



## **BOARD OF DIRECTORS MEETING**

### **MINUTES**

Meeting #68

Tuesday, April 30, 2019, 7:00 p.m.

Holiday Inn Express, 5 Navigator Ave, St. John's, NL

In Attendance: Councillor Glenn Clarke  
Councillor Wally Collins  
Councillor Ian Froude  
Councillor Sandy Hickman  
Councillor Korab  
Councillor Kevin McDonald  
Mayor Harold Mullooney  
Councillor Peggy Roche  
Councillor Deanna Stapleton  
Councillor Lucy Stoyles  
Councillor Gerard Tilley  
Deputy Mayor Sam Whalen  
Councillor Sterling Willis

Regrets: Councillor Bill Bailey  
Mayor Danny Breen  
Councillor Maggie Burton  
Councillor Hope Jamieson  
Councillor Dave Lane  
Deputy Mayor Sheilagh O'Leary

Other Attendees: Mr. Ken Kelly  
Ms. Lynn Tucker  
Mr. Bradley Power  
Ms. Christie Dean

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**1. Call to Order**

Mr. Muldowney called the meeting to order at 7:00 p.m.

**2. Adoption of Agenda**

**MOTION 2019-026**

**Moved By** Mr. McDonald

**Seconded By** Mr. Willis

BE IT RESOLVED that the Agenda be adopted as tabled.

**Carried Unanimously**

**3. Review of Minutes**

The Minutes from the previous Board of Directors meeting were presented for review and approval.

There were no errors or omissions noted

**MOTION 2019-027**

**Moved By** Mr. Whalen

**Seconded By** Mr. Clarke

BE IT RESOLVED that the Minutes of the March meeting of Wednesday, March 27, 2019 be adopted as tabled.

**Carried Unanimously**

**4. Committee Reports**

**a. Finance & Audit Committee**

**1. Board Expenditures**

The Board Expenditures (payroll summary and cheque register) for the Month of March 2019 were tabled for review and approval.

A short discussion took place.

It is recommended by the ERSB Finance & Audit Committee that the following Motion be adopted.

**MOTION 2019-028**

**Moved By** Mr. Hickman

**Seconded By** Ms. Roche

BE IT RESOLVED that the ERSB adopt the Board Expenditures in the Cheque Register and Payroll Summary for March 2019 as tabled.

**Carried Unanimously**

**2. 2018 Audited Financial Statements**

The draft 2018 Audited Financial Statements for the Eastern Regional Service Board were tabled for review and approval.

The financial statements are due to be submitted to the Provincial Government by June 30.

A short discussion too place.

**MOTION 2019-029**  
**Moved By** Mr. Hickman  
**Seconded By** Mr. Whalen

BE IT RESOLVED that ERSB adopt the 2018 Financial Statements form Harris Ryan and Associates as tabled. **Carried Unanimously**

**3. Impact of Recent Government Directive**

An update as provided regarding the anticipated impact of the recent government directive on waste collection services.

Mr. Mullaney noted that a meeting recently took place with government regarding the directive. ERSB staff are now preparing a submission to outline the logistical and other impacts of the directive.

The deadline to make the submission to government with a plan to cease waste collection services in areas with un-services roads is June 30.

**b. Strategy & Policy Committee**

**1. Update on Emergency Waste Management Meeting**

An update was provided regarding the Emergency Waste Management meeting on April 6 in St. John's, NL.

Approximately 100 people from over 50 communities were in attendance.

The presentation and an audio recording of the meeting are available on the ERSB website.

A follow-up letter will be sent to all communities in the Eastern Region regarding the issues presented at the meeting, as well as a call to action.

**2. Update on Meeting with Minister Letto**

An update was provided regarding the meeting with Minister Letto on April 8. Mr. Mullaney said the meeting was very positive and he looks forward to working with the Department of Municipal Affairs and Environment moving forward as the new Chair of the Board.

**3. Public Engagement - Draft "What We Heard" Document**

The "What We Heard" document from ERSB's recently completed client survey was tabled for review and approval.

A short discussion took place.

There were no concerns raised with the document as tabled.

It is recommended by the ERSB Strategy & Policy Committee that the following Motion be adopted.

**MOTION 2019-030**

**Moved By** Mr. Whalen

**Seconded By** Mr. Hickman

BE IT RESOLVED that ERSB adopt the "What We Heard" document resulting from the recently completed client survey.

**Carried Unanimously**

**4. Water Operator Pilot Project**

A letter from the Government of Newfoundland and Labrador regarding an extension to the Water Operator Pilot Project was tabled for review and approval.

Mr. Mullaney said the Water Operator Program has been in place for three years, funded in whole by the Provincial Government. The letter from government noted that ERSB should develop a sustainability plan for the program post 2021.

Mr. Mullaney noted that it will be difficult for communities to pick up the cost of this program on their own.

Mr. Collins asked how many communities availed of the service over the last three years. Mr. Kelly said there are 18 communities participating.

Mr. Hickman asked if the program could be expanded to include more communities within the current funding envelope. Mr. Kelly advised that the Provincial Government chooses the communities.

Some additional discussion took place regarding the scope of the project overall.

There were no issues with accepting the funding and continuing the program to 2021.

**MOTION 2019-031**

**Moved By** Mr. Hickman

**Seconded By** Mr. Willis

BE IT RESOLVED that the ERSB accept the \$160,000 in funding from the Provincial Government for the continuation of the Water and Wastewater System Operator Pilot Project for two years.

**Carried Unanimously**

**c. Governance Committee**

**1. Trinity Bay South-Isthmus East By-Election**

The recommended approach to fill the vacant position for Trinity Bay South-Isthmus East on the ERSB was tabled for review and approval. The Board seat became vacant recently when Mayor Hilda Whelan (Town of Whitbourne) resigned.

It was recommended by the Committee that Eastern Regional Service Board issue a call for nominations to fill the vacant Director position for Sub-Region/Ward 10 – Trinity Bay South and Isthmus East on Friday, May 3, 2019, with a deadline of Friday, June 28, 2019.

It was also recommended by the Committee that the deadline for voting be Friday, September 13, 2019, so to encourage maximum participation by eligible communities. The months of July and August are a difficult period to request community participation in this process

A short discussion took place.

It is recommended by the ERSB Governance Committee that the following Motion be adopted.

**MOTION 2019-032**

**Moved By** Mr. Clarke

**Seconded By** Mr. Korab

BE IT RESOLVED that the Eastern Regional Service Board proceed to hold a by-election to fill the vacant Board position that represents Sub-Region/Ward 10 – Trinity Bay South and Isthmus East.

**Carried Unanimously**

**5. Correspondence**

There was no new correspondence for review.

**6. New Business/Roundtable**

**a) Outer Ring Road (ORR) Clean-Up:**

Mr. Hickman noted an ORR clean-up will take place at the end of May. He and Ms. Stapleton encouraged everyone to come out and volunteer with Clean St. John's for this initiative.

**b) Recycling:**

Mr. Tilley asked about recycling and the current market. A short discussion took place. Mr. Kelly provided his personal insight on the recycling industry in Newfoundland and Labrador.

**7. In Camera Session**

An in camera session was held to discuss a human resource issue.

**MOTION 2019-033**

**Moved By** Mr. McDonald

**Seconded By** Mr. Clarke

BE IT RESOLVED that the meeting move to a closed session at 7:47 p.m.

**Carried Unanimously**

**MOTION 2019-034**

**Moved By** Mr. McDonald

**Seconded By** Mr. Clarke

BE IT RESOLVED that the closed session conclude at 8:00 p.m.

**Carried Unanimously**

**8. Upcoming Meetings**

Board members were reminded of the following tentative meeting dates in May 2019:

- Finance and Audit - Tuesday, May 14, 2019 at 12:30 p.m.
- Strategy and Policy - Thursday, May 16 at 10:30 a.m.
- Governance - Wednesday, May 22 at 10:30 a.m.
- Board of Directors - Wednesday, May 29 at 7:00 p.m.

**9. Adjournment**

**MOTION 2019-035**

**Moved By** Mr. McDonald

**Seconded By** Mr. Clarke

Seeing no further business to be discussed, BE IT RESOLVED that the meeting adjourn at 8:05 p.m.

**Carried Unanimously**

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**BRADLEY POWER**  
BOARD CLERK

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**HAROLD MULLOWNEY**  
BOARD CHAIR