



## JOINT COUNCIL OF CONCEPTION BAY NORTH

# MINUTES

Carbonear Town Hall  
November 24, 2016 @ 8:00 p.m.

### IN ATTENDANCE:

NAME	TOWN/ORGANIZATION
Gordon Power, Chairperson	Cupids
Frank Antle, Secretary	Victoria
Gordon Stone	Harbour Grace
Ralph Trickett	Brigus
Frank Butt	Carbonear
Aubrey Rose	Victoria
Paul Brazil	Spaniards Bay
Kevin Connolly	Cupids
John Newell	North River
Tony Dominix	Spaniards Bay
Brenda Seymour	Spaniards Bay
George Butt	Carbonear
Lorne J. Youden	Brigus
Bill Seymour	Bay Robert's
Lewis Sheppard	Spaniards Bay
Philip Wood	Bay Roberts
Wayne Rose	Brigus
Andrew Robinson	The Compass
Ken Kelly	Chief Administrative Officer, ERSB
Bradley Power	Board Clerk/Outreach Coordinator, ERSB

### REGRETS:

NAME	TOWN/ORGANIZATION
Pam Parsons	Member of the House of Assembly

## **PROCEEDINGS:**

- 1. WELCOME FROM HOST MUNICIPALITY** - Mayor George Butt, Town of Carbonear, welcomed everyone to his community and invited everyone to stay after the meeting for a small reception.
- 2. WELCOME FROM THE CHAIRPERSON** - Chairperson Gordon Power welcomed everyone to the meeting, and explained why the meeting was held on a half an hour later this month.

### **3. ADOPTION OF THE AGENDA**

*MOTION: Moved by Mr. G Stone, seconded by Mr. P Brazil, that the Agenda of the JCCBN meeting of November 24, 2016 be adopted as tabled. Motion carried.*

*Ref#: JCCBN2016-001*

### **4. ADOPTION OF THE MINUTES – October 27, 2016**

*MOTION: Moved by Mr. F Butt, seconded by Mr. L Youden, that the Minutes of the previous meeting of the JCCBN held on October 27, 2016 in Spaniard's Bay be adopted. Motion carried.*

*Ref#: JCCBN2016-002*

### **5. BUSINESS ARISING FROM THE MINUTES**

Gordon Stone reported that the application for the Economic Development Package had been submitted to ACOA.

Wayne Rose reported on the progress of the Waste Water Regulations, He has had contact with the Federal Department and the Regulatory Group. A new application will be sent to towns in the New Year. Wayne reported that all information is being forwarded to councils.

Kevin Connolly suggested that this is a reason for shared services.

### **6. TREASURER'S REPORT**

The financial report was circulated and there were no questions. Current balance is \$2443.00

*MOTION: Moved by Mr. R Trickett, seconded by Mr. K Connolly, that the Treasurer's Report for November 2016 be adopted as circulated. Motion carried.*

## 7. DELEGATIONS

### **Bradley Power, Eastern Regional Service Board (ERSB):**

Mr. Bradley Power, Board Clerk/Outreach Coordinator for the ERSB, talked about his new position with the Board. As an extension of his new role, Mr. Power is willing to carry out the recording secretary role for the Joint Council, in addition to assisting in the setup of meetings, and providing other assistance where required. He noted his services are at no cost to the JCCBN. Discussion ensued.

Mr. Power has worked in senior roles within the Provincial Government for the last ten years. He is certainly well known by many JCCBN members stemming from that service. He has held many roles over the years with the government, including communications within the Department of Municipal Affairs, and most recently Fire and Emergency Services-Newfoundland and Labrador. He joined the Eastern Regional Service Board officially in October.

Mr. Ken Kelly, Chief Administrative Officer of ERSB, was also in attendance and highlighted some ongoing initiatives of the Board.

Mr. Kelly noted ERSB has a standard fire services contract that should soon be approved and will be available to other councils for consideration. This potential service agreement will allow municipalities to collect fees more effectively from unincorporated areas that currently receive fire services. ERSB can also assist towns in charging LSD's for emergency services. More information is forthcoming regarding this new aspect of the ERSB mandate.

Mr. Kelly also reported that ERSB has a Wastewater Engineer on staff currently who will be available to work with councils. He also spoke on several other initiatives of the Board.

Ms. Seymour asked if Mr. Power might support the development of a Regional Emergency Plan based on his previous experience. Mr. Power responded by saying he would certainly provide support where possible; however, his role with the Joint Council would be to provide coordination of agendas, minutes of meetings, quorum, correspondence drafting and follow-up, and the initial work associated with moving forward regional service sharing initiatives. He assured members he would lend a hand where possible on issues of significance that fall outside of his mandated role.

