gull Pond. The Board has entered into a contract with the Town of Holyrood who will be the provider of the service.

In the attached letter from Minister Joyce the direction to the Board was to work with the Town of Holyrood as the initial site for implementation of the fire protection service. Following the implementation “a process evaluation shall be undertaken prior to implementation in additional areas.” We have requested information from the Department of Municipal Affairs with regards to the requirement and timing of the process evaluation. We received the following direction from the Assistant Deputy Minister:

The letter from the Minister states that the service must be implemented for Holyrood and a process evaluation undertaken prior to going into other areas. In my view, this would go beyond “arrangements being made” or just having a contract in place. Now that you have a contract with Holyrood, it should be implemented for a period of time that is long enough to allow you to undertake some reasonable assessment of the arrangement to help inform implementation in other areas.

Given the direction above we will not be able to proceed immediately into other areas of the eastern region. With regards to a process evaluation there is no detailed plan or requirements for this report back to Government. However, the onus does seem to be on the Board to conduct an evaluation and submit it to the Department before it will sanction the next implementation.

Nine communities have expressed an interest in the fire protection services arrangement: Harbour Grace, Carbonear, Ferryland, St. Joseph’s, Small Point-Adams Cove-Broad Cove-Blackhead, Spaniard’s Bay, Whitbourne, Colliers, and Bell Island.

Work has begun on the development of a defined service delivery policy for fire protection services based on the direction adopted by the Board at the November, 2016 meeting that all properties with a structure will be subject to the service.

RECOMMENDATION:

Develop the process evaluation parameters for review and submit to Municipal Affairs.

JUN 09 2016

COR/2015/06102-02

Mr. Ed Grant
Chair, Eastern Regional Service Board
255 Majors Path, Suite 3
St. John's, NL A1A 0L5

Dear Mr. Grant:

I write as a follow up to your letter of December 22, 2015, in which you request that the mandate of the Eastern Regional Service Board (ERSB) be expanded to include the provision of fire services in an effort to ensure the continued provision of fire services in the Holyrood area.

I am pleased to provide the ERSB with this authority subject to the following:

- The ERSB shall initially implement the service for Holyrood area only, following which a process evaluation shall be undertaken prior to implementation in additional areas;
- The ERSB shall only provide fire protection services to those communities who request the service; and
- It is understood that the actual service provider will continue to the applicable community, rather than the ERSB, and that all future funding applications will remain with the community.

The Department of Municipal Affairs has engaged the Department of Justice and Public Safety to make the necessary amendments, which will be communicated to you once finalized.

Thank you for your continued service with the Eastern Regional Service Board.

Sincerely,



EDDIE JOYCE, MHA
District of Humber-Bay of Islands
Minister of Municipal Affairs

cc: Sean Dutton, Fire and Emergency Services-NL

4) COMMITTEE REPORTS

- b) Strategy & Policy Committee (Thursday,
January 12, 2017)**

4. REGIONAL GOVERNANCE ADVISORY COMMITTEE UPDATE

Department of Municipal Affairs

Regional Government Advisory Committee Update

In 2015, the Provincial Government appointed a Regional Government Advisory Committee to provide advice on the principles and main components of a potential regional government model for Newfoundland and Labrador. The Advisory Committee's advice will form the basis of public consultations to be conducted in spring 2017.

As part of the Advisory Committee's mandate, members of the Committee are required to consult with members of their organization or larger stakeholder base.

Throughout November 2016, the Advisory Committee consulted on the draft principles of a regional government model (via an online survey). After review of the collective feedback, the following principles were developed and finalized:

1. Boundaries for a regional government will establish a sustainable and viable region.
2. Every resident will be represented by a local and/or regional government.
3. Every resident will have an opportunity to participate in a local and/or regional government.
4. A regional government will be fiscally responsible and flexible in supporting the unique needs of all residents and local governments.
5. There will be legislative delineation of mandated services provided by regional and local governments, with common issues of regional significance to be addressed by a regional government.
6. A regional government will strive to provide greater coordination for more efficient and effective service delivery.
7. All stakeholders will contribute to a local and/or regional government's revenue requirements to enable the provision of applicable services.
8. A regional government will undertake cost benefit analysis in determining service provision.
9. A regional government will be a partner with other stakeholders, including local governments, to advance economic planning and industrial development.

The next step in this process is to evaluate and provide input on the draft component of a regional government model that would practically achieve the regional government principles noted above.

The following draft components will be provided to all regional service boards for input.

PRINCIPLE #1: BOUNDARIES FOR A REGIONAL GOVERNMENT WILL ESTABLISH A SUSTAINABLE AND VIABLE REGION.

Main Component 1A: A qualifying local government will need to have a minimum population of 500, 1000, or an alternative minimum population as an appropriate threshold for a town to qualify as a local government under a regional government model.

Main Component 1B: Local governments that have a population below this minimum criterion will become the responsibility of the regional government.

Main Component 1C: A regional government will need to have a minimum population of ?

Main Component 1D: In addition to these core criteria, additional guiding criteria may be used in determining regional boundaries, such as:

- Presence of at least one qualifying local government within a region;
- Geography and travel distance between communities in the same region;
- Access to and use of existing services and facilities;
- Community connectivity;
- Demographics;
- Economic variables;
- Labour markets;
- Regional data availability;
- Culture and heritage;
- Previously designated regions.

PRINCIPLE #2: EVERY RESIDENT WILL BE REPRESENTED BY A LOCAL AND/OR REGIONAL GOVERNMENT.

Main Component 2A: A qualifying local government will continue to be responsible for providing their own services within a regional government setting.

Main Component 2B: A qualifying local government may request a regional government provide certain services on their behalf.

Main Component 2C: In the absence of a qualifying local government, a regional government will be responsible for determining local service provision within a regional context.

Main Component 2D: A regional government will be responsible for the provision of existing and new services of regional significance and may also provide other services, as deemed necessary.

PRINCIPLE #3: EVERY RESIDENT WILL HAVE AN OPPORTUNITY TO PARTICIPATE IN A LOCAL AND/OR REGIONAL GOVERNMENT.

Main Component 3A: An interested and eligible resident of a qualifying local government will have opportunity to run for election to their local council.

Main Component 3B: An interested and eligible local councilor will have opportunity to be appointed to their regional council.

Main Component 3C: In addition to a qualifying local government(s), every region will be divided into electoral wards so all other areas of a region will have representation on their regional council.

Main Component 3D: An interested and eligible resident of an electoral ward will have opportunity to run for election to their regional council.

Main Component 3E: A regional council will be comprised of both appointed representative(s) from qualifying local government(s) and elected representative(s) from electoral ward(s) within a region.

PRINCIPLE #4: A REGIONAL GOVERNMENT WILL BE FISCALLY RESPONSIBLE AND FLEXIBLE IN SUPPORTING THE UNIQUE NEEDS OF ALL RESIDENTS AND LOCAL GOVERNMENTS.

Main Component 4A: With consideration to need, affordability and practicality, a regional government will determine whether existing and new services of regional significance will be provided to all residents of a region.

Main Component 4B: With consideration to need, affordability and practicality, and in the absence of or on behalf of a qualifying local government, a regional council will determine whether local services will be provided by a regional government.

Main Component 4C: With consideration to need, affordability and practicality, service levels, coverage and type may vary within and by region.

PRINCIPLE #5: THERE WILL BE LEGISLATIVE DELINEATION OF MANDATED SERVICES PROVIDED BY REGIONAL AND LOCAL GOVERNMENTS, WITH COMMON ISSUES OF REGIONAL SIGNIFICANCE TO BE ADDRESSED BY A REGIONAL GOVERNMENT.

Main Component 5A: A regional government will endeavor to provide (or contract to provide) the following new services of regional significance in accordance with staggered implementation timelines:

- Regional Infrastructure Planning;
- Regional Engineering Services;
- Regional Tendering and Contracting;
- Regional Civic Addressing;
- Regional Land Use Planning and Development Control;
- Regional By-law Making and Enforcement;
- Regional Administration, Billing and Collection.

PRINCIPLE #6: A REGIONAL GOVERNMENT WILL STRIVE TO PROVIDE GREATER COORDINATION FOR MORE EFFICIENT AND EFFECTIVE SERVICE DELIVERY.

Main Component 6A: In the absence of or on behalf of a qualifying local government, a regional government will endeavor to provide (or contract to provide) the following existing services of regional significance:

- Regional Waste Collection and Disposal;
- Regional Fire and Emergency Services;
- Regional Operation and Maintenance of Drinking Water Systems;
- Regional Operation and Maintenance of Wastewater Systems;
- Regional Snow clearing;
- Regional Road Maintenance.

Main Component 6B: In the absence of or on behalf of a qualifying local government, a regional government may provide (or contract to provide) other existing services, as applicable.

PRINCIPLE #7: A REGIONAL GOVERNMENT WILL UNDERTAKE COST BENEFIT ANALYSIS IN DETERMINING SERVICE PROVISION.

Main Component 7A: When undertaking a cost benefit analysis to determine service provision by a regional government, first priority will be given to the continuation and potential expansion, where possible, of the provision of existing services of regional significance.

Main Component 7B: When undertaking a cost benefit analysis to determine service provision by a regional government, second priority will be given to the provision of new services of regional significance.

Main Component 7C: When undertaking a cost benefit analysis to determine service provision by a regional government, third priority will be given to the provision of other existing services, as applicable.

PRINCIPLE #8: ALL STAKEHOLDERS WILL CONTRIBUTE TO A LOCAL AND/OR REGIONAL GOVERNMENT'S REVENUE REQUIREMENTS TO ENABLE THE PROVISION OF APPLICABLE SERVICES.

Main Component 8A: A current local council charge may continue depending on local service provision from a qualifying local government.

Main Component 8B: Regardless of service provision, a basic regional council charge will be applied to all regional stakeholders to support the functions and operations of a regional government.

Main Component 8C: A regional council charge will be applied to applicable stakeholders within a region that benefit from the provision of existing and new services of regional significance.

Main Component 8D: A regional council charge will be applied to applicable stakeholders within a region that benefit from the provision of all other services.

Main Component 8E: Different tax rates may be utilized to reflect variations in service provision within a region.

PRINCIPLE #9: A REGIONAL GOVERNMENT WILL BE A PARTNER WITH OTHER STAKEHOLDERS, INCLUDING LOCAL GOVERNMENTS, TO ADVANCE ECONOMIC PLANNING AND INDUSTRIAL DEVELOPMENT.

Main Component 9A: Regional governments will partner with business development organizations and industry groups, community organizations, labour, post-secondary institutions, aboriginal government/organizations and other partners to advance the economic and entrepreneurial environment.

Main Component 9B: Regional governments will work with others to support sector and business development for the creation, retention and expansion of new and existing business.

Main Component 9C: A regional government will be a partner with other institutions to support research and development, and the utilization of innovation and technology for development, planning and diversification.

4) COMMITTEE REPORTS

- c) Governance Committee (Tuesday, January 17, 2017)**

1. CAO PERFORMANCE REVIEW UPDATE (IN CAMERA DISCUSSION)

5) CORRESPONDENCE

a) Response to Mr. Ray Johnson & Minister Crocker



**EASTERN REGIONAL
SERVICE BOARD**

SOLID WASTE | WATER | WASTE WATER

January 16, 2017

Hon. Stephen Crocker, MHA
Minister of Fisheries Forestry, and Agrifoods
Government of Newfoundland & Labrador
P.O. Box 8700
St. John's NL A1B 4J6

Dear Minister Crocker,

I want to thank you for inviting us to discuss the issue of municipal service delivery in seasonal property areas such as Western Bay Line, more specifically regular waste collection services.

As we discussed the Eastern Regional Service Board under the Regional Service Board Act 2012 and the subsequent regulations has been given the following prescribed powers:

1. The board has the power to construct, acquire, maintain and operate a waste management system within the Eastern Region.
2. The board has the power to provide operational oversight of water and waste water systems owned by municipal authorities within the Eastern Region which have been identified through the Community Sustainability Partnership Initiative.
3. The board has the power to provide fire protection services within the Eastern region.

While the Province has defined the scope of the powers of the Board the method of implementation is the sole prerogative of the Board. In this pursuit the Board has developed a Service Delivery Policy to guide the implementation of waste collection services to all properties within the eastern region. In our discussions with you and the property owners along the Western Bay Line the issue was raised whether the presence of electrical distribution infrastructure or lack thereof was a factor that would influence the imposition of a fee for services. I visited the Western Bay Line shortly after our meeting as well as other similar areas that also lack electrical services that we have implemented the waste collection service. We do not see this as a factor for the need for all property owners in the eastern region to adopt the Provincial Waste Management Strategy and take responsibility for the environmental impact that use and ownership of property entails.

I have advised staff that interest charges for accounts along Western Bay Line will be delayed for the 2016 calendar year and that as of February 1st, 2017 the overdue accounts of property owners along Western Bay Line are to be treated as any other delinquent property owner.

Sincerely yours,

Ed Grant
Chairperson
Eastern Regional Service Board

5) CORRESPONDENCE

b) Letter from Ms. Angela Gale on behalf of the Isthmus Regional Committee re: Sunnyside Facility

January 4th, 2017

Eastern Waste Management
255 Majors Path, Suite 3
St. John's, NL
A1A 0L5
Attn: Ken Kelly

Dear Mr. Kelly;

I am writing you on behalf of the Isthmus Regional Committee regarding the recent closure of the Sunnyside Waste Management Facility during the winter months. The four Town's that make up the committee (Arnold's Cove, Come by Chance, Southern Harbour and Sunnyside) are requesting a meeting to discuss the future of this site as well as Bulk Garbage pickups.

You can contact me at 709-463-2323 or email acadmin@bellaliant.com to arrange a time.

Sincerely,



Angela Gale (for)

ISTHMUS REGIONAL COMMITTEE