

**BOARD OF DIRECTORS MEETING
MINUTES**

Meeting #86

Wednesday, January 27, 2021, 7:00 p.m.

BROADCASTED LIVE – VIDEOCONFERENCE

In Attendance: Mayor Harold Muldowney
Mayor Danny Breen
Councillor Maggie Burton
Councillor Glenn Clarke
Councillor Ian Froude
Councillor Sandy Hickman
Councillor Jamie Korab
Councillor Kevin McDonald
Councillor Peggy Roche
Councillor Shawn Skinner
Mayor Gerald Snook
Councillor Deanne Stapleton
Councillor Gerard Tilley
Deputy Mayor Sam Whalen
Councillor Sterling Willis

Regrets: Deputy Mayor Sheilagh O’Leary (Leave of Absence)
Councillor Lucy Stoyles (Leave of Absence)
Councillor Wally Collins

Other Attendees: Ms. Lynn Tucker
Mr. Craig Drover
Ms. Christie Dean
Ms. Holly Coles

1. Call to Order

Mr. Muldowney, Chairperson, called the meeting to order at 7:01 p.m.

2. **Adoption of Agenda**

The agenda was tabled for approval.

MOTION 2021-001

Moved By Mr. Whalen

Seconded By Mr. McDonald

BE IT RESOLVED that the agenda be adopted as tabled.

Carried Unanimously

3. **Review of Minutes**

The minutes from the previous meeting were tabled for review and approval.

MOTION 2021-002

Moved By Mr. Tilley

Seconded By Mr. Clarke

BE IT RESOLVED that the minutes of the meeting of Wednesday, November 25, 2020 be adopted as tabled.

Carried Unanimously

4. **Committee Reports**

a) **Finance & Audit Committee**

Mr. Hickman delivered the Finance & Audit Committee report.

1. **Board Expenditures**

Board expenditures for the months of November and December were tabled for review and approval.

MOTION 2021-003

Moved By Mr. Hickman

Seconded By Mr. Froude

BE IT RESOLVED that the ERSB adopt the Board's expenditures for November and December as tabled.

Carried Unanimously

2. Incorporated Towns Payment Activity Report

An update on the incorporated town's payment activity was provided for November and December. There were no questions or concerns.

3. Motions-by-Email December 2020 to be Ratified

In December two (2) motions were voted on by email and must be ratified at tonight's meeting. These motions were circulated by email to ensure timely award of contracts.

- a) Town of Pouch Cove Multi-Stream Waste Collection Including Recycling and Bulk Pick-up Tender Award

MOTION 2021-004

Moved By Mr. Hickman

Seconded By Mr. Willis

BE IT RESOLVED that the Board award the tender for the Town of Pouch Cove Multi-Stream Waste Collection including Recycling and Bulk Pick-Up to Around the Bay Disposal Inc. for the period of February 1, 2021 through January 31, 2024 in the amount of \$318,759.30, HST included.

Carried Unanimously

- b) Snow Clearing at the Bell Island Waste Recovery Facility for Winter 2021 Tender Award

MOTION 2021-005

Moved By Mr. Hickman

Seconded By Ms. Stapleton

BE IT RESOLVED that the Board award the tender for snow clearing at the Bell Island Waste Recovery Facility for the winter of 2021 to Hurley's Trucking Ltd. in the amount of \$5,738.50, HST included.

Carried Unanimously

4. Cancellation of Regional Waste Services – Update

Mr. Hickman informed the Board that notice was received from the Town of Riverhead that they will not participate in regional waste services following the current contract that expires on June 30, 2021.

Even though the Town of Riverhead has been in receipt of service through the Board since 2010 and recognizes that 2020 was an extraordinary year, they have made the decision to opt out of regional services.

5. Develop Process for Requests to Collect Fire and Emergency Service Fees for Communities

Mr. Hickman mentioned that this item was discussed at length and that the Finance & Audit Committee agreed with the recommendations from the Strategy & Policy Committee regarding this matter.

b) Strategy & Policy Committee

Mr. Whalen delivered the Strategy & Policy Committee report.

1. Policy Review: Request for Exemption – Waste Management Services

Mr. Whalen reminded the Board that a brief note was included in the meeting package.

He noted that the Committee continues to work on this review and is recommending that the Board maintain an exemption policy. Staff are in the process of updating the application form and policy statement.

The Committee expects to bring its final recommendations to the February Board meeting.

2. Develop Process for Requests to Collect Fire and Emergency Service Fees for Communities

Mr. Whalen referred to the brief note in the meeting package. He reported that the Board continues to receive requests from communities to collect fire and emergency service fees on their behalf for the provision of this service to the unincorporated areas outside their boundaries.

The Board is required by law to ensure that expenditures do not exceed revenues. Therefore, analyses were conducted for those towns requesting this service and it has become apparent that the collection of these fees in some areas will be challenging due to the low number of identified properties, high costs of canvassing and GIS services, etc.

The Committee's recommendation is that the collection of these fees only be provided to those communities who participate in regional waste services and from those areas in receipt of regional waste services.

MOTION 2021-006

Moved By Mr. Whalen

Seconded By Ms. Burton

BE IT RESOLVED that the Board will only enter into agreements to collect fire and emergency service fees for those communities in receipt of regional waste services and from those communities in receipt of regional waste services. Service agreements for the collection of fire and emergency service fees will include fees collection and remittance from identified properties only.

Carried Unanimously

3. Provincial Election and Effect on ERSB

Mr. Whalen informed the Board that two (2) Board members have been declared as candidates in the Provincial election and, as such, will be on leave of absence for the duration of the campaign.

Ms. Sheilagh O'Leary and Ms. Lucy Stoyles will not be attending meetings or be participating in Board business during this period.

c) Governance Committee

Mr. Clarke delivered the Governance Committee report.

1. Correspondence

- a) Letter to Town of Harbour Grace dated September 18, 2020 Regarding Waste Recovery Facility and Selby Lane Access – Ongoing Issue

Because no response had been received from the Town of Harbour Grace on the original letter that was sent by the Board, Committee agreed that a follow-up letter would be sent.

Since sending the most recent letter, the Town Clerk has confirmed receipt of the letter and noted that this item would be on their next meeting agenda.

- b) Letter to the Leader of the Official Opposition Requesting Meeting Dated November 24, 2020

Because no response has been received from the Leader of the Official Opposition to the letter sent by the current Board Chair, as well as the letter sent by the previous Board Chair, Committee agreed that a follow-up letter would be sent once the Provincial election is complete.

2. Update on Board Election for Smith Sound and Isthmus Area

The Board is currently running an election for representation for the Smith Sound and Isthmus area. An election package was mailed and emailed to all communities in the area in November 2020 and a reminder was sent to all communities in early January 2021.

Mr. Clarke noted that the deadline for nominations was Wednesday, January 27, 2021 at 4:00 p.m. The voting process will begin following the posting of the notice of candidates to the Board's website on Friday, January 29, 2021.

5. Correspondence

There was no correspondence to review.

6. New Business

a) Bell Let's Talk Day

Mr. Snook reminded everyone that today is Bell Let's Talk Day. He reminded everyone of the importance of Mental Health and that Bell supports local programs through the daily communications on Bell Let's Talk Day. Mr. Snook asked that everyone take a moment today to reflect on what's important and to look after their mental wellbeing.

7. Upcoming Meetings

- a) The next meeting of the Board of Directors will take place by videoconference on Wednesday, February 24, 2021 at 7:00 p.m.

- b) The next meeting of the Finance & Audit Committee will take place by videoconference on Thursday, February 11, 2021 at 12:30 p.m.
- c) The next meeting of the Strategy & Policy Committee will take place by videoconference on Tuesday, February 9, 2021 at 10:30 a.m.
- d) The next meeting of the Governance Committee will take place by videoconference on Tuesday, February 16, 2021 at 10:30 a.m.

8. **Adjournment**

MOTION 2021-007

Moved By Mr. Mullowney

Seconded By Mr. Tilley

Seeing no further business to be discussed, **BE IT RESOLVED** that the meeting adjourned at 7:25 p.m.

Carried Unanimously

Ms. Holly Coles

Board Clerk and Outreach Coordinator

Mayor Harold Mullowney

Chairperson

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 000001 to 009429 dated between 11-01-2020 and 11-30-2020

CHEQUE REGISTER

Printed: 4:04:11PM 01/06/2021

Page 1 of 2

Number	Issued		Amount	SC	Status	Status Date
009230	11/12/2020	Around The Bay Disposals Inc.	84,055.93	A/P	CLEARED	11/20/2020
009231	11/12/2020	Bell Aliant	1,973.05	A/P	CLEARED	11/30/2020
009232	11/12/2020	Blaketown Service Station	863.65	A/P	CLEARED	11/30/2020
009233	11/12/2020	Christie Dean	4,122.41	A/P	CLEARED	11/20/2020
009234	11/12/2020	City of St. John's	32,769.31	A/P	CLEARED	11/20/2020
009235	11/12/2020	Coish's Trucking & Excavating Ltd.	14,432.50	A/P	CLEARED	11/30/2020
009236	11/12/2020	Craig's Locksmithing & Auto Glass	994.69	A/P	CLEARED	11/30/2020
009237	11/12/2020	Curtis Dawe	32,172.06	A/P	CLEARED	11/20/2020
009238	11/12/2020	D&L Russell Limited	133.64	A/P	CLEARED	12/09/2020
009239	11/12/2020	Dodd's Diesel Repair Ltd.	18,245.42	A/P	CLEARED	11/20/2020
009240	11/12/2020	Dodd's Diesel Repair Ltd.	8,312.07	A/P	CLEARED	11/20/2020
009241	11/12/2020	Dodd's Diesel Repair Ltd.	342.99	A/P	CLEARED	11/20/2020
009242	11/12/2020	Eastlink Communications Channel 6 Ads Clarendville	207.00	A/P	CLEARED	12/03/2020
009243	11/12/2020	Gary Loder	451.70	A/P	CLEARED	12/17/2020
009244	11/12/2020	Jacqueline Crocker	54.36	A/P	CLEARED	11/30/2020
009245	11/12/2020	Jenkins Anthony Inc.	3,662.85	A/P	CLEARED	11/30/2020
009246	11/12/2020	Kevin Butt	432.28	A/P	CLEARED	11/20/2020
009247	11/12/2020	Lynn Tucker	418.14	A/P	CLEARED	11/20/2020
009248	11/12/2020	Martin's Fire Safety Ltd	123.05	A/P	CLEARED	11/20/2020
009249	11/12/2020	Miller IT Limited	414.00	A/P	CLEARED	11/20/2020
009250	11/12/2020	Modern Business Equipment Limited	75.56	A/P	CLEARED	11/20/2020
009251	11/12/2020	NL News Now	171.49	A/P	CLEARED	11/30/2020
009252	11/12/2020	Northern Business Intelligence	351.04	A/P	CLEARED	11/20/2020
009253	11/12/2020	North Atlantic	15,749.73	A/P	CLEARED	11/20/2020
009254	11/12/2020	Northern Business Intelligence	2,416.43	A/P	CLEARED	11/20/2020
009255	11/12/2020	Parts For Trucks Inc.	422.14	A/P	CLEARED	11/20/2020
009256	11/12/2020	Pat Singleton	6,000.00	A/P	CLEARED	11/30/2020
009257	11/12/2020	Pitney Bowes	183.26	A/P	CLEARED	11/30/2020
009258	11/12/2020	Receiver General of Canada	4,496.95	A/P	CLEARED	11/30/2020
009259	11/12/2020	Sam Pike Masonry Ltd.	31.24	A/P	CLEARED	12/17/2020
009260	11/12/2020	Scotia Recycling Inc	2,055.05	A/P	CLEARED	11/30/2020
009261	11/12/2020	Shred-it c/o Stericycle ULC	71.30	A/P	CLEARED	11/20/2020
009262	11/12/2020	T2 Ventures Inc.	248,955.98	A/P	CLEARED	11/13/2020
009263	11/12/2020	TForce Final Mile Canada Inc.	16.57	A/P	CLEARED	11/20/2020
009264	11/12/2020	Tulk Tire & Service Ltd.	605.68	A/P	CLEARED	11/20/2020
009265	11/12/2020	WAJAX (Power Systems)	251.85	A/P	CLEARED	11/20/2020
009266	11/25/2020	62167 Newfoundland and Labrador Inc	7,380.30	A/P	OUT-STD	11/25/2020
009267	11/25/2020	Curtis Dawe	3,625.00	A/P	CLEARED	11/30/2020
009268	11/25/2020	Dicks and Company Limited	239.20	A/P	CLEARED	12/09/2020
009269	11/25/2020	Dodd's Diesel Repair Ltd.	1,696.29	A/P	CLEARED	12/03/2020
009270	11/25/2020	GCR Tires & Service	1,245.34	A/P	CLEARED	12/09/2020
009271	11/25/2020	H & H Auto Ltd.	26,680.00	A/P	CLEARED	12/17/2020
009272	11/25/2020	Harold Mallowney	339.40	A/P	CLEARED	12/03/2020
009273	11/25/2020	Leslie Squires	440.00	A/P	CLEARED	11/30/2020
009274	11/25/2020	Lynn Tucker	4,487.31	A/P	CLEARED	11/30/2020
009275	11/25/2020	NATIONAL Public Relations	5,619.19	A/P	CLEARED	12/17/2020

** - Name on Check was modified

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 000001 to 009429 dated between 11-01-2020 and 11-30-2020

CHEQUE REGISTER

Printed: 4:04:11PM 01/06/2021

Page 2 of 2

Number	Issued		Amount	SC	Status	Status Date
009276	11/25/2020	Newfoundland Power Inc.	4,362.95	A/P	CLEARED	12/03/2020
009277	11/25/2020	ORKIN Canada Corporation	194.35	A/P	CLEARED	12/09/2020
009278	11/25/2020	Pitney Bowes	432.35	A/P	CLEARED	12/09/2020
009279	11/25/2020	Radio Bell Island	100.00	A/P	CLEARED	12/03/2020
009332	11/25/2020	The Business Post	342.70	A/P	CLEARED	12/09/2020
009333	11/25/2020	Woodman's Welding Ltd.	5,787.95	A/P	CLEARED	12/31/2020
Cheque Totals Issued:			549,007.70			
Void:			0.00			
Total Cheques Generated:			549,007.70			
Total # of Cheques Listed:			52			

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 000001 to 009429 dated between 12-01-2020 and 12-31-2020

CHEQUE REGISTER

Printed: 4:05:10PM 01/06/2021

Page 1 of 2

Number	Issued		Amount	SC	Status	Status Date
009336	12/09/2020	Around The Bay Disposals Inc.	80,389.17	A/P	CLEARED	12/17/2020
009337	12/09/2020	Bell Aliant	2,030.00	A/P	CLEARED	12/31/2020
009338	12/09/2020	Bell Mobility Inc.	1,031.15	A/P	CLEARED	12/31/2020
009339	12/09/2020	Christie Dean	11,721.40	A/P	CLEARED	12/31/2020
009340	12/09/2020	City of St. John's	30,993.98	A/P	CLEARED	12/31/2020
009341	12/09/2020	Coish's Trucking & Excavating Ltd.	14,432.50	A/P	CLEARED	12/31/2020
009342	12/09/2020	D&L Russell Limited	8.17	A/P	OUT-STD	12/09/2020
009343	12/09/2020	Dicks and Company Limited	66.68	A/P	CLEARED	12/31/2020
009344	12/09/2020	Dodd's Diesel Repair Ltd.	8,404.94	A/P	CLEARED	12/17/2020
009345	12/09/2020	Dodd's Diesel Repair Ltd.	7,592.59	A/P	CLEARED	12/17/2020
009346	12/09/2020	Eastcom Inc.	114.83	A/P	CLEARED	12/31/2020
009347	12/09/2020	Eastern Machining & Welding Inc.	577.88	A/P	CLEARED	12/31/2020
009348	12/09/2020	E K Lomond Auto Solutions Inc	189.46	A/P	CLEARED	12/31/2020
009349	12/09/2020	Fortis Concrete Inc.	5,071.51	A/P	CLEARED	12/31/2020
009350	12/09/2020	G. B. Signs Ltd.	51.75	A/P	CLEARED	12/31/2020
009351	12/09/2020	Holly Coles	26.82	A/P	CLEARED	12/31/2020
009352	12/09/2020	Kevin Power	182.35	A/P	OUT-STD	12/09/2020
009353	12/09/2020	Kevin Butt	22.98	A/P	CLEARED	12/17/2020
009354	12/09/2020	Leslie Squires	440.00	A/P	CLEARED	12/31/2020
009355	12/09/2020	Lynn Tucker	368.98	A/P	CLEARED	12/17/2020
009356	12/09/2020	Miller IT Limited	586.50	A/P	CLEARED	12/31/2020
009357	12/09/2020	Modern Business Equipment Limited	171.72	A/P	CLEARED	12/31/2020
009358	12/09/2020	Nexgen Municipal Inc.	313,480.80	A/P	CLEARED	12/31/2020
009359	12/09/2020	NL News Now	171.49	A/P	CLEARED	12/31/2020
009360	12/09/2020	North Atlantic	19,471.56	A/P	CLEARED	12/31/2020
009361	12/09/2020	Northern Business Intelligence	2,885.41	A/P	CLEARED	12/31/2020
009362	12/09/2020	OMB Parts & Industrial Ltd.	100.44	A/P	CLEARED	12/31/2020
009363	12/09/2020	Parts For Trucks Inc.	31.46	A/P	CLEARED	12/31/2020
009364	12/09/2020	Provincial Fence Products Ltd.	91.77	A/P	CLEARED	12/31/2020
009365	12/09/2020	SaltWire Network Inc.	1,322.50	A/P	CLEARED	12/31/2020
009366	12/09/2020	T2 Ventures Inc.	244,199.59	A/P	CLEARED	12/17/2020
009367	12/09/2020	TForce Final Mile Canada Inc.	17.61	A/P	CLEARED	12/31/2020
009368	12/09/2020	Tulk Tire & Service Ltd.	6,013.52	A/P	CLEARED	12/31/2020
009369	12/09/2020	WAJAX (Power Systems)	629.63	A/P	CLEARED	12/31/2020
009370	12/09/2020	Wedgwood Insurance Limited	100,015.50	A/P	CLEARED	12/17/2020
009371	12/10/2020	Wood Environment & Infrastructure Solutions	15,422.42	A/P	CLEARED	12/31/2020
009372	12/17/2020	62167 Newfoundland and Labrador Inc	7,380.30	A/P	*VOID*	12/17/2020
Void Reason: Printed on Incorrect Cheque Number						
009373	12/17/2020	62167 Newfoundland and Labrador Inc	7,380.30	A/P	OUT-STD	12/17/2020
009374	12/17/2020	Bell Conferencing Inc.	26.22	A/P	OUT-STD	12/17/2020
009375	12/17/2020	Bell Mobility Inc.	1,181.67	A/P	CLEARED	12/31/2020
009376	12/17/2020	Channel 6 Ads	149.50	A/P	OUT-STD	12/17/2020
009377	12/17/2020	D&L Russell Limited	17.04	A/P	OUT-STD	12/17/2020
009378	12/17/2020	Dodd's Diesel Repair Ltd.	23,702.97	A/P	CLEARED	12/31/2020
009379	12/17/2020	GCR Tires & Service	390.94	A/P	OUT-STD	12/17/2020
009380	12/17/2020	Jenkins Anthony Inc.	3,911.69	A/P	OUT-STD	12/17/2020

Eastern Regional Service Board

BNK2 - Bank of Montreal - EW [1060-0002]

Cheques from 000001 to 009429 dated between 12-01-2020 and 12-31-2020

CHEQUE REGISTER

Printed: 4:05:11PM 01/06/2021

Page 2 of 2

Number	Issued		Amount	SC	Status	Status Date
009381	12/17/2020	Kevin Butt	45.99	A/P	CLEARED	12/31/2020
009382	12/17/2020	Lynn Tucker	4,546.35	A/P	CLEARED	12/31/2020
009383	12/17/2020	Madsen Construction Equipment	221.57	A/P	CLEARED	12/31/2020
009384	12/17/2020	NATIONAL Public Relations	7,050.04	A/P	OUT-STD	12/17/2020
009385	12/17/2020	Newfoundland Power Inc.	4,509.01	A/P	CLEARED	12/31/2020
009386	12/17/2020	Northern Business Intelligence	1,043.37	A/P	OUT-STD	12/17/2020
009387	12/17/2020	ORKIN Canada Corporation	194.35	A/P	OUT-STD	12/17/2020
009388	12/17/2020	Pitney Bowes	10,295.02	A/P	OUT-STD	12/17/2020
009389	12/17/2020	Quikprint Services Ltd.	4,245.06	A/P	CLEARED	12/31/2020
009390	12/17/2020	Sam Pike Masonry Ltd.	181.81	A/P	CLEARED	12/31/2020
009391	12/17/2020	Scotia Recycling Inc	1,503.63	A/P	OUT-STD	12/17/2020
009392	12/17/2020	Shred-it c/o Stericycle ULC	71.54	A/P	OUT-STD	12/17/2020
009393	12/17/2020	TForce Final Mile Canada Inc.	17.72	A/P	OUT-STD	12/17/2020
009394	12/17/2020	Town of Holyrood	2,099.12	A/P	OUT-STD	12/17/2020
009395	12/17/2020	WAJAX (Power Systems)	26.89	A/P	CLEARED	12/31/2020
009396	12/17/2020	Wood Environment & Infrastructure Solutions	18,543.52	A/P	OUT-STD	12/17/2020
009397	12/18/2020	Leslie Squires	330.00	A/P	CLEARED	12/31/2020
009398	12/18/2020	Newfoundland Power Inc.	1,411.40	A/P	CLEARED	12/31/2020
009399	12/18/2020	Town of Clarendville	1,608.00	A/P	CLEARED	12/31/2020
Cheque Totals Issued:			963,033.78			
Void:			7,380.30			
Total Cheques Generated:			970,414.08			
Total # of Cheques Listed:			64			

EASTERN REGIONAL SERVICE BOARD

PAYROLL EXPENSE

NOV 2020

Payroll – Staff (2 pay periods – 28 employees).....	\$113,639.49
Payroll – Board (16 members)	<u>\$00,000.00</u>
Total Payroll (28 employees)	\$113,639.49
Payroll CRA Remittance	<u>\$29,389.66</u>
TOTAL GROSS PAYROLL	<u>\$143,029.15</u>

PREVIOUS MONTH

OCT 2020

Payroll – Staff (2 pay periods – 28 employees).....	\$113,723.13
Payroll – Board (16 members)	<u>\$17,754.65</u>
Total Payroll (44 employees)	\$131,477.78
Payroll CRA Remittance	<u>\$ 35,205.01</u>
TOTAL GROSS PAYROLL	<u>\$166,682.79</u>

EASTERN REGIONAL SERVICE BOARD

PAYROLL EXPENSE

DEC 2020

Payroll – Staff (<i>3 pay periods – 28 employees</i>).....	\$170,363.33
Payroll – Board (<i>18 members</i>)	<u>\$15,576.80</u>
Total Payroll (<i>46 employees</i>)	\$185,940.13
Payroll CRA Remittance	<u>\$43,090.96</u>
TOTAL GROSS PAYROLL	<u>\$229,031.09</u>

PREVIOUS MONTH

NOV 2020

Payroll – Staff (<i>2 pay periods – 28 employees</i>).....	\$113,639.49
Payroll – Board (<i>16 members</i>)	<u>\$00,000.00</u>
Total Payroll (<i>28 employees</i>)	\$113,639.49
Payroll CRA Remittance	<u>\$ 29,389.66</u>
TOTAL GROSS PAYROLL	<u>\$143,029.15</u>

TOWNS PAYMENT ACTIVITY 2020 - As of December 31, 2020

(Towns include all incorporated towns and those LSDs who pay collectively)

CustCode	Town/Local Service District	Number of Units	Number of Units x \$180.00	Prior Year (Credit) Arrears	Total Invoiced	Payments Received	Balance	Amount Due by 31-Dec	Surplus (Arrears)
TOWN305	Town of Sunnyside	205	\$36,900.00		\$36,900.00	\$ 36,900.00	\$0.00	\$ 36,900.00	0.00
TOWN502	Town of Chance Cove	148	\$26,640.00		\$26,640.00	\$ 26,640.00	\$0.00	\$ 26,640.00	0.00
TOWN503	Town of Arnold's Cove	535	\$96,300.00		\$96,300.00	\$ 96,300.00	\$0.00	\$ 96,300.00	0.00
TOWN0403	Town of Cape Broyle	277	\$49,860.00		\$49,500.00	\$ 49,500.00	\$0.00	\$ 49,500.00	0.00
TOWN0504	Town of Long Harbour-Mount Arlington Heights	196	\$35,280.00		\$35,280.00	\$ 35,280.00	\$0.00	\$ 35,280.00	0.00
TOWN0514	Town of Colinet	75	\$13,500.00		\$13,500.00	\$ 13,500.00	\$0.00	\$ 13,500.00	0.00
TOWN0517	Town of St. Vincent's-St. Stephen's-Peter's River	213	\$38,340.00		\$38,340.00	\$ 38,340.00	\$0.00	\$ 38,340.00	0.00
TOWN0804	Town of New Perlican	162	\$29,160.00		\$29,160.00	\$ 29,160.00	\$0.00	\$ 29,160.00	0.00
TOWN0809	Town of Wabana	1222	\$219,960.00		\$219,960.00	\$ 219,960.00	\$0.00	\$ 219,960.00	0.00
TOWN0508	Town of Point Lance	47	\$8,460.00		\$8,460.00	\$ 6,345.00	\$0.00	\$ 6,345.00	0.00
TOWN0511	Town of St. Joseph's	107	\$19,260.00		\$19,260.00	\$ 14,445.00	\$0.00	\$ 14,445.00	0.00
LSD00002	LSD of Mobile (E Dalley, Treasurer)	101	\$18,180.00		\$18,180.00	\$ 18,180.00	\$0.00	\$ 18,180.00	0.00
TOWN0003	Town of Clarke's Beach	592	\$106,560.00		\$106,560.00	\$ 106,560.00	\$0.00	\$ 106,560.00	0.00
TOWN301	Town of Come by Chance	118	\$21,240.00		\$21,240.00	\$ 21,240.00	\$0.00	\$ 21,240.00	0.00
TOWN302	Town of Norman's Cove-Long Cove	333	\$59,940.00		\$59,940.00	\$ 59,940.00	\$0.00	\$ 59,940.00	0.00
TOWN303	Town of Chapel Arm	256	\$45,900.00		\$45,900.00	\$ 45,900.00	\$0.00	\$ 45,900.00	0.00
TOWN304	Town of Southern Harbour	184	\$33,120.00		\$33,120.00	\$ 33,120.00	\$0.00	\$ 33,120.00	0.00
TOWN0401	Town of Aquaforte	70	\$12,600.00	\$ -	\$12,600.00	\$ 11,766.97	\$833.03	\$ 12,600.00	-833.03
TOWN0402	Town of Bay Bulls	545	\$98,100.00		\$98,100.00	\$ 98,100.00	\$0.00	\$ 98,100.00	0.00
TOWN0404	Town of Fermeuse-Kingman's Cove	179	\$32,220.00	\$ (0.02)	\$32,219.98	\$ 24,165.00	\$8,054.98	\$ 24,164.99	0.01
TOWN0405	Town of Ferryland	272	\$48,960.00		\$48,960.00	\$ 48,960.00	\$0.00	\$ 48,960.00	0.00
TOWN0407	Town of Renew's-Cappahayden	234	\$42,120.00		\$42,120.00	\$ 42,120.00	\$0.00	\$ 42,120.00	0.00
TOWN0408	Town of St. Shott's	50	\$9,000.00		\$9,000.00	\$ 9,000.00	\$0.00	\$ 9,000.00	0.00
TOWN0410	Town of Witless Bay	685	\$123,300.00		\$123,300.00	\$ 123,300.00	\$0.00	\$ 123,300.00	0.00
TOWN0411	Town of Portugal Cove South	92	\$16,560.00		\$16,560.00	\$ 16,560.00	\$0.00	\$ 16,560.00	0.00
TOWN0505	Town of Fox Harbour	134	\$24,120.00		\$24,120.00	\$ 24,120.00	\$0.00	\$ 24,120.00	0.00
TOWN0507	Town of St. Bride's	140	\$25,200.00		\$25,200.00	\$ 25,236.11	-\$36.11	\$ 25,200.00	36.11
TOWN0509	Town of Branch	161	\$28,980.00		\$28,980.00	\$ 28,980.00	\$0.00	\$ 28,980.00	0.00
TOWN0510	Town of Mount Carmel-Mitchell's Brook-St. Catherine's	299	\$53,820.00		\$53,820.00	\$ 53,820.00	\$0.00	\$ 53,820.00	0.00
TOWN0512	Town of Admiral's Beach	82	\$14,760.00		\$14,760.00	\$ 14,760.00	\$0.00	\$ 14,760.00	0.00
TOWN0513	Town of Gaskiers-Point LaHaye	144	\$25,920.00		\$25,920.00	\$ 25,920.00	\$0.00	\$ 25,920.00	0.00
TOWN0515	Town of Riverhead	116	\$20,880.00		\$20,880.00	\$ 20,955.45	-\$75.45	\$ 20,880.00	75.45
TOWN0516	Town of St. Mary's	222	\$39,960.00		\$39,960.00	\$ 39,960.00	\$0.00	\$ 39,960.00	0.00
TOWN0601	Town of Whiteway	163	\$29,340.00		\$29,340.00	\$ 29,340.00	\$0.00	\$ 29,340.00	0.00
TOWN0602	Town of Heart's Delight-Islington	409	\$73,620.00		\$73,620.00	\$ 73,620.00	\$0.00	\$ 73,620.00	0.00
TOWN0603	Town of Heart's Desire	125	\$22,500.00		\$22,500.00	\$ 22,500.00	\$0.00	\$ 22,500.00	0.00
TOWN0801	Town of Old Perlican	330	\$14,645.40		\$14,645.40	\$ 11,628.00	\$3,017.40	\$ 14,645.40	-3,017.40
TOWN0802	Town of Bay de Verde	221	\$39,780.00	\$ 7,956.00	\$47,736.00	\$ 43,758.00	\$3,978.00	\$ 47,736.00	-3,978.00
TOWN0805	Town of Hant's Harbour	193	\$34,740.00		\$34,740.00	\$ 34,740.00	\$0.00	\$ 34,740.00	0.00
TOWN0806	Town of Heart's Content	239	\$43,020.00		\$43,020.00	\$ 43,020.00	\$0.00	\$ 43,020.00	0.00
TOWN0807	Town of Winterton	295	\$53,100.00		\$53,100.00	\$ 53,100.00	\$0.00	\$ 53,100.00	0.00
		10171	1,785,845.40	7,955.98	1,793,441.38	1,770,739.53	15,711.85	1,778,456.39	-7,716.86

TOWNS ACTIVITY - INVOICED MONTHLY (Jan - Dec 2020)

CustCode	Town/LSD	No. Properties	Prior Year Balance	Total Invoices 2020	Payments Received	Outstanding Balance	Surplus (Arrears)
LSDOF201	LSD of Georgetown	135	-	22,233.57	18,697.07	3,536.50	(3,536.50)
LSDOF202	LSD of Marysville	225	-	37,645.97	34,045.97	3,600.00	(3,600.00)
TOWN0001	Town of Carbonear	2150	-	508,193.37	477,730.77	30,462.60	(30,462.60)
TOWN0203	Town of Colliers	285	-	53,985.28	42,089.42	11,895.86	(11,895.86)
TOWN0205	Town of Holyrood	1035	-	173,570.13	120,909.93	52,660.20	(52,660.20)
		3830	-	795,628.32	693,473.16	102,155.16	(102,155.16)

2020 TOTAL ARREARS - INCORPORATED TOWNS

\$ (109,872.02)

PAD* *Set up for pre-authorized debit payments*
SPAR** *Special Payment Arrangement in Place*

BRIEFING NOTE

Town of Pouch Cove Multi-Stream Waste Collection Including Recycling and Bulk Pick-up Tender Award

BACKGROUND

Attached are the results of the Town of Pouch Cove tender. There were two (2) bidders. The lowest bid was received from Around The Bay Disposal Inc., for a price of \$318,759.30, including HST, for 870 properties for 36 months beginning February 1, 2021.

Please note that three (3) companies picked up the tender document.

The annual per unit cost for this new area (Pouch Cove) is \$106.20 + HST.

For comparison purposes the Conception Bay Center contract tender results received in September 2020 had a unit rate of \$77.55 + HST. The Pouch Cove unit rate is close to the current ERSB average contracted unit rate.

RECOMMENDATION:

It is recommended that the Board proceed to award the tender for the Town of Pouch Cove Multi-Stream Waste Collection Including Recycling and Bulk Pick-up to Around The Bay Disposal Inc. for the period of February 1, 2021 through January 31, 2024 in the amount of \$318,759.30, HST Included.

**THOSE WHO RESPONDED ELECTRONICALLY TO THE MOTION BY EMAIL
TO AWARD TENDER FOR THE TOWN OF POUCH COVE MULTI-STREAM
WASTE COLLECTION INCLUDING RECYCLING AND BULK PICK-UP**

MOTION: BE IT RESOLVED that the Board award the tender for the Town of Pouch Cove Multi-Stream Waste Collection including Recycling and Bulk Pick-up to Around the Bay Disposal Inc. for the period of February 1, 2021 through January 31, 2024 in the amount of \$318,759.30, HST included.

(Motion sent by email on Monday, December 14, 2020)

IN FAVOUR

(Alphabetical order)

Glenn Clarke
Ian Froude
Sandy Hickman
Kevin McDonald
Harold Mullooney
Sheilagh O'Leary
Gerald Snook
Deanne Stapleton
Gerard Tilley
Sam Whalen

AGAINST

(Alphabetical order)

None

NO RESPONSE

(Alphabetical order)

Danny Breen
Maggie Burton
Wally Collins
Jamie Korab
Dave Lane
Peggy Roche
Lucy Stoyles
Sterling Willis

Officiated by: Holly Coles, Board Clerk and Outreach Coordinator
Date: Tuesday, December 15, 2020

Eastern Regional Service Board
REQUEST FOR QUOTES

SUPPLY OF Multi Stream Waste Collection including Recycling & Bulk for Pouch Cove Tender 36 months

Closing Date and Time:

Monday, December 14, 2020 @ 9:00am

Tender Description:

SUPPLY OF Multi Stream Waste Collection including Recycling & Bulk for Pouch Cove Tender

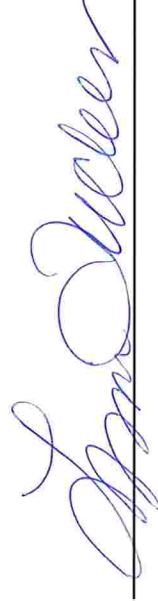
Project Number:

Name	Base Bid	HST	Tender Total
T2 Ventures Inc.	351,000	52650	403,650. ⁰⁰
Around the Bay Disposal	277,182	41577. ³⁰	318,759. ³⁰



Christie Dean

Operations Manager



Witness

LYNN TUCKER

A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2023.

EASTERN REGIONAL SERVICE BOARD
BRIEFING NOTE / REPORT

TITLE:	Snow Clearing Tender For Bell Island Waste Recovery Facility 2021
MEETING DATE:	To be ratified at the regular monthly meeting of January 27, 2021
TO:	BOARD OF DIRECTORS
PREPARED BY:	Christie Dean, Manager Waste Operations
REVIEWED BY:	Lynn Tucker, Chief Administrative Officer
APPROVED BY:	Lynn Tucker, Chief Administrative Officer

RECOMMENDED ACTION:

It is recommended that Eastern Regional Service Board accept the lowest bid for 2021 snow clearing at the Board's newly constructed waste recovery facility on Bell Island.

MOTION:

BE IT RESOLVED that the Board award the tender for snow clearing at the Bell Island Waste Recovery Facility for the winter of 2021 to Hurley's Trucking Ltd. in the amount of \$5,738.50, HST included.

BACKGROUND/DISCUSSION:

- The Board previously issued tenders for snow clearing and sanding at six of the ten waste recovery facilities that it operates. The remaining waste recovery facilities will be cleared by our staff; the onsite contractor; or not be open during winter months.
- A tender was not issued for the Bell Island facility as an opening date has not been determined.
- The tender was picked up by two companies.
- The lowest bid for was received from Hurley's Trucking Ltd. In the amount of \$4,990.00 plus \$748.50 HST for a total of \$5,738.50.

ATTACHMENTS:

- Tender result sheet

From: [Lynn Tucker](#)
To: [Holly Coles](#)
Subject: FW: Response Requested: MOTION BY EMAIL: Award Snow Clearing Tender for Bell Island Waste Recovery Facility 2021
Date: Tuesday, December 15, 2020 11:44:49 AM
Attachments: [Brief Note - Bell Island WRF Snow Clearing Tender 2021 LT Edits.pdf](#)
[Tender Results - Bell Island WRF Snow Clearing 2021 - Dec 14 2020.pdf](#)

Subject: Response Requested: MOTION BY EMAIL: Award Snow Clearing Tender for Bell Island Waste Recovery Facility 2021

Good Morning,

The Board previously issued tenders for snow clearing at its waste recovery facilities; however, a tender was not issued at that time for the Bell Island facility as it is still under construction and an opening date had not been determined. We have been informed that construction should be completed in early January 2021. Therefore, a tender was issued for snow clearing and ice control services for the winter of 2021. The tender closed yesterday, Monday, December 14, 2020.

A public tender opening was held at 9:00 a.m. yesterday at the Board's office on Majors Path and the results of the tender opening are attached. The lowest bid was received from Hurley's Trucking Ltd. in the amount of \$5,738.50, HST included for the period of January 5 to March 31, 2021 (12 weeks).

To ensure timely award of this contract, would you please respond to this motion by email by 12:00 noon on Wednesday, December 16, 2020. This motion will be ratified at the Board's regular monthly meeting on January 27, 2021. You may respond to this email or to the Board Clerk, Holly at hcoles@ersbnl.ca.

MOTION BY EMAIL: BE IT RESOLVED that the Board award the tender for snow clearing at the Bell Island Waste Recovery Facility for the winter of 2021 to Hurley's Trucking Ltd. in the amount of \$5,738.50, HST included.

Thank you for your timely consideration,
Lynn

Lynn Tucker
Chief Administrative Officer
Eastern Regional Service Board
255 Majors Path, Suite 3

**THOSE WHO RESPONDED ELECTRONICALLY TO THE MOTION BY EMAIL
TO AWARD TENDER FOR SNOW CLEARING AT THE BELL ISLAND WASTE
RECOVERY FACILITY FOR WINTER 2021**

MOTION: *BE IT RESOLVED that the Board award the tender for snow clearing at the Bell Island Waste Recovery Facility for the winter of 2021 to Hurley's Trucking Ltd. in the amount of \$5,738.50, HST included.*

(Motion sent by email on Tuesday, December 15, 2020)

IN FAVOUR

(Alphabetical order)

Danny Breen
Wally Collins
Ian Froude
Sandy Hickman
Jamie Korab
Kevin McDonald
Harold Mallowney
Sheilagh O'Leary
Deanne Stapleton
Lucy Stoyles
Gerard Tilley
Sam Whalen

AGAINST

(Alphabetical order)

None

NO RESPONSE

(Alphabetical order)

Maggie Burton
Glenn Clarke
Dave Lane
Peggy Roche
Gerald Snook
Sterling Willis

Eastern Regional Service Board
REQUEST FOR QUOTES

Tender for Snow Clearing for Bell Island Waste Recovery Facility

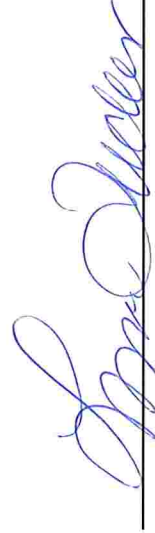
Closing Date and Time: Monday, December 14, 2020 @ 9:00am

Tender Description: Tender for Snow Clearing for Bell Island Waste Recovery Facility

Project Number: _____

Name	Base Bid	HST	Tender Total
Hurley's Trucking Ltd.	4990.00	748.50	5738.50
Lynx Holdings Ltd.	8625.00	1293.75	9918.75


Christie Dean
Operations Manager


Witness

LYNN TUCKER
A Commissioner for Oaths in and for
the Province of Newfoundland and Labrador.
My commission expires on December 31, 2023.

BRIEFING NOTE

Policy Review: Requests for Exemption from Waste Management Services – Update

BACKGROUND

The Strategy & Policy Committee continues to work on the review of the Board's policy for exemption from waste services.

At its meeting of Tuesday, January 12th, the Committee determined that they would not recommend removal of the exemption clause from the *Service Delivery Policy*.

Instead, the Committee will recommend revising the exemption process to ensure it is compliant with current legislation and to possibly provide exemptions on the basis of vacancy in terms of not having anyone living in a property for a defined period.

The application form for exemptions must be updated to reflect any changes including definitions and explanatory notes.

Exemptions approved on the basis of vacancy for a defined time period would require the property owner re-applying once that period of time has expired. In addition, it would require additional documentary verification to ensure the property meets all requirements for exemption. The Board's staff would have to re-assess these properties each and every time that period of time has expires.

Therefore, it is anticipated that the changes being discussed will significantly increase the cost of administering exemption requests due to the significant increase in administration, field visits, GIS mapping, etc. As well, staff expects a significant increase in the number of requests for exemption once the policy has been revised.

The Strategy & Policy Committee expects to bring final recommendations for the February Board meeting.

BRIEFING NOTE

Develop Process for Requests to Collect Fire and Emergency Service Fees for Communities

MOTION

BE IT RESOLVED that the Board will only enter into agreements to collect fire and emergency service fees for those communities in receipt of regional waste services and from those communities in receipt of regional waste services. Service agreements for the collection of fire and emergency service fees will include fees collection from identified properties only.

BACKGROUND

At the Strategy & Policy Committee meeting of Tuesday, January 12th discussion began on developing a process to address requests from communities to collect fire and emergency service fees on their behalf.

A process and/or policy is necessary following analysis of recent requests from several towns to collect fire and emergency service (FES) fees from neighbouring communities/areas.

This item was also tabled at the Finance & Audit Committee meeting of Thursday, January 14th due to the anticipated financial collection issues as outlined below.

For example:

The Town of Carbonear is requesting that the Board:

- Collect FES fees from Line Road, Gunner's Road/Pond and Gadden's Mash areas.
- Carbonear receives waste services through the Board.
- Carbonear has requested collection of \$65 per property annually for FES fees.
- Effective January 2020 the Board withdrew waste services from two of these areas – Line Road and Gunner's Road/Pond – in response to the Ministerial Directives.
- The Board currently provides waste services to the Gadden's Mash area which consists of 117 properties in total; however, the Board has identified only 56 of these properties or 48% for invoicing purposes. Of the identified properties, we have been able to collect waste fees from about 62% of those or approximately 35 properties.
- Full analysis based on past financial collection experience for these areas indicates that about 67% of the FES fees would either be uncollectable or difficult to collect.

For the Town of Wabana:

- Request to collect from the unincorporated area of Bell Island as well as the LSD of Lance Cove.
- Wabana has requested collection of \$100 per property annually for FES fees.
- Wabana is withdrawing from regional waste services effective June 30, 2021.
- The area outside Wabana consists of 225 properties in total; however, the Board has identified only 153 of these properties or 68%.
- Of the identified properties we are able to collect waste fees from 80% or about 122 properties.
- Again, it is anticipated that about 46% of these fees will either uncollectable or difficult to collect.

At this time the Board has an agreement with the Town of St. Joseph's to collect FES fees from neighbouring LSDs of Forest Field and New Bridge. All these communities receive waste services through the Board. The FES service fee was added to an existing invoice and greater than 85 percent of properties have been identified in this area.

The Board's agreement with the Town of Holyrood expired on December 31, 2020 and discussions are ongoing regarding continuing this service. The outcome of this review may impact the service area as the agreement includes Middle Gull Pond, South West Pond, The Wilds, Belbin Mill Pond and Old Prison Camp area – all areas removed by the Ministerial Directives. In addition, the agreement included all side roads off Salmonier Line and those were removed by the directives as well. The Town of Holyrood is in receipt of regional waste services and Salmonier Line is in receipt of regional waste services.

At the Committee meetings, it was noted that any agreements must ensure the Board meets all Provincial requirements as well as being self-sustaining and fiscally sound.

It has been challenging if not impossible to identify all property owners in an area as the Province does not maintain a comprehensive property registry. In addition, when canvassed many property owners refuse to provide their contact information.

The Board currently has requests to collect FES fees from the Towns of Carbonear, Wabana, Winterton and Ferryland.

Due to the costs of canvassing and GIS services to identify these property owners, members felt that the Board's resources would be much better utilized by providing collection of FES fees for those communities and areas where the Board provides waste services to all communities/areas of the agreement, i.e. the Board would not enter into an agreement to collect FES fees for those communities who are not in receipt of regional waste services; and, the Board would not enter into an agreement with any community to collect FES fees from communities and/or areas that are not in receipt of regional waste service.

The initial intent of the Board when implementing this service was to add the FES fee to existing waste invoices for customers.

RECOMMENDATIONS FROM STRATEGY & POLICY AND FINANCE & AUDIT COMMITTEES:

It is recommended that the Board only enter into service agreements to collect fire and emergency service fees:

- **For those communities in receipt of regional waste services and from communities and/or areas in receipt of regional waste services.**
- **The FES fees collection Service Agreement will include fees collection from identified properties only.**
- **The Board will continue to work to identify all properties in a service area.**

January 20, 2021

Town of Harbour Grace
Attn: Mayor Don Coombs
112 Water Street, P.O. Box 310
Harbour Grace, NL A0A 2M0

Dear Mayor Coombs, Councillors and Staff,

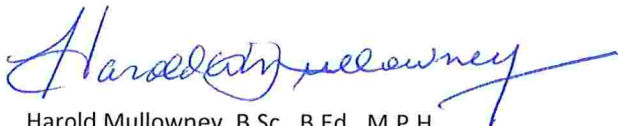
I am following up on a letter sent by the Eastern Regional Service Board (the Board) to the Town of Harbour Grace dated September 18, 2020 (copy enclosed). To date, we have not received a response to this letter.

The letter was sent to once again draw your attention to the ongoing issues at the Harbour Grace Waste Recovery Facility (WRF). The Board continues to experience issues as outlined in the enclosed letter and we had hoped to work with the Town to determine a permanent solution to the prolonged and significant increase to the amount of illegal dumping and illegal access to the site. Our Board is dedicated to finding a resolution to these issues to ensure that we are operating in accordance with our Certificates of Approval, legislation, etc.

The Board would appreciate a response to acknowledge receipt of these letters as well as confirmation of whether or not your Council is interested in working with our Board to address the ongoing issues at the Harbour Grace Waste Recovery Facility.

If Council would like to have a discussion related to these continued issues, please provide us with a few dates and times that would be convenient for your Council so that we can schedule a virtual meeting with Board representatives.

Sincerely yours,
EASTERN REGIONAL SERVICE BOARD



Harold Mallowney, B.Sc., B.Ed., M.P.H.
Chairperson

Enclosure: Copy of letter sent September 18, 2020

c Deputy Mayor Sonia F. Williams (Sonia.williams@hrgrace.ca)
Councillor Lyda Byrne (lydabyrne@hrgrace.ca)
Councillor Paul Fitzgerald (paulfitzgerald@hrgrace.ca)
Councillor Kathy Tetford (Kathy.tetford@hrgrace.ca)
Councillor Shawn Vaters (shawnvaters@hrgrace.ca)
Councillor Kevin Williams (kevinwilliams@hrgrace.ca)
Amy Parsons, Town Clerk/Manager (amyparsons@hrgrace.ca)
Dianne Rees, Administrative Assistant (diannerees@hrgrace.ca)
Town's General Email: thg@hrgrace.ca

September 18, 2020

Mayor Don Coombs
Town of Harbour Grace
P.O. Box 310
Harbour Grace, NL, A0A 2M0

Dear Mayor Coombs, Councillors and Staff;

The Eastern Regional Service Board would like to once again draw your attention to the ongoing issues at the Harbour Grace Waste Recovery Facility (WRF). It is hoped that the ERSB can work with the Town to determine a permanent solution to the prolonged and significant increase to the amount of illegal dumping and illegal access at the site. Through consultation and cooperation with Environmental Protection Officers and adjacent property owners, a solution was developed that has been very successful for curbing the illegal dumping at Incinerator Road access point to the site. Unfortunately, illegal dumping at the Selby's Road side of the WRF has increased. Illegal dumping in this area includes materials placed inappropriately in and around the provided bins/berms or inappropriate material left at the WRF.

Illegal dumping at the Harbour Grace WRF presents numerous issues for ERSB including;

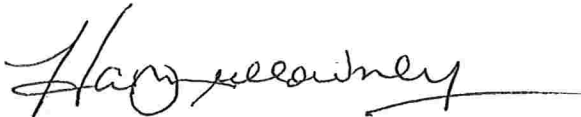
- o ERSB cannot control the type of material being dumped i.e. HHW materials, liquid waste, biomedical waste; etc.
- o ERSB has to ensure that all materials removed from the WRF are appropriately disposed of even when the material is not acceptable at the facility.
- o Having inappropriate materials at the site or materials indiscriminately dumped at the location negatively impacts the experience of compliant clients using the site.
- o Additional payroll costs for ERSB as staff must be removed from their regular job to complete cleanups at the site following illegal dumping, perimeter cleanups of windblown materials, preparing tires and electronics for removal to the regional facility.

During original site selection and development, the portion of Selby's Road was an ATV path and ERSB representatives were advised that it was wood path. In Spring of 2018, as the Town started to develop the road further, the ERSB underwent significant expense to secure the site using jersey barriers and chains. Now in 2020 road improvements by the Town continue resulting in the site being increasingly less secure. Staff feel they can no longer maintain the parameters identified in the Certificate of Approval for the site. Namely, site security meant to ensure prohibited items such as HHW and food waste, etc., are diverted from the site and to ensure the safety of operators on duty while site may be accessed.

In closing, please be assured that the ERSB continually works to maintain a high level of service excellence to our customers, our communities and our people. We have worked closely with property owners, the RCMP and government representatives to successfully resolve issues at the Harbour Grace WRF in the past and we look forward to working together again to come to a mutually beneficial resolution to the current challenges.

If Council would like to have a discussion related to these continued issues, please provide us with a few dates and times that would be convenient for your Council so that we can schedule the meeting with ERSB representatives.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Harold Mullooney", with a long horizontal flourish extending to the right.

Harold Mullooney, B.Sc., B.Ed., M.P.H.

Chairperson

November 24, 2020

Mr. Ches Crosbie, MHA
Leader of the Opposition
5th Floor, East Block
Confederation Building
P.O. Box 8700
St. John's, NL A1B 4J6

Dear Mr. Crosbie,

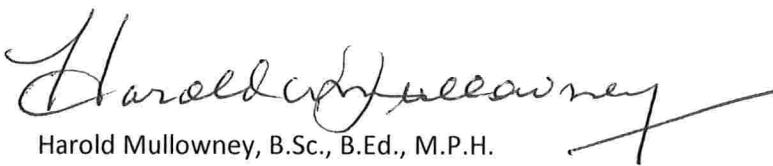
On behalf of the members of the Eastern Regional Service Board (Board) I would like to formally request a meeting with you and the Progressive Conservative (PC) Caucus. The Board is comprised of twenty elected municipal representatives from communities in the Eastern Region of Newfoundland and Labrador.

By authority granted from the *Regional Service Board Act*, the Board is responsible for providing solid waste management, fire and emergency services and water/waste water services to upwards of thirty thousand properties in communities across the region. We believe that the meeting will be very informative for your caucus and help dispel some of the concerns and misconceptions about the Board that some of your members have expressed.

The Board has enjoyed a very positive long-term working relationship with former PC administrations. In 2009, the Hon. Dianne Whalen, Minister of Municipal Affairs, stood in the House and discussed the importance of the moving forward with the Waste Management Strategy being proposed. In 2012, the Hon. Kevin O'Brien moved for the adoption of Bill 36, the legislation that led to the creation of the Regional Service Boards in the province. The Board looks forward to working with you and your caucus in order to continue to further the goals of the Provincial Waste Management Strategy.

The Board is requesting a meeting with you, the PC Caucus, and your staff to discuss the successful initiatives undertaken to date and provide some insight into the future plans of the Board.

Sincerely yours,



Harold Mallowney, B.Sc., B.Ed., M.P.H.
Chairperson

October 25, 2018

Mr. Ches Crosbie
Member for the District of Windsor Lake
5th Floor, East Block
Confederation Building
P.O. Box 8700
St. John's, NL
A1B 4J6

Dear Ches,

First, congratulations on your recent win in the District of Windsor Lake and more recently your activities as Leader of the Opposition in the House of Assembly. Sure makes for interesting times.

During the Windsor Lake by-election there were questions raised about the Eastern Regional Service Board, our structure, services and fee collection policies.

In an effort to ensure you and your colleagues have accurate information as you formulate policy in response to the issues that have been raised we would like the opportunity to meet and share our positions and answer any questions you may have. As the service delivery provider to over half the population of this province it is important everyone have a clear understanding of our mandate, policies and procedures.

We will make ourselves available at your convenience to meet and discuss these very important issues.

Again, congratulations, and we look forward to following political events in the coming months.

Sincerely yours,



Ed Grant
Chairperson
Eastern Regional Service Board