***MOTION: Moved by Mr. P Brazil, seconded by Mr. L Youden, to accept Mr. Power's offer to be Recording Secretary for JCCBN. Motion carried.***

## 8. NEW BUSINESS

- a. **Outside Attendance:** There was a question on outside attendance. The policy is that you have to be on council or be invited to the meetings.
- b. **Regionalization:** Mayor Wood spoke on the issue of regionalization. He began by referencing the letter Kevin Connolly had written to the local paper. Mr. Wood also noted that regionalization was a key point at the Premiers Forum and therefore suggested the Joint Council bring in speakers in the future to discuss regionalization of fire services, enforcement, water, purchasing, etc.

He went on to explain that for a regional model to work we would have to be prepared to either (1) develop our own model, or (2) support the Premier's model once it is developed.

Mr. Wood suggested that all councils should be prepared to ask their respective residents whether or not they want council to explore regionalization. He thinks we should be proactive.

Mr. Wood noted that Craig Pollett, Chief Executive officer of Municipalities Newfoundland and Labrador, is prepared to come out and speak on the issue. He suggested the January meeting be solely dedicated to this issue. The group agreed by general consensus.

Mr. Wood stated that the Joint Council should ask all councils where they stand on this issue. He noted that some councils have already stated that they are in favour of exploring regionalization. Those communities are: Bay Robert's, Harbour Grace and Cupids.

The group discussed a question that could be posed to all councils in the region:

*"Is your council interested in initiating a discussion regarding regionalization in Conception Bay North? A committee formed for this purpose would hold non-compulsory discussions focusing initially on information-sharing, and will then develop a Terms of Reference for future work. Participation will not obligate a community to be part of any future regionalization model. Ultimately, the committee will be tasked with compiling the information required to allow for individual municipalities to issue a plebiscite, or engage residents on the regionalization issue before the next municipal election."*

***MOTION: Moved by Mr. G Stone, seconded by Mr. L Youden, that a letter be drafted including the proposed question on regionalization to be sent to all councils for response in January. Motion carried.***

***Ref#: JCCBN2016-005***

Action Item(s)	Person Responsible	Deadline
Send letter regarding the regionalization question discussed to all communities.	Bradley Power	January 2017
Follow-up with MNL regarding a presentation on regionalization.	Mayor Wood and Bradley Power	End of December 2016

- c. **Election of Officers:** The issue of the JCCBN Election of Officers for 2017 was raised by the Chair. Council members initially moved a Motion to re-appoint the current Executive. All those currently serving agreed to the Motion. Shortly thereafter, Mr. Rose advised that the Motion was out of order according to the by-laws, and it was rescinded.

An Election of Officers will be formally held at the next meeting of the JCCBN in Upper Island Cove. Member of the council are encouraged to put their name forward for consideration.

Action Item(s)	Person Responsible	Deadline
Establish the needs for an Election of Officers; copy of by-laws, ballots, ballot box, etc.	Bradley Power	January 2017

## 9. NEXT MEETING

The next meeting of the JCCBN will be Thursday, January 26, 2017 at 7:30 p.m. in the community of Upper Island Cove.

## 10. ADJOURNMENT

***MOTION: Moved by Mr. A Rose, seconded by Ms. B Seymour, that the November meeting of the JCCBN adjourn. Motion carried.***

***Ref#: JCCBN2016-006***

***The meeting adjourned at 10:10 p.m.***

## APPENDIX A

### NOVEMBER RECORD OF DECISIONS (MOTIONS)

MOTION NUMBER (Ref#)	MOTION TYPE	DETAILS
JCCBN2016-001	Agenda	Moved by Mr. G Stone, seconded by Mr. P Brazil, that the Agenda of the JCCBN meeting of November 24, 2016 be adopted as tabled. Motion carried.
JCCBN2016-002	Minutes	Moved by Mr. F Butt, seconded by Mr. L Youden, that the minutes of the previous meeting of the JCCBN held on October 27, 2016 in Spaniard's Bay be adopted. Motion carried.
JCCBN2016-003	Treasurer's Report	Moved by Mr. R Trickett, seconded by Mr. K Connolly, that the Treasurer's Report for November 2016 be adopted as circulated. Motion carried.
JCCBN2016-004	Other	Moved by Mr. P Brazil, seconded by Mr. L Youden, to accept Mr. Power's offer to be Recording Secretary for JCCBN. Motion carried.
JCCBN2016-005	Correspondence	<p>Moved by Mr. G Stone, seconded by Mr. L Youden, that a letter be drafted including the proposed question on regionalization to be sent to all councils for response in January. Motion carried.</p> <p><i>“Is your council interested in initiating a discussion regarding regionalization in Conception Bay North? A committee formed for this purpose would hold non-compulsory discussions focusing initially on information-sharing, and will then develop a Terms of Reference for future work. Participation will not obligate a community to be part of any future regionalization model. Ultimately, the committee will be tasked with compiling</i></p>

		<i>the information required to allow for individual municipalities to issue a plebiscite, or engage residents on the regionalization issue before the next municipal election.”</i>
JCCBN2016-006	Adjournment	Moved by Mr. A. Rose, seconded by Ms. B. Seymour, that the November meeting of the JCCBN adjourn. Motion carried